



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** April 24, 2023
SUBJECT: Authorize the City Manager to execute a professional services agreement for engineering design services with Criado and Associates, Inc., in an amount not to exceed \$78,120 for the Sewer Main Replacement - Lowery Lane Project (UT2303).

PRESENTER: Caroline Waggoner, Director of Public Works

SUMMARY:

Council is being asked to consider a professional services agreement for engineering design services with Criado and Associates, Inc., for the Sewer Main Replacement – Lowery Lane Project.

GENERAL DESCRIPTION:

The Sewer Replacement – Lowery Lane Project consists of engineering and reconstruction of a sanitary sewer main located in the Smithfield Acres subdivision near Davis Boulevard and Turner Drive. The original sewer main serves roughly two dozen residential properties on Crabtree and Lowery Lanes. The existing clay tile pipe is deteriorated and is creating issues for the residents it serves.

Staff followed city policy and state law for procuring professional services for the design of this project. Requests for qualifications were sent to local engineering firms and advertised on the city's website. Seven (7) firms responded by submitting statements of qualifications to the city. The selection committee chose Criado & Associates, Inc., to provide design services for the project.

The engineering agreement outlines the scope of work in Exhibits B, C and D. Listed below are the key items within the scope of work:

- Survey and Engineering design
- CCTV pipe evaluation to determine feasibility of trenchless replacement
- Bidding and Construction phase services

The Public Works Department negotiated a design fee of \$78,120. This project was included in the FY 2022-23 budget and is funded with Utility Reserves.

Criado & Associates, Inc., has not provided engineering services for the City in the past, but has a strong local reputation in DFW. They are a Woman-Owned, Minority, Disadvantaged Business Enterprise established in 2001, and provide a broad range of



civil engineering services to public sector clients like NTTA, TxDOT, and the cities of Dallas, Arlington, and Keller.

RECOMMENDATION:

Authorize the City Manager to execute a professional services agreement for engineering design services with Criado and Associates, Inc., in an amount not to exceed \$78,120 for the Sewer Main Replacement - Lowery Lane Project (UT2303).