

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL, 4301 CITY POINT DRIVE
JULY 20, 2023**

WORK SESSION: 6:30 PM

A. CALL TO ORDER

The Planning and Zoning Commission of the City of North Richland Hills, Texas met in work session on the 20th day of June 2023 at 6:30 p.m. prior to the 7:00 p.m.regular Planning and Zoning Commission meeting in the City Council Workroom.

| | | |
|----------|-----------------|---------------------|
| Present: | Justin Welborn | Chair, Place 1 |
| | Greg Stamps | Vice Chair, Place 4 |
| | Jared Ross | Secretary, Place 3 |
| | Jay Risky | Place 2 |
| | Jay Narayana | Place 5 |
| | Anthony Bridges | Place 6 |
| | Brianne Goetz | Place 7 |
| | Kathy Luppy | Ex-Officio |

Absent: None

| | | |
|----------------|-------------------|---------------------|
| Staff Members: | Clayton Husband | Principal Planner |
| | Chad VanSteenberg | Planner |
| | Emily Marlow | Planning Technician |

Chair Welborn called the work session to order at 6:31 p.m.

1 ELECTION OF OFFICERS

Chair Welborn called for nominations for the election of officers.

Ex-Officio Luppy nominated Justin Welborn as Chair. This nomination was seconded by Commissioner Ross and passed 7-0.

Chair Welborn nominated Greg Stamps as Vice Chair. This nomination was seconded by Commissioner Narayana and passed 7-0.

Chair Welborn nominated Jared Ross as Secretary. This nomination was seconded by Vice Chair Stamps and passed 7-0.

2 PLANNING DIRECTOR REPORT

Principal Planner Clayton Husband presented the city announcements, and summarized recent City Council actions.

3 DISCUSS ITEMS FROM THE REGULAR PLANNING AND ZONING COMMISSION MEETING

Principal Planner Clayton Husband discussed items on the regular meeting agenda.

4 PRESENTATION AND DISCUSSION REGARDING AMENDMENTS TO CHAPTER 110 OF THE CITY CODE (SUBDIVISION REGULATIONS).

Principal Planner Clayton Husband discussed proposed changes to Chapter 110 of the North Richland Hills Code of Ordinances, otherwise known as the Subdivision Ordinance. Mr. Husband discussed procedures for variances to the ordinance, interpretation of code provisions, and amendment initiation.

Chair Welborn adjourned the work session at 7:09 p.m.

REGULAR MEETING: Immediately following worksession (but not earlier than 7:00 pm)

A. CALL TO ORDER

Chair Welborn called the meeting to order at 7:14 pm.

| | | |
|----------|-----------------|---------------------|
| Present: | Justin Welborn | Chair, Place 1 |
| | Greg Stamps | Vice Chair, Place 4 |
| | Jared Ross | Secretary, Place 3 |
| | Jay Risky | Place 2 |
| | Jay Narayana | Place 5 |
| | Anthony Bridges | Place 6 |
| | Brianne Goetz | Place 7 |
| | Kathy Luppy | Ex-Officio |

Absent: None

Staff Members: Clayton Husband Principal Planner
Chad VanSteenberg Planner
Emily Marlow Planning Technician

A.1 PLEDGE

Ex-Officio Luppy led the Pledge of Allegiance to the United States and Texas flags.

A.2 PUBLIC COMMENTS

There were no requests to speak from the public.

B. MINUTES

APPROVE MINUTES OF THE JUNE 15, 2023, PLANNING AND ZONING COMMISSION MEETING.

APPROVED

A MOTION WAS MADE BY VICE CHAIR STAMPS, SECONDED BY COMMISSIONER BRIDGES TO APPROVE THE MINUTES OF THE JUNE 15, 2023, PLANNING AND ZONING COMMISSION MEETING.

MOTION TO APPROVE CARRIED 7-0.

C. PUBLIC HEARINGS

ZC23-0070 PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM TINA TRAN FOR A ZONING CHANGE FROM C-1 (COMMERCIAL) TO R-2 (SINGLE FAMILY RESIDENTIAL) AT 5033 WYOMING TRAIL, BEING 0.64 ACRES DESCRIBED AS LOTS 1A AND 2, BLOCK N, RICHLAND OAKS SUBDIVISION

APPROVED

Chair Welborn introduced the item, opened the public hearing, and called for Principal Planner Clayton Husband to introduce the request. Mr. Husband introduced the request.

Tina Tran, 4804 Nevada Trail, North Richland Hills, presented the request.

Commissioner Ross asked Ms. Tran to clarify where she currently lived. Ms. Tran stated they currently lives at 1101 Hikey Lane in Mansfield.

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Chair Welborn called for Mr. Husband to present the staff report. Mr. Husband presented the staff report.

Commissioner Goetz clarified that the request only applied to rezoning, not to platting the property.

Chair Welborn called for anyone wishing to speak for or against the request to come forward. There being no one else wishing to speak, Chair Welborn closed the public hearing.

A MOTION WAS MADE BY VICE CHAIR STAMPS, SECONDED BY COMMISSIONER GOETZ TO APPROVE ZC23-0070.

MOTION TO APPROVE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

EXECUTIVE SESSION

E. ADJOURNMENT

Chair Welborn adjourned the meeting at 7:22 p.m.

Justin Welborn, Chair

Attest:

Jared Ross, Secretary