



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 28, 2017

SUBJECT: Discuss attendance requirement of Board and Commission members.

PRESENTER: Alicia Richardson, City Secretary

GENERAL DESCRIPTION:

On June 13 and June 27, 2016, City Council discussed its concern with the attendance of board and commission members. Staff was directed to bring forward an ordinance to amend the City's Code of Ordinances, Article III. – Boards, Commissions, and Committees. City Council approved Ordinance No. 3419 at its July 11, 2016 meeting, setting a minimum attendance requirement for board and commission members and requiring attendance reports be maintained and submitted to the City Secretary and the City Council on a monthly basis.

This item is placed on the agenda for discussion at the request of a member of City Council.