



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** April 13, 2026

**SUBJECT:** Introduce recommended amendments to the Council Rules of Procedure.

**PRESENTER:** Ad-Hoc Council Committee

### **SUMMARY:**

The Ad-Hoc Council Committee will introduce proposed amendments to the current Council Rules of Procedure.

### **GENERAL DESCRIPTION:**

The City Council Rules of Procedure (“Rules”) were originally adopted in May 1965 and have been amended several times over the years. The Rules govern the City Council’s meetings and include, but are not limited to facilitation of meetings, duties of appointed officers (city manager, city secretary, and city attorney), rules of order, agenda preparation, chair and duties, and presentations by the public.

Prior to acting on proposed amendments, such proposed amendments or new rules shall be introduced into record at a previous meeting. At a subsequent meeting, City Council can act, by a majority vote, to approve the amendments.

- August 28, 2025, goals and planning work session meeting – City Council discussed and directed staff to codify the City Council’s “House Rules” and review the current Rules of Procedure.
- December 8, 2025, work session meeting – staff presented research conducted among Texas cities with ethics ordinances. City Council directed staff to work with an Ad-Hoc Council Committee to draft an ethics ordinance and to amend the Rules of Procedure to align with North Richland Hills governance and values.
- January 12, 2026 – City Council approved Mayor McCarty’s recommendation to appoint Council members Delaney, Roberts, and Mitchell to serve on an Ad-Hoc Council Committee.
- February 23, 2026, work session meeting – Ad-Hoc Council Committee presented findings for City Council’s review and discussion.

The Ad-Hoc Council Committee recommends Chapter 2, Article II, Division 2: Rules of Procedure, be modified to simplify language for better understanding and clarity for elected officials and the public.



**NEXT STEPS:**

The proposed ordinance will be considered by the City Council at its April 27, 2026, meeting.