



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** March 23, 2026

**SUBJECT:** Authorize purchase agreements with multiple vendors for NRH<sub>2</sub>O food service products for resale in an amount not to exceed \$300,000.

**PRESENTER:** Stephanie Hee-Johnston, NRH<sub>2</sub>O General Manager

**SUMMARY:**

The City Council is being asked to authorize purchase agreements with multiple vendors for NRH<sub>2</sub>O food service resale products for the 2026 season. The annual contract will cover a six (6) month period (April 14 through September 30, 2026).

**GENERAL DESCRIPTION:**

Vendors were requested to submit pricing proposals on a list of specific food items as well as specific brands that were high volume sellers over the past year. Staff worked with the top vendors to further negotiate food prices for high volume items. Evaluation factors included brand of food item offered, price, quality, and customer service response. The contract will be awarded to a primary and secondary vendor, exceeding \$100,000. Therefore, staff is recommending this contract be approved by the City Council.

This competitive bid was advertised to the public through the Fort Worth Star Telegram and via the North Richland Hills website. Six (6) bids were received from the following firms:

- Ben E Keith Co.
- SB Value/US Foods.
- Flowers Baking Co
- Sysco Foods
- Vistar
- Gordon Food Service

Section 1: Core Menu Items		Primary Vendor	Secondary Vendors
A	Beef	Sysco	Ben E Keith Foods
B	Poultry	Sysco	Ben E Keith Foods
C	Pork	Sysco	Ben E Keith Foods
D	Fries	Sysco	Ben E Keith Foods
E	Dairy	Sysco	Ben E Keith Foods
F	Chips	Sysco	Ben E Keith Foods



G	Pizza	Sysco	Ben E Keith Foods
H	Condiments	Sysco	Ben E Keith Foods
I	Fryer Shortening	Sysco	Ben E Keith Foods
J	Misc Core Foods	Sysco	Ben E Keith Foods
K	Core Snack Foods	Sysco	Ben E Keith Foods
L	Bread	Sysco	Flower's Baking Co
M	Produce	Sysco	Ben E Keith Foods
N	3 Gallon Ice Cream	Sysco	Ben E Keith Foods
O	BBQ Items	Sysco	Ben E Keith Foods
P	Otis Spunkmeyer	Sysco	Ben E Keith Foods
<b>Section 2: Supplemental Items</b>		<b>Primary Vendor</b>	<b>Secondary Vendors</b>
Q	Misc Dessert Items	Sysco	Ben E Keith Foods
R	Pepsi Back-Up Supplier	Sysco	Ben E Keith Foods
S	Novelty Ice Cream	Sysco	Ben E Keith Foods
T	Misc Items	Sysco	Ben E Keith Foods

Sysco is a leading food service distributor and has provided competitive pricing to reduce overall food costs. Sysco will be providing the majority of goods used throughout the park including food used for Al Gator's Smokehouse & Grill, Piper's and catering.

Utilizing an exemption from statutory competitive bidding requirements for goods purchased by a municipality for subsequent retail sale by the municipality, staff is recommending Ben E Keith and Flower's Baking Co as secondary vendors. Ben E Keith and Flower's Baking Co have a long-standing history of providing quality and reliable service to NRH<sub>2</sub>O.

While NRH<sub>2</sub>O Family Water Park is owned and operated by the city, the park is primarily funded through revenue generated by the park. Funding for these purchase agreements is included in the FY 2026 Adopted Operating Budget.

**RECOMMENDATION:**

Authorize purchase agreements with Sysco, as the primary vendor, and Ben E Keith Foods and Flower's Baking Co., as secondary vendors, for NRH<sub>2</sub>O food service resale products for the 2026 season in an amount not to exceed \$300,000.