



CITY OF NORTH RICHLAND HILLS
CITY COUNCIL AGENDA
4301 CITY POINT DRIVE
NORTH RICHLAND HILLS, TX 76180
MONDAY, JUNE 8, 2026

WORK SESSION: 5:30 PM

Held in the Council Workroom

CALL TO ORDER

1. [Discuss items from regular City Council meeting.](#)
2. [Fiscal Year 2027 Budget Background & Context.](#)
3. [Fiscal Year 2027 Capital Projects & Long-Term Debt Management Strategy.](#)

FUTURE AGENDA ITEM(S)

The purpose of this item is to allow the Mayor and Council members an opportunity to bring forward items they wish to discuss at a future work session. In accordance with the Texas Open Meetings Act, any discussion shall be limited to a proposal to place the item on a future agenda. The Council shall not vote, or take any action on the items during this meeting.

CITY MANAGER REPORT

The purpose of this item is to receive an update from the City Manager on the following:

- Upcoming Town Hall meeting

EXECUTIVE SESSION

The City Council may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the City Council to seek advice from the city attorney (551.071) as to the posted subject matter of this City Council meeting.

The City Council may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

1. [Section 551.071: Consultation with City Attorney to seek advice about pending or contemplated litigation or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act - \(1\) Jessie Goodfellow v. City of North Richland Hills, et al, Cause No. 352-366545-25; and \(2\) Bank of the West v. G.Q. Enterprises Corp., et al, Cause No. 141-376075-26.](#)
2. [Section 551.087: Deliberation regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development or deliberation of the offer of a financial or other incentive to such a business prospect \(1\) Northeast Corner of Boulevard 26 & Harwood Road, \(2\) EZ Streets Empowerment Zone and \(3\) 8021 and 8029 Main Street.](#)

REGULAR MEETING: Immediately following executive session (but no earlier than 7:00 p.m.)

Held in the City Hall Council Chambers

- A. CALL TO ORDER
- A.1 INVOCATION - COUNCIL MEMBER PARKS
- A.2 PLEDGE - COUNCIL MEMBER PARKS

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

A.4 PUBLIC COMMENTS

An opportunity for citizens to address the City Council on matters which are scheduled on this agenda for consideration by the City Council, but not scheduled as a public hearing. In order to address the City Council during public comments, a Public Meeting Appearance Form must be completed and presented to the City Secretary prior to the start of the City Council meeting.

A.5 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

B.1 [Approve the minutes of the May 26, 2026 City Council meeting.](#)

C. PUBLIC HEARINGS

C.1 [ZC26-0159 Public hearing and consideration of a request from Smithfield Station LLC for a special development plan for motorcycle sales at 7801 Brandi Place, being 1.47 acres described as Lot 1, Block 2, Barlough Addition. \(WITHDRAWN FROM CONSIDERATION BY APPLICANT\)](#)

C.2 [ZC26-0165, Ordinance No. 3958, Public hearing and consideration of a request from Found It Electronics & Video Games for a special use permit for a secondhand goods dealer at 6238 Rufe Snow Drive, being 3.23 acres described as Lot 5R, Block 1, Northland Shopping Center Addition.](#)

C.3 [ZC26-0160 Public hearing and consideration of a request from Sandlin Homes LLC for a zoning change from AG \(Agricultural\), R-2 \(Single-Family Residential\), R-3 \(Single-Family Residential\), and C-2 \(Commercial\) to RI-PD \(Residential Infill Planned Development\) at 6803, 6809, 6813, 6821, and 6825 Smithfield Road, and 6744, 6746, 6748, and 6800 Hewitt Street, being 7.494 acres described as Tracts 2B, 2E, 3B, 3B1, and 3A1B, McComas Survey, Abstract 1040; Lots 1R and 2, Block 4, Mollie B Collins Addition; Lot 1, Block 1, Miranda Addition; and a portion of Lot 1, Block 1, Buzan Addition. \(POSTPONED. WILL BE RESCHEDULED AFTER A RECOMMENDATION IS RECEIVED FROM THE PLANNING & ZONING COMMISSION\)](#)

- C.4 [TR26-03, Ordinance No. 3959, Public hearing and consideration regarding city-initiated text amendments to Section 118, Zoning, of the North Richland Hills Code of Ordinances, regarding development standards for nonresidential planned development districts.](#)
- C.5 [Conduct a public hearing and consider Ordinance No. 3960, adopting the Fiscal Year 2026 Revised Operating Budget and amending the Fiscal Year 2026 Capital Projects Budget.](#)

D. PLANNING AND DEVELOPMENT

E. PUBLIC WORKS

F. CITIZENS PRESENTATION

An opportunity for citizens to address the City Council on matters which are not scheduled for consideration by the City Council or another City Board or Commission at a later date. In order to address the City Council during citizens presentation, a Public Meeting Appearance Form must be completed and presented to the City Secretary prior to the start of the City Council meeting.

G. GENERAL ITEMS

- G.1 [Consider the award of RFQ 26-011 - Tourism Advertising and Marketing Agency to Flat Five Marketing, LLC and authorize the City Manager to execute the related Professional Services Agreement.](#)
- G.2 [Consider Resolution No. 2026-036, adopting the City's Fund Balance and Reserve Policy and providing an effective date.](#)

H. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

I. INFORMATION AND REPORTS - COUNCIL MEMBER MITCHELL

- I.1 [Announcements](#)

J. ADJOURNMENT

Certification

I do hereby certify that the above notice of meeting of the North Richland Hills City Council was posted at City Hall, City of North Richland Hills, Texas in compliance with Chapter 551, Texas Government Code on Tuesday, June 2, 2026 by 5:00 PM.

Alicia Richardson
City Secretary/Chief Governance Officer

TAXPAYER IMPACT STATEMENT: At this meeting the City Council will discuss the FY 2027 Budget which is currently under development. For the FY 2026 Adopted Budget, the median-valued homestead property in the City of North Richland Hills is estimated to have received a property tax bill of \$1,729.53. No tax rate has been proposed for FY 2027, so no estimates are available for the same property's property tax bill for FY 2027. The FY 2027 Proposed Budget, when available, will be accessible at the City's website homepage at www.nrhtx.com. Additionally, at this meeting the City Council will discuss the FY 2026 Adopted Budget. This budget is accessible at the City's website homepage at www.nrhtx.com. No changes to the tax rate for the FY 2026 Adopted Budget will be considered. For the FY 2025 Adopted Budget, the median-valued homestead property in the City of North Richland Hills is estimated to have received a property tax bill of \$1,675.20. For the FY 2026 Adopted Budget, the same property is estimated to have received a property tax bill of \$1,729.53. If a balanced budget funded at the no-new-revenue tax rate would have been adopted for FY 2026 instead, that same property would have received a property tax bill of \$1,732.26.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 817-427-6060 for further information.



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026

SUBJECT: Discuss items from regular City Council meeting.

PRESENTER: Paulette Hartman, City Manager

SUMMARY:

Provide the City Council with the opportunity to discuss any item on the regular agenda.

GENERAL DESCRIPTION:

The purpose of this standing item is to allow the City Council an opportunity to inquire about items that are posted for discussion and deliberation on the regular City Council agenda.

The City Council is encouraged to ask staff questions to clarify and/or provide additional information on items posted on the regular agenda or consent agenda.



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026
SUBJECT: Fiscal Year 2027 Budget Background & Context
PRESENTER: Chase Fosse, Director of Budget & Research

SUMMARY:

Staff will provide City Council with an overview of the City's budget process and will provide financial context as the Fiscal Year 2027 budget is being developed.

GENERAL DESCRIPTION:

Staff will provide a presentation to the City Council in advance of the Fiscal Year 2027 Proposed Budget to outline the City's funds, revenues, requirements, processes, and procedures. Staff will also provide financial context as the Fiscal Year 2027 budget is being developed, including the City's tax rate history, utilization of fund balance over time, and will present a long-range forecast for the General Fund.

The Proposed Budget document will be distributed to the City Council no later than Monday July 27 and will be presented to the City Council during the budget work session at Grand Hall Friday, July 31 beginning at 8:00 am.



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026
SUBJECT: Fiscal Year 2027 Capital Projects & Long-Term Debt Management Strategy
PRESENTER: Chase Fosse, Director of Budget & Research
Trudy J. Lewis, Assistant City Manager

SUMMARY:

Staff will provide City Council with a high-level overview of the capital projects being considered for Fiscal Year 2027 and will discuss the City's long-term debt management strategy.

GENERAL DESCRIPTION:

Staff will provide a presentation to the City Council in advance of the Fiscal Year 2027 Proposed Budget to provide a high-level overview of capital projects being considered for recommendation by City staff. Staff will also provide an overview of the City's long-term debt management strategy.

The Proposed Budget will be presented to the City Council on Friday, July 31, 2026.



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026
SUBJECT: Approve minutes of the May 26, 2026 City Council meeting.
PRESENTER: Alicia Richardson, City Secretary/Chief Governance Officer

SUMMARY:

The minutes are listed on the consent agenda and approved by majority vote of Council at the City Council meetings.

GENERAL DESCRIPTION:

The City Secretary's Office prepares action minutes for each City Council meeting. The minutes for the previous meeting are placed on the consent agenda for review and approval by the City Council, which contributes to a time-efficient meeting. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

RECOMMENDATION:

Approve minutes of the May 26, 2026 City Council meeting.

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
MAY 26, 2026**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 26th day of May at 5:30 p.m. in the Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Jack McCarty	Mayor
	Cecille Delaney	Place 1
	Brianne Goetz	Place 2
	Danny Roberts	Place 3
	Matt Blake	Place 4
	Billy Parks	Place 5
	Russ Mitchell	Place 6
Absent:	Kelvin Deupree	Mayor Pro Tem, Place 7
Staff Members:	Paulette Hartman	City Manager
	Caroline Waggoner	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Bradley A. Anderle	City Attorney

CALL TO ORDER

Mayor McCarty called the meeting to order at 5:30 p.m.

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.

City Council had no questions for staff.

2. PARKS, RECREATION, AND OPEN SPACE MASTER PLAN PROCESS OVERVIEW.

Director of Parks and Recreation Adrien Pekurney provided a historical overview of the North Richland Hills Parks, Recreation and Open Space Master Plan. The last comprehensive review was completed in 2007. City staff is working with Halff Associates, Inc. and ETC Institute on a new North Richland Hills Parks, Recreation and Open Space Master Plan, which includes a four-phase process incorporating system assessment, extensive community engagement including statistically valid and online surveys,

stakeholder input, and a June 10 public open house, along with needs analysis and long-term recommendations to guide future park system improvements.

3. FY 2026 Q2 FINANCIAL REPORT AND REVISED BUDGET OVERVIEW.

City Council received a presentation from Director of Budget and Research Chase Fosse. The FY 2026 2nd Quarter Financial Report shows that revenues and expenditures are generally tracking as expected, with modest vacancy savings, stronger than anticipated property and sales tax collections, and higher water consumption driving increased utility revenues. Projections reflect positive year-end surpluses in several major revenue categories, enabling the City to consider targeted one-time capital investments. The Revised Budget also incorporates new and updated capital projects across General, Parks, Utility, and Drainage funds.

4. FUND BALANCE AND RESERVE POLICY UPDATE.

City Council received a presentation from Director of Budget and Research Chase Fosse. The Fund Balance and Reserve Policy update formalizes the February 10, 2025 revisions by applying consistent reserve requirements across all funds, clarifying calculation methods, and excluding capital transfers from fund balance calculations. The policy establishes minimum reserve levels, outlines actions if balances fall below required thresholds, and provides clearer definitions to support strong financial management. With City Council feedback, the policy is scheduled for formal adoption on June 8, 2026.

FUTURE AGENDA ITEM(S)

Council member Blake asked staff to provide the City Council with a listing of requested future agenda items.

CITY MANAGER REPORT

City Manager Paulette Hartman updated the City Council on the following:

Efficiency Audits - kick off meetings for the facilities and utility billing audits were held on May 18th and are currently in the data collection stage.

Capital Program Advisory Committee (CPAC) - completed its work and committee chairs Tito Rodriguez and Richard Davis are scheduled to present their report and recommendation to the City Council at the June 22, 2026 meeting.

Legislative Task Force - the first meeting will be held on June 25, 2026 at 9:00 a.m. in the Council Work Room.

EXECUTIVE SESSION

1. **SECTION 551.071: CONSULTATION WITH CITY ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION OR ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT - (1) JESSIE GOODFELLOW V. CITY OF NORTH RICHLAND HILLS, ET AL, CAUSE NO. 352-366545-25; (2) TRAVIS SCOTT GRAY V. CITY OF NORTH RICHLAND HILLS, ET AL, CIVIL ACTION NO. 4-25CV1276-09; AND (3) BANK OF THE WEST V. G.Q. ENTERPRISES CORP., ET AL, CAUSE NO. 141-376075-26.**
2. **SECTION 551.087: DELIBERATION REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT OR DELIBERATION OF THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO SUCH A BUSINESS PROSPECT (1) NORTHEAST CORNER OF BOULEVARD 26 & HARWOOD ROAD, (2) EZ STREETS EMPOWERMENT ZONE, (3) SOUTHWEST CORNER OF DAVIS BOULEVARD AND SMITHFIELD ROAD, (4) AND 8021 AND 8029 MAIN STREET.**

Mayor McCarty announced at 6:29 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, Section 551.071: Consultation with City Attorney to seek advice about pending or contemplated litigation or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act - (1) Jessie Goodfellow v. City of North Richland Hills, et al, Cause No. 352-366545-25; (2) Travis Scott Gray v. City of North Richland Hills, et al, Civil Action No. 4-25CV1276-09; and (3) Bank of the West v. G.Q. Enterprises Corp., et al, Cause No. 141-376075-26 and Section 551.087: Deliberation regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development or deliberation of the offer of a financial or other incentive to such a business prospect (1) Northeast Corner of Boulevard 26 & Harwood Road, (2) EZ Streets Empowerment Zone, (3) Southwest Corner of Davis Boulevard and Smithfield Road, (4) and 8021 and 8029 Main Street. Executive Session began at 6:35 p.m. and concluded at 6:47 p.m.

Mayor McCarty announced at 6:47 p.m. that City Council would convene to the regular City Council meeting.

REGULAR MEETING

A. CALL TO ORDER

Mayor McCarty called the meeting to order May 26, 2026 at 7:00 p.m.

Present:	Jack McCarty	Mayor
	Cecille Delaney	Place 1
	Brianne Goetz	Place 2
	Danny Roberts	Place 3
	Matt Blake	Place 4
	Billy Parks	Place 5
	Russ Mitchell	Place 6

Absent:	Kelvin Deupree	Mayor Pro Tem, Place 7
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Staff Members:	Paulette Hartman	City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Bradley A. Anderle	City Attorney

A.1 INVOCATION

Council member Blake gave the invocation.

A.2 PLEDGE

Council member Blake led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

A.3.1 2026 NORTHEAST TARRANT TEEN COURT SCHOLARSHIP PRESENTATION.

Teen Court Advisory Board Member and Teen Court Judge Bethany Grohman presented Kylie O'Hara with a \$2,500 scholarship.

A.4 PUBLIC COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER PARKS TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 6-0.

- B.1 APPROVE THE MINUTES OF THE MAY 13, 2026 CITY COUNCIL MEETING.**
- B.2 CONSIDER RESOLUTION NO. 2026-029, DESIGNATING THE ACCOUNTANT GRANTS & DEBT POSITION AS THE GRANTEE'S FINANCIAL OFFICER IF AWARDED FOR THE OFFICE OF THE GOVERNOR'S HOMELAND SECURITY DIVISION FY 2027 NORTH TEXAS ANTI-GANG CENTER GRANT #2848912, SERVING AS THE FIDUCIARY AND SPONSORING AGENCY.**
- B.3 CONSIDER RESOLUTION NO. 2026-030, DESIGNATING THE ACCOUNTANT GRANTS & DEBT POSITION AS THE GRANTEE'S FINANCIAL OFFICER IF AWARDED FOR THE OFFICE OF THE GOVERNOR'S FY 2027 GENERAL VICTIM ASSISTANCE PROGRAM GRANT #3544408.**
- B.4 CONSIDER RESOLUTION NO. 2026-031, DESIGNATING THE ACCOUNTANT GRANTS & DEBT POSITION AS THE GRANTEE'S FINANCIAL OFFICER IF AWARDED FOR THE OFFICE OF THE GOVERNOR'S FY 2027 VIOLENCE AGAINST WOMEN JUSTICE AND TRAINING PROGRAM GRANT #3367210.**
- B.5 CONSIDER RESOLUTION NO. 2026-032, DESIGNATING THE ACCOUNTANT GRANTS & DEBT POSITION AS THE GRANTEE'S FINANCIAL OFFICER IF AWARDED FOR THE OFFICE OF THE GOVERNOR'S FY 2027 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE PROGRAM GRANT #5697401.**
- B.6 CONSIDER RESOLUTION NO. 2026-033, DESIGNATING THE ACCOUNTANT GRANTS & DEBT POSITION AS THE GRANTEE'S FINANCIAL OFFICER IF AWARDED FOR THE OFFICE OF THE GOVERNOR'S FY 2027 RIFLE-RESISTANT BODY ARMOR GRANT #5699401.**
- B.7 CONSIDER RESOLUTION NO. 2026-034, APPROVING AN ADVANCE FUNDING AGREEMENT WITH TXDOT RELATING TO THE N RICHLAND HILLS TRAFFIC SIGNAL STANDARD PROJECT (CSJ 0902-90-362) AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ALL NECESSARY DOCUMENTS.**

B.8 AUTHORIZE THE CITY MANAGER TO APPROVE FY 2026 PURCHASES OF BROADCASTING EQUIPMENT AND TECHNOLOGY FROM ENCO SYSTEMS INC. IN A CUMULATIVE AMOUNT NOT TO EXCEED \$110,689.

C. PUBLIC HEARINGS

C.1 ZC26-0155, ORDINANCE NO. 3956, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM MARYURI NARVAEZ FOR A REVISION TO PLANNED DEVELOPMENT 13 FOR A TRADE SCHOOL (BARBER SCHOOL) AT 8703 BEDFORD EULESS ROAD, BEING 5.03 ACRES DESCRIBED AS LOT 3, BLOCK 13, WOODCREST ADDITION.

APPROVED

Mayor McCarty opened the public hearing for ZC26-0155, Ordinance No. 3956.

Director of Planning Cori Reaume informed City Council the applicant is requesting a revision to Planned Development 13 for 5.03 acres located at 8703 Bedford Euleless Road. The request is being reviewed as a special use permit. Ms. Reaume provided background as to why the request is being treated as a Special Use Permit (SUP). The area is designated on the Comprehensive Land Use Plan as retail commercial and the current zoning is PD, planned development. Ms. Reaume provided site photos of the property.

Applicant Maryuri Narvaez, 300 Marble Creek Drive, Fort Worth, was present and available to answer questions.

Ms. Reaume presented staff's report. The applicant is requesting a revision to the Planned Development to add a barber college (trade school) as a permitted use. The Planning and Zoning Commission, at their April 16, 2026 meeting, recommended approval with a vote of 6-0.

City Attorney Bradley Anderle asked Ms. Reaume if the approval is specific to a suite or the entire planned development. Ms. Reaume confirmed the use, if approved, is for the entire planned development.

There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

**A MOTION WAS MADE BY COUNCIL MEMBER GOETZ, SECONDED BY COUNCIL MEMBER BLAKE TO APPROVE ZC26-0155, ORDINANCE NO. 3956.
MOTION TO APPROVE CARRIED 6-0.**

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

There were no items for this category.

F. CITIZENS PRESENTATION

Bobby Gomez, 7714 Sable Lane, commented on data centers and requested City Council evaluate the zoning.

G. GENERAL ITEMS

G.1 SELECT A MEMBER OF COUNCIL TO SERVE AS MAYOR PRO TEM FOR A TERM OF ONE YEAR.

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER DELANEY, SECONDED BY COUNCIL MEMBER PARKS TO NOMINATE KELVIN DEUPREE AS MAYOR PRO TEM FOR ONE YEAR.

MOTION TO APPROVE CARRIED 6-0.

G.2 CONSIDER ORDINANCE NO. 3957, AMENDING THE CITY'S CODE OF ORDINANCES ALIGNING TERMS OF BOARD, COMMISSION, AND COMMITTEE MEMBERS WITH THE MAYOR AND COUNCIL MEMBERS.

APPROVED

City Council received a presentation from City Secretary/Chief Governance Officer Alicia Richardson.

A MOTION WAS MADE BY COUNCIL MEMBER ROBERTS, SECONDED BY COUNCIL MEMBER DELANEY TO APPROVE ORDINANCE NO. 3957.

MOTION TO APPROVE CARRIED 6-0.

G.3 CONSIDER RESOLUTION NO. 2026-035, APPOINTING ERIC WELBORN TO THE PLANNING AND ZONING COMMISSION, PLACE 1 AND LINDSEY EAGAN TO THE KEEP NRH BEAUTIFUL COMMISSION, PLACE 3 TO FULFILL THE REMAINDER OF THE UNEXPIRED TERMS ENDING JUNE 30, 2027.

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER GOETZ, SECONDED BY COUNCIL MEMBER BLAKE TO APPROVE RESOLUTION NO 2026-035, AS PRESENTED.

MOTION TO APPROVE CARRIED 6-0.

G.4 AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH BAIRD, HAMPTON & BROWN, INC. FOR THE DESIGN OF THE JOHN BARFIELD TRAIL SPRING OAK EXTENSION IN AN AMOUNT NOT TO EXCEED \$172,138.

APPROVED

City Council received a presentation from Director of Parks and Recreation Adrien Pekurney.

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER PARKS TO AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH BAIRD, HAMPTON & BROWN, INC. FOR THE DESIGN OF THE JOHN BARFIELD TRAIL SPRING OAK EXTENSION IN AN AMOUNT NOT TO EXCEED \$172,138.

MOTION TO APPROVE CARRIED 6-0.

H. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

APPROVED

Mayor McCarty announced there was action necessary as the result of discussion in Executive Session pursuant to Section 551.087: Deliberation regarding economic development negotiations for 8021 and 8029 Main Street.

A MOTION WAS MADE BY COUNCIL MEMBER MITCHELL, SECONDED BY COUNCIL MEMBER DELANEY TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PURCHASE AND SALE AGREEMENT AND ALL NECESSARY AND RELATED DOCUMENTS WITH THE TERRY NEIL SNIDER ESTATE FOR PROPERTY AT 8021 AND 8029 MAIN STREET IN THE AMOUNT \$830,000 PLUS ALL CLOSING COSTS.

MOTION TO APPROVE CARRIED 6-0.

I. INFORMATION AND REPORTS - COUNCIL MEMBER PARKS

I.1 ANNOUNCEMENTS

Council member Parks made the following announcements.

Join us this Saturday, May 30, at the NRH Library for the Mayor’s Summer Reading Club kick-off party. Stop by between 10:00 a.m. and 2:00 p.m. for fun activities and to get signed up for the summer reading club.

The Parks & Recreation Department is hosting a Play Today NRH event at Green Valley Park on Saturday, June 6, from 9:30 to 11:00 a.m. Bring the whole family for fun games and activities in the park.

Kudos Korner - Tonight, we’d like to take a moment to recognize the dedicated group of City employees who have volunteered with Meals on Wheels of Tarrant County for the past 30 years. Each Friday, this team delivers hot meals - and just as importantly, a friendly check in - to homebound residents in our community. Meals on Wheels recently honored our volunteers for three decades of service. Current volunteers include: Cecilia Barham, Kathy Corley, Sarah Hageman, Samantha Gibson, Leah Michaels, Lauren O’Brien, Jonathan Richerson, Mickey Shelley, Tarka Sullivan, and Mary Williams. We’re grateful to all employees who have been part of this program over the years, and to the current volunteer team for carrying the tradition forward. Your compassion and commitment make a difference in our community and reflect North Richland Hills’ core values of teamwork and service.

J. ADJOURNMENT

Mayor McCarty adjourned the meeting at 7:28 p.m.

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Office



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026
SUBJECT: ZC26-0159 Public hearing and consideration of a request from Smithfield Station LLC for a special development plan for motorcycle sales at 7801 Brandi Place, being 1.47 acres described as Lot 1, Block 2, Barlough Addition. (WITHDRAWN FROM CONSIDERATION BY APPLICANT)

PRESENTER: Cori Reaume, Director of Planning

SUMMARY:

The property owner, Smithfield Station LLC, requested to withdraw the application from consideration prior to the initial public hearing set for the Planning & Zoning Commission. This item is included on the City Council agenda because mail and newspaper notice had previously been provided indicating this date and time for a secondary public hearing.

RECOMMENDATION:

Announce the case has been withdrawn. No further action is required.



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026
SUBJECT: ZC26-0165, Ordinance No. 3958, Public hearing and consideration of a request from Found It Electronics & Video Games for a special use permit for a secondhand goods dealer at 6238 Rufe Snow Drive, being 3.23 acres described as Lot 5R, Block 1, Northland Shopping Center Addition.

PRESENTER: Cori Reaume, Director of Planning

SUMMARY:

On behalf of WC South Properties LP (property owner), Found It Electronics & Video Games is requesting a special use permit for a secondhand goods dealer on a 3.23-acre property located at 6238 Rufe Snow Drive.

GENERAL DESCRIPTION:

The property is located on the east side of Rufe Snow Drive just south of the intersection with Mid-Cities Boulevard. The building is part of the Rufe Snow Village shopping center, and the lease area is in the southernmost building on the site. The applicant proposes to renovate and remodel the lease area for a thrift store use called [Found It Electronics & Video Games](#).

The applicant proposes to open a 6,100-square foot retail store that buys, sells, and trades used gaming consoles, video games, accessories, collectibles, and other merchandise. The store is currently located in Watauga and intends to move to the Rufe Snow Village shopping center.

The property is zoned C-1 (Commercial). The zoning ordinance was amended in March 2012 to add a definition for secondhand dealers and require special use permit consideration for the use in all commercial zoning districts. This use applies to any person or entity engaged in buying, selling, trading, or handling any kind of used or secondhand goods, wares, or merchandise.

The proposed conditions of approval for this special use permit are attached. Applications for special use permits provide an opportunity to address modifications to specific site development and building design standards for the site. These conditions are based on the applicant's proposed development of the property. These conditions may be modified throughout the public hearing process, but they are subject to final approval by City Council.



LAND USE PLAN: This area is designated on the Land Use Plan as Retail Commercial. The Retail Commercial land use category provides sites for community and regional shopping centers, commercial establishments, and employment centers. These sites are typically located on highways and major thoroughfares at key intersections.

CURRENT ZONING: The property is currently zoned C-1 (Commercial). This district is intended to permit a variety of retail trade, personal and business services establishments, and offices principally serving community and regional needs. The district should be located on the periphery of residential neighborhoods and at intersections of major arterial streets. It is also appropriate for major retail corridors.

SURROUNDING ZONING | LAND USE:

DIRECTION	ZONING	LAND USE PLAN	EXISTING LAND USE
NORTH	C-1 (Commercial)	Retail Commercial	Shopping center
WEST	City of Watauga <i>(General Business)</i>	Regional Retail/Commercial <i>(per Watauga land use map)</i>	Shopping center
SOUTH	C-1 (Commercial)	Retail Commercial	Bank
EAST	PD (Planned Development)	High Density Residential	Apartment complex

PLAT STATUS: The property is currently platted as Lot 5R, Block 1, Northland Shopping Center Addition.

PLANNING AND ZONING COMMISSION: The Planning and Zoning Commission conducted a public hearing and considered this item at the May 7, 2026, meeting and voted 6-0 to recommend approval.

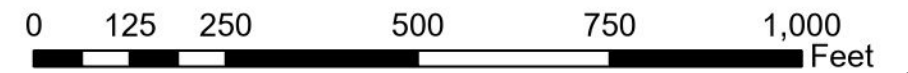
RECOMMENDATION:

Approve Ordinance No. 3958.



Prepared by Planning & Zoning Department

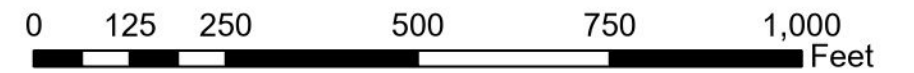
DISCLAIMER: This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.





Prepared by Planning & Zoning Department

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PUBLIC HEARING NOTICE

CASE: ZC26-0165

«OWNER»
«MAILING_ADDRESS»
«CITY_STATE» «ZIP»

You are receiving this notice because you are a property owner of record within 200 feet of the property requesting a **SPECIAL USE PERMIT** as shown on the attached map.

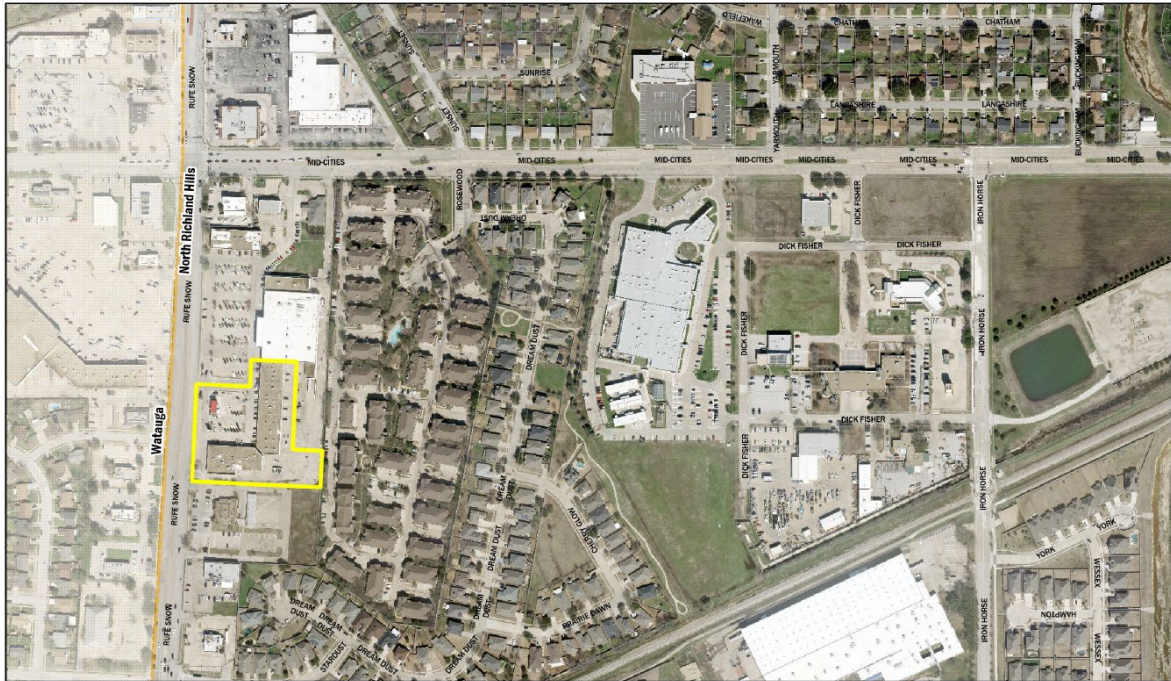
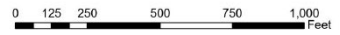
APPLICANT	Found It Electronics & Video Games (tenant) and WC South Properties Limited Partnership (owner)
LOCATION	6238 Rufe Snow Drive
REQUEST	Public hearing and consideration of a request from Found It Electronics & Video Games for a special use permit for a secondhand goods dealer at 6238 Rufe Snow Drive, being 3.23 acres described as Lot 5R, Block 1, Northland Shopping Center Addition.
DESCRIPTION	Proposed second hands good dealer business. Tenant would occupy a 6,100 square foot space in the existing shopping center building (suite 124).
PUBLIC HEARING DATES	Planning and Zoning Commission 7:00 PM Thursday, May 7, 2026 City Council 7:00 PM Monday, June 8, 2026
MEETING LOCATION	City Council Chamber - Third Floor 4301 City Point Drive North Richland Hills, Texas

People interested in submitting letters of support or opposition are encouraged to contact the Planning & Zoning Department for additional information. Letters must be received by the close of the City Council public hearing. Because changes are made to requests during the public hearing process, you are encouraged to follow the request through to final action by City Council.



Prepared by Planning & Zoning Department

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NOTIFIED PROPERTY OWNERS
ZC26-0165

OWNER	MAILING ADDRESS	CITY STATE	ZIP
CITY OF WATAUGA DEVELOPMENT SVCS	7800 VIRGIL ANTHONY BLVD	WATAUGA TX	76148
INTERFIRST BANK RICHLAND	PO BOX 32547	CHARLOTTE NC	28232
STAR DELANO LLC	PO BOX 530292	BIRMINGHAM AL	35253
WC SOUTH PROPERTIES LTD PRTNSP	3113 S UNIVERSITY DR STE 600	FORT WORTH TX	76109

APPLICATION INFORMATION

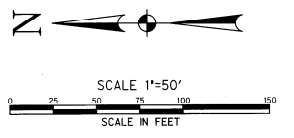
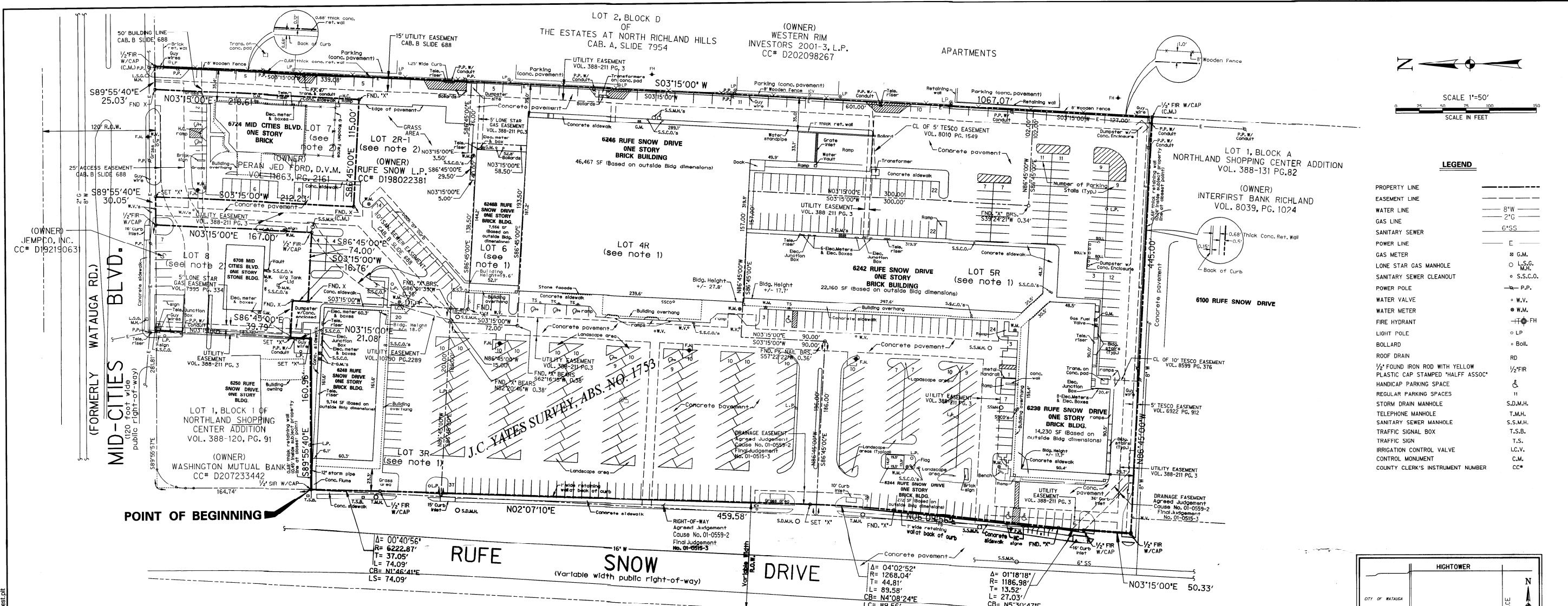
Zoning Case ZC26-0165
6238 Rufe Snow Drive, North Richland Hills, Texas

The following information was submitted with the application on the NRH E-SERVICES PORTAL on April 8, 2026.

DESCRIPTION

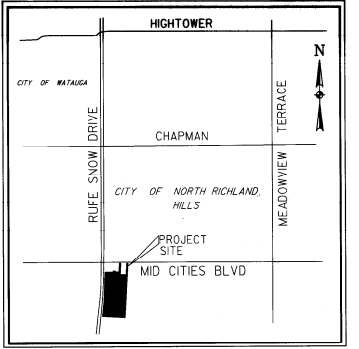
Found It Electronics & Video Games - Buy Sell Trade Retail Business

We buy, sell, & trade video games, collectibles, and figures. The public can bring in items to sell to us.



LEGEND

PROPERTY LINE	---
EASEMENT LINE	---
WATER LINE	---
GAS LINE	---
SANITARY SEWER	---
POWER LINE	---
GAS METER	⊗ G.M.
WATER METER	⊗ W.M.
FIRE HYDRANT	⊗ F.H.
LIGHT POLE	⊗ L.P.
BOLLARD	⊗ BOLL.
ROOF DRAIN	⊗ R.D.
1/2" FOUND IRON ROD WITH YELLOW PLASTIC CAP STAMPED "HALFF ASSOC"	⊗ 1/2" FIR
HANDICAP PARKING SPACE	♿
REGULAR PARKING SPACES	□
STORM DRAIN MANHOLE	⊗ S.D.M.H.
TELEPHONE MANHOLE	⊗ T.M.H.
SANITARY SEWER MANHOLE	⊗ S.S.M.H.
TRAFFIC SIGNAL BOX	⊗ T.S.B.
TRAFFIC SIGN	⊗ T.S.
IRRIGATION CONTROL VALVE	⊗ I.C.V.
CONTROL MONUMENT	⊗ C.M.
COUNTY CLERK'S INSTRUMENT NUMBER	CC*



LEGAL DESCRIPTION - TRACT 1 (SEE SIMPLE)

BEING a tract of land situated in the J.C. Yates Survey, Abstract No. 1753, Tarrant County, Texas, being part of Lots 3R, 4R, 5R, and 6R of Block 1 of the Northland Shopping Center Addition Subdivision, an addition to the City of North Richland Hills, Texas, as recorded in Volume 388-211, Page 3 of the Plat Records, Tarrant County, Texas (P.R.T.C.), and being all of Lot 2R-1, Block 1 of Lot 2R, Lot 6 and Lot 7, Block 1, Northland Shopping Center Addition, an addition to the City of North Richland Hills, Texas, as recorded in Cabinet B, Slide 688, P.R.T.C., and being part of that tract of land described in deed to Rufe Snow L.P., as recorded in County Clerk's Document Number D19802382, D.R.T.C., and being all of that tract of land described in deed to Rufe Snow L.P., as recorded in County Clerk's Document Number D19802382, D.R.T.C., and being more particularly described as follows:

BEGINNING at a 1/2-inch set iron rod with yellow plastic cap stamped "HALFF ASSOC. INC." (hereinafter referred to as "with cap") for the intersection of the east line of Rufe Snow Drive, a variable width public right-of-way per Agreed Judgement of Condemnation, Cause No. 01-0559-2, Final Judgement Number 01-0515-3, with the north line of said Lot 3R, said point being on the south line of Lot 1, Block 1 of the Northland Shopping Center Addition, an addition to the City of North Richland Hills, Texas, as recorded in Volume 388-120, Page 91, P.R.T.C.;

THENCE South 89 degrees 55 minutes 40 seconds East, departing said east line and along the common line between said Lots 1 and 3R, a distance of 160.96 feet to a set "X" cut in concrete for the southeast corner of said Lot 1, Block 1;

THENCE North 03 degrees 15 minutes 00 seconds East, continuing along said common line, a distance of 210.08 feet to a set "X" cut in concrete for corner at the most westerly southwest corner of Lot 8, Block 1 of said Lot 2R, Lot 6 and Lot 7, Block 1, Northland Shopping Center Addition;

THENCE South 86 degrees 45 minutes 00 seconds East, along the common line between said Lots 8 and 3R, a distance of 39.79 feet to a found "X" cut in concrete for corner;

THENCE South 03 degrees 15 minutes 00 seconds West, continuing along said common line, a distance of 16.76 feet to a found "X" cut in concrete for a southwest corner of Lot 8 and the most westerly northwest corner of said Lot 2R-1;

THENCE South 86 degrees 45 minutes 00 seconds East, along the common line between said Lots 8 and 2R-1, a distance of 74.00 feet to a 1/2-inch found iron rod with cap for the southeast corner of said Lot 8;

THENCE North 03 degrees 15 minutes 00 seconds East, continuing along said common line, a distance of 167.00 feet to a 1/2-inch found iron rod with cap for the northeast corner of said Lot 8 on the south right-of-way line of Mid-Cities Blvd. (a 120 foot wide public right-of-way);

THENCE South 89 degrees 55 minutes 40 seconds East, along said south right-of-way line, a distance of 30.05 feet to a set "X" cut in concrete for a northeast corner of Lot 2R-1 and the northwest corner of Lot 7, Block 1 of said Lot 2R, Lot 6 and Lot 7, Block 1, Northland Shopping Center Addition;

THENCE North 03 degrees 15 minutes 00 seconds West, departing said south line and along the common line between said Lots 7 and 2R-1, a distance of 212.23 feet to a found "X" cut in concrete for the southwest corner of said Lot 7;

THENCE South 86 degrees 45 minutes 00 seconds East, continuing along said common line, a distance of 115.00 feet to a found "X" cut in concrete for the southeast corner of said Lot 7;

THENCE North 03 degrees 15 minutes 00 seconds East, continuing along said common line, a distance of 218.61 feet to a found "X" cut in concrete for the northeast corner of said Lot 7 on said south right-of-way line of Mid-Cities Blvd.;

THENCE South 89 degrees 55 minutes 40 seconds East, departing said common line and along said south right-of-way line, a distance of 25.03 feet to a 1/2-inch found iron rod with cap for the northeast corner of said Lot 2R-1 and the northwest corner of Lot 2, Block D of The Estates at North Richland Hills, an addition to the City of North Richland Hills, Texas, as recorded in Cabinet A, Slide 7954, P.R.T.C.;

THENCE North 03 degrees 15 minutes 00 seconds West, along the common east lines of said Lots 2R-1, 4R, and 5R and the west line of said Lot 2, Block D, a distance of 1,067.07 feet to a 1/2-inch found iron rod with cap for the southeast corner of said Lot 5R;

THENCE North 86 degrees 45 minutes 00 seconds East, departing said common line and along the south line of said Lot 5R, a distance of 445.00 feet to a 1/2-inch found iron rod with cap for the southwest corner of said Lot 5R on said east right-of-way line of Rufe Snow Drive;

THENCE North 03 degrees 15 minutes 00 seconds East, departing said south line and along said east right-of-way line, a distance of 50.33 feet to a 1/2-inch found iron rod with cap for the beginning of a circular curve to the right having a radius of 1,186.98 feet whose chord bears North 05 degrees 30 minutes 47 seconds East, a distance of 27.03 feet;

THENCE Northerly, continuing along said east right-of-way line and along said curve to the right, through a central angle of 01 degree 18 minutes 18 seconds, an arc distance of 27.03 feet to a found "X" cut in concrete for the point of tangency;

THENCE North 06 degrees 09 minutes 56 seconds East, continuing along said east right-of-way line, a distance of 177.17 feet to a found "X" cut in concrete for the point of curvature of a circular curve to the left having a radius of 1,626.04 feet whose chord bears North 11 degrees 04 degrees 00 minutes 24 seconds East, a distance of 89.56 feet;

THENCE Northerly, continuing along said east right-of-way line and along said curve to the left, through a central angle of 04 degrees 02 minutes 52 seconds, an arc distance of 89.56 feet to a set "X" cut in concrete for corner;

THENCE North 02 degrees 07 minutes 10 seconds East, continuing along said east right-of-way line, a distance of 459.58 feet to a 1/2-inch found iron rod with cap for the point of curvature of a circular curve to the right having a radius of 6,222.87 feet whose chord bears North 01 degree 46 minutes 41 seconds East, a distance of 74.09 feet;

THENCE Northerly, continuing along said east right-of-way line and along said curve to the right, through a central angle of 00 degrees 40 minutes 56 seconds, an arc distance of 74.09 feet to the POINT OF BEGINNING AND CONTAINING 394,701 square feet or 9.061 acres of land, more or less.

LEGAL DESCRIPTION - TRACT 2 (EASEMENT ESTATE)

BEING a non-exclusive access easement over the walkways and paved areas, as created by that certain Reciprocal Agreement Prescribing Easement, Restrictions and Option, by and between National Convenience Stores Incorporated and Donald Kerr and Associates, Inc., filed July 3, 1978, recorded in Volume 638, Page 571, Deed Records of Tarrant County, Texas, as modified by document recorded in Volume 10682, Page 431, Real Property Records, Tarrant County, Texas.

LEGAL DESCRIPTION - TRACT 3 (EASEMENT ESTATE)

BEING non-exclusive easement rights pursuant to that Reciprocal Easement Agreement dated 08/30/1984, by and between The Kroger Co. and Rufe Snow Village Partnership, filed 09/04/1984, recorded in Volume 7941, Page 618, Real Property Records of Tarrant County, Texas, and modified by instruments recorded in Volume 8989, Page 781, Volume 11863, Page 2155 and Volume 12198, Page 1033, Real Property Records, Tarrant County, Texas.

PARKING

REGULAR	472
HANDICAP	8
TOTAL	480

NOTES

1. Lots 3R, 4R, 5R, and 6R are all in Block 1 of the plot of Northland Shopping Center Addition Subdivision, an addition to the City of North Richland Hills, Texas, as recorded in Volume 388-211, Page 3 of the Plat Records of Tarrant County, Texas (P.R.T.C.), and owned by Rufe Snow L.P. per the instrument recorded in County Clerk's Document Number D19802382 of the Deed Records of Tarrant County, Texas (D.R.T.C.).
2. Lots 2R-1, 7, and 8 are in Block 1 of the plot of Lot 2R, Lot 6 and Lot 7, Block 1, Northland Shopping Center Addition, an addition to the City of North Richland Hills, Texas, as recorded in Cabinet B, Slide 688, P.R.T.C.
3. Basis of bearings is the plot of Northland Shopping Center Addition Subdivision, an addition to the City of North Richland Hills, Texas, as recorded in Volume 388-211, Page 3, P.R.T.C.
4. The underground utilities shown have been located from field survey information and existing drawings. The Surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area, either in service or abandoned. The Surveyor further does not warrant that the underground utilities shown are in the exact location indicated although he does state that they are located as accurately as possible from information available. The Surveyor has not physically located the underground utilities.
5. The surveyor has relied on the commitment for title insurance issued by First American Title Insurance Company, of No. 08R01371 ND, effective date January 7, 2008, with regard to the existence of recorded easements, restrictions and other matters of record affecting the subject property.
6. The Reciprocal Agreement Prescribing Easements, Restrictions and Option as recorded in Volume 6518 Page 571, D.R.T.C., as modified by the Modification of Restrictions as recorded in Volume 10682, Page 431, D.R.T.C., affects the subject tract.
7. The Reciprocal Easement Agreement as recorded in Volume 7941, Page 618, D.R.T.C., and as modified by those instruments recorded in Volume 8989, Page 781, Volume 11863, Page 2155, and Volume 12198, Page 1033, D.R.T.C., affects the subject tract.
8. The Agreed Judgment of Condemnation as recorded in County Clerk's Document Number D20122524, D.R.T.C., affects the subject tract.
9. The following easements cannot be located on the ground based on their descriptions Texas Electric Service Company (Volume 1722, Page 2611 Lone Star Gas Company (Volume 2579, Easement Volume 2250, Page 2098 Magnolia Pipe Line Company Easement (Volume 2579, Page 380) Tarrant Utility Company Easement (Volume 3246, Page 222), assigned to Tarrant County Water Supply Corporation in Volume 3499, Page 203, all instruments from D.R.T.C.).

SURVEYOR'S CERTIFICATE

The undersigned Registered Professional Land Surveyor (the "Surveyor") hereby certifies to RS Plaza, LLC a bona fide limited liability company, its successors and/or assigns, and First American Title Insurance Company that this map or plat or the survey on which it is based was made in accordance with the Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys jointly established and adopted by the American Land Title Association, the American Congress on Surveying and Mapping and the National Society of Professional Surveyors 2005, and includes items 1-4, 7(a), 7(b)(1), 7(c), 8, 9, 10, 11(a) and 13 of Table A thereof, pursuant to the Accuracy Standards as adopted by ALTA and NSPS and in effect on the date of this certification, undersigned further certifies that in my professional opinion as a land surveyor registered in the State of Texas, the Relative Positional Accuracy of this survey does not exceed that which is specified therein. By graphical plotting, the Property is located in Zone "M" boundaries as delineated in the State of Texas, Texas and Incorporated Areas Flood Insurance Rate Map, Map Number 4439C0301 H dated August 2, 1995, as published by the Federal Emergency Management Agency. Zone "X" (unshaded) is defined as "areas determined to be outside 500-year floodplain." The Surveyor utilized the above referenced flood plain information for this determination and the Surveyor does not certify that referenced flood plain information has or has not been published by the Federal Emergency Management Agency or upon other source.

REGISTERED PROFESSIONAL LAND SURVEYOR
 JAMES A. JEROME
 TEXAS NO. 6022

31 JAN 08

**ALTA/ACSM LAND TITLE SURVEY
 IMPROVEMENT SURVEY**

OF
 LOTS 3R, 4R, 5R, AND 6, BLOCK 1 OF
 NORTHLAND SHOPPING CENTER ADDITION SUBDIVISION
 AND
 LOT 2R-1, BLOCK 1 OF LOT 2R, LOT 6 AND LOT 7,
 BLOCK 1, NORTHLAND SHOPPING CENTER ADDITION
 ADDITIONS TO THE CITY OF
 NORTH RICHLAND HILLS
 J.C. YATES SURVEY, ABSTRACT NO. 1753
 TARRANT COUNTY, TEXAS
 FOR
 RS PLAZA, LLC

BY
HALFF
 HALFF ASSOCIATES INC., ENGINEERS - SURVEYORS
 1201 NORTH BOWSER ROAD - RICHARDSON, TEXAS ~ 75081-2275
 SCALE: 1"=50' (214)346-6200 AVO. 25764 JANUARY, 2008
 REF. AVO. 22629 - AUG. 2004
 REF. AVO. 16669 - NOV. 1997

25764.DGN\330115-25764.DGN, RF=SEVL-25764.DGN, SV=SVR-25764.DGN

**ORDINANCE NO. 3958
ZONING CASE ZC26-0165**

AN ORDINANCE OF THE CITY OF NORTH RICHLAND HILLS, TEXAS, AMENDING THE COMPREHENSIVE PLAN AND THE COMPREHENSIVE ZONING ORDINANCE BY APPROVING A SPECIAL USE PERMIT TO ALLOW A SECONDHAND GOODS DEALER TO BE LOCATED AT 6238 RUFÉ SNOW DRIVE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of North Richland Hills, Texas is a home-rule municipality located in Tarrant County, Texas acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Zoning Ordinance of the City of North Richland Hills regulates and restricts the location and use of buildings, structures, and land for trade, industry, residence, and other purposes, and provides for the establishment of zoning districts of such number, shape, and area as may be best suited to carry out these regulations; and

WHEREAS, the City Council has previously passed an ordinance adopting the Vision2030 Land Use Plan as the primary document on which to base all zoning, platting, and other land use decisions; and

WHEREAS, the Vision2030 Land Use Plan map provides guidance for future development in conformance with the adopted Vision2030 Land Use Plan; and

WHEREAS, the owner of the property located at 6238 Rufe Snow Drive (the "Property") has filed an application for a special use permit for a secondhand goods dealer; and

WHEREAS, the Planning and Zoning Commission of the City of North Richland Hills, Texas held a public hearing on May 7, 2026, and the City Council of the City of North Richland Hills, Texas, held a public hearing on June 8, 2026, with respect to the special use permit described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Local Government Code, the Zoning Ordinance of the City of North Richland Hills, and all other laws dealing with notice, publication, and procedural requirements for rezoning the Property; and

WHEREAS, upon review of the application, and after such public hearing, the City Council finds that granting the request herein furthers the purpose of zoning as set forth in the Zoning Ordinance of the City of North Richland Hills and that the zoning change should be granted, subject to the conditions imposed herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS, THAT:

SECTION 1: The Zoning Ordinance of the City of North Richland Hills is hereby amended by approving a special use permit to authorize a secondhand goods dealer on 3.23 acres of property described as Lot 5R, Block 1, Northland Shopping Center Addition, commonly referred to as 6238 Rufe Snow Drive, as described and shown on **Exhibit “A,”** attached hereto and incorporated for all purposes.

SECTION 2: The City Council finds that the information submitted by the applicant pursuant to the requirements of the Zoning Ordinance is sufficient to approve the special use permit in accordance with the Land Use and Development Regulations, set forth in **Exhibit “B,”** and the Site Plan Exhibits, set forth in **Exhibit “C,”** both of which are attached hereto and incorporated for all purposes.

SECTION 3: That the official map of the City of North Richland Hills is amended and the Director of Planning is directed to revise the official zoning map to reflect the approved special use permit, as set forth above.

SECTION 4: The use of the property described above shall be subject to all applicable regulations contained in the Building and Land Use Regulations and all other applicable and pertinent ordinances of the City of North Richland Hills.

SECTION 5: This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, City of North Richland Hills, Texas, as amended, except when the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the

conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 6: It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

SECTION 7: Any person, firm, or corporation violating any provision of the Zoning Ordinance and the zoning map of the City of North Richland Hills as amended hereby shall be deemed guilty of a misdemeanor and upon final conviction thereof fined in an amount not to exceed Two Thousand Dollars (\$2,000.00). Each day any such violation shall be allowed to continue shall constitute a separate violation and is punishable hereunder.

SECTION 8: All rights and remedies of the City of North Richland Hills are expressly saved as to any and all violations of the provisions of any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 9: The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clause of this Ordinance as required by law, if applicable.

SECTION 10: This Ordinance shall be in full force and effect upon publication as required by law.

AND IT IS SO ORDAINED.

PASSED AND APPROVED on this 8th day of June, 2026.

CITY OF NORTH RICHLAND HILLS

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer

APPROVED AS TO FORM AND LEGALITY:

Bradley A. Anderle, City Attorney

APPROVED AS TO CONTENT:

Cori Reaume, Director of Planning

Exhibit A – Property Description – Ordinance No. 3958 – Page 1 of 1

Zoning Case ZC26-0165

Lot 5R, Block 1, Northland Shopping Center Addition
6238 Rufe Snow Drive, North Richland Hills, Texas

BEING Lot 5R, Block 1, Northland Shopping Center Addition, in the City of North Richland Hills, Tarrant County, Texas, according to the plat recorded in Volume 388-211, Page 3, Plat Records, Tarrant County, Texas.

Exhibit B – Land Use and Development Regulations – Ordinance No. 3958 – Page 1 of 1

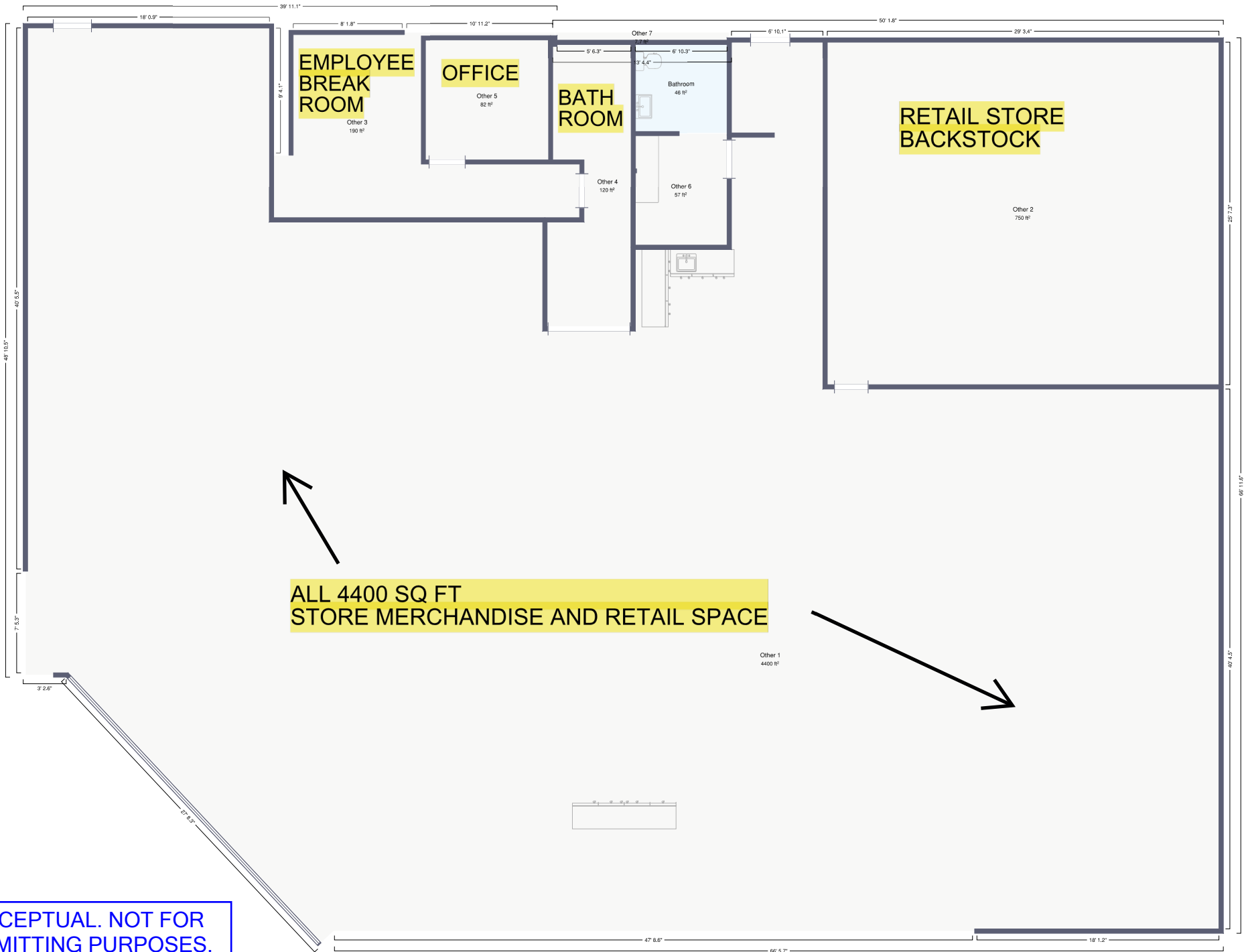
Zoning Case ZC26-0165
Lot 5R, Block 1, Northland Shopping Center Addition
6238 Rufe Snow Drive, North Richland Hills, Texas

This Special Use Permit (SUP) must adhere to all the conditions of the North Richland Hills Code of Ordinances, as amended, and the base zoning district of C-1 (Commercial). The following regulations shall be specific to this special use permit. Where these regulations conflict with or overlap another ordinance, easement, covenant, or deed restriction, the more stringent restriction shall prevail.

- A. *Permitted Land Uses.* A special use permit is authorized for a secondhand goods dealer on the property.
- B. *Site development standards.* Development of the property shall comply with the development standards of the C-1 (Commercial) zoning district and the standards described below.
 - 1. The site improvements must be constructed as shown on the site plan attached as Exhibit "C."
- C. *Expiration.* The special use permit will expire three (3) years from the effective date of this ordinance. If the secondhand goods dealer is still in operation at the time of expiration, the business shall be considered a legal non-conforming use and may continue operation subject to the standards described in Section 118-153 of the zoning ordinance.
- D. *Amendments to Approved Special Use Permits.* An amendment or revision to the special use permit will be processed in the same manner as the original approval. The application for an amendment or revision must include all land described in the original ordinance that approved the special use permit.

The city manager or designee may approve minor amendments or revisions to the standards provided the amendment or revisions does not significantly:

- 1. Alter the basic relationship of the proposed uses to adjacent uses;
- 2. Change the uses approved;
- 3. Increase approved densities, height, site coverage, or floor areas;
- 4. Decrease on-site parking requirements;
- 5. Reduce minimum yards or setbacks; or
- 6. Change traffic patterns.



CONCEPTUAL. NOT FOR PERMITTING PURPOSES.

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL, 4301 CITY POINT DRIVE
MAY 7, 2026**

C.3 ZC26-0165 PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM FOUND IT ELECTRONICS & VIDEO GAMES FOR A SPECIAL USE PERMIT FOR A SECONDHAND GOODS DEALER AT 6238 RUFÉ SNOW DRIVE, BEING 3.23 ACRES DESCRIBED AS LOT 5R, BLOCK 1, NORTHLAND SHOPPING CENTER ADDITION.

APPROVED

Vice Chair Carpenter introduced the item, opened the public hearing, and called for Principal Planner Clayton Husband to introduce the request. Mr. Husband introduced the request.

Dawn Jackson, representing Found It Electronics & Video Games, 345 College Street, Keller, Texas, presented the request.

Vice Chair Carpenter called for Mr. Husband to present the staff report. Mr. Husband presented the staff report.

Commissioner Narayana and Mr. Husband discussed the scope of the land uses that would be allowed under the special use permit.

A MOTION WAS MADE BY COMMISSIONER MCMAHON, SECONDED BY ALTERNATE KERBY TO APPROVE ZC26-0165. MOTION TO APPROVE CARRIED 6-0.

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026

SUBJECT: ZC26-0160 Public hearing and consideration of a request from Sandlin Homes LLC for a zoning change from AG (Agricultural), R-2 (Single-Family Residential), R-3 (Single-Family Residential), and C-2 (Commercial) to RI-PD (Residential Infill Planned Development) at 6803, 6809, 6813, 6821, and 6825 Smithfield Road, and 6744, 6746, 6748, and 6800 Hewitt Street, being 7.494 acres described as Tracts 2B, 2E, 3B, 3B1, and 3A1B, McComas Survey, Abstract 1040; Lots 1R and 2, Block 4, Mollie B Collins Addition; Lot 1, Block 1, Miranda Addition; and a portion of Lot 1, Block 1, Buzan Addition. (POSTPONED. WILL BE RESCHEDULED AFTER A RECOMMENDATION IS RECEIVED FROM THE PLANNING & ZONING COMMISSION)

PRESENTER: Cori Reaume, Director of Planning

SUMMARY:

The Planning and Zoning Commission tabled action on this request to the June 18, 2026, meeting. Since the Commission has not made a recommendation on the application, the City Council public hearing and consideration of the request will be postponed to a future meeting. A new public hearing notice will be provided, consistent with state law, prior to the required public hearing to be held by the City Council.

RECOMMENDATION:

Announce that the case has been postponed to a future meeting as the Planning and Zoning Commission tabled the application to their June 18, 2026, meeting, and a new public notice will be provided when a date has been set for the City Council's public hearing on this item.

(d) [(NR) Standards.] Nonresidential PD districts shall be limited to new nonresidential and combined residential and nonresidential undeveloped property. ~~and shall be a minimum of three acres in size and shall be allowed deviations~~ Deviations from the base district standards may be permitted if listed or depicted in a site plan approved by the ordinance creating the PD district. Residential uses in these districts shall not exceed 40% of the total area of the district.

In summary, the only recommended change at this time is to remove the minimum three-acre size for a property to be eligible to apply for a Nonresidential Planned Development district.

PUBLIC INPUT:

No correspondence has been received as of the completion of this report. Any information received after that time will be presented to the City Council at the meeting.

PLANNING & ZONING COMMISSION:

This item was considered following a public hearing on May 7, 2026, and was recommended for approval by a vote of 6-0

RECOMMENDATION:

Approve Ordinance No. 3959.

**ORDINANCE NO. 3959
ZONING CASE TR26-03**

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF NORTH RICHLAND HILLS BY AMENDING SECTION 118-493, "DEVELOPMENT STANDARDS" TO MODIFY NONRESIDENTIAL PLANNED DEVELOPMENT STANDARDS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING FOR SEVERABILITY; ESTABLISHING A PENALTY; PROVIDING FOR SAVINGS; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of North Richland Hills, Texas is a home-rule municipality located in Tarrant County, Texas acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Zoning Ordinance of the City of North Richland Hills regulates and restricts the location and use of buildings, structures, and land for trade, industry, residence, and other purposes, and provides for the establishment of zoning districts of such number, shape, and area as may be best suited to carry out these regulations; and

WHEREAS, the Planning and Zoning Commission of the City of North Richland Hills, Texas, held a public hearing on May 7, 2026, and the City Council of the City of North Richland Hills, Texas, held a public hearing on June 8, 2026, with respect to the zoning amendment described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Local Government Code, the Zoning Ordinance of the City of North Richland Hills, and all other laws dealing with notice, publication, and procedural requirements for zoning code revisions; and

WHEREAS, the City Council has determined that the proposed ordinance amendment promotes the health, safety, morals, and the general welfare within the City of North Richland Hills and is in the best interest of the City of North Richland Hills;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS, THAT:

SECTION 1: Section 118-493, “Development Standards,” subsection (d) “[~~(NR) Standards.~~]” of Chapter 118 of the Comprehensive Zoning Ordinance and the Code of Ordinances, City of North Richland Hills, Texas, shall be amended to read:

“ ...

(d) [~~(NR) Standards.~~] Nonresidential PD districts shall be limited to new nonresidential and combined residential and nonresidential undeveloped property. Deviations from the base district standards may be permitted if listed or depicted in a site plan approved by the ordinance creating the PD district. Residential uses in these districts shall not exceed 40% of the total area of the district.

Nonresidential PD Districts exceeding twenty acres may contain subdistricts and different standards for subdistricts, and may be approved without initial site plans as long as a regulating plan adopted by the rezoning ordinance establishes restrictions for each subdistrict and a procedure for submittal and approval of site plans.

...”

SECTION 2: This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, City of North Richland Hills, Texas, as amended, except when the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 3: It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

SECTION 4: Any person, firm, or corporation violating any provision of the Zoning Ordinance and the zoning map of the City of North Richland Hills as amended hereby shall be deemed guilty of a misdemeanor and upon final conviction thereof fined in an amount not to exceed Two Thousand Dollars

(\$2,000.00). Each day any such violation shall be allowed to continue shall constitute a separate violation and is punishable hereunder.

SECTION 5: All rights and remedies of the City of North Richland Hills are expressly saved as to any and all violations of the provisions of any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6: The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clause of this Ordinance as required by law, if applicable.

SECTION 7: This Ordinance shall be in full force and effect upon publication as required by law.

AND IT IS SO ORDAINED.

PASSED AND APPROVED on this 8th day of June, 2026.

CITY OF NORTH RICHLAND HILLS

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer

APPROVED AS TO FORM AND LEGALITY:

Bradley A. Anderle, City Attorney

APPROVED AS TO CONTENT:

Cori Reaume, Director of Planning



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026

SUBJECT: Conduct a Public Hearing and Consider Ordinance No. 3960, adopting the Fiscal Year 2026 Revised Operating Budget and amending the Fiscal Year 2026 Capital Projects Budget.

PRESENTER: Chase Fosse, Director of Budget and Research

SUMMARY:

The City Council is requested to consider the approval of an ordinance adopting the Fiscal Year 2026 Revised Operating Budget and amending the Fiscal Year 2026 Capital Projects Budget.

GENERAL DESCRIPTION:

The FY 2026 Revised Operating Budget for all funds is reflected below:

Fund	FY 2026 Adopted	FY 2026 Revised
General Fund	\$66,958,658	\$68,123,497
Debt Service Fund	\$13,392,813	\$13,448,045
Tax Increment Financing Fund	\$327,676	\$328,821
Park & Rec Facilities Development Fund	\$12,942,635	\$13,100,185
Crime Control District Fund	\$9,292,976	\$9,485,115
Court Special Revenue Fund	\$313,387	\$387,703
Public Educational and Government Access Fund	\$193,591	\$193,591
Promotional Fund	\$595,026	\$761,443
Donations Fund	\$401,385	\$460,722
Special Investigations Fund	\$261,000	\$283,287
Drainage Utility Fund	\$4,437,090	\$5,717,867
Economic Development Fund	\$357,812	\$4,630,812
Gas Development Fund	\$397,073	\$1,060,661
Traffic Safety Fund	\$171,880	\$227,540
Utility Fund	\$48,905,255	\$51,599,720
Aquatic Park Fund	\$6,269,100	\$5,800,860
Golf Course Fund	\$3,848,795	\$4,061,193
Facilities/Construction Mgmt. Fund	\$3,770,203	\$3,900,206
Fleet Services Fund	\$5,452,999	\$6,819,258
Information Services Fund	\$6,491,312	\$6,940,921
Self-Insurance Fund	\$16,378,924	\$16,892,678



Included in the FY 2026 Revised Capital Projects Budget are six additional capital projects:

1. IT2610 Disaster Recovery Datacenter Refresh
2. PK2615 Richland Tennis Center- LED Lighting Conversion
3. ST2603 Mid-Cities Boulevard Turn Lane Project
4. ST2604 Precinct Line Road Traffic Signal Improvements
5. ST2605 Colorado Boulevard Gate Installation
6. UT2605 Utility Infrastructure Master Plan

Also included are five existing capital projects with funding changes:

1. DR2303 Meadow Lakes BFC-7 Drainage Improvements
2. PK2507 2025 Parks and Recreation Master Plan
3. ST2601 Transportation Management Project Equipment (2025-26)
4. IT2205 SCADA System Upgrade
5. IT2306 GIS Infrastructure Data Update

A summary of amendments to the FY 2026 Capital Projects Budget for all project categories are reflected below:

Category	Appropriation to Date	Amendment 06/08/2026	FY 2026 Revised Appropriation
Street & Sidewalk Capital Projects	\$77,653,503	\$693,985	\$78,347,488
Drainage Capital Projects	\$6,616,126	\$1,278,752	\$7,894,878
Utility Capital Projects	\$30,381,382	\$300,000	\$30,681,382
Parks & Recreation Capital Projects	\$3,429,750	\$212,661	\$3,642,411
Aquatic Park Capital Projects	\$9,563,310	\$0	\$9,563,310
Facility Capital Projects	\$8,939,146	\$0	\$8,939,146
Major Capital Equipment Projects	\$14,369,683	\$719,000	\$15,088,683
Economic Development Projects	\$640,291	\$0	\$640,291
Other Capital Projects	\$100,000	\$0	\$100,000

RECOMMENDATION:

Approve Ordinance 3960, adopting the Fiscal Year 2026 Revised Operating Budget and amending the Fiscal Year 2026 Capital Projects Budget.

ORDINANCE NO. 3960

AN ORDINANCE AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF NORTH RICHLAND HILLS, TEXAS; PROVIDING FOR THE FILING OF THE AMENDED BUDGET; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of North Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, in accordance with Article XII of the City of North Richland Hills City Charter the City Manager shall authorize no expenditure over the total funds for expenditure in the overall budget unless the budget is amended by the same public notice procedure called for in adopting the budget; and

WHEREAS, in accordance with Article XII of the City of North Richland Hills City Charter, a notice of public hearing was placed in the newspaper of record on May 27, 2026, at least ten (10) days prior to the public hearing; and

WHEREAS, the City Manager of the City of North Richland Hills submitted an amended budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026, to the City Council as required by the City Charter of the City of North Richland Hills; and

WHEREAS, after full and final consideration, the City Council is of the opinion that the budget should be approved and amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL, CITY OF NORTH RICHLAND HILLS, TEXAS, THAT:

SECTION 1. The amended budget for the City of North Richland Hills, Texas, for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026, as set forth in Attachments A and B is hereby amended and approved as filed herewith. A copy of the amended budget shall be filed with the City Secretary.

SECTION 2. This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, City of North Richland Hills, Texas, as amended, except where the provisions are in direct conflict with the provisions of other ordinances, in which event the conflicting provisions of the other ordinances are hereby repealed.

SECTION 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage as provided by law, and it is so ordained.

PASSED AND APPROVED on this the 8th day of June 2026.

CITY OF NORTH RICHLAND HILLS

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer

APPROVED AS TO FORM AND LEGALITY:

Bradley A. Anderle, City Attorney

APPROVED AS TO CONTENT:

Chase Fosse, Director of Budget & Research

FISCAL YEAR 2027
SCHEDULE 1 - SUMMARY OF REVENUES AND EXPENDITURES

GENERAL FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
REVENUES				
Taxes	\$42,658,157	\$48,166,976	\$49,895,953	\$50,883,348
Fines & Forfeitures	1,246,624	1,894,073	1,643,552	1,614,315
Licenses & Permits	2,602,478	2,370,305	2,254,420	2,244,700
Charges for Service	7,071,695	3,664,921	3,739,496	3,951,832
Intergovernmental	2,676,509	5,548,980	5,740,242	5,740,242
Miscellaneous	2,837,065	4,323,583	1,726,809	1,630,090
SUB-TOTAL	\$59,092,528	\$65,968,838	\$65,000,472	\$66,064,527
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$1,958,186	\$2,058,970
SUB-TOTAL	\$0	\$0	\$1,958,186	\$2,058,970
TOTAL RESOURCES	\$59,092,528	\$65,968,838	\$66,958,658	\$68,123,497
EXPENDITURES				
City Council	\$94,397	\$109,361	\$134,030	\$134,030
City Manager	872,182	889,643	889,143	967,402
Communications	485,209	515,289	544,416	560,394
City Secretary	669,398	610,975	726,286	821,848
Legal	657,823	533,061	515,000	515,000
Human Resources	150,848	169,115	175,822	178,986
Finance	852,620	924,293	942,353	864,245
Budget & Research	480,515	522,949	566,422	566,019
Municipal Court	1,499,625	1,628,288	1,793,692	1,740,043
Planning	397,146	452,168	562,207	572,154
Economic Development	398,039	408,302	403,271	404,907
Library	2,428,244	2,493,950	2,712,509	2,720,819
Community Development	3,450,585	3,505,339	3,820,869	3,804,205
Public Works	3,487,972	3,340,298	3,641,908	3,729,001
Parks & Recreation	1,993,597	1,601,651	1,677,354	1,695,051
Police	17,980,242	19,731,161	20,664,430	20,478,408
Fire	16,698,955	17,080,872	18,019,452	18,062,169
Building Services	899,730	899,730	899,730	899,730
Non-Departmental	3,686,673	5,258,462	4,137,010	4,122,332
SUB-TOTAL	\$57,183,798	\$60,674,906	\$62,825,904	\$62,836,743
RESERVES & OTHER EXPENDITURES				
Planned Contribution to Fund Balance	\$0	\$0	\$0	\$0
Capital Project Transfers	1,000,000	2,640,000	4,000,000	5,154,000
Operational Transfers	132,067	274,052	132,754	132,754
SUB-TOTAL	\$1,132,067	\$2,914,052	\$4,132,754	\$5,286,754
TOTAL EXPENDITURES	\$58,315,865	\$63,588,958	\$66,958,658	\$68,123,497
BALANCE	\$776,663	\$2,379,880	\$0	\$0

**FISCAL YEAR 2027
SCHEDULE 2 - SUMMARY OF REVENUES**

GENERAL FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>TAXES</u>				
Current Property Taxes	\$25,164,541	\$27,665,225	\$29,256,442	\$29,539,511
Delinquent Property Taxes	(380,926)	49,374	0	(205,000)
Penalty and Interest	102,481	240,148	150,000	310,000
Recalculated Property Taxes	34,981	(31,396)	0	0
Franchise Fees	3,594,399	3,600,126	3,579,000	3,735,769
Utility Fund Franchise Taxes	0	1,261,933	1,395,508	1,416,117
Sales Taxes	13,990,500	14,828,583	15,006,494	15,578,442
Mixed Beverages	152,181	153,761	153,000	153,000
Payment in Lieu of Taxes	0	399,222	355,509	355,509
SUB-TOTAL	\$42,658,157	\$48,166,976	\$49,895,953	\$50,883,348
<u>FINES AND FORFEITURES</u>				
Municipal Court Fines	\$1,136,444	\$1,768,715	\$1,516,312	\$1,492,689
Warrant & Arrest Fees	110,180	125,355	127,240	121,626
Library Fines	0	4	0	0
SUB-TOTAL	\$1,246,624	\$1,894,073	\$1,643,552	\$1,614,315
<u>LICENSES AND PERMITS</u>				
Building Permits	\$1,419,062	\$1,012,472	\$1,150,000	\$1,150,000
Electrical Permits	108,335	147,098	105,000	125,000
Plumbing Permits	144,032	128,289	120,000	120,000
Mechanical Permits	189,336	180,644	150,000	150,000
Miscellaneous Permits	92,552	91,859	95,800	96,500
Certificate of Occupancy	10,533	13,995	10,000	10,000
Plan/Review/Application Fee	17,327	90,939	33,000	33,000
Apartment Inspection Fees	119,742	110,146	110,000	110,000
Curb & Drainage Inspection Fees	78,137	203,975	89,000	89,000
Re-Inspection Fees	29,316	20,320	20,000	20,000
License Fees	2,800	4,300	5,620	5,000
Fire Inspection	22,542	18,524	19,000	19,000
Gas Well Inspection	56,000	56,000	56,000	56,000
Food Service / Consumer Health Permits	206,908	203,938	189,000	166,200
Food Managers School	4,711	3,896	2,500	2,500
Animal License/Adoption Fees	12,119	12,903	12,500	5,500
Animal Control Impoundment	13,602	9,706	7,000	7,000
Auto Impoundment Fees	20,659	13,971	20,000	20,000
Burglar Alarm Permits	54,765	47,330	60,000	60,000
SUB-TOTAL	\$2,602,478	\$2,370,305	\$2,254,420	\$2,244,700

**FISCAL YEAR 2027
SCHEDULE 2 - SUMMARY OF REVENUES**

GENERAL FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>CHARGES FOR SERVICE</u>				
Park Facility Rental	\$212	\$0	\$0	\$0
Ambulance Fees	2,474,710	2,774,200	2,972,000	3,130,376
Ambulance Supplemental Program	10,095	74,659	33,616	33,616
Garbage Billing	4,507,469	706,089	660,000	710,000
Recreation Fees	13,159	12,480	11,700	11,700
Athletic Revenue	25	0	0	0
Recreation Special Events	17,824	21,126	16,900	16,900
Planning & Zoning Fees	23,394	26,038	25,000	25,000
Sale of Accident Reports	54	19	1,000	1,000
Mowing / Code Compliance Fees	19,419	45,929	15,000	20,000
Fire Dept Certification/CPR Citizen Class	4,640	4,155	3,780	2,740
Miscellaneous	693	227	500	500
SUB-TOTAL	\$7,071,695	\$3,664,921	\$3,739,496	\$3,951,832
<u>INTERGOVERNMENTAL</u>				
Indirect Costs:				
Utility Fund	\$0	\$2,182,176	\$2,182,176	\$2,182,176
Park & Rec Facilities Dev. Corp.	0	469,207	469,207	469,207
Crime Control District	0	0	85,272	85,272
Consolidation Reimbursements	2,676,509	2,897,597	3,003,587	3,003,587
SUB-TOTAL	\$2,676,509	\$5,548,980	\$5,740,242	\$5,740,242
<u>MISCELLANEOUS</u>				
Interest Income	\$1,202,128	\$1,204,746	\$953,700	\$901,763
Radio Reimbursement	195,863	134,233	288,241	199,672
Lease Income	222,315	236,925	222,557	222,557
Grant Proceeds	540,000	777,397	45,000	163,287
Fleet Service Fund Reimbursement	391,050	0	0	0
Teen Court Reimbursement	12,988	20,386	0	0
Other Income	206,045	1,897,765	157,311	82,811
Public Safety Reimbursements	66,675	52,131	60,000	60,000
SUB-TOTAL	\$2,837,065	\$4,323,583	\$1,726,809	\$1,630,090
<u>APPROPRIATION - FUND BALANCE</u>				
Appropriation of Fund Balance	\$0	\$0	\$1,958,186	\$2,058,970
SUB-TOTAL	\$0	\$0	\$1,958,186	\$2,058,970
TOTAL RESOURCES	\$59,092,528	\$65,968,838	\$66,958,658	\$68,123,497

**FISCAL YEAR 2027
SCHEDULE 3 - SUMMARY OF EXPENDITURES**

GENERAL FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>EXPENDITURES</u>				
City Council	\$94,397	\$109,361	\$134,030	\$134,030
City Manager's Office				
City Manager's Office Administration	\$872,182	\$609,453	\$647,282	\$663,429
Emergency Management	0	280,190	241,861	303,973
Total City Manager's Office	<u>\$872,182</u>	<u>\$889,643</u>	<u>\$889,143</u>	<u>\$967,402</u>
Communications				
Public Information	\$340,768	\$354,370	\$364,848	\$380,844
Citicable	144,441	160,919	179,568	179,550
Total Communications	<u>\$485,209</u>	<u>\$515,289</u>	<u>\$544,416</u>	<u>\$560,394</u>
City Secretary				
City Secretary	\$533,352	\$518,001	\$571,909	\$667,845
Record Management	136,046	92,974	154,377	154,003
Total City Secretary	<u>\$669,398</u>	<u>\$610,975</u>	<u>\$726,286</u>	<u>\$821,848</u>
Legal	<u>\$657,823</u>	<u>\$533,061</u>	<u>\$515,000</u>	<u>\$515,000</u>
Human Resources	<u>\$150,848</u>	<u>\$169,115</u>	<u>\$175,822</u>	<u>\$178,986</u>
Finance				
Accounting & Administration	\$530,440	\$611,269	\$618,577	\$552,110
Purchasing	322,180	313,024	323,776	312,135
Total Finance	<u>\$852,620</u>	<u>\$924,293</u>	<u>\$942,353</u>	<u>\$864,245</u>
Budget & Research	<u>\$480,515</u>	<u>\$522,949</u>	<u>\$566,422</u>	<u>\$566,019</u>
Municipal Court				
Administration / Prosecution	\$968,495	\$1,145,786	\$1,233,506	\$1,171,259
Warrant Division	402,706	405,837	417,897	417,443
Teen Court	19,429	6,978	29,725	28,150
Code Court	108,995	69,686	112,564	123,191
Total Municipal Court	<u>\$1,499,625</u>	<u>\$1,628,288</u>	<u>\$1,793,692</u>	<u>\$1,740,043</u>
Planning	<u>\$397,146</u>	<u>\$452,168</u>	<u>\$562,207</u>	<u>\$572,154</u>
Economic Development	<u>\$398,039</u>	<u>\$408,302</u>	<u>\$403,271</u>	<u>\$404,907</u>
Library				
General Services	\$476,694	\$513,027	\$529,030	\$529,562
Public Services	999,352	998,251	1,080,169	1,087,804
Technical Services	952,198	982,672	1,103,310	1,103,453
Total Library	<u>\$2,428,244</u>	<u>\$2,493,950</u>	<u>\$2,712,509</u>	<u>\$2,720,819</u>

FISCAL YEAR 2027
SCHEDULE 3 - SUMMARY OF EXPENDITURES

GENERAL FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
Community Development				
Neighborhood Resources	\$534,398	\$578,432	\$684,834	\$647,309
Animal Services	937,475	901,369	961,029	979,428
Consumer Health	351,276	369,202	392,166	392,847
Code Compliance	561,101	552,484	601,718	615,900
Inspections and Permitting	1,066,335	1,103,851	1,181,122	1,168,721
Total Community Development	<u>\$3,450,585</u>	<u>\$3,505,339</u>	<u>\$3,820,869</u>	<u>\$3,804,205</u>
Public Works				
General Services	\$324,010	\$303,131	\$320,237	\$311,808
Traffic Control	1,260,809	1,260,210	1,364,850	1,469,606
Street & Drainage	1,903,152	1,776,958	1,956,821	1,947,587
Total Public Works	<u>\$3,487,972</u>	<u>\$3,340,298</u>	<u>\$3,641,908</u>	<u>\$3,729,001</u>
Parks & Recreation				
General Services	\$116,402	\$132,766	\$186,137	\$182,579
Parks Maintenance	1,047,830	1,108,529	1,110,740	1,130,707
Recreation Services	487,102	0	0	0
Senior Adult Services	308,925	316,893	334,680	335,968
Youth Outreach & Cultural	33,338	43,463	45,797	45,797
Total Parks & Recreation	<u>\$1,993,597</u>	<u>\$1,601,651</u>	<u>\$1,677,354</u>	<u>\$1,695,051</u>
Police				
General Services	\$1,505,374	\$1,627,218	\$1,692,724	\$1,697,274
Administrative Services	828,961	893,361	984,032	939,025
Criminal Investigations	3,327,988	3,617,452	3,718,762	3,648,910
Uniform Patrol	7,117,766	8,047,273	8,206,088	8,168,796
Detention Services	1,815,804	1,890,384	2,098,968	2,058,186
Property Evidence	533,388	602,385	622,453	607,094
Communications	2,850,962	3,053,087	3,341,403	3,359,123
Total Police	<u>\$17,980,242</u>	<u>\$19,731,161</u>	<u>\$20,664,430</u>	<u>\$20,478,408</u>
Fire Department				
General Services	\$525,983	\$1,230,041	\$1,482,755	\$1,396,164
Operations	12,348,868	12,917,187	13,527,912	13,631,994
Emergency Medical	2,340,771	2,231,078	2,271,463	2,326,992
Fire Inspections	640,635	702,566	737,322	707,019
Emergency Management	842,698	0	0	0
Total Fire	<u>\$16,698,955</u>	<u>\$17,080,872</u>	<u>\$18,019,452</u>	<u>\$18,062,169</u>
Building Services	<u>\$899,730</u>	<u>\$899,730</u>	<u>\$899,730</u>	<u>\$899,730</u>
Non Departmental	<u>\$3,686,673</u>	<u>\$5,258,462</u>	<u>\$4,137,010</u>	<u>\$4,122,332</u>
SUB-TOTAL DEPARTMENTS	<u>\$57,183,798</u>	<u>\$60,674,906</u>	<u>\$62,825,904</u>	<u>\$62,836,743</u>

**FISCAL YEAR 2027
SCHEDULE 3 - SUMMARY OF EXPENDITURES**

GENERAL FUND

	<u>ACTUAL FY 2023/24</u>	<u>ACTUAL FY 2024/25</u>	<u>ADOPTED BUDGET FY 2026</u>	<u>REVISED BUDGET FY 2026</u>
<u>RESERVES & OTHER EXPENDITURES</u>				
<u>Operational Transfers</u>				
Transfer to Information Technology Fund	\$97,011	\$239,044	\$102,100	\$102,100
Transfer to Court Spec Rev Fund	35,056	35,008	30,654	30,654
SUB-TOTAL	<u>\$132,067</u>	<u>\$274,052</u>	<u>\$132,754</u>	<u>\$132,754</u>
<u>Capital Project Transfers</u>				
General Capital Project Transfers	\$0	\$1,640,000	\$0	\$719,000
Property Purchase	0	0	0	0
Streets & Sidewalks	1,000,000	1,000,000	4,000,000	4,435,000
SUB-TOTAL	<u>\$1,000,000</u>	<u>\$2,640,000</u>	<u>\$4,000,000</u>	<u>\$5,154,000</u>
<u>Planned Contribution to Fund Balance</u>				
General Fund Reserves	\$0	\$0	\$0	\$0
SUB-TOTAL	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
SUB-TOTAL RESERVES & OTHER	<u>\$1,132,067</u>	<u>\$2,914,052</u>	<u>\$4,132,754</u>	<u>\$5,286,754</u>
TOTAL EXPENDITURES	<u>\$58,315,865</u>	<u>\$63,588,958</u>	<u>\$66,958,658</u>	<u>\$68,123,497</u>
BALANCE	<u>\$776,664</u>	<u>\$2,379,880</u>	<u>\$0</u>	<u>\$0</u>

*As required by Local Government Code 140.0045 as added in the 85th Legislature (S.B. 622)
and amended in the 86th Legislature (H.B. 1495).*

*Legal Notice Expenditures for FY 2024/25 were \$2,305.34 and
for the FY 2026 Revised Budget are \$6,615.00.*

*Legislative advocacy expenditures for FY 2024/25 were \$1,000.00 and
for the FY 2026 Revised Budget are \$37,100.00.*

FISCAL YEAR 2027
SCHEDULE 5 - SUMMARY OF REVENUES AND EXPENDITURES

DEBT SERVICE FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
PROPERTY TAXES				
General Debt Service Taxes	\$14,253,865	\$13,090,527	\$11,176,712	\$11,176,712
Tax Ceiling Distribution	0	0	1,332,783	1,332,783
SUB-TOTAL	\$14,253,865	\$13,090,527	\$12,509,495	\$12,509,495
TRANSFER-IN				
Drainage Utility	\$189,213	\$184,800	\$175,513	\$175,513
Park & Rec. Facilities Dev. Corp	431,505	421,005	410,505	410,505
Fleet Services Fund	225,300	216,300	207,300	207,300
SUB-TOTAL	\$846,018	\$822,105	\$793,318	\$793,318
OTHER REVENUES				
Interest Income	\$98,492	\$132,760	\$90,000	\$145,232
City of Watauga, CIP Participation	60,352	0	0	0
SUB-TOTAL	\$158,844	\$132,760	\$90,000	\$145,232
TOTAL REVENUES	\$15,258,727	\$14,045,392	\$13,392,813	\$13,448,045
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	0	0	0	0
SUB-TOTAL	\$0	\$0	\$0	\$0
TOTAL RESOURCES	\$15,258,727	\$14,045,392	\$13,392,813	\$13,448,045
<u>EXPENDITURES</u>				
DEBT EXPENDITURES				
Existing Bonds & C.O.'s	\$15,116,435	\$14,101,011	\$13,377,473	\$13,377,473
Issuance Costs / Paying Agent Fees	9,273	4,140	15,340	15,340
Bond Defeasance / Refunding	0	0	0	0
SUB-TOTAL	15,125,708	14,105,151	13,392,813	13,392,813
OTHER & RESERVES				
Planned Contribution to Fund Balance	0	0	0	55,232
SUB-TOTAL	0	0	0	55,232
TOTAL EXPENDITURES	\$15,125,708	\$14,105,151	\$13,392,813	\$13,448,045
BALANCE	\$133,019	(\$59,759)	\$0	\$0

**FISCAL YEAR 2027
SCHEDULE 7 - SUMMARY OF REVENUES AND EXPENDITURES**

TAX INCREMENT FINANCING FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
PROPERTY TAXES				
City of North Richland Hills	\$33,362	\$133,252	\$243,222	\$243,222
Tarrant County	11,449	41,471	75,254	75,254
SUB-TOTAL	\$44,811	\$174,723	\$318,476	\$318,476
OTHER FUNDING SOURCES				
Investment Income	\$0	\$2,805	\$9,200	\$10,345
Appropriation of Fund Balance	0	0	0	0
SUB-TOTAL	\$0	\$2,805	\$9,200	\$10,345
TOTAL RESOURCES	\$44,811	\$177,527	\$327,676	\$328,821
<u>EXPENDITURES</u>				
Public Improvement District Contribution	\$19,856	\$20,799	\$28,500	\$28,500
Contribution to Fund Balance	0	0	299,176	300,321
TOTAL EXPENDITURES	\$19,856	\$20,799	\$327,676	\$328,821
BALANCE	\$24,955	\$156,729	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 8 - SUMMARY OF REVENUES AND EXPENDITURES

PARKS AND RECREATION FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
OPERATING				
Sales Tax	\$6,995,252	\$7,414,294	\$7,503,261	\$7,789,224
Tennis Center Revenue	570,813	502,744	510,000	510,000
Athletic Program Revenue	147,002	177,175	155,000	185,000
Youth Association Fees	28,778	23,214	20,300	38,984
Other Income	581,302	329,865	434,050	245,781
SUB-TOTAL	\$8,323,146	\$8,447,292	\$8,622,611	\$8,768,989
NRH CENTRE				
Memberships / Drop-In Passes	\$1,510,323	\$1,448,308	\$1,500,000	\$1,300,000
Fitness	505,594	507,554	505,000	521,000
Recreation / Sports	449,959	475,938	465,000	487,000
Grand Hall Rental	491,551	378,029	383,500	361,500
Catering & Event Fees	27,772	20,069	20,000	20,000
Aquatic Programs	245,204	225,215	250,000	180,000
Pool Rental	3,960	1,550	5,000	2,000
Gym Rental	40	50	0	0
Concessions / Merchandise	44,745	42,371	45,000	45,000
Special Events	11,798	12,190	13,000	13,000
Other	99,697	86,811	71,600	46,163
General Fund	487,102	0	0	0
Park Fund	0	487,102	487,102	487,102
SUB-TOTAL	\$3,877,744	\$3,685,186	\$3,745,202	\$3,462,765
PARK IMPACT FEES				
Park Impact Fees	\$32,841	\$32,105	\$20,000	\$20,000
Other Income	0	33,038	0	32,561
SUB-TOTAL	\$32,841	\$65,142	\$20,000	\$52,561
APPROPRIATION OF FUND BALANCE				
Appropriation of Sales Tax Reserves	\$0	\$0	\$0	\$0
Appropriation of NRH Centre Reserves	0	0	554,822	815,870
Appropriation of Park Impact Fee Reserves	0	0	0	0
SUB-TOTAL	\$0	\$0	\$554,822	\$815,870
TOTAL RESOURCES	\$12,233,732	\$12,197,620	\$12,942,635	\$13,100,185

FISCAL YEAR 2027
SCHEDULE 8 - SUMMARY OF REVENUES AND EXPENDITURES

PARKS AND RECREATION FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>EXPENDITURES</u>				
OPERATING				
Park Facilities Development Admin.	\$760,349	\$797,018	\$734,812	\$738,318
Parks & Public Grounds	2,224,041	2,258,312	2,821,674	2,803,531
Athletic Program Services	159,499	167,618	176,029	178,565
Tennis Center Operations	674,376	638,195	815,823	699,853
Non-Departmental	71,162	85,191	128,623	89,205
SUB-TOTAL	\$3,889,426	\$3,946,333	\$4,676,961	\$4,509,472
NRH CENTRE				
Center Management	\$1,051,861	\$1,112,974	\$1,118,712	\$1,094,736
Fitness	420,583	442,344	424,169	557,372
Building Operations	299,842	287,276	347,377	268,896
Aquatic	825,986	841,398	828,962	797,707
Recreation Sports	365,721	368,783	395,384	391,841
Grand Hall	321,825	328,964	380,996	396,790
Building Services	414,017	455,143	455,143	455,143
Non-Departmental	0	1,223	0	0
SUB-TOTAL	\$3,699,833	\$3,838,105	\$3,950,743	\$3,962,485
OTHER & RESERVES				
Parks Debt Service	\$431,505	\$421,005	\$410,505	\$410,505
Parks Indirect Costs	506,404	469,207	469,207	469,207
Transfers				
Parks Capital Projects	1,494,795	2,448,319	1,199,150	1,042,661
NRH Centre Capital Projects	0	163,000	0	316,150
Impact Fee Capital Projects	0	0	0	0
Aquatic Park Capital Projects	0	1,810,000	1,000,000	1,000,000
Parks NRH Centre	0	487,102	487,102	487,102
Economic Development Transfer	174,441	185,357	187,582	194,730
Planned Contribution to Fund Balance				
Parks Fund Reserves	0	0	541,385	655,312
NRH Centre Fund Reserves	0	0	0	0
Impact Fee Reserves	0	0	20,000	52,561
SUB-TOTAL	\$2,607,144	\$5,983,990	\$4,314,931	\$4,628,228
TOTAL EXPENDITURES	\$10,196,403	\$13,768,428	\$12,942,635	\$13,100,185
BALANCE	\$2,037,329	(\$1,570,808)	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 9 - SUMMARY OF REVENUES AND EXPENDITURES

CRIME CONTROL DISTRICT

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
REVENUES				
Sales Tax	\$6,988,288	\$7,413,086	\$7,494,677	\$7,786,558
Franchise Tax	140,778	151,973	149,775	175,975
Interest Income	96,654	117,140	132,000	75,308
SRO & Campus Officer Reimbursement	340,168	576,985	1,156,397	1,156,397
Grant Proceeds	0	0	201,470	201,470
Other	105,935	76,372	91,807	89,407
SUB-TOTAL	\$7,671,823	\$8,335,556	\$9,226,126	\$9,485,115
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$66,850	\$0
SUB-TOTAL	\$0	\$0	\$66,850	\$0
TOTAL RESOURCES	\$7,671,823	\$8,335,556	\$9,292,976	\$9,485,115
EXPENDITURES				
OPERATING EXPENDITURES				
Administration	\$22,675	\$19,784	\$20,578	\$20,578
Community Resources	1,322,918	1,914,653	2,296,456	2,157,087
Victim Assistance Program	28,308	30,774	325,295	228,617
Investigations	708,574	807,506	894,595	900,772
Uniform Patrol	3,934,841	4,044,082	4,696,254	5,017,523
Technical Services	527,923	544,355	567,339	555,757
Property Evidence	(85,534)	53,431	93,642	93,642
Partner Agency Funding	50,017	43,607	58,589	58,589
Non-Departmental	292,811	645,499	254,956	233,418
SUB-TOTAL	\$6,802,534	\$8,103,691	\$9,207,704	\$9,265,983
OTHER & RESERVES				
Operating Transfers	\$198,983	\$0	\$85,272	\$85,272
Capital Project Transfers	0	0	0	0
Planned Contribution to Fund Balance	0	0	0	133,860
SUB-TOTAL	\$198,983	\$0	\$85,272	\$219,132
TOTAL EXPENDITURES	\$7,001,518	\$8,103,692	\$9,292,976	\$9,485,115
BALANCE	\$670,306	\$231,865	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 10 - SUMMARY OF REVENUES AND EXPENDITURES

MUNICIPAL COURT SPECIAL REVENUE FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Court Fees	\$14,614	\$15,087	\$14,736	\$18,461
Municipal Court Technology Fee	24,600	44,649	44,831	36,590
Municipal Court Building Security Fee	36,196	54,444	51,260	44,647
Local Truancy Prevention / Diversion Fee	45,379	58,932	69,156	49,326
Other	73,887	78,705	61,734	67,516
SUB-TOTAL	\$194,676	\$251,816	\$241,717	\$216,540
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$71,670	\$171,163
SUB-TOTAL	\$0	\$0	\$71,670	\$171,163
TOTAL RESOURCES	\$194,676	\$251,816	\$313,387	\$387,703
<u>EXPENDITURES</u>				
OPERATING EXPENDITURES				
Warrant Division	\$48,042	\$29,096	\$111,574	\$115,428
Teen Court Division	90,131	91,141	93,744	93,744
Court IT Technology/Equipment	7,414	4,565	108,069	178,531
SUB-TOTAL	\$145,587	\$124,802	\$313,387	\$387,703
OTHER & RESERVES				
Planned Contributions to Fund Balance	\$0	\$0	\$0	\$0
Transfer to IT Capital Projects	0	0	0	0
SUB-TOTAL	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$145,587	\$124,802	\$313,387	\$387,703
BALANCE	\$49,089	\$127,014	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 11 - SUMMARY OF REVENUES AND EXPENDITURES

PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS CHANNELS "PEG" SPECIAL REVENUE I

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
PEG Fees	\$86,862	\$73,738	\$45,400	\$45,400
Other	37,661	42,306	33,800	33,603
SUB-TOTAL	\$124,522	\$116,044	\$79,200	\$79,003
<u>APPROPRIATION OF FUND BALANCE</u>				
Appropriation of Fund Balance	\$0	\$0	\$114,391	\$114,588
SUB-TOTAL	\$0	\$0	\$114,391	\$114,588
TOTAL RESOURCES	\$124,522	\$116,044	\$193,591	\$193,591
<u>EXPENDITURES</u>				
<u>OPERATING EXPENDITURES</u>				
Equipment Expenses	\$13,899	\$35,780	\$193,591	\$193,591
Transfer to IT Capital	0	177,886	0	0
SUB-TOTAL	\$13,899	\$213,666	\$193,591	\$193,591
<u>OTHER & RESERVES</u>				
Planned Contributions to Fund Balance	0	0	0	0
SUB-TOTAL	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$13,899	\$213,666	\$193,591	\$193,591
BALANCE	\$110,623	(\$97,622)	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 12 - SUMMARY OF REVENUES AND EXPENDITURES

PROMOTIONAL FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Occupancy Tax Proceeds	\$446,332	\$430,548	\$417,500	\$724,341
Other Income	41,529	48,567	38,200	37,102
SUB-TOTAL	\$487,861	\$479,116	\$455,700	\$761,443
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$139,326	\$0
SUB-TOTAL	\$0	\$0	\$139,326	\$0
TOTAL RESOURCES	\$487,861	\$479,116	\$595,026	\$761,443
<u>EXPENDITURES</u>				
OPERATING EXPENDITURES				
Economic Development	\$131,235	\$234,676	\$310,665	\$363,740
Cultural & Leisure	156,328	200,175	183,924	184,624
Non-Departmental	195	197	437	342
Capital Project Transfers	0	0	100,000	100,000
SUB-TOTAL	\$287,757	\$435,047	\$595,026	\$648,706
OTHER & RESERVES				
Planned Contributions to Fund Balance	\$0	\$0	\$0	\$112,737
SUB-TOTAL	\$0	\$0	\$0	\$112,737
TOTAL EXPENDITURES	\$287,758	\$435,048	\$595,026	\$761,443
BALANCE	\$200,103	\$44,068	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 13 - SUMMARY OF REVENUES AND EXPENDITURES

DONATIONS FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Parks & Recreation Program Donations	\$114,885	\$135,071	\$95,767	\$159,919
Library Program Donations	44,408	62,382	41,500	83,446
Neighborhood Services Program Donations	81,427	99,021	91,800	136,746
Public Safety Program Donations	20,050	9,039	24,634	24,634
Teen Court Program Donations	3,983	3,305	4,000	3,000
Investment Income	34,046	42,484	29,160	40,084
Other Income	0	50,000	0	0
SUB-TOTAL	\$298,799	\$351,303	\$286,861	\$447,829
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$114,524	\$12,893
SUB-TOTAL	\$0	\$0	\$114,524	\$12,893
TOTAL RESOURCES	\$298,799	\$401,303	\$401,385	\$460,722
<u>EXPENDITURES</u>				
OPERATING EXPENDITURES				
Parks & Recreation Programs	\$86,059	\$94,659	\$140,163	\$193,500
Library Programs	25,718	38,517	79,975	81,975
Neighborhood Services Programs	36,157	89,908	101,143	106,143
Public Safety Programs	3,256	8,896	26,104	26,104
Teen Court Program	0	4,500	4,000	3,000
SUB-TOTAL	\$151,190	\$236,480	\$351,385	\$410,722
OTHER & RESERVES				
Capital Project Transfers	\$27,000	\$0	\$50,000	\$50,000
Planned Contribution to Fund Balance	0	0	0	0
SUB-TOTAL	\$27,000	\$0	\$50,000	\$50,000
TOTAL EXPENDITURES	\$178,190	\$236,480	\$401,385	\$460,722
BALANCE	\$120,609	\$164,823	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 14 - SUMMARY OF REVENUES AND EXPENDITURES

SPECIAL INVESTIGATIONS FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Federal Forfeited Funds	\$172,548	\$80,329	\$90,000	\$90,000
State Forfeited Funds	29,608	14,165	32,500	32,500
Local Forfeited Funds	3,416	2,404	1,000	1,000
AFIS Program Revenues	4,958	853	0	0
Other Income	21,599	130,570	17,000	29,633
SUB-TOTAL	\$232,129	\$228,321	\$140,500	\$153,133
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$120,500	\$130,154
SUB-TOTAL	\$0	\$0	\$120,500	\$130,154
TOTAL RESOURCES	\$232,129	\$228,321	\$261,000	\$283,287
<u>EXPENDITURES</u>				
OPERATING EXPENDITURES				
Federal Forfeited Funds	\$30,965	\$60,641	\$175,000	\$197,287
State Forfeited Funds	2,915	4,121	85,000	85,000
Local Forfeited Funds	528	0	1,000	1,000
AFIS Maintenance & Equipment	13,175	708	0	0
SUB-TOTAL	\$47,583	\$65,470	\$261,000	\$283,287
OTHER & RESERVES				
Other Expenditures	\$0	\$34,267	\$0	\$0
Planned Contribution to Fund Balance	\$0	\$0	\$0	\$0
SUB-TOTAL	\$0	\$34,267	\$0	\$0
TOTAL EXPENDITURES	\$47,583	\$99,737	\$261,000	\$283,287
BALANCE	\$184,546	\$128,584	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 15 - SUMMARY OF REVENUES AND EXPENDITURES

DRAINAGE UTILITY FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Drainage Fees	\$1,763,632	\$1,740,271	\$1,714,600	\$1,821,228
Interest Income	121,918	176,706	126,200	29,200
SUB-TOTAL	\$1,885,550	\$1,916,977	\$1,840,800	\$1,850,428
<u>APPROPRIATION OF FUND BALANCE</u>				
Appropriation of Fund Balance	\$0	\$0	\$2,596,290	\$3,867,439
SUB-TOTAL	\$0	\$0	\$2,596,290	\$3,867,439
TOTAL RESOURCES	\$1,885,550	\$1,916,977	\$4,437,090	\$5,717,867
<u>EXPENDITURES</u>				
<u>OPERATING EXPENDITURES</u>				
Public Works Administration	\$160,023	\$192,172	\$198,423	\$198,572
Drainage Utility Crew	193,170	198,106	212,794	214,970
Non-Departmental	3,810	535	360	60
Debt Service Payments	189,213	184,800	175,513	175,513
SUB-TOTAL	\$546,216	\$575,614	\$587,090	\$589,115
<u>OTHER & RESERVES</u>				
Capital Project Transfers	\$700,000	\$125,000	\$3,850,000	\$5,128,752
Planned Contribution to Fund Balance	0	0	0	0
SUB-TOTAL	\$700,000	\$125,000	\$3,850,000	\$5,128,752
TOTAL EXPENDITURES	\$1,246,216	\$700,614	\$4,437,090	\$5,717,867
BALANCE	\$639,334	\$1,216,364	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 16 - SUMMARY OF REVENUES AND EXPENDITURES

ECONOMIC DEVELOPMENT FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Park Fund Transfer In	\$174,441	\$185,357	\$187,582	\$194,730
Other	90,979	40,705	26,400	3,658,470
SUB-TOTAL	\$265,420	\$226,063	\$213,982	\$3,853,200
<u>APPROPRIATION OF FUND BALANCE</u>				
Appropriation of Fund Balance	\$0	\$0	\$143,830	\$777,612
SUB-TOTAL	\$0	\$0	\$143,830	\$777,612
TOTAL RESOURCES	\$265,420	\$226,063	\$357,812	\$4,630,812
<u>EXPENDITURES</u>				
<u>OPERATING EXPENDITURES</u>				
Economic Development Administration	\$0	\$670	\$28,812	\$28,605
Other Expenses	159,736	202,582	329,000	4,602,207
SUB-TOTAL	\$159,736	\$203,252	\$329,000	\$4,630,812
<u>OTHER & RESERVES</u>				
Planned Contributions to Fund Balance	\$0	\$0	\$0	\$0
SUB-TOTAL	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$159,736	\$203,252	\$357,812	\$4,630,812
BALANCE	\$105,683	\$22,810	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 17 - SUMMARY OF REVENUES AND EXPENDITURES

GAS DEVELOPMENT FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Gas Royalty Revenue	\$335,440	\$398,455	\$363,273	\$551,942
Interest Income	122,192	111,149	33,800	67,479
Other Income	0	100	0	0
SUB-TOTAL	\$457,632	\$509,705	\$397,073	\$619,421
<u>APPROPRIATION OF FUND BALANCE</u>				
Appropriation of Fund Balance	\$0	\$0	\$0	\$441,240
SUB-TOTAL	\$0	\$0	\$0	\$441,240
TOTAL RESOURCES	\$457,632	\$509,705	\$397,073	\$1,060,661
<u>EXPENDITURES</u>				
<u>OPERATING</u>				
Transfer to Capital Projects	\$0	\$0	\$0	\$0
Miscellaneous Expenditures	0	1,895,339	36,000	1,060,661
SUB-TOTAL	\$0	\$1,895,339	\$36,000	\$1,060,661
<u>OTHER & RESERVES</u>				
Planned Contribution to Fund Balance	\$0	\$0	\$361,073	\$0
SUB-TOTAL	\$0	\$0	\$361,073	\$0
TOTAL EXPENDITURES	\$0	\$1,895,339	\$397,073	\$1,060,661
BALANCE	\$457,632	(\$1,385,634)	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 18 - SUMMARY OF REVENUES AND EXPENDITURES

TRAFFIC SAFETY FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
Gross Fine Revenues	\$0	\$0	\$0	\$0
Interest Income	24,386	12,819	0	988
SUB-TOTAL	\$24,386	\$12,819	\$0	\$988
<u>APPROPRIATION OF FUND BALANCE</u>				
Appropriation of Fund Balance	\$0	\$0	\$171,880	\$226,552
SUB-TOTAL	\$0	\$0	\$171,880	\$226,552
TOTAL RESOURCES	\$24,386	\$12,819	\$171,880	\$227,540
<u>EXPENDITURES</u>				
<u>OPERATING EXPENDITURES</u>				
Traffic Enforcement / Traffic Safety	\$34,855	\$32,500	\$0	\$0
Pedestrian Safety	92,121	48,686	0	4,285
SUB-TOTAL	\$126,976	\$81,186	\$0	\$4,285
<u>OTHER & RESERVES</u>				
Transfer to Capital Projects	\$0	\$275,505	\$171,880	\$223,255
Contribution to Reserves	0	0	0	0
SUB-TOTAL	\$0	\$275,505	\$171,880	\$223,255
TOTAL EXPENDITURES	\$126,976	\$356,691	\$171,880	\$227,540
BALANCE	(\$102,590)	(\$343,871)	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 19 - SUMMARY OF REVENUES AND EXPENDITURES

UTILITY FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
WATER CHARGES				
Water Charges	\$27,292,806	\$28,281,255	\$30,094,318	\$31,082,388
Water Prior Year Settle-up	1,212,095	0	0	2,061,681
Water Taps	38,750	18,348	45,000	13,450
Water Inspection Fees	75,074	59,411	51,500	36,537
SUB-TOTAL	\$28,618,725	\$28,359,014	\$30,190,818	\$33,194,056
SEWER TREATMENT CHARGES				
Sewer Treatment Charges	\$15,039,017	\$14,684,958	\$16,270,762	\$16,121,516
Sewer Prior Year Settle-Up	178,267	0	0	849,274
Sewer Taps	11,999	5,450	14,800	3,795
Sewer Inspection Fees	23,261	38,447	19,900	10,000
SUB-TOTAL	\$15,252,544	\$14,728,855	\$16,305,462	\$16,984,585
MISCELLANEOUS				
Interest Income	\$1,031,664	\$921,203	\$843,300	\$563,902
Service Charges	121,048	68,269	123,000	69,150
Late Charges	588,735	353,511	500,000	0
Miscellaneous	751,541	834,651	94,300	727,484
Joint Use Reimbursement - Watauga	86,902	33,291	95,867	39,551
Subdivision Meter Revenue	45,759	23,837	60,621	20,992
SUB-TOTAL	\$2,625,649	\$2,234,762	\$1,717,088	\$1,421,079
TOTAL REVENUE	\$47,324,965	\$45,322,631	\$48,213,368	\$51,599,720
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$691,887	\$0
SUB-TOTAL	\$0	\$0	\$691,887	\$0
TOTAL RESOURCES	\$47,324,965	\$45,322,631	\$48,905,255	\$51,599,720

FISCAL YEAR 2027
SCHEDULE 19 - SUMMARY OF REVENUES AND EXPENDITURES

UTILITY FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>EXPENDITURES</u>				
WATER SERVICES				
Water Operations	\$5,277,913	\$5,198,933	\$5,132,618	\$5,279,204
Purchase of Water FTW	4,533,143	4,846,650	4,692,202	5,419,920
Purchase of Water TRA	7,884,506	6,627,999	8,985,702	10,552,911
SUB-TOTAL	\$17,695,562	\$16,673,582	\$18,810,522	\$21,252,035
SEWER TREATMENT SERVICES				
Sewer Operations	\$1,385,545	\$1,442,256	\$1,514,105	\$1,551,605
Sewer Treatment FTW	1,499,405	1,716,920	1,950,779	1,334,854
Sewer Treatment TRA	6,407,387	8,033,217	8,145,648	7,295,450
SUB-TOTAL	\$9,292,336	\$11,192,392	\$11,610,532	\$10,181,909
UTILITY BILLING & FINANCIAL SERVICES				
Utility Meter Reading	\$628,015	\$721,067	\$742,702	\$712,351
Utility Billing & Customer Service	1,272,973	1,291,850	1,064,305	1,288,223
Utility Collection Services	230,960	298,152	303,168	300,461
Accounting Services	357,229	386,949	460,998	395,555
Budget & Research	247,384	269,530	288,805	290,091
SUB-TOTAL	\$2,736,561	\$2,967,548	\$2,859,978	\$2,986,681
OTHER OPERATING EXPENDITURES				
Administration	\$526,790	\$388,877	\$396,698	\$410,968
Development	1,186,284	1,373,600	1,412,478	1,408,027
Right of Way Maintenance	310,115	324,910	340,679	339,194
Utility Construction Crew & Support	1,220,243	1,288,426	1,384,536	1,373,553
Building Services	1,852,138	1,852,138	1,852,138	1,852,138
Non Departmental	1,187,138	1,145,415	582,843	1,271,641
SUB-TOTAL	\$6,282,709	\$6,373,366	\$5,969,372	\$6,655,521
TOTAL DEPARTMENT EXPENDITURES	\$36,007,168	\$37,206,889	\$39,250,404	\$41,076,146
OTHER & RESERVES				
Debt Service	\$2,564,776	\$2,465,692	\$2,383,795	\$2,383,795
Franchise Fees	1,268,028	1,261,933	1,395,508	1,395,508
Indirect Costs	2,182,176	2,182,176	2,182,176	2,182,176
Payment in Lieu of Taxes	399,222	399,222	355,509	355,509
Transfer for IT & Support Services	209,500	175,000	251,800	251,800
Transfer to Capital	1,250,000	2,086,600	3,086,063	3,386,063
Planned Contribution to Fund Balance	0	0	0	568,723
SUB-TOTAL	\$7,873,702	\$8,570,623	\$9,654,851	\$10,523,574
TOTAL EXPENDITURES	\$43,880,870	\$45,777,512	\$48,905,255	\$51,599,720
BALANCE	\$3,444,095	(\$454,881)	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 20 - SUMMARY OF REVENUES AND EXPENDITURES

AQUATIC PARK FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>ATTENDANCE</u>	166,009	161,896	200,000	188,000
<u>REVENUES</u>				
OPERATING				
Admissions	\$3,426,239	\$3,454,273	\$4,508,080	\$4,023,200
Food and Beverage	831,686	1,013,125	1,088,520	1,175,600
Merchandise	181,366	163,234	220,000	189,880
Rentals	218,343	279,298	372,000	323,360
SUB-TOTAL	\$4,657,633	\$4,909,931	\$6,188,600	\$5,712,040
OTHER REVENUES				
Interest Income	\$61,241	\$74,554	\$45,500	\$72,320
Other Income	16,203	26,591	35,000	16,500
SUB-TOTAL	\$77,444	\$101,145	\$80,500	\$88,820
TOTAL REVENUES	\$4,735,077	\$5,011,075	\$6,269,100	\$5,800,860
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	0	0	0	0
SUB-TOTAL	\$0	\$0	\$0	\$0
TOTAL RESOURCES	\$4,735,078	\$5,011,075	\$6,269,100	\$5,800,860
<u>EXPENDITURES</u>				
OPERATING				
General Services & Utilities	\$736,909	\$822,112	\$893,840	\$807,890
Public Grounds / Aquatics / Maint.	1,794,418	1,627,820	1,984,899	1,859,034
Business & Office Administration	417,659	437,556	543,047	495,799
Gift Shop / Concessions	827,499	831,094	1,114,155	998,583
Sales / Special Events/ Admissions	349,901	329,388	399,090	341,658
Non-Departmental	112,314	118,234	122,930	112,736
SUB-TOTAL	\$4,238,700	\$4,166,204	\$5,057,961	\$4,615,700
OTHER & RESERVES				
Debt Service	\$567,304	\$959,046	\$1,006,726	\$1,006,726
Debt Defeasance / Refunding / Agent Fees	1,497	856	1,173	1,173
Transfer to Capital Projects	375,000	550,000	150,000	150,000
Planned Contribution to Fund Balance	0	0	53,240	27,261
SUB-TOTAL	\$943,801	\$1,509,902	\$1,211,139	\$1,185,160
TOTAL EXPENDITURES	\$5,182,501	\$5,676,106	\$6,269,100	\$5,800,860
BALANCE	(\$447,423)	(\$665,031)	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 21 - SUMMARY OF REVENUES AND EXPENDITURES

GOLF COURSE FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>ROUNDS</u>	45,751	46,451	50,849	50,810
<u>REVENUES</u>				
OPERATING REVENUE				
Green Fees	\$1,764,773	\$1,789,012	\$2,141,175	\$2,202,366
Pro Shop	247,381	283,465	306,205	319,275
Driving Range	142,257	159,333	154,915	178,153
Carts	399,432	501,371	435,848	468,214
Food & Beverage	698,642	735,119	793,152	821,494
Miscellaneous	2,700	25,110	17,500	71,691
SUB-TOTAL	\$3,255,185	\$3,493,409	\$3,848,795	\$4,061,193
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$0	\$0
SUB-TOTAL	\$0	\$0	\$0	\$0
TOTAL RESOURCES	\$3,255,185	\$3,493,409	\$3,848,795	\$4,061,193
<u>EXPENDITURES</u>				
OPERATING				
Pro Shop	\$223,188	\$246,953	\$235,144	\$253,080
Pro Shop: Cost of Goods Sold	149,911	169,626	190,629	201,421
Driving Range	17,318	42,553	11,700	20,009
Golf Carts	386,923	420,995	405,828	426,781
Course Maintenance	968,163	890,378	1,064,458	1,103,177
Food & Beverage	311,345	308,453	322,653	301,678
Food & Beverage: Cost of Goods Sold	212,314	220,084	233,879	245,765
Sales & Membership	103,484	116,377	125,200	129,922
General & Administrative	572,171	607,395	648,516	665,856
Management Fees	130,099	138,732	153,251	159,580
SUB-TOTAL	\$3,074,916	\$3,161,545	\$3,391,258	\$3,507,269
OTHER & RESERVES				
Debt Service	\$281,209	\$297,773	\$291,490	\$291,490
Transfer to Capital Projects	0	0	0	0
Planned Contribution to Reserves	0	0	166,047	262,434
SUB-TOTAL	\$281,209	\$297,773	\$457,537	\$553,924
TOTAL EXPENDITURES	\$3,356,125	\$3,459,318	\$3,848,795	\$4,061,193
BALANCE	(\$100,940)	\$34,091	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 22 - SUMMARY OF REVENUES AND EXPENDITURES

FACILITIES / CONSTRUCTION MANAGEMENT FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
CHARGES FOR SERVICE				
General Fund	\$899,730	\$899,730	\$899,730	\$899,730
Park Development Fund	442,017	455,143	455,143	455,143
Utility Fund	1,852,138	1,852,138	1,852,138	1,852,138
SUB-TOTAL	\$3,193,885	\$3,207,011	\$3,207,011	\$3,207,011
OTHER REVENUES				
Interest Income	\$90,649	\$58,292	\$9,700	\$26,305
Other Income	36,272	916	500,000	500,000
SUB-TOTAL	\$126,921	\$59,208	\$509,700	\$526,305
TOTAL REVENUES	\$3,320,806	\$3,266,219	\$3,716,711	\$3,733,316
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$53,492	\$166,890
SUB-TOTAL	\$0	\$0	\$53,492	\$166,890
TOTAL RESOURCES	\$3,320,806	\$3,266,219	\$3,770,203	\$3,900,206
<u>EXPENDITURES</u>				
OPERATING EXPENDITURES				
Administration	\$266,981	\$272,695	\$284,705	\$285,005
Building Services	3,107,136	3,198,191	3,289,068	3,426,455
Non-Departmental	41,419	43,485	196,430	188,746
SUB-TOTAL	\$3,415,536	\$3,514,371	\$3,770,203	\$3,900,206
OTHER & RESERVES				
Capital Project Transfers	\$0	\$1,503,550	\$0	\$0
Planned Contribution to Fund Balance	0	0	0	0
SUB-TOTAL	\$0	\$1,503,550	\$0	\$0
TOTAL EXPENDITURES	\$3,415,536	\$5,017,921	\$3,770,203	\$3,900,206
BALANCE	(\$94,730)	(\$1,751,702)	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 23 - SUMMARY OF REVENUES AND EXPENDITURES

FLEET SERVICES FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
General Fund	\$1,569,269	\$1,466,421	\$1,464,421	\$1,466,421
Utility Fund	2,514,175	2,625,356	2,349,399	2,349,399
Crime Control District Fund	189,903	179,457	182,457	180,457
Park & Recreation Dev. Fund	191,591	179,035	179,035	249,035
Other Funds	26,874	25,113	25,113	25,113
SUB-TOTAL	\$4,491,812	\$4,475,382	\$4,200,425	\$4,270,425
OTHER REVENUES				
Interest Income	160,789	169,566	86,100	121,124
Sale of City Property	240,911	114,446	110,000	178,000
Other Income	3,068	14,800	0	0
SUB-TOTAL	\$404,767	\$298,811	\$196,100	\$299,124
TOTAL REVENUES	\$4,896,579	\$4,774,193	\$4,396,525	\$4,569,549
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$1,056,474	\$2,249,709
SUB-TOTAL	\$0	\$0	\$1,056,474	\$2,249,709
TOTAL RESOURCES	\$4,896,579	\$4,774,193	\$5,452,999	\$6,819,258
<u>EXPENDITURES</u>				
OPERATING EXPENDITURES				
Administration	\$280,145	\$266,439	\$316,696	\$320,710
Fleet Services Operations	1,674,163	1,852,169	1,885,662	2,041,574
Fire Fleet Maintenance Operations	555,560	651,058	583,756	582,601
Vehicle and Equipment Purchases	1,854,039	991,728	1,058,894	2,219,949
Non-Departmental	40,967	108,208	44,107	90,540
SUB-TOTAL	\$4,404,874	\$3,869,602	\$3,889,115	\$5,255,374
OTHER & RESERVES				
Debt Service	\$225,300	\$216,300	\$207,300	\$207,300
Transfer to General Fund	391,050	0	0	0
Capital Project Transfers	109,000	0	1,356,584	1,356,584
Planned Contribution to Fund Balance	0	0	0	0
SUB-TOTAL	\$725,350	\$216,300	\$1,563,884	\$1,563,884
TOTAL EXPENDITURES	\$5,130,224	\$4,085,902	\$5,452,999	\$6,819,258
BALANCE	(\$233,645)	\$688,291	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 24 - SUMMARY OF REVENUES AND EXPENDITURES

INFORMATION TECHNOLOGY FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
CHARGES FOR SERVICE				
General Fund	\$1,974,869	\$2,449,344	\$2,487,664	\$2,471,903
Park Fund	272,056	325,774	380,774	380,774
Crime Control District	411,935	526,367	541,114	523,242
Utility Fund	1,428,474	1,727,888	1,804,988	1,807,268
Other Funds	529,613	575,160	583,395	583,435
SUB-TOTAL	\$4,616,947	\$5,604,533	\$5,797,935	\$5,766,622
OTHER REVENUES				
Transmitter Lease	\$204,127	\$208,627	\$180,000	\$211,911
Transfer from General Fund	97,011	239,044	102,100	102,100
Interest Income	27,855	31,155	13,400	53,379
Other Income	11,813	2,420	5,000	5,000
SUB-TOTAL	\$340,807	\$481,246	\$300,500	\$372,390
TOTAL REVENUES	\$4,957,754	\$6,085,779	\$6,098,435	\$6,139,012
APPROPRIATION OF FUND BALANCE				
Appropriation of Fund Balance	\$0	\$0	\$392,877	\$801,909
SUB-TOTAL	\$0	\$0	\$392,877	\$801,909
TOTAL RESOURCES	\$4,957,754	\$6,085,779	\$6,491,312	\$6,940,921
<u>EXPENDITURES</u>				
OPERATING EXPENDITURES				
General Services	\$3,874,077	\$4,028,330	\$5,067,259	\$5,430,550
Public Safety	1,072,212	982,602	1,098,785	1,163,327
Non-Departmental	19,822	20,788	325,268	347,044
SUB-TOTAL	\$4,966,112	\$5,031,720	\$6,491,312	\$6,940,921
OTHER & RESERVES				
Transfer to Capital Projects	\$0	\$368,500	\$0	\$0
Planned Contribution to Fund Balance	0	0	0	0
SUB-TOTAL	\$0	\$368,500	\$0	\$0
TOTAL EXPENDITURES	\$4,966,112	\$5,400,220	\$6,491,312	\$6,940,921
BALANCE	(\$8,358)	\$685,559	\$0	\$0

FISCAL YEAR 2027
SCHEDULE 25 - SUMMARY OF REVENUES AND EXPENDITURES

SELF INSURANCE FUND

	ACTUAL FY 2023/24	ACTUAL FY 2024/25	ADOPTED BUDGET FY 2026	REVISED BUDGET FY 2026
<u>REVENUES</u>				
<u>HEALTH & MEDICAL CONTRIBUTIONS</u>				
Health & Medical (City)	\$8,379,033	\$8,616,167	\$8,428,727	\$8,420,873
Health & Medical (Employees)	1,980,076	2,137,367	2,334,685	2,334,685
SUB-TOTAL	\$10,359,110	\$10,753,535	\$10,763,412	\$10,755,558
<u>OTHER CONTRIBUTIONS</u>				
Worker's Comp & Admin (City)	\$517,130	\$527,198	\$524,378	\$524,698
Other Insurance (City)	1,743,593	1,831,800	1,831,800	1,748,380
Flexible Spending Account (Employees)	96,527	110,339	117,500	117,500
SUB-TOTAL	\$2,357,250	\$2,469,337	\$2,473,678	\$2,390,578
<u>OTHER REVENUES</u>				
Stop Loss Reimbursement	\$646,315	\$4,424,655	\$600,000	\$600,000
Interest Income	991,724	960,745	737,300	883,492
Other Income	643,344	700,844	800,000	1,107,359
SUB-TOTAL	\$2,281,383	\$6,086,244	\$2,137,300	\$2,590,851
TOTAL REVENUES	\$14,997,742	\$19,309,116	\$15,374,390	\$15,736,987
<u>APPROPRIATION OF FUND BALANCE</u>				
Self Insurance Fund Reserves	\$0	\$0	\$1,004,534	\$1,155,691
SUB-TOTAL	\$0	\$0	\$1,004,534	\$1,155,691
TOTAL RESOURCES	\$14,997,742	\$19,309,116	\$16,378,924	\$16,892,678
<u>EXPENDITURES</u>				
Health & Medical	\$11,701,562	\$16,403,996	\$13,137,180	\$13,557,024
Worker's Compensation	3,019,564	(2,243,627)	515,000	516,047
Personnel Expenses	708,952	808,588	760,862	760,342
Property, Liability, and Other Insurance	1,735,712	1,842,576	1,848,382	1,941,766
Flexible Spending Account Expense	91,913	139,292	117,500	117,500
Non-Departmental	357	95,690	0	0
SUB-TOTAL	\$17,258,059	\$17,046,515	\$16,378,924	\$16,892,678
<u>OTHER & RESERVES</u>				
Planned Contribution to Fund Balance	0	0	0	0
SUB-TOTAL	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$17,258,059	\$17,046,515	\$16,378,924	\$16,892,678
BALANCE	(\$2,260,316)	\$2,262,601	\$0	\$0

Attachment B: Amendments to the FY 2026 Capital Projects Budget

Summary of Funding:

Category	Appropriation to Date	Amendment 06/08/2026	FY 2026 Revised Appropriation
Street & Sidewalk Capital Projects	\$77,653,503	\$693,985	\$78,347,488
Drainage Capital Projects	\$6,616,126	\$1,278,752	\$7,894,878
Utility Capital Projects	\$30,381,382	\$300,000	\$30,681,382
Parks & Recreation Capital Projects	\$3,429,750	\$212,661	\$3,642,411
Aquatic Park Capital Projects	\$9,563,310	\$0	\$9,563,310
Facility Capital Projects	\$8,939,146	\$0	\$8,939,146
Major Capital Equipment Projects	\$14,369,683	\$719,000	\$15,088,683
Economic Development Projects	\$640,291	\$0	\$640,291
Other Capital Projects	\$100,000	\$0	\$100,000

Newly Added Projects:

1. IT2610 Disaster Recovery Datacenter Refresh
2. PK2615 Richland Tennis Center- LED Lighting Conversion
3. ST2603 Mid-Cities Boulevard Turn Lane Project
4. ST2604 Precinct Line Road Traffic Signal Improvements
5. ST2605 Colorado Boulevard Gate Installation
6. UT2605 Utility Infrastructure Master Plan

Existing Projects with Changes:

1. DR2303 Meadow Lakes BFC-7 Drainage Improvements
2. PK2507 2025 Parks and Recreation Master Plan
3. ST2601 Transportation Management Project Equipment (2025-26)
4. IT2205 SCADA System Upgrade
5. IT2306 GIS Infrastructure Data Update

Drainage Capital Projects

Department	Project Title	Project Number
Public Works	Meadow Lakes BFC-7 Drainage Improvements	DR2303

Project Description

This project consists of upsizing and augmenting the existing storm drain system from north of Surrey Court to the outfall in the eastern lake in the Meadow Lakes neighborhood. The engineering firm that performed the flood study provided three infrastructure alternatives, including a regional detention pond immediately south of the Loop 820 frontage road and two different underground storm drain alignments in excess of 1,500 linear feet within the Meadow Lakes Addition to convey stormwater from the north into the upper lake behind the homes on Lake Side Circle and Pebble Court.

Project Justification

The recently completed BFC-7 flood study indicates that the existing storm drain system is undersized, and 15 residential lots are currently within the FEMA designated floodplain. The study provided three infrastructure alternatives to mitigate the drainage issues.

Funding Source: \$2,291,405 from Drainage Utility Fund Reserves (120).

Project Status: As of February 2026, this project is in design.

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services			Adopted Budget	2022-23	\$1,200,000
Engineering/Design	01/2023	09/2026	Revision	2022-23	(\$187,347)
Land/ROW Acquisition	05/2025	09/2026	Revision	2024-25	\$0
Construction	10/2026	09/2027	Revision	2025-26	\$1,278,752
Other			Total		\$2,291,405
Total Schedule	<u>01/2023</u>	<u>09/2027</u>			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	2,291,405	0	0	0	\$2,291,405
Sales Tax					
Other					
Total Funding	<u>\$2,291,405</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,291,405</u>

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services					
Engineering/Design	206,379	0	0	0	\$206,379
Land/ROW Acquisition	61,050	0	0	0	\$61,050
Construction	2,023,976	0	0	0	\$2,023,976
Other					
Total Costs	<u>\$2,291,405</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,291,405</u>

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Capital Project Revision Drainage Capital Projects

DR2303 Meadow Lakes BFC-7 Drainage Improvements

REVISION EXPLANATION

DR2303 requires additional funding due to anticipated high construction costs.

PROJECT DESCRIPTION No Change

PROJECT JUSTIFICATION No Change

PROJECT STATUS No Change

	Original Start Date	2026 Revision	Original End Date	2026 Revision
Professional services				
Engineering/Design				
Land/ROW Acquisition				
Construction				
Other				

<u>FINANCIAL DATA</u>	Adopted Budget Through FY 2026	Project Revision	Revised Budget Through FY 2026
<u>FUNDING SOURCES</u>			
Reserves Drainage Utility Fund (120)	\$ 1,012,653	\$ 1,278,752	\$ 2,291,405
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
Total	\$ 1,012,653	\$ 1,278,752	\$ 2,291,405
<u>Project Expenditures</u>			
Construction	\$ 745,224	\$ 1,278,752	\$ 2,023,976
Engineering/Design	206,379		\$ 206,379
Other	61,050		\$ 61,050
(Select Expenditure Type)			\$ 0
(Select Expenditure Type)			\$ 0
Total	\$ 1,012,653	\$ 1,278,752	\$ 2,291,405

IMPACT ON OPERATING BUDGET No Change

Annual Operating Impact	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Projected						\$ 0

Major Capital Equipment Capital Projects

Department	Project Title	Project Number
Information Services	Disaster Recovery Datacenter Refresh	IT2610

Project Description

This project upgrades the City's disaster recovery (DR) environment by replacing outdated and unsupported equipment and implementing a more sustainable and cost-effective platform to support critical systems. The improvements will modernize the City's backup data center and significantly reduce the time required to restore services in the event of an outage.

Project Justification

The City's DR data center requires modernization due to its reliance on outdated and unsupported hardware, which increases the risk of failure and limits the City's ability to restore essential services during an outage. Under the current environment, system recovery could take several days, impacting service continuity.

This project replaces aging infrastructure with a more cost-effective and supportable solution that improves system performance and reliability. The upgraded environment is expected to significantly reduce recovery time from days to hours, strengthening the City's disaster recovery capabilities and overall operational resilience.

Funding Source: \$719,000 from the General Fund (100) Reserves.

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services	10/2026	02/2027	Revision	2025-26	\$719,000
Engineering/Design			Total		\$719,000
Land/ROW Acquisition					
Construction					
Other	10/2026	02/2027			
Total Schedule	10/2026	02/2027			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	719,000	0	0	0	\$719,000
Sales Tax					
Other					
Total Funding	\$719,000	\$0	\$0	\$0	\$719,000

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services	111,000	0	0	0	\$111,000
Engineering/Design					
Land/ROW Acquisition					
Construction					
Other	608,000	0	0	0	\$608,000
Total Costs	\$719,000	\$0	\$0	\$0	\$719,000

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0

Parks & Recreation Capital Projects

Department	Project Title	Project Number
Parks and Recreation	2025 Parks and Recreation Master Plan	PK2507

Project Description

This project serves to establish a 2025 Park System Master Plan that aligns with current community goals to guide the overall direction of Parks and Recreation within the City. A parks and recreation master plan is a comprehensive, long-range strategy for the creation, optimization, and maintenance of a community's assets. The Master Plan will assess current and future recreational needs, establish a long range vision, and will identify and prioritize future capital improvement projects. Public input along with data on current infrastructure, facilities, and programs will be analyzed to create the 2025 Park System Master Plan utilizing professional services.

Project Justification

The need for a current Parks, Recreation, and Open Space Master Plan guides long term parks and recreation planning, ensuring sustainable operations, fiscal planning, and supports future grant applications that requires plans be at least 5–7 years old showing commitment to public input, plan updates and regular assessment. The last full plan was completed in 2007. This project will incorporate public input and professional analysis to create a ten year implementation strategy and includes recreational programming and operational efficiency assessments ensuring the parks and recreation needs of the community are delivered in an efficient and sustainable way.

The fully completed master plan includes four phases:

- Discovery – public engagement and data collection; including statistically valid survey (funded)
- Assessment – evaluating access, conditions, programming, and operational efficiency (funded by project savings transfers)
- Recommendations – investment priorities and policy guidance (funded by project savings transfer and revised request)
- Implementation – delivery and adoption of the final plan (funded by revised request)

Total project cost is \$140,050, funded entirely through Park Sales Tax (125). Funding sources include the original FY25 adoption (\$45,000), transferred FY25 project savings (\$96,389), and the updated FY26 funding revision request of \$23,661.

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services	10/2024	09/2027	Adopted Budget	2024-25	\$45,000
Engineering/Design			Revision	2024-25	\$96,389
Land/ROW Acquisition			Revision	2025-26	(\$1,339)
Construction			Total		\$140,050
Other					
Total Schedule	10/2024	09/2027			

Sources of Funds

	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	140,050	0	0	0	\$140,050
Sales Tax					
Other					
Total Funding	\$140,050	\$0	\$0	\$0	\$140,050

Project Costs

	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services	140,050	0	0	0	\$140,050
Engineering/Design					
Land/ROW Acquisition					
Construction					
Other					
Total Costs	\$140,050	\$0	\$0	\$0	\$140,050

Operating Impact

Not applicable.

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0

Capital Project Revision

Parks & Recreation Capital Projects

PK2507

2025 Parks and Recreation Master Plan

REVISION EXPLANATION

Initial project budget covered Phase 1 of the Master Plan. This revision adds funds to extend the contract through subsequent phases, including a comprehensive system assessment and the final recommendation and implementation plans.

PROJECT DESCRIPTION No Change

PROJECT JUSTIFICATION No Change

PROJECT STATUS No Change

	Original Start Date	2026 Revision	Original End Date	2026 Revision
Professional services				
Engineering/Design				
Land/ROW Acquisition				
Construction				
Other				

FINANCIAL DATA

	Adopted Budget Through FY 2026	Project Revision	Revised Budget Through FY 2026
FUNDING SOURCES			
Reserves Park Sales Tax Fund (125)	\$ 116,389	\$ 23,661	\$ 140,050
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
Total	\$ 116,389	\$ 23,661	\$ 140,050
Project Expenditures			
Professional Services	\$ 116,389	\$ 23,661	\$ 140,050
(Select Expenditure Type)			\$ 0
(Select Expenditure Type)			\$ 0
(Select Expenditure Type)			\$ 0
(Select Expenditure Type)			\$ 0
Total	\$ 116,389	\$ 23,661	\$ 140,050

IMPACT ON OPERATING BUDGET No Change

Annual Operating Impact	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Projected						\$ 0

Parks & Recreation Capital Projects

Department	Project Title	Project Number
Parks and Recreation	Richland Tennis Center- LED Lighting Conversion	PK2615

Project Description
 The Richland Tennis Center court lighting conversion project will convert 15 of the 16 tennis courts from current metal halide fixtures to LED lighting fixtures. The project would also replace the original court lighting control panel with a wireless control system. The Championship court would remain with the current lighting.

Project Justification
 Richland Tennis Centre currently utilizes fixtures with metal halide bulbs to light tennis courts which degrade after the first year and require bulb replacement approximately every 5 years with the last bulb replacement in 2021. The conversion to LED will add better light coverage without the degradation, a 10 year warranty, as well as significant energy savings. Replacement of the control board would also be necessary with re-lamping or conversion as parts are not longer available for current board.
 Staff has identified potential grant funding to aide in supporting the upgrade to "USTA Class III LED lighting" in the form of USTA 2026 Tennis Venue Grants Application providing reimbursement up to 50% of the total cost up to \$60,000, with additional donation funding of up to \$25,000 in the form of a "letter of intent and support for the project" from the Greater Fort Worth Tennis Coalition.
 Should grant and coalition funding not be awarded the project would commence with "USTA Class IV LED lighting" still providing improved coverage and energy savings. Approximate project cost of \$189,000 for FY27. No USTA grant funding is available for Class IV lighting.
 Funding Source: \$189,000 from Park Sales Tax (125) Reserves.

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services			Revision	2025-26	\$189,000
Engineering/Design			Total		\$189,000
Land/ROW Acquisition					
Construction	06/2026	06/2027			
Other					
Total Schedule	06/2026	06/2027			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	189,000	0	0	0	\$189,000
Sales Tax					
Other					
Total Funding	\$189,000	\$0	\$0	\$0	\$189,000

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services					
Engineering/Design					
Land/ROW Acquisition					
Construction	189,000	0	0	0	\$189,000
Other					
Total Costs	\$189,000	\$0	\$0	\$0	\$189,000

Operating Impact
 N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0

Street & Sidewalk Capital Projects

Department	Project Title	Project Number
Public Works	Transportation Management Project Equipment (2025-26)	ST2601

Project Description

This project will continue to build on the Traffic Management Project approved in the 2019-20 CIP budget by upgrading intersections to be compatible with our central synchronization software. The intersections that will receive the upgrade are: North Tarrant Parkway: Smithfield Rd, Keller Smithfield Rd; Rufe Snow: Bursery, Holiday Lane: Chapman/Meadow, Liberty Way, Trinidad Dr, Lola Dr; Iron Horse Blvd: Browning Dr.; Glenview Dr: Vance, Chapel Park, Dawn; Chapman Rd: Smithfield.

The new equipment includes installation, controllers, vehicle detection, and communication systems. The plan is to systematically upgrade existing traffic signals each year until the entire transportation system is connected and complete.

Project Justification

The continuing goal for the Traffic Division is to provide residents with the safest, most effective, and efficient transportation system. With the implementation of the new central synchronization software the Traffic Divisions goal is to continue to expand the boundaries from our initial project to better serve the residents of North Richland Hills. This system will operate using engineer-designed timing plans and real-time data through the Iteris Vantage Care Program, which is the basis for traffic signal coordination. The software and equipment working in concurrence has the ability to communicate with the Service Center and Traffic Technicians by sending alerts through email or text message of a malfunctioning traffic signal, which will reduce signal malfunction down time and delays to motorist. The program also has the capabilities to collect traffic data, which will be used to support timing plans along these corridors based on actual demand to address traffic flow.

Funding Source: \$498,760 from the Traffic Safety Operating Fund (150), \$52,638 from Infrastructure Reserve Fund (341) and \$258,985 in Grant funding from North Texas Council of Governments (NTCOG).

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services			Adopted Budget	2025-26	\$275,893
Engineering/Design			Revision	2025-26	\$534,490
Land/ROW Acquisition			Total		\$810,383
Construction	07/2026	03/2027			
Other					
Total Schedule	07/2026	03/2027			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants	258,985	0	0	0	\$258,985
Reserves	551,398	0	0	0	\$551,398
Sales Tax					
Other					
Total Funding	\$810,383	\$0	\$0	\$0	\$810,383

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services					
Engineering/Design					
Land/ROW Acquisition					
Construction	810,383	0	0	0	\$810,383
Other					
Total Costs	\$810,383	\$0	\$0	\$0	\$810,383

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0

Capital Project Revision

Street & Sidewalk Capital Projects

ST2601

Transportation Management Project Equipment (2025-26)

REVISION EXPLANATION

This project is being revised to capture the financial contribution from the North Texas Council of Governments (NTCOG) towards the City's intersection infrastructure as well as the additional intersections that will now be subject to upgrades.

PROJECT DESCRIPTION No Change

This project will continue to build on the Traffic Management Project approved in the 2019-20 CIP budget by upgrading intersections to be compatible with our central synchronization software. The intersections that will receive the upgrade are: North Tarrant Parkway: Smithfield Rd, Keller Smithfield Rd; Rufe Snow: Bursley, Holiday Lane: Chapman/Meadow, Liberty Way, Trinidad Dr, Lola Dr; Iron Horse Blvd: Browning Dr.; Glenview Dr: Vance, Chapel Park, Dawn; Chapman Rd: Smithfield.

The new equipment includes installation, controllers, vehicle detection, and communication systems. The plan is to systematically upgrade existing traffic signals each year until the entire transportation system is connected and complete.

PROJECT JUSTIFICATION No Change

The continuing goal for the Traffic Division is to provide residents with the safest, most effective, and efficient transportation system. With the implementation of the new central synchronization software the Traffic Divisions goal is to continue to expand the boundaries from our initial project to better serve the residents of North Richland Hills. This system will operate using engineer-designed timing plans and real-time data through the Iteris Vantage Care Program, which is the basis for traffic signal coordination. The software and equipment working in concurrence has the ability to communicate with the Service Center and Traffic Technicians by sending alerts through email or text message of a malfunctioning traffic signal, which will reduce signal malfunction down time and delays to motorist. The program also has the capabilities to collect traffic data, which will be used to support timing plans along these corridors based on actual demand to address traffic flow.

PROJECT STATUS No Change

	Original Start Date	2026 Revision	Original End Date	2026 Revision
Professional services				
Engineering/Design				
Land/ROW Acquisition				
Construction	10/2025	07/2026	09/2026	03/2027
Other				

FINANCIAL DATA

		Adopted Budget Through FY 2026	Project Revision	Revised Budget Through FY 2026
FUNDING SOURCES				
Reserves	Traffic Safety Operating Fund (150)	\$ 447,385	\$ 51,375	\$ 498,760
Reserves	Infrastructure Reserve Fund (341)	104,013	(51,375)	\$ 52,638
Federal/State Grants	North Texas Council of Governments (NTCOG)		258,985	\$ 258,985
(Select Funding Source)				\$ 0
(Select Funding Source)				\$ 0
Total		\$ 551,398	\$ 258,985	\$ 810,383
Project Expenditures				
Construction		\$ 551,398	\$ 258,985	\$ 810,383
(Select Expenditure Type)				\$ 0
(Select Expenditure Type)				\$ 0
(Select Expenditure Type)				\$ 0
(Select Expenditure Type)				\$ 0
Total		\$ 551,398	\$ 258,985	\$ 810,383

IMPACT ON OPERATING BUDGET No Change

Annual Operating Impact	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Projected						\$ 0

Street & Sidewalk Capital Projects

Department	Project Title	Project Number
Public Works	Mid-Cities Boulevard Turn Lane Project	ST2603

Project Description

This project will construct a left turn bay along Mid-Cities Boulevard, just east of Hawk Avenue, that will allow westbound Mid-Cities Boulevard traffic a left turn option to access the new development on the north side of Mid-Cities Boulevard.

Project Justification

This budget revision will fund the in house construction of the turn bay and improve access to the new development.

Funding Source: \$200,000 General Fund (100) Reserves

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services			Revision	2025-26	\$200,000
Engineering/Design			Total		\$200,000
Land/ROW Acquisition					
Construction	01/2026	06/2027			
Other					
Total Schedule	<u>01/2026</u>	<u>06/2027</u>			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	200,000	0	0	0	\$200,000
Sales Tax					
Other					
Total Funding	<u>\$200,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$200,000</u>

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services					
Engineering/Design					
Land/ROW Acquisition					
Construction	200,000	0	0	0	\$200,000
Other					
Total Costs	<u>\$200,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$200,000</u>

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Street & Sidewalk Capital Projects

Department	Project Title	Project Number
Public Works	Precinct Line Road Traffic Signal Improvements	ST2604

Project Description

In or around 2003, the City of North Richland Hills and the City of Hurst entered into an inter-local agreement whereby the City of Hurst allowed North Richland Hills to utilize a portion of Glenview Drive ROW for entryway signs, and the City of North Richland Hills transferred traffic signal maintenance on two signals to the City of Hurst. The signals are both on Precinct Line Road at its intersections with Martin Drive and Mid-Cities Boulevard. In the fall of 2025, the City of Hurst approached staff about dissolving the aforementioned agreement. A consultant has been brought on board to evaluate the traffic signals to ensure equipment, timing, and configurations meet the latest mandated statutes and are operating safely prior to the ownership changing hands. This project will fund the necessary conversion and repair recommendations provided by the consultant.

Project Justification

This budget revision and project is necessary to ensure the traffic signals are operating at the highest level of safety and efficiency as they are transferred from the City of Hurst's ownership and maintenance to the City of North Richland Hills' operation and maintenance. Additionally, our traffic signal equipment and software operate a little differently than what is currently installed by the City of Hurst. This project will fund the equipment and fees to bring these two traffic signals online with our traffic management software as well as align them with the City's appearance standards.

Funding Source: \$175,000 from General Fund (100) Reserves

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services	02/2026	09/2026	Revision	2025-26	\$175,000
Engineering/Design			Total		\$175,000
Land/ROW Acquisition					
Construction					
Other	04/2026	09/2026			
Total Schedule	02/2026	09/2026			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	175,000	0	0	0	\$175,000
Sales Tax					
Other					
Total Funding	\$175,000	\$0	\$0	\$0	\$175,000

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services	25,000	0	0	0	\$25,000
Engineering/Design					
Land/ROW Acquisition					
Construction					
Other	150,000	0	0	0	\$150,000
Total Costs	\$175,000	\$0	\$0	\$0	\$175,000

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0

Street & Sidewalk Capital Projects

Department	Project Title	Project Number
Public Works	Colorado Boulevard Gate Installation	ST2605

Project Description

This project consists of the installation of a gate across Colorado Boulevard to prevent traffic from using the street as a cut-through. The project was approved by City Council in response to numerous resident complaints. This project will fund the installation of the gate and appropriate hardware to allow EMS to utilize the gate during emergencies.

Project Justification

This budget revision will fund the project that was presented to the City Council for recommendation of approval in order to reduce cut-through traffic along Colorado Boulevard. The proposal was initiated in response to residents' concerns regarding cut-through traffic, speeding, and reckless driving. The City Council approved the item on February 9, 2026. Following approval, the City has six months to install the gate to implement a permanent road closure.

Funding Source: \$60,000 General Fund (100) Reserves

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services			Revision	2025-26	\$60,000
Engineering/Design			Total		\$60,000
Land/ROW Acquisition					
Construction	04/2026	09/2026			
Other					
Total Schedule	04/2026	09/2026			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	60,000	0	0	0	\$60,000
Sales Tax					
Other					
Total Funding	\$60,000	\$0	\$0	\$0	\$60,000

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services					
Engineering/Design					
Land/ROW Acquisition					
Construction	60,000	0	0	0	\$60,000
Other					
Total Costs	\$60,000	\$0	\$0	\$0	\$60,000

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0

Utility Capital Projects

Department	Project Title	Project Number
Public Works	Utility Infrastructure Master Plan	UT2605

Project Description

Contract with an engineering firm to conduct a Master Plan for the water distribution system.

Project Justification

The City's last Water Distribution System Master Plan was completed in 2009, and significant growth, aging infrastructure, and changing regulatory requirements now make an update essential. An updated plan will evaluate current system capacity, identify needed improvements, support fire protection and reliability, and provide a clear roadmap for future capital investments. Modern hydraulic modeling and asset management tools will also help the City address operational challenges, reduce risk, and ensure long-term, reliable water service for the community.

Funding Source: \$300,000 from Utility Fund (410) Reserves

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services	07/2026	03/2027	Revision	2025-26	\$300,000
Engineering/Design			Total		\$300,000
Land/ROW Acquisition					
Construction					
Other					
Total Schedule	<u>07/2026</u>	<u>03/2027</u>			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants					
Reserves	300,000	0	0	0	\$300,000
Sales Tax					
Other					
Total Funding	<u>\$300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$300,000</u>

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services	300,000	0	0	0	\$300,000
Engineering/Design					
Land/ROW Acquisition					
Construction					
Other					
Total Costs	<u>\$300,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$300,000</u>

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Major Capital Equipment Capital Projects

Department	Project Title	Project Number
Information Services	SCADA System Upgrade	IT2205

Project Description

Install an upgraded server that supports the SCADA System in a server class environment with proper power and redundancy.

Project Justification

During the winter storm in 2021 there was a power outage at a city facility where the current SCADA server is located. Moving this and upgrading to new hardware to another location with backup power and network redundancy will improve the system reliability.

Funding sources are comprised of \$15,104 from ARPA Funds, \$51,690 from IT Capital Fund (380) Reserves and \$2,126 from Infrastructure Reserve Fund (341) Reserves.

Status update: This project is expected to be completed by May 2026.

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services			Revision	2021-22	\$60,000
Engineering/Design			Revision	2023-24	\$6,794
Land/ROW Acquisition			Revision	2024-25	\$2,126
Construction			Revision	2025-26	\$0
Other	06/2022	05/2026	Total		\$68,920
Total Schedule	<u>06/2022</u>	<u>05/2026</u>			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants	15,104	0	0	0	\$15,104
Reserves	53,816	0	0	0	\$53,816
Sales Tax					
Other					
Total Funding	<u>\$68,920</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$68,920</u>

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services					
Engineering/Design					
Land/ROW Acquisition					
Construction					
Other	68,920	0	0	0	\$68,920
Total Costs	<u>\$68,920</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$68,920</u>

Operating Impact

N/A

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Impact	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Capital Project Revision

Major Capital Equipment Capital Projects

IT2205

SCADA System Upgrade

REVISION EXPLANATION

Update the funding sources for this project to accurately reflect the origin of funds. ARPA funds have been fully expended meaning this project is now funded through ARPA interest earnings. These interest earnings will be transferred to the IT Capital Fund along with remaining expenses.

PROJECT DESCRIPTION No Change

PROJECT JUSTIFICATION No Change

During the winter storm in 2021 there was a power outage at a city facility where the current SCADA server is located. Moving this and upgrading to new hardware to another location with backup power and network redundancy will improve the system reliability.

Funding sources are comprised of \$15,104 from ARPA Funds, \$51,690 from IT Capital Fund (380) Reserves and \$2,126 from Infrastructure Reserve Fund (341) Reserves.

Status update: This project is expected to be completed by May 2026.

PROJECT STATUS No Change

	Original Start Date	2026 Revision	Original End Date	2026 Revision
Professional services				
Engineering/Design				
Land/ROW Acquisition				
Construction				
Other				

FINANCIAL DATA

	Adopted Budget Through FY 2026	Project Revision	Revised Budget Through FY 2026	
FUNDING SOURCES				
Federal/State Grants	ARPA Funds	\$ 66,794	(\$ 51,690)	\$ 15,104
Reserves	Infrastructure Reserve Fund (341) Reserves	2,126	0	\$ 2,126
Reserves	IT Capital Fund (380) Reserves		51,690	\$ 51,690
(Select Funding Source)				\$ 0
(Select Funding Source)				\$ 0
Total	\$ 68,920	\$ 0	\$ 68,920	
Project Expenditures				
Other	\$ 68,920			\$ 68,920
(Select Expenditure Type)				\$ 0
(Select Expenditure Type)				\$ 0
(Select Expenditure Type)				\$ 0
(Select Expenditure Type)				\$ 0
Total	\$ 68,920	\$ 0	\$ 68,920	

IMPACT ON OPERATING BUDGET No Change

Annual Operating Impact	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Projected						\$ 0

Major Capital Equipment Capital Projects

Department	Project Title	Project Number
Information Services	GIS Infrastructure Data Update	IT2306

Project Description

Project to contract with GIS consultant to provide complete, quality-checked GIS datasets for the City's water, sanitary sewer, and storm drain assets. The consultant will inventory, validate, and input accurate and complete data into the City's utilities GIS enterprise database. Quality controls will be outlined for the vendor to ensure data accuracy. The inventory process will include consulting with City staff as needed, comparison with project datasheets, as-builts, and any needed assessments of assets in the field.

Project Justification

As the City infrastructure has continued to grow (yearly maintenance and new projects), there will be a constant need to maintain a high degree of accuracy in its GIS utility infrastructure data. A project similar in scope and expectations to the one proposed here was completed in 2004. The 2004 project was successful but did not address removing or correcting older data. Meanwhile, the workload and usage of GIS data has continued to grow exponentially. This project is a total and complete assessment of the City's infrastructure. Infrastructure data is a critical asset. It is used daily by the Public Works Department and will be included in the correct performance of Tyler's EAM (Enterprise Asset Manager). It is used to facilitate state and federal reporting (NPDES/TPDES-SWNP and GASB-34). Additionally, any plans involving securing the City's infrastructure must have reliable and accurate data to work from. The present GIS database is significantly outdated. The rate of new infrastructure development and existing infrastructure replacement and rehabilitation has far outpaced the rate of system updates by current staff, leaving an increasing deficiency of accurate GIS data. This project is critical to meet the requirements for current data as expected by City residents, contractor/consultants, other governmental utility districts, City management, Public Safety, and Public Works staff.

Funding Source: \$166,648 from ARPA Grant Funds and \$33,352 from IT Capital Projects Fund (380) Reserves.

Status update: This project is expected to be completed by September 2026.

Project Schedule	Beginning Date	Ending Date	History	Fiscal Year	Amount
Professional Services			Adopted Budget	2022-23	\$200,000
Engineering/Design			Revision	2025-26	\$0
Land/ROW Acquisition			Total		\$200,000
Construction					
Other	10/2022	09/2026			
Total Schedule	10/2022	09/2026			

Sources of Funds	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Funding
General Obligation Bonds					
Certificates of Obligation					
Federal/State Grants	166,648	0	0	0	\$166,648
Reserves	33,352	0	0	0	\$33,352
Sales Tax					
Other					
Total Funding	\$200,000	\$0	\$0	\$0	\$200,000

Project Costs	Appr. To Date	FY 2027 Budget	FY 2028 Estimate	FY 2029-Completion	Total Cost
Professional Services					
Engineering/Design					
Land/ROW Acquisition					
Construction					
Other	200,000	0	0	0	\$200,000
Total Costs	\$200,000	\$0	\$0	\$0	\$200,000

Operating Impact

Annual Contract for data validation

Fiscal Year	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Impact
Amount	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Total Operating Impact	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Capital Project Revision

Utility Capital Projects

IT2306

GIS Infrastructure Data Update

REVISION EXPLANATION

ARPA funds have been fully expended meaning this project is now funded through ARPA interest earnings. These interest earnings will be transferred to the IT Capital Fund along with remaining expenses.

PROJECT DESCRIPTION No Change

PROJECT JUSTIFICATION No Change

PROJECT STATUS No Change

	Original Start Date	2026 Revision	Original End Date	2026 Revision
Professional services				
Engineering/Design				
Land/ROW Acquisition				
Construction				
Other				

FINANCIAL DATA

	Adopted Budget Through FY 2026	Project Revision	Revised Budget Through FY 2026
FUNDING SOURCES			
Federal/State Grants ARPA Grant Funds	\$ 200,000	(\$ 33,352)	\$ 166,648
Reserves IT Capital Projects Fund (380)	0	33,352	\$ 33,352
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
(Select Funding Source)			\$ 0
Total	\$ 200,000	\$ 0	\$ 200,000
Project Expenditures			
Other	\$ 200,000	\$ 0	\$ 200,000
(Select Expenditure Type)			\$ 0
(Select Expenditure Type)			\$ 0
(Select Expenditure Type)			\$ 0
(Select Expenditure Type)			\$ 0
Total	\$ 200,000	\$ 0	\$ 200,000

IMPACT ON OPERATING BUDGET No Change

Annual Operating Impact	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Projected						\$ 0

NOTICE OF PUBLIC HEARING CITY OF NORTH RICHLAND HILLS FISCAL YEAR 2026 AMENDED BUDGET

NOTICE IS HEREBY GIVEN to all interested citizens in the City of North Richland Hills, that the City Council will hold a public hearing on the Fiscal Year 2026 amended budget on Monday, June 8, 2026, during the regular 7:00 p.m. City Council meeting at the North Richland Hills City Hall City Council Chambers, 4301 City Point Drive, North Richland Hills, Texas.

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026
SUBJECT: Consider award of Tourism Advertising and Marketing Agency RFQ 26-011 to Flat Five Marketing, LLC and authorize the City Manager to execute the related Professional Services Agreement
PRESENTER: Craig Hulse, Director of Economic Development

SUMMARY:

It is recommended that City Council award the Tourism Marketing and Advertising Agency RFQ 26-011 to Flat Five Marketing, LLC as detailed in the attached proposal and agreement.

GENERAL DESCRIPTION:

Recent openings of the Peppa Pig Theme Park and Malibu Jack's Indoor Theme Park, alongside existing attractions, have established North Richland Hills as a regional destination for entertainment, events, and recreation.

On December 8, 2025, City Council directed staff to create a Destination Marketing Program to increase tourism and strengthen the business tax base. Accordingly, staff issued RFP 26-011 to identify and select an experienced tourism advertising and marketing agency for the initiative.

The City received 15 proposals from across the U.S. and one from Canada. A five-member evaluation committee with representatives from Economic Development, Parks and Recreation (including NRH₂O), and Communications recommends Flat Five Marketing, LLC. The agency stood out for its tourism marketing expertise, comprehensive approach, and deep understanding of the competitive DFW market. In addition Flat Five Marketing, LLC has extensive background in establishing and managing Tourism Public Improvement Districts (TPIDs), if such an opportunity were to present itself. Key services within this agreement include:

- Brand creative development
- Website design, hosting, maintenance, and search engine optimization (SEO)
- Social media content design and paid digital campaigns
- Visitor collateral design and production
- Out-of-home media placements
- Monthly performance reporting with KPIs and analytics



For the City Council's consideration is a Professional Services Agreement with Flat Five Marketing, LLC, in an amount not to exceed \$521,000, inclusive of optional renewal periods. The initial term of the agreement ends on September 30, 2027, with two optional one-year renewals. The agreement is funded through local hotel occupancy taxes. While Phase 1 funding is included in the FY 2026 Revised Budget, subsequent phases are subject to appropriation through the annual budget development process.

RECOMMENDATION:

Approve the award of Tourism Advertising and Marketing Agency RFQ 26-011 to Flat Five Marketing, LLC and authorize the City Manager to execute a Professional Services Agreement in an amount not to exceed \$521,000.

North Richland Hills Response
BID_RFQ 26-011 Tourism Advertising and Marketing Agency
January 8, 2026



simplifying the complicated



{p.s. we took this photo}



Our Name Has Meaning

In music, the flat five, or "blues note," has been the foundation of rock, blues, and country for over 80 years.

When musicians say they wrote a hit song in 20 minutes, they don't mention the 20 years of practice behind it.

Marketing works the same way. Simplicity is key, but it's not easy. The most successful strategies are built on proven principles. The flat five note is a perfect example. It's simple, but powerful.

We've spent decades mastering marketing so we can **simplify the complicated** for you.





TOURISM / CVB

1. **New Braunfels** - 5 yrs
2. **Brenham, Washington County** - 5 yrs
3. **South Padre Island** - 1 yr
4. **Fredericksburg** - 2 yr
5. **Granbury** - 2 yr
6. **Galveston Island** - 1 yr
7. **Bay Area Houston** - 5 yrs
8. **Cedar Park** - 3 yrs
9. **Arlington** - 1 yr
10. **Georgetown** - 3 yrs
11. **Laredo** - 1 yr
12. **Canyon Lake** - 1 yr
13. **Huntsville** - 2 yr
14. **Uvalde County** - 1 yr
15. **Dripping Springs** - 3 yr
16. **Allen** - 1 yr
17. **Mineral Wells** - 1 yr
18. **Wimberley** - 2 yrs
19. **Nassau Bay** - 3 yrs
20. **Seabrook** - 3 yrs
21. **Kemah** - 4 yrs
22. **Boerne** - 2 yrs
23. **League City** - 2 yrs
24. **Corsicana** - 2 yrs
25. **Alpine** - 1 yr
26. **McCurtain County** - 5 yr
27. **Glen Rose** - active
28. **Bastrop** - 1 yr
29. **Cibolo** - 1 yr
30. **Lockhart** - active
31. **WORD** - 1 yr
(Water Oriented Recreation District)

CVB Success



{p.s. we took this photo}

Our goal is to build your brand foundation and plans for the near future and beyond.

We understand the of work to be, but not limited to:

1. Development of brand creative including logo, tagline and concept
2. New website, including SEO, hosting and maintenance
3. Paid social media and digital campaigns for tourism
4. Social media content design
5. Design and production of visitor collateral
6. Video, photography content for digital and broadcast use
7. Out-of-home creative and media placements
8. Monthly performance reporting with KPIs and analytics
9. Marketing Management

We understand that North Richland Hills desires to differentiate from the nearby local cities from a competitive standpoint. The City needs to establish a unique brand, KPIs, a marketing and media plan and a tactical way to execute and manage and communicate the overall marketing plan to City Council and local stake holders.

Flat Five Marketing is a highly experienced, tourism-focused agency with proven Texas CVB results, strong creative and digital capabilities, and credible leadership.



A Few Case Studies

Case Study 1: Granbury CVB - "More Than a Day Trip"

Challenge: Granbury attracted day visitors who left before dinner. Day trips don't generate hotel tax. The CVB faced contentious local politics with high CVB director turnover.

Strategy: Developed "More Than a Day Trip" campaign positioning Granbury as a two-night weekend getaway. Partnered with Chet Garner (The Daytripper TV host) for TV commercials showing sunset on the lake, dinner theater, wine tasting. Media: DFW broadcast (weekend prime), targeted digital to Dallas-Fort Worth within 90 minutes.

Results:

- Hotel tax revenue increased 10% in year one
- Average length of stay increased from 1.2 to 1.8 nights
- Campaign won MarComm Gold Award for Strategy
- TV creative generated 4.2 million impressions in DFW
- Website traffic increased 34% during campaign period

Case Study 2: Wimberley – “Wander Wimberley”

Challenge: Never had a CVB. We were the first marketing firm hired. There was no organization, branding, media assets, website, logo, etc. Much debate on whether to focus on nature, shopping, wineries, hill country, food, etc.

Strategy: Developed "Why wonder, when you can wander" concept to see it all. Developed a segmented marketing campaign across all mediums.

Results:

- Sales tax revenue increased by 27%, signaling strong growth in visitor spending
- Hotel Occupancy Tax (HOT) funds increased by 12%, despite the absence of traditional hotels
- Wimberley emerged as a top-tier Texas Hill Country destination, gaining recognition well beyond its historical footprint

Campaign Concept and Print Ad Sample.

- **Campaign concept** is the big idea. What is the core image, message and look and feel that will represent North Richland Hills.
- **Process:**
 - “Jump start” program with local hoteliers, entertainment and hospitality businesses, etc.
 - Market research with best visitor profiling and demographics.
 - Competitor research and messaging.
 - Design 3-4 campaign concepts for feedback, revisions and approval.



Campaign Concept and Print Ad Sample Work

visit bay area HOUSTON

THIS IS WHY...
Baycations are Better

- * Birding & Boardwalks
- * Food & Family Fun
- * Nightlife & Nature
- * Spas & Salons
- * Seafood & Spirits
- * Shopping & Space Exploration
- * Waves & Water Sports

Visit BayAreaHouston.com
Kemah | League City | Nassau Bay | Seabrook

It's time you
RECONNECT
RECONNECT
RECONNECT
RECONNECT
RECONNECT
RECONNECT
RECONNECT
in
Brenham.

WINERIES ★ HISTORY ★ LIVE MUSIC ★ ECLECTIC EATERIES ★ NATURAL BEAUTY

Halfway between Houston and Austin is a place filled with unexpected discoveries. In Brenham, you can two-step into the past, enjoy the local wines, get a scoop of your favorite ice cream flavor at Blue Bell Creameries and search for hidden treasures while geocaching. Here, you'll experience just about everything, except boredom.

Reconnect in Brenham with family, friends and natural beauty.

Brenham
Washington County ★ Texas

Visit BrenhamTexas.com
888-BRENHAM

Are we there yet?

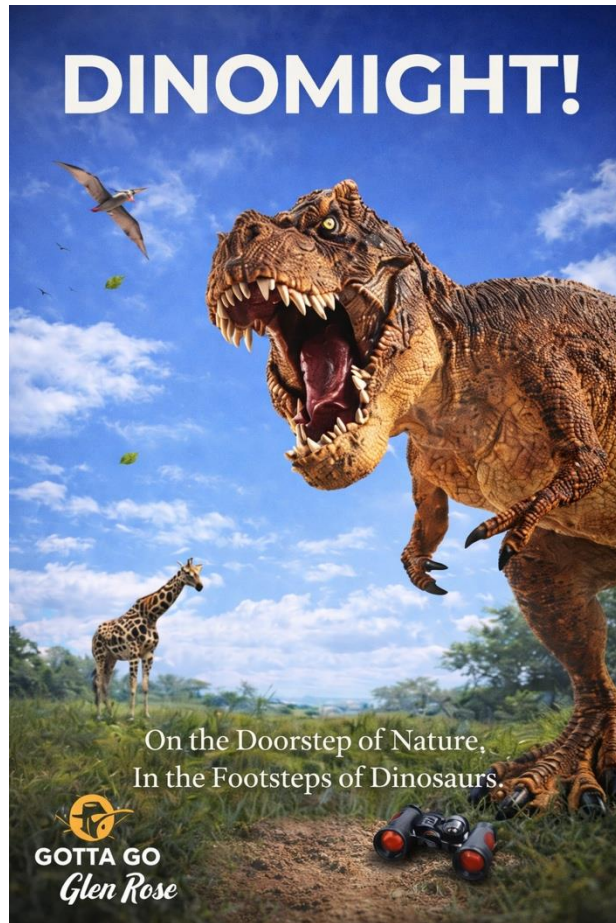
WE'RE EXCITED TOO.

LET'S MEET AT PLAYA NEGRO IN VIEQUES

DISCOVER **Puerto Rico**

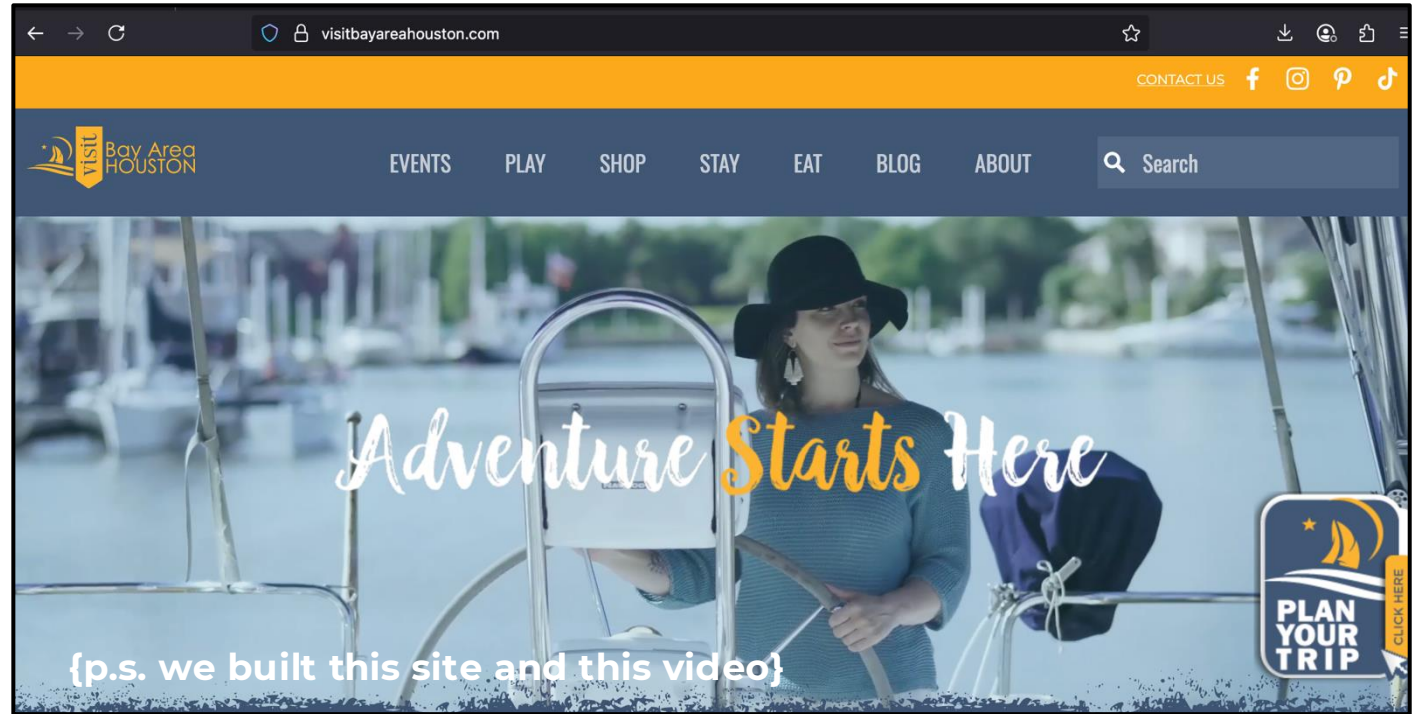
#DISCOVER *Puerto Rico*
www.DiscoverPuertoRico.com

Campaign Concept and Print Ad Sample Work



New Website Sample and Process

- Create a fully turnkey new website that is tourism specific.
- Includes fully written copy, SEO set up and project management.
- We have our own dedicated hosting and maintenance service in-house.
- **Our process is:**
 - Determine needs and goals
 - Develop look and feel based on 3 websites liked by management
 - SEO Keyword research
 - Write all meta titles, headers and meta data for SEO
 - Write copy and wireframe
 - Gain approval each step of the way
 - Build for desktop and mobile
 - Test and launch
 - We favor original photos and videography when available



Our Experience and Active Samples

- Built 7 CVB websites + 30 more hospitality-entertainment sites.
- Current examples include, but not limited to:
 - <https://exploreglenrose.com>
 - <https://visitbayareahouston.com>
 - <https://visitlockharttx.org>



New Logo and Tagline

What

- A **logo and tagline** are core elements of a destination's brand identity. The **logo** is a visual symbol that captures the personality, uniqueness, and appeal of a place, while the **tagline** is a short, memorable phrase that communicates the destination's promise or essence in words.

Our Process

- The process typically begins as a component of the brand platform and campaign concept. Tourism logos should be different than the City's government logo.
- We start with understanding NRH's brand, audience, market position, competitors, and long-term goals. From there, we by explore brand personality, messaging, color psychology, typography, and symbolism. Client feedback is incorporated through structured revisions, ensuring the final logo communicates the brand's core message clearly AND differentiates the City in the marketplace, and remains effective over time.
- We include a color palette and font instructions like this recent one from Explore Glen Rose.



COLOR PALETTE & CONVERTER

BLACK	PMS 7770	PMS 466	PMS 400	PMS 7607	PMS 423	PMS 7528	PMS 7494
C 0	C 48	C 22	C 25	C 8	C 40	C 22	C 22
M 0	M 48	M 33	M 18	M 69	M 23	M 24	M 0
Y 0	Y 72	Y 59	Y 30	Y 67	Y 32	Y 38	Y 50
K 100	K 36	K 0	K 0	K 0	K 20	K 0	K 30
R 100	R 100	R 192	R 192	R 200	R 135	R 195	R 155
G 100	G 92	G 166	G 192	G 111	G 145	G 183	G 168
B 100	B 69	B 122	B 176	B 90	B 141	B 159	B 119
HEX #000000	HEX #645C45	HEX #C0A67A	HEX #C0C0B0	HEX #C86F5A	HEX #87918D	HEX #C3B79F	HEX #9BA877

Videography & Photography

- We have produced over 50 videos for high-end social media videos, TV ads, website videos and paid digital video advertising.
- We've shot several hundred social media video content such as Instagram reels.
- Same for photography.
- A few samples. Click on links in presentation mode. We have dozens more on our YouTube Channel.

Wimberley, Texas

Wimberley Video

Brenham, Texas

Reconnect in Brenham

Platinum Ink

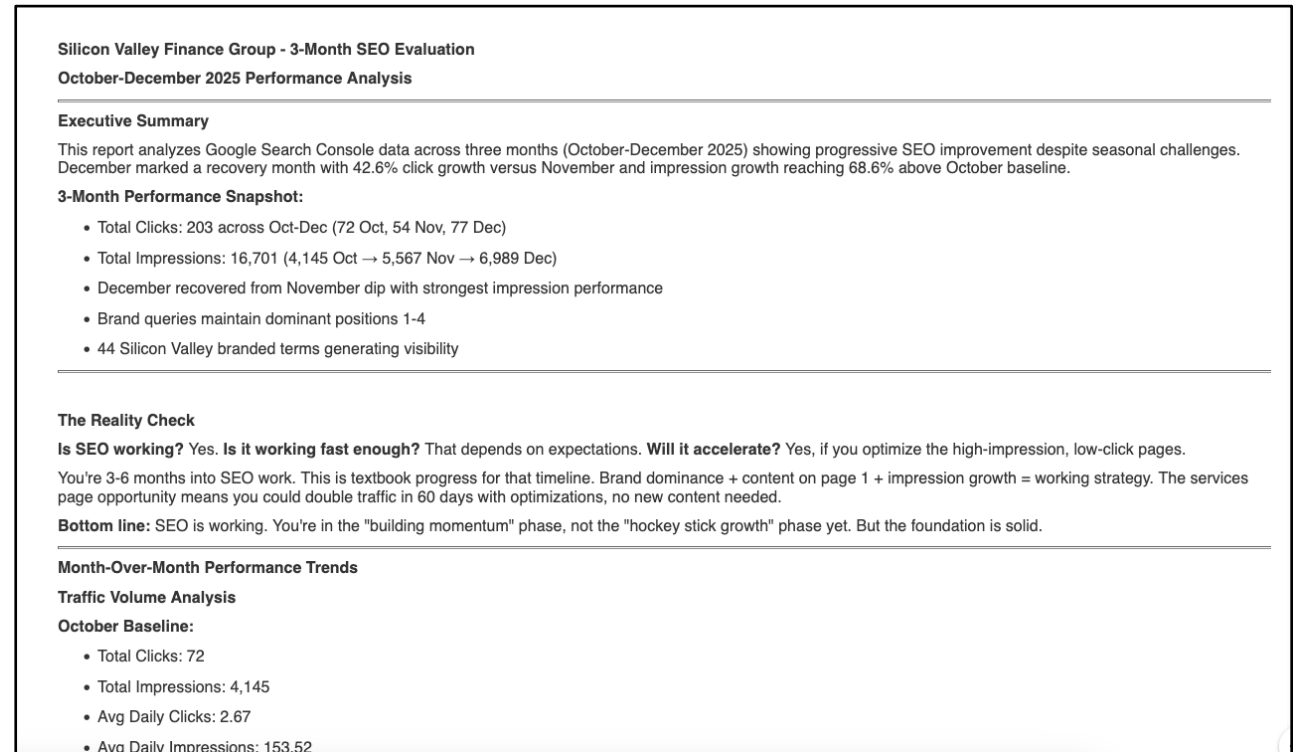
Platinum Ink Award Winning Video



Monthly Reporting Samples



Snippet of Paid Digital Reporting or SEM.



Snippet of Organic Digital Reporting or SEO.

Out of Home Placement Samples



"Edutainment" Center for Cars and Motorcycles.




Billboard for a year-long highway construction project in Kemah, Tx. Near NASA in Houston.



High-end restaurant billboard.



Visitor Collateral Samples



Bring your business travel to the heart of Texas Hospitality

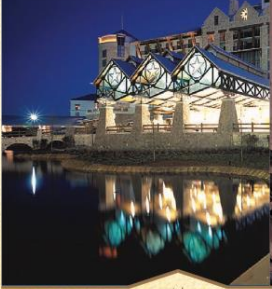

To experience it for yourself, log on to www.gaylordtexas.com or for reservations call 817-778-3050 or 1-866-782-7898

Experience this other spectacular Gaylord Texan! Gaylord Texan® Nashville, featuring a historic 181-million renovation, Gaylord Palace® in Knoxville, Florida and opening in 2009 Gaylord National® on the banks of the Ponce de Leon Inland Sea.

GAYLORD TEXAN®
RESORT & CONVENTION CENTER
on Lake Grapevine

1901 Gaylord Trail, Grapevine, TX 76051-1945

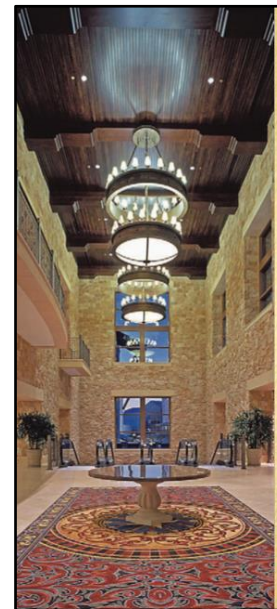
Property Chain Code - GE
Apollo/Galaxy - 62612 Windsor - DPWR2
Suite - 60597 Autodesk - DPWR2

In all your travels you've never seen a world-class resort like Gaylord Texan! We're in the business of meetings, so we know exactly what business requires... and meet! Imagine the magnificence of the Lone Star State brought to life in soaring atriums under glass. The comfort of elegant guestrooms designed with a Southwest flair.

The delight of authentic regional cuisine. And the beauty of having every amenity and convenience at your fingertips, from a high-tech business center to championship golf.

Come to Gaylord Texan and experience the legendary color, drama and heritage of Texas.



Bring Your Business Travel to the Heart of Texas Hospitality.

Who Says Business Travel Has To Be All Business

Mimicking the look and feel of a cattle baron's ranch, Gaylord Texan® presents a resorting retreat to the Lone Star State. Here, all the legendary color, drama and heritage of Texas are showcased in lush, climate-controlled glass atriums. Distinctive accommodations include:

- 1,511 sophisticated guestrooms, including 127 luxury suites.
- Richly appointed guestrooms and suites reflect the individual influences of three distinctive Texas locales:
 - Riverwalk
 - Texas Hill Country
 - Lone Star

Guestrooms include:

- Richly appointed beds
- Luxurious closets
- Double vanity with lighted make-up mirror and hair dryer
- Refrigerator, coffee maker, iron and ironing board

High-tech conveniences include:

- In-room safes that accommodate and recharge laptop or cellular phone
- High-speed Internet access
- Multi-function touchless system with LED display for mail service and room status

Also included are electronic locking systems, intelligent digital thermostat for maximum comfort at all times, stereo CD/Alarm Clock Radio, and 27" television with cable access.

Everything to Make Business a Pleasure

- Full-service Business Center
- Room service and valet service
- On-site meeting coordinator and guest services providing assistance with hotel and local attractions
- Special VIP registration area

Relax Texas Style

- Dallas Cowboys Golf Club adjacent to property offers 18 holes of championship golf and is the only NFL-sanctioned golf club in the US.
- Contemporary Southwest-style outdoor pool and indoor lap pool
- Marina access on Lake Grapevine for recreational watercraft
- Reflects, our 100,000 sq. ft. European inspired spa, salon and fitness center with 12 treatment rooms and 20 exercise indoor lap pool
- Nearby Grapevine Mills and historic downtown Grapevine for exclusive shopping, unique dining and entertainment

Star-Studded Dining Choices With a Southwest Flair

- **Old Hickory Steakhouse** - Dine in the old-world charm and romantic atmosphere of a Texas vineyard wine cellar. Specializing in certified Black Angus beef and fine regional wines.
- **Anna Lar** - Located in the Hill Country Artisan, Anna Lar features the innovative food of celebrity Chef Stephen Pyles, a founding father of Southwestern Cuisine. The vibrant cooking of the American Southwest is derived from the busy ingredients of Native American, Mexican and Central and South American cultures. Anna Lar delights the palate with the bold flavors of wood-fired meats and fish, robust herbs and spices and new interpretations of Texas and tamales. Private dining rooms and party venues are available.
- **Riverwalk Café** - Discover the taste and sensation of the Riverwalk with this market-style eatery featuring regional foods and festive Texan experiences
- **Silver Bar** - The elegance and sophistication of this bar are punctuated by a large Russell-croque painting and hand-forged silver bar setting, reminiscent of a time gone by.
- **Texas Station** - Offering state-of-the-art virtual games and multiple sports bars, with a variety of dining options, all in one energetic setting.
- **The Pool Bar & Grill** - Enjoy a variety of sandwiches, salads and snacks with quick service at this outdoor café.
- **Java Coast** - Serving sandwiches, salads and coffee all hours of the day
- **In-Room Dining** - Available

GAYLORD TEXAN®
RESORT & CONVENTION CENTER
on Lake Grapevine

Reservations at 817-778-3050 and 1-866-782-7898 or log on to www.gaylordtexas.com

Gaylord Texan

PIONEER DAYS

For tens of thousands of years, on through the 1800s, Native Americans lived amongst our springs, creeks, caves, hills and rocky terrain. Evidence of Spaniards' entrance into the area dates to the late 1500s.

In 1836, the Texas frontier defense force known as the Texas Rangers built and occupied an outpost just north of Cedar Park. Captain John J. Tomlinson and his men built a fort, which became known as Tomlinson Fort, Black House Spring, and Black House Fort. The Texas Rangers eventually vacated the fort and it was burned down by Comanches. After Texas' independence was won, much of the land in the area was deeded to those who served in the military or helped provide war supplies.

Pioneers, primarily the Dodd, McEan, and Crumley families, came here in the 1840s and formed the communities of Running Brushy and Doddshire. Doddshire was eventually named Doddville, then Buttercup. Buttercup had a cotton gin, store, and post office; the old Buttercup townsite is now under water behind the conservation dam just west of US 183 and Avery Ranch Boulevard.

George Washington Cluck and his wife Harriet "Hattie" were also primary colonizers of Cedar Park. The Clucks arrived in Running Brushy in 1873, purchasing 329 acres situated at the head waters of Brushy Creek. The Cluck home was located on what would become the Northwest corner of US 183 and Buttercup Creek Boulevard; the settlement had a post office, and in 1874, Hattie Cluck became the community's first postmistress.

Much of the land around Cedar Park today was once part of the Cluck Ranch. The community was renamed "Brungsportoff" after a railroad official, then in 1887, "Cedar Park"; by then, the Austin and Northwestern Railroad ran through Cedar Park. Emmett had a store built on the east side of the railroad, and built his home near the store. When the Cluck family sold to the railroad some land that was next to Emmett's home, they stipulated that a portion of it be made into a park; the park was situated along the railroad tracks at what is now Brushy Creek Road; it's said to have been fully landscaped, complete with benches along walking paths.

RAILROAD

The railroad obviously played an integral part of the development of Cedar Park. Proud of our railroad heritage, Cedar Park is home to antique steam locomotive "Number 786." While passenger service along the line was discontinued in about 1937, the Austin Steam Train Association provides weekend excursions from Cedar Park to the Texas Hill Country via the Hill Country Flyer. Visit CedarParkFun.com to book a ride!

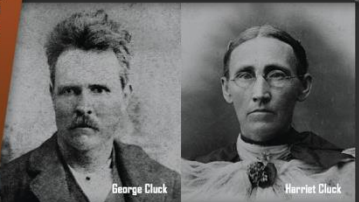

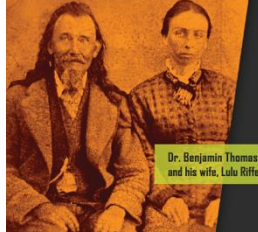


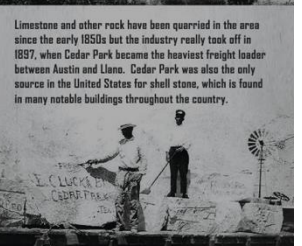
What's in a name?

Cedar Park is appropriately named, as it not only had a "park," but was also home to an abundance of mountain cedar trees; the trees, prolific throughout the region today, are not believed to be native to the area but are thought to have been tracked here by horses and other livestock moving through the area—nonetheless, cedar posts became a popular industry here in the late nineteenth and early twentieth centuries, as outlaws sought to fence their stakes of rural land with cedar posts and newly-invented barbed wire. George Cluck saw an opportunity and opened a cedar yard, where he made and sold cedar posts.

CEDAR PARK ROCKS!

Limestone and other rock have been quarried in the area since the early 1850s but the industry really took off in 1897, when Cedar Park became the heaviest freight leader between Austin and Llano. Cedar Park was also the only source in the United States for shell stone, which is found in many notable buildings throughout the country.

www.CedarParkHistory.com

Cedar Park CVB



Social Media Content and Strategy

Our approach to social content is:

1. Original photos and videos
2. Humanize the brand
3. Infotainment. Don't oversell in social
4. Capture moments, point-of-view, smiling faces
5. Create content calendar
6. Work with NRH in-house video team to coordinate content and concepts





Team Bios
Terms of Condition
{not counted as 15 pages per RFQ}

BID_RFQ 26-011 Tourism Advertising and Marketing Agency
January 8, 2026

Darren Drewitz

- Hired by 32 Texas CVBs for marketing
- Marketing strategist
- Media + Digital expert
- Brand positioning + builder
- Award winning marketer
 - MarComm, 5 ADDY Awards

Decima Mullen

- VP of Marketing & PR at the Arlington CVB for 16 years
- Team director
- Branding expert
- Digital and SEO excellence
- TPID Expert
- Lives in Arlington



The Leaders

Team Bios

These are key Flat Five Marketing Employees supporting this partnership.

Darren Drewitz, Founder and CEO

Darren brings 30+ years of marketing leadership across hospitality, retail, logistics, and service industries, helping brands turn strategy into measurable growth. He specializes in strategic planning, audience segmentation, integrated campaign development, and media, with a reputation for “simplifying the complicated” for boards and stakeholders. A member of the 254 Club who has visited every county in Texas, Darren brings uncommon insight into regional travel behaviors and Texas market nuance.

David Drewitz, Creative Director

David is an award-winning Creative Director and Brand Strategist with 25+ years of experience shaping brands through bold visual storytelling and high-performing campaigns. He leads creative that captures what makes a place distinctive, translating destination personality into visitor-ready brand systems, content, and campaigns. Known for strong concepting and flawless execution, David guides complex projects from idea to final deliverable with clarity and momentum.

Decima Mullen, Fractional CMO

Decima is a senior, tourism-tested marketing and PR leader and former Vice President of Marketing and Public Relations for the Arlington Convention and Visitors Bureau. She specializes in destination strategy, stakeholder alignment, and public-facing messaging that earns trust, builds community support, and drives visitation. With deep experience in public institutions and partner ecosystems, she’s skilled at guiding TPID-style organizations with board-ready plans, accountability, and results.



Team Bios

These are key Flat Five Marketing Employees supporting this partnership.

Erin Cardona Director of, Creative Design

Erin creates meaningful visual communication that resonates with diverse audiences and motivates action. She blends analytical thinking with strong design craft to build destination brand identities, campaign creative, and visitor-facing collateral that is clear, modern, and memorable. A video and photography specialist, Erin leads concept-to-completion storytelling that brings places to life across print, digital, and social.

Andy Gonzalez, Director of Digital Marketing Services

Andy leads digital strategy and performance marketing that turns interest into visitation and measurable economic impact. He specializes in traveler journey mapping, paid media, social, analytics, and conversion optimization across websites and campaign funnels. Andy's approach is data-driven and board-friendly, with clear reporting, transparent benchmarks, and continuous optimization tied to KPIs.

Jamie Locklin, Director of Web Services

Ryan is a technical web specialist who builds fast, accessible, user-friendly websites designed around real visitor behaviors. He specializes in technical SEO, performance optimization, and multilingual experiences that improve discoverability and reduce friction from inspiration to trip planning. Jamie focuses on practical outcomes like stronger engagement, easier itinerary building, and cleaner pathways to bookings and partner referrals.

Jaime Smith, CFO

Jaime manages the financial side of client accounts with disciplined oversight, clear reporting, and complete transparency. She ensures budgets stay on track while maximizing marketing effectiveness through ROI-focused tracking and smart allocation. Jaime is especially strong in structured accountability environments, including public-sector style reporting and fund stewardship.

Blended Rate: \$125/hour across all team members (simplifies billing)



Terms & Conditions

1. Payment Terms:

- a. Set up investment monies is paid net 30 days of signature
 - b. Remaining monies are due on a monthly basis.
2. No work will begin until the agreement is approved and signed. Delay of receiving signature approval may delay the delivery time of the project.
 3. Flat Five Marketing is not responsible for any legal ramifications associated with these services or any project associated with this project. The Client agrees to indemnify, defend, and hold harmless Flat Five Marketing, its officers, employees, contractors and agents from and against any and all claims, liabilities, damages, losses, costs, and expenses (including reasonable attorneys' fees) arising out of or related to the Client's materials, approvals, instructions, or use of deliverables under this Agreement.
 4. Client signature establishes estimated pricing as a firm quote based solely on the stated description.
 5. Client changes, additions, and/or revisions relative to the scope of the project may affect pricing and/or delivery schedule.
 6. Payments made via credit card will incur a 3% credit card processing fee.
 7. Pricing does not include any applicable sales tax or additional shipping.

CONTACT

Flat Five Marketing

Darren Drewitz, owner

Darren@flatfivemarketing.com / 512-284-2988 cell



PROFESSIONAL SERVICES AGREEMENT

This **PROFESSIONAL SERVICES AGREEMENT** (“**Agreement**”) is made by the **CITY OF NORTH RICHLAND HILLS**, a Texas municipal corporation, hereinafter called “**City**,” and **Flat Five Marketing, LLC**, hereafter called “**Contractor**.” The parties are each individually referred to herein as a “party” and collectively as the “parties.”

1. SCOPE OF SERVICES

- 1.1 Contractor agrees to provide professional services for the purpose of Marketing and Promotional services (“Services”), as described in Exhibit A, which exhibit is attached hereto and incorporated into this Agreement for any and all purposes.
- 1.2 Contractor services shall include brand development, website development, digital marketing, advertising, social media support, and strategic consultation. Specific tactics and deliverables will be mutually agreed upon and may evolve based on City needs.
- 1.3 City may adjust services to be provided by Contractor as mutually agreed upon by the parties in writing. Any authorization for adjustment of services shall be given to Contractor by City in writing, approved by City, and executed by both parties.
- 1.4 The Services provided for herein shall be provided and compensated in two phases:
Phase 1: Beginning June 9, 2026 and ending September 30, 2026
Phase 2: Beginning October 1, 2026 and ending September 30, 2027.

2. COMPENSATION

- 2.1 In consideration of the services described herein, City shall pay and Contractor shall receive compensation in accordance with Exhibit B, “Compensation,” which exhibit is attached hereto and incorporated into this Agreement for any and all purposes. Payment by the City shall be contingent upon the City’s approval of Contractor’s deliverables and compliance with the Project Schedule as outlined in Exhibit C.
- 2.2 Total payments including reimbursable expenses, to Contractor by City, for the services stated in Exhibit A, shall not exceed **FIVE HUNDRED TWENTY-ONE THOUSAND DOLLARS AND ZERO CENTS (\$521,000.00)**. Compensation shall be provided according to the applicable Phase and shall adhere to the following schedule:
 - 2.2.1. Phase 1: An amount not to exceed \$50,000 between June 9, 2026 and September 30, 2026. Such amount includes \$20,000 which shall be due upon agreement execution, \$20,000 due 45 days after agreement execution, and \$10,000 due 90 days after agreement execution.
 - 2.2.2. Phase 2: \$157,000 annually, billed in equal monthly installments, beginning October 1, 2026.
- 2.3 City may authorize additional services to be provided by Contractor as mutually agreed upon by the parties in writing. Any authorization for additional services

shall be given to Contractor by City in writing, approved by City, and executed by both parties.

3. **TERM**

This Agreement shall be effective upon June 9, 2026 and shall expire upon completion of all services contemplated herein, but not later than September 30, 2027, with up to two consecutive optional one-year renewals as determined by the City.. Renewal pricing shall remain the same as outlined in Section 2.2.2. herein, unless the scope of services materially changes as determined by the City, in which case pricing may change upon mutual agreement of the City and Contractor. The anticipated project schedule is outlined in Exhibit C, "Project Schedule," which exhibit is attached hereto and incorporated into this Agreement for any and all purposes.

4. **TERMINATION**

4.1 During Phase 2, either party may terminate this Agreement for convenience upon sixty (60) days' written notice to the other party. Contractor shall continue to provide services during the notice period unless otherwise directed by the City. **Contractor shall be compensated for all services performed through the effective date of termination, including services performed during the notice period, in accordance with this Agreement's compensation provisions.** Following notice of termination, the Contractor shall take reasonable steps to wind down services in an orderly manner and minimize additional costs. Contractor shall not incur any new third-party obligations without prior written approval from the City.

4.2 Either City or Contractor may terminate this Agreement for cause in the event the other party **materially fails to perform** in accordance with the provisions of this Agreement. **Prior to termination for cause, the non-breaching party shall provide written notice of the alleged breach and allow the breaching party a period of ten (10) business days to cure such breach, if curable.** If the breach is not cured within the specified period, the non-breaching party may proceed with termination. **In the event of termination for cause by the City, the City shall compensate Contractor for all services satisfactorily performed and accepted by the City prior to the effective date of termination.** Upon termination, Contractor shall cease work as directed by the City and take reasonable steps to wind down services and cancel outstanding obligations to the extent practicable.

4.3 **Non-appropriation of Funds.** If services under this Agreement are anticipated to be performed outside of the current fiscal year and in the event no funds or insufficient funds are appropriated by City in any fiscal period for any payments due hereunder, City will notify Contractor of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which

appropriations were received without penalty or expense to City of any kind whatsoever, except as to the portions of the payments herein agreed upon for which funds have been appropriated.

5. **INDEMNIFICATION; RELEASE OF LIABILITY**

CONTRACTOR SHALL RELEASE FROM LIABILITY, INDEMNIFY AND HOLD THE CITY AND ITS OFFICERS, AGENTS AND EMPLOYEES HARMLESS FROM ANY LOSS, DAMAGE, LIABILITY OR EXPENSE FOR DAMAGE TO PROPERTY AND INJURIES, INCLUDING DEATH, TO ANY PERSON, INCLUDING BUT NOT LIMITED TO OFFICERS, AGENTS OR EMPLOYEES OF CONTRACTOR OR SUBCONTRACTORS, WHICH MAY ARISE OUT OF ANY NEGLIGENT ACT, ERROR OR OMISSION IN THE PERFORMANCE OF THIS AGREEMENT. CONTRACTOR SHALL DEFEND AT ITS OWN EXPENSE ANY SUITS OR OTHER PROCEEDINGS BROUGHT AGAINST THE CITY, ITS OFFICERS, AGENTS AND EMPLOYEES, OR ANY OF THEM, RESULTING FROM SUCH NEGLIGENT ACT, ERROR OR OMISSION; AND SHALL PAY ALL EXPENSES AND SATISFY ALL JUDGMENTS WHICH MAY BE INCURRED BY OR RENDERED AGAINST THEM OR ANY OF THEM IN CONNECTION THEREWITH RESULTING FROM SUCH NEGLIGENT ACT, ERROR OR OMISSION.

6. **INDEPENDENT CONTRACTOR**

Contractor shall perform all work and services hereunder as an independent contractor and not as an officer, agent or employee of City. Contractor shall have exclusive control of and the exclusive right to control, the details of the work performed hereunder and all persons performing same and shall be solely responsible for the acts and omissions of its agents, employees and subcontractors. Nothing herein shall be construed as creating a partnership or joint venture between City and Contractor, its agents, employees and subcontractors; and the doctrine of respondent superior shall have no application as between City and Contractor.

7. **ENTIRE AGREEMENT**

This Agreement represents the entire agreement between City and Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both City and Contractor.

8. **PROHIBITION OF ASSIGNMENT**

Neither party hereto shall assign, sublet, or transfer their interest herein without the prior written consent of the other party, and any attempted assignment, sublease, or transfer of all or any part hereof without such prior written consent shall be void.

9. **CHOICE OF LAW; VENUE**

This Agreement shall be construed in accordance with the laws of the State of Texas.

Should any action, at law or in equity, arise out of the terms herein, exclusive venue for said action shall be in Tarrant County, Texas.

10. **CONFIDENTIAL INFORMATION**

Contractor understands and acknowledges that Contractor will be provided with information that may be confidential by law, rule, statute, ordinance, or legal order. Unless otherwise provided by law, Contractor shall not disclose any information deemed confidential to any party who is not privy to or who does not have a special right of access to said information. Contractor agrees to use confidential information for purposes of providing the services contemplated herein only as determined by the City. Disclosure of, or unauthorized use of, any confidential information by Contractor is a material breach of this Agreement. If Contractor violates this provision, and in addition to any other remedies at law or in equity that the City may have, the City may immediately obtain injunctive relief in a court of competent jurisdiction enjoining any continuing or further breaches and exercise any further remedies as authorized by law. Contractor agrees to indemnify and hold the City harmless for any claims or damages caused by Contractor's breach of this confidentiality provision.

11. **RIGHT TO AUDIT**

During the term of this Agreement, and at any time within three (3) years following the expiration of this Agreement, the City shall have the right of access to all information held in the possession of the Contractor related to services performed under this Agreement, for audit purposes or otherwise. Contractor agrees to provide access to such information to the City within fourteen (14) days of the City's request, unless expressly prohibited from doing so by court or other governmental order. Except in the event of an emergency, the City will provide reasonable advance notice of any intended audits and the need for the information. Contractor agrees that it will keep records relating to the services provided hereunder for as long as required by law.

12. **NOTICES**

Any notice required to be given hereunder shall be given by certified mail, return receipt to the following addresses:

If to City:

City of North Richland Hills
Attn: Paulette Hartman, City Manager
4301 City Point Drive
North Richland Hills, Texas 76102

With copy to the City Attorney at:

Bradley A. Anderle
Taylor, Olson, Adkins, Sralla & Elam L.L.P.
6000 Western Place, Ste 200
Fort Worth, Texas 76107

If to Contractor:

Flat Five Marketing
Attn: Darren Drewitz
11601 West Highway 290
Austin, TX 78737

13. **INSURANCE**

Contractor shall maintain the following Insurance coverage during the term of this Agreement, or other coverage acceptable to the City:

Comprehensive general liability insurance policy in minimum amounts of \$1,000,000 per occurrence and \$2,000,000 general aggregate for damage and/or injury to persons or property. Contractor shall add the City as an additional insured.

Professional liability policy with limits of no less than \$1,000,000 per claim or occurrence. Contractor shall add the City as an additional insured.

Worker's compensation insurance or its equivalent in the minimum statutory amount in the state where Contractor conducts its business.

Auto liability policy or its equivalent with a combined single limit of not less than \$1,000,000 per accident. Contractor shall add the City as an additional insured.

Upon execution of this Agreement and prior to the commencement of any work, Contractor shall provide certificates of insurance to the City showing its compliance with this Section.

14. **OWNERSHIP OF CREATIVE MATERIALS**

All final creative materials produced under this Agreement, including but not limited to website, digital media usernames, logos, slogans, graphics, advertisements, videos, written content, creative content and other marketing assets, shall become the property of the City of North Richland Hills upon full payment to Contractor.

The City shall retain full ownership, usage rights, and reproduction rights for all final deliverables created under this Agreement.

Contractor retains the right to display such work in its professional portfolio and marketing materials unless otherwise restricted by the City.

15. **DISPUTE RESOLUTION**

Except in the event of termination pursuant to Section 4.1, if either City or Contractor has a claim, dispute, or other matter in question for breach of duty, obligations, services rendered, or any warranty that arises under this Agreement, the parties shall first attempt to resolve the matter through this dispute resolution process. The disputing party shall notify the other party in writing as soon as practicable after discovering the claim, dispute, or breach. The notice shall state the nature of the dispute and list the party's specific reasons for such dispute. Within ten (10) business days of receipt of the notice, both parties shall commence the resolution process and make a good faith effort, either through email, mail, phone conference, in person meetings, or other reasonable means to resolve any claim, dispute, breach, or other matter in question that may arise out of, or in connection with, this Agreement. If the parties fail to resolve the dispute within sixty (60) days of the date of receipt of the notice of the dispute, then the parties may submit the matter to non-binding

mediation in Tarrant County, Texas, upon written consent of authorized representatives of both parties in accordance with the Industry Arbitration Rules of the American Arbitration Association or other applicable rules governing mediation then in effect. The mediator shall be agreed to by the parties. Each party shall be liable for its own expenses, including attorney's fees; however, the parties shall share equally in the costs of the mediation. If the parties cannot resolve the dispute through mediation, then either party shall have the right to exercise any and all remedies available under law regarding the dispute. Notwithstanding the fact that the parties may be attempting to resolve a dispute in accordance with this informal dispute resolution process, the parties agree to continue without delay all of their respective duties and obligations under this Agreement not affected by the dispute. Either party may, before or during the exercise of the informal dispute resolution process set forth herein, apply to a court having jurisdiction for a temporary restraining order or preliminary injunction where such relief is necessary to protect its interests.

EXECUTED on this, the 19 day of MAY, 2026

ACCEPTED AND AGREED:

CONTRACTOR:

CITY OF NORTH RICHLAND HILLS:

By: Darren Drewitz
Name: ~~Paulette A. Hartman~~ Darren Drewitz
Title: owner

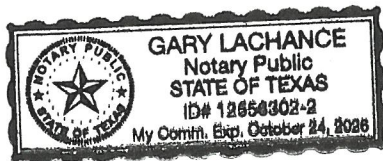
By: _____
Paulette A. Hartman
City Manager

Date: 5-19-26

Date: _____

ATTEST: Gary LaChance
By: Gary LaChance
Name: _____
Title: Texas Notary

ATTEST: _____
Alicia Richardson
City Secretary/Chief Governance
Officer



APPROVED TO FORM AND LEGALITY:

By: _____
Bradley A. Anderle
City Attorney

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**EXHIBIT A
SCOPE OF SERVICES**

Marketing and Promotional Services

Flat Five Marketing (“Contractor”) shall provide marketing, branding, and promotional services for the City of North Richland Hills (“City”) in support of the City’s tourism, promotional, and economic development objectives.

Contractor shall provide the following professional services:

1. BRAND DEVELOPMENT

Contractor shall provide foundational brand development services for the City’s promotional and tourism marketing efforts. These services include:

- Development of a mission statement
- Development of a new logo and tagline
- Creation of basic brand guidelines
- Development of a campaign concept for promotional marketing
- Creation of example marketing creative including a full-page print advertisement
- Video production including scripting, filming, and editing of promotional videos

All creative deliverables shall include up to **two (2) rounds of revisions**. Additional revisions requested by the City beyond the included revisions may be billed at a rate of **\$125 per hour** upon written approval by the City.

2. WEBSITE DEVELOPMENT

Contractor shall design and develop a promotional website for the City.

Services include:

- Design and development of a website consisting of approximately ten (10) pages
- Integration of photos, video, and promotional content
- Implementation of branding elements developed under this Agreement
- Basic content structure and user navigation for visitors and tourism audiences

Contractor may also provide website hosting, maintenance, security updates, and minor updates

Initial Here 

during the term of the Agreement.

3. DIGITAL MARKETING SETUP

Contractor shall establish digital marketing infrastructure and analytics tracking systems for the City.

Services include:

- Setup and configuration of digital advertising accounts
- Setup of analytics and performance tracking tools
- Configuration of reporting tools and digital marketing reporting

4. SOCIAL MEDIA SETUP AND SUPPORT

Contractor shall assist with the establishment and organization of official social media accounts.

Services include:

- Creation or configuration of official accounts
- Implementation of branding and profile elements
- Initial content development and posting strategy
- Recommendations regarding hashtags, tagging, and search visibility

Contractor may also provide ongoing strategic consultation related to social media marketing and content planning.

5. DIGITAL MARKETING MANAGEMENT

Contractor shall assist the City in the planning and coordination of digital marketing initiatives, including but not limited to:

- Paid digital advertising strategy
- Digital marketing campaign management
- Event and seasonal promotional marketing
- Graphic design and digital creative development
- Monthly consultation, reporting, and strategic planning meetings

Any media purchases or advertising spend paid directly to third-party platforms (including but



not limited to Google, Meta, or other digital media platforms) shall be approved by the City and shall not be included in Contractor compensation unless otherwise stated in Exhibit B.

6. CONTENT CREATOR PROGRAM

Contractor shall assist the City in developing and managing programs that engage local content creators or social media influencers in promoting City attractions, events, and tourism opportunities.

Services include program development, coordination, and performance monitoring.

7. STRATEGIC CONSULTATION AND MARKETING PLANNING

Contractor shall provide strategic marketing consultation services including:

- Development of marketing plans
- Marketing strategy consultation
- Periodic meetings with City staff
- Review and evaluation of marketing performance



EXHIBIT B
COMPENSATION

1. COMPENSATION

For and in consideration of the services to be rendered by Contractor under this Agreement, the City shall pay to Contractor the compensation hereinafter set forth in accordance with the terms set forth herein.

<u>Activity</u>	<u>Amount</u>
Year 0 - Phase 1	\$50,000
Year 1 - Phase 2	\$157,000
Optional Year 2	\$157,000
Optional Year 3	\$157,000

2. PAYMENT

Payments to Contractor will be made as follows:

In Year 0, the payment schedule will be the following:

- o Upon Execution: \$20,000
- o 45 days after Execution: \$20,000
- o 90 days after Execution: \$10,000

During Year 1 and any subsequent renewals, invoices and payments will be on a monthly basis. Monthly payment of the fee will be in equal monthly installments.

Invoices will be issued by Contractor for all work performed under this Agreement. Invoices will be prepared in a format approved by City prior to submission of the first monthly invoice. Once approved, City agrees not to require changes in the invoice format, but reserves the right to audit.

City's payments under this Agreement, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251 of the Texas Government Code. Payment shall be due within thirty (30) days of the date the City receives a timely and proper invoice for the goods or services. Interest on any overdue payment shall not



exceed 1% plus the prime rate as published by the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

Upon completion of services enumerated in Exhibit A, the final payment will be due upon receipt of the final invoice.

JD

EXHIBIT C
PROJECT SCHEDULE

PROJECT SCHEDULE

The Scope of Services for this PROJECT is based on the following schedule:

<u>Activity</u>	<u>Date</u>
Notice To Proceed from City	June 9, 2026
Year 0 - Phase 1	June-September 2026
Year 1 - Phase 2	October 1, 2026 - September 30, 2027
Optional Year 2	October 1, 2027 – September 30, 2028
Optional Year 3	October 1, 2028 – September 20, 2029

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Flat Five Marketing
Austin, TX United States

Certificate Number:
2026-1465512

Date Filed:
05/21/2026

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of North Richland Hills, Tx

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

06-08-2026
Professional Services Agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Flat Five Marketing	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Darren Drewitz and my date of birth is 12-20-67

My address is 664 BIG MEADOW RD AUSTIN TX 78737 USA
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in HAYS County, State of TEXAS, on the 21 day of May, 2026
(month) (year)

Darren Drewitz
Signature of authorized agent of contracting business entity
(Declarant)

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026

SUBJECT: Consider Resolution No. 2026-036, adopting the City's Fund Balance and Reserve Policy and providing an effective date.

PRESENTER: Chase Fosse, Director of Budget & Research

SUMMARY:

The City's Fund Balance and Reserve Policy, last updated by staff on February 10, 2025, has never been formally adopted in its entirety by City Council. Following the incorporation of revisions discussed during the May 26, 2026, work session, it is recommended that City Council formally adopt this policy.

GENERAL DESCRIPTION:

The purpose of the City's Fund Balance and Reserve Policy is to establish guidelines for fund balances - a key element contributing to the financial stability of the organization. It is essential that the City maintain adequate levels of reserve balances to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. Standard & Poor's Global Rating Services, Moody's Ratings, and the Government Finance Officers Association (GFOA) recommend the establishment of a formal fund balance policy to facilitate adequate municipal reserve levels that provide structural balance of operations.

This policy ensures that the City maintains an adequate fund balance for the purposes of:

1. Providing sufficient cash flow liquidity for the City's general governmental operations;
2. Securing and maintaining investment grade bond ratings;
3. Mitigating significant economic downturns or revenue shortfalls;
4. Providing funds for unforeseen expenditures related to emergencies; and
5. Articulation of long-term financial planning objectives.

This policy last received an update by City staff on February 10, 2025, when it was shared with City Council during an informational work session presentation. Following the incorporation of additional proposed revisions discussed during a more recent, May 26, 2026, work session, it is recommended that City Council formally adopt this policy.

RECOMMENDATION:



Approve Resolution No. 2026-036.

RESOLUTION NO. 2026-036

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS, ADOPTING THE CITY OF NORTH RICHLAND HILLS FUND BALANCE AND RESERVE POLICY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of North Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of North Richland Hills desires to provide a fund balance and reserve policy for the management of funds held by the City of North Richland Hills in a manner that mitigates the financial risk of unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances; and

WHEREAS, the fund balance and reserve policy of the City of North Richland Hills shall provide sufficient cash flow liquidity for the City's general governmental operations, secure and maintain investment grade bond ratings, mitigate significant economic downturns or revenue shortfalls, provide funds for unforeseen expenditures related to emergencies, and articulate long-term financial planning objectives.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS, THAT:

SECTION 1. The City Council hereby finds that the recitals set forth above are true and correct and are incorporated into this Resolution as if written herein.

SECTION 2. That the City of North Richland Hills hereby adopts the City of North Richland Hills' Fund Balance and Reserve Policy, a copy of which is attached.

SECTION 3. All Resolutions of the City Council of the City in conflict herewith are hereby amended or repealed to the extent of such conflict.

SECTION 4. This Resolution shall take effect and be in full force and effect from and after the date of its adoption, and it is so resolved.

PASSED AND APPROVED on this 8th day of June, 2026.

CITY OF NORTH RICHLAND HILLS

Jack McCarty, Mayor

ATTEST:

Alicia Richardson,
City Secretary/Chief Governance Officer

APPROVED AS TO FORM AND LEGALITY:

Bradley A. Anderle, City Attorney

APPROVED AS TO CONTENT:

Chase Fosse, Director of Budget & Research



FUND BALANCE AND RESERVE POLICY

City of North Richland Hills

Email: Accounting@nrhtx.com

Website: www.nrhtx.com

Adopted On:

Tel: 817.427.6166

4301 City Point Dr.

North Richland Hills, TX 76180



1.0 Purpose

The purpose of this policy is to establish guidelines for fund balances - a key element contributing to the financial stability of the City of North Richland Hills (the City). It is essential that the City maintain adequate levels of reserve balances to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. Standard & Poor's Global Rating Services, Moody's Ratings, and the Government Finance Officers Association (GFOA) recommend the establishment of a formal fund balance policy to facilitate adequate municipal reserve levels that provide structural balance of operations. This policy exceeds best practice recommendations from GFOA.

This policy will ensure that the City maintains an adequate fund balance for the purposes of:

1. Providing sufficient cash flow liquidity for the City's general governmental operations,
2. Securing and maintaining investment grade bond ratings,
3. Mitigating significant economic downturns or revenue shortfalls
4. Providing funds for unforeseen expenditures related to emergencies, and
5. Articulation of long-term financial planning objectives.

2.0 Definitions

The Governmental Accounting Standards Board ("GASB") issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions ("GASB-54"). One objective of this standard was to improve the understandability of fund balance information by providing clear fund balance classifications. GASB-54 established the following five classifications:

- A. Non-spendable - includes amounts that are not in a spendable form or are required to be maintained intact. Examples include inventory and prepaid expenses. This classification is not included in the City's definition of fund balance.
- B. Restricted - includes amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors, grantors, or contributors; or amounts constrained due to regulations of other governments. Examples include grant awards and bond proceeds. This classification is included in the City's definition of fund balance for special revenue funds.

- C. Committed - Includes amounts that are limited to specific purposes that are internally imposed by the City through formal action of the City Council. Commitments may be changed or removed only by formal action of the City Council. This includes balances formally approved by the City Council during the budget adoption and amendment process. The formal action must be approved by the City Council prior to the end of the fiscal year in which the commitment will be reflected on the financial statements. This classification is not included in the City's definition of fund balance.
- D. Assigned - includes amounts that are intended for specific purposes that are considered neither restricted nor committed. Intent can be expressed by the City Council, or by an official to which the City Council delegates authority. Assignment of fund balance are less formal than commitments and do not require formal action for their imposition or removal. In governmental funds other than the General Fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. This classification is not included in the City's definition of fund balance.
- E. Unassigned - the residual classification of amounts in the General Fund which includes all amounts not classified in other fund balance categories. Unassigned amounts are technically available for any purpose. Negative residual amounts for all other governmental funds are reported in this classification. This classification is included in the City's definition of fund balance for the General Fund.

This policy also applies to enterprise funds, which are non-governmental funds not addressed by GASB-54. For the purposes of those enterprise funds, this policy refers to unrestricted funds when discussing budgetary fund balance.

For the purposes of this policy, budgetary fund balance is defined as the sum of net cash position and short-term receivables/payables, focusing on readily available financial resources. This calculation also deducts unearned (deferred) revenue. This approach offers a more immediate view of available resources for financial planning and cash flow management, whereas GAAP fund balance provides a comprehensive picture of a government's overall financial position.

3.0 Policy/Practices

1. Minimum budgetary fund balance for City operating funds shall be based on fiscal year budgeted expenditures as follows:
 - a. General - 33%
 - b. Utility - 33%
 - c. Economic Development - 25%
 - d. Parks Development - 25%
 - e. Crime Control District - 25%
 - f. Aquatic Park - 10%
 - g. Golf Course - 10%
 - h. NRH Centre - 15%
 - i. Drainage - 25%
 - j. Self-Insurance - 50%
2. For all other funds, expenses shall not exceed total funds available (sufficient resources must exist to cover assignments and commitments).
3. Capital transfers and planned contributions to fund balance will be excluded from budgeted expenditures when calculating fund balance requirements for City operating funds.
4. If budgetary fund balance falls below required levels, or if it is anticipated that at the completion of any fiscal year the projected budgetary fund balance will be less than the minimum requirement, the replenishment is to occur within 12 months. Should calculations reveal that the minimum reserve balance will be replenished through normal activity within the next 12 months no action is necessary. Depending on the severity of the reduction of the minimum reserve the following measures will be taken to replenish the reserve fund balance:
 - a. Reduction of expenditures
 - b. Delay of capital purchases
 - c. Increase in fees and/or taxes
 - d. Salary freeze
 - e. Hiring freeze

5. The City Council may appropriate reserve balances for emergency purposes, as deemed necessary, even if such use decreases the fund balance below the established minimum.
6. The Director of Finance and the Budget Director are responsible for monitoring and reporting the City's fund balances. The Finance Department manages the operating fund balance, while the Budget Office oversees the capital project fund balances. Fund balance information is incorporated into the budget development process. The City Manager is responsible for recommending any use of reserve funds to the Council, either during the annual budget process or as needed throughout the fiscal year.



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 8, 2026
SUBJECT: Announcements
PRESENTER:

GENERAL DESCRIPTION:

Announcements:

The Mayor's Summer Reading Club has begun! Readers of all ages can join in on the fun at the NRH Library. Track your reading to earn prizes and enjoy numerous special events and activities at the library. Please visit the library's website for more information.

Also at the Library, on Saturday, June 20, *New York Times* bestselling author Lisa Wingate will be speaking about her latest book, *Shelterwood*. There will be a ticketed lunch reception starting at Noon, followed by a free book talk at 1 p.m. You can find the full details on the Library's website.

Kudos Korner:

Every Council Meeting, we spotlight our employees for the great things they do. Tonight we recognize:

Ranee Michael, Jordan Morgan, Travis Bertram and David Peck in the Police Department – A resident emailed the City to praise the staff who assisted him when he reported a suspicious person. He shared that someone had entered his backyard, triggering his security camera. After reviewing the footage, he called NRHPD, and later called again after a neighbor provided additional images. He said the dispatchers, the responding officer, and the night-shift sergeant all treated him with professionalism and respect. He asked that they be made aware of his appreciation for "a job well done."