



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** January 13, 2020
SUBJECT: Discuss 2020 City Council meeting schedule
PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

City Council will discuss the meeting schedule for 2020, and if needed, provide direction to reschedule or cancel meeting(s).

GENERAL DESCRIPTION:

City Council meetings are held on the second and fourth Monday of each month. There are occasions when meetings conflict with holidays and state and national conferences. City Council provides direction to either reschedule or cancel the meeting.

Staff has identified a few meetings (March, May, November and December) that require discussion and direction from City Council.

- March 9, 2020
 - Conflicts with the annual National League of Cities conference and spring break for Birdville Independent School District.
- May 25, 2020
 - The second meeting in May falls on Memorial Day.
 - City recognized holiday and non-public safety facilities are closed.
- November 23, 2020
 - City Council has traditionally directed staff to cancel the second meeting in November.
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- December 28, 2020
 - City Council has traditionally directed staff to cancel the second meeting in December.

In addition to the above dates, recent legislation specific to the adoption of the city budget requires action within a set time, which will require a special called meeting(s) of the City Council. Director of Budget and Research Robert Myers will provide a presentation of the budget calendar during work session.