



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** May 26, 2026
SUBJECT: Authorize the City Manager to approve FY 2026 purchases of broadcasting equipment and technology from Enco Systems Inc. in a cumulative amount not to exceed \$110,689.
PRESENTER: Mary Peters, Communications Director

SUMMARY:

The purpose of this item is to authorize the City Manager to approve FY 2026 purchases of broadcasting equipment and technology from Enco Systems Inc. in a cumulative amount not to exceed \$110,689.

GENERAL DESCRIPTION:

When City Hall was built 10 years ago, the technology for our public meeting broadcasts was designed and installed by Rushworks, a company that specializes in public, education and government (PEG) channel broadcasting. The video cameras, production equipment, and broadcasting system were updated by Rushworks in 2021 and are no longer under warranty. Rushworks is now owned by Enco Systems Inc., which continues to sell and support the Rushworks equipment and technology as the sole-source provider.

To maintain efficient and optimal performance and ensure quality broadcasts, the City Manager entered into an agreement with Enco to upgrade our video cameras, production equipment and broadcasting system with the latest Rushworks models. Enco will also add closed captioning to improve the quality of our broadcasts for the hearing impaired and comply with a new federal mandate requiring local governments to follow ADA rules for streaming video content. \$84,292 is the cost to update the existing system and add closed-captioning, including all hardware, software and installation costs. This equipment upgrade will be completed by early July.

Additionally, staff is requesting to purchase a portable video production system from Enco that utilizes the Rushworks technology for \$16,334. This will streamline our workflow when recording and producing meetings that are held off-site at the Grand Hall, Community Room and other locations, saving a considerable amount of post-production staff time.

The portable system will bring our FY 2026 purchases with Enco to \$100,626. In addition, a 10% contingency is requested to cover any unforeseen expenses related to either project, bringing the total not-to-exceed amount for the fiscal year to \$110,689. Funding



is from PEG Fees and is included in the FY 2026 Adopted Budget in capital project IT2512.

The first year of annual support is included with the equipment purchases. Ongoing, annual support in the amount of \$7,739 will be allocated through the annual budget process.

RECOMMENDATION:

Authorize the City Manager to approve FY 2026 purchases of broadcasting equipment and technology from Enco Systems Inc. in a cumulative amount not to exceed \$110,689.