



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 22, 2026

SUBJECT: Approve Resolution No. 2026-042, appointing members to various boards, commissions, and committees.

PRESENTER: Alicia Richardson, City Secretary/Chief Governance Officer

SUMMARY:

To consider the recommendations of Mayor McCarty and Council members Goetz, Blake, Mitchell, Parks, and Deupree to serve on various boards, commissions, and committees (the “Boards”).

GENERAL DESCRIPTION:

In accordance with city charter and city ordinances, Council members nominate a member of the public to serve in their corresponding place on each Board. The nominations are subject to majority approval of City Council.

Prior to November 2025, appointments were made annually and coincided with elected officials’ term of office (two years). Places 1, 3, 5, and 7 were appointed in odd-numbered years and Places 2, 4, 6 and mayoral appointments in even-numbered years.

A charter amendment election was held on November 4, 2025, and North Richland Hills voters approved a proposition extending the term of office for elected officials from two to three years. The North Richland Hills voters also approved a proposition that aligned the terms of office for Planning and Zoning Commission members with elected officials.

Subsequently, City Council approved Ordinance No. 3957, aligning the following Board members’ term of office with elected officials.

Keep NRH Beautiful Commission	Library Board
Teen Court Advisory Board	Parks and Recreation Board
Construction Code Appeals Board	



The term of office for the remaining NRH Boards are either governed by state law, charter, or ordinance.

Animal Adoption and Rescue Center Advisory Committee	Civil Service Commission
Economic Development Advisory Committee	Park and Recreation Facilities Development Corporation
Substandard Building Board	Zoning Board of Adjustment

There are several Boards with unique membership requirements. These Boards include the Animal Adoption and Rescue Center Advisory Committee, Civil Service Commission, Construction Code of Appeals Board, Economic Development Advisory Committee, Gas Board of Appeals, Park and Recreation Facilities Development Corporation, and Youth Advisory Committee.

City Council was provided with a listing of their current appointees, attendance report, and applications on file with the city. Mayor McCarty and Council members Goetz, Blake, and Mitchell submitted the nominees below for consideration by City Council.

The recommendations also include those submitted by Council members Parks and Deupree for vacancies and city staff. In addition to the names provided below, City Council may present nominees at the meeting.

KEEP NORTH RICHLAND HILLS BEAUTIFUL COMMISSION

Name	Place	Term Expires	Nominated by
Kathleen Kaiser	Place 2	June 30, 2029	Council member Goetz
Mark Seay	Place 4	June 30, 2029	Council member Blake
Kathy Luppy	Place 6	June 30, 2029	Council member Mitchell
Nancy Cardone (unexpired term)	Place 7	June 30, 2027	Council member Deupree
(name provided at the meeting)	Alternate	June 30, 2029	Mayor McCarty

LIBRARY BOARD

Name	Place	Term Expires	Nominated by
Robert Breneman	Place 2	June 30, 2029	Council member Goetz
Tyler Chambers	Place 4	June 30, 2029	Council member Blake
William "Bill" Whitsett (unexpired term)	Place 5	June 30, 2027	Council member Parks



Deborah Smith	Place 6	June 30, 2029	Council member Mitchell
Laura "Lo" Linford	Alternate	June 30, 2029	Mayor McCarty

PARK AND RECREATION BOARD

Name	Place	Term Expires	Nominated by
Terry Proffer	Place 2	June 30, 2029	Council member Goetz
Beth Hughes	Place 4	June 30, 2029	Council member Blake
Mel Delaney	Place 6	June 30, 2029	Council member Mitchell
Tom Dipaolo	Alternate	June 30, 2029	Mayor McCarty

PLANNING & ZONING COMMISSION

Name	Place	Term Expires	Nominated by
Thomas Kerby	Place 2	June 30, 2029	Council member Goetz
Cheryl Lyman	Place 4	June 30, 2029	Council member Blake
Suzy Compton	Place 6	June 30, 2029	Council member Mitchell
Aaron Harris	Alternate A	June 30, 2029	Mayor McCarty
Jacob Whittaker	Alternate B	June 30, 2029	Mayor McCarty

SUBSTANDARD BUILDING BOARD

Name	Place	Term Expires	Nominated by
Cheryl Emery	Place 2	June 30, 2028	Council member Goetz
Sarah Olvey	Place 4	June 30, 2028	Council member Blake
Brian Crowson	Place 6	June 30, 2028	Council member Mitchell
Kristian Chanin (unexpired term)	Place 7	June 30, 2027	Council member Deupree

TEEN COURT ADVISORY BOARD

Name	Place	Term Expires	Nominated by
Phyllis Scott	Place 2	June 30, 2029	Council member Goetz



Bambi Bach	Place 4	June 30, 2029	Council member Blake
Karen Russell	Place 6	June 30, 2029	Council member Mitchell

ZONING BOARD OF ADJUSTMENT

Name	Place	Term Expires	Nominated by
Tito Rodriguez	Alternate 2A	June 30, 2028	Council member Goetz
Clayton Comstock	Place 4	June 30, 2028	Council member Blake
Michelle Foster	Place 6	June 30, 2028	Council member Mitchell

The following Boards have unique membership requirements. As such, they do not coincide with City Council places.

ANIMAL ADOPTION AND RESCUE CENTER ADVISORY COMMITTEE

Chapter 14, Article II, North Richland Hills Code of Ordinances establishes the membership requirements as Licensed Veterinarian (Place 1), City Official (Place 2), Animal Control Shelter employee (Place 3), and Animal Welfare Organization representative (Place 4). Places 1 and 3 expire in odd-numbered years, and Places 2 and 4 expire in even-numbered years.

City staff recommends the reappointment of Mr. Cruz for a two-year term, expiring June 30, 2028.

The City Council will discuss and consider appointing a member from their membership to serve in Place 2. The position is currently held by Council member Delaney.

Name	Position	Term Expires
	City Council	June 30, 2028
Edward Cruz	Animal Welfare Organization	June 30, 2028



CIVIL SERVICE COMMISSION

City Charter, Article XVII establishes the membership of the Civil Service Commission. Members are appointed by the mayor and confirmed by a two-thirds (2/3) vote of the City Council.

Positions 2 and 4 shall be appointed from a list or lists of nominees provided to the mayor by employee associations. The terms for the commission are as follows: Positions 1 and 2, one year term; Positions 3 and 4; two-year term; and Position 5, three-year term. The positions of Alternate A and B are a two-year term.

Mayor McCarty recommends the following for appointment.

Name	Position	Term Expires
Sally Bustamante	Position 1	June 30, 2027
September Daniel	Position 2 - Fire Association	June 30, 2027
Marvin Smith	Position 4 - Police Association	June 30, 2028
Renee Shiflet	Alternate A	June 30, 2028
Patrick Blausler	Alternate B	June 30, 2028

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

In 1998, City Council created the Economic Development Advisory Committee to provide business and employee input on policies, plans and strategies that promote quality of life and economic health in the city. Members consist of 10 leaders serving staggered two-year terms representing different spectrums of business.

There are five positions whose terms expire June 30, 2026. Staff recommends City Council appoint the following people.

Name	Position	Term Expires
Darlisa Diltz	Business Development	June 30, 2028
Jay Redford	Office/Service	June 30, 2028
Mark Wood	Real Estate	June 30, 2028
Christina Mailloux	Retail	June 30, 2028
Stefanie Seybert	Manufacturing	June 30, 2028



PARK AND RECREATION FACILITIES DEVELOPMENT CORPORATION

The Articles of Incorporation and Bylaws establish membership for the Board of Directors, which includes the number, term, and classification. Places 1-4 shall be a member of the City Council and Places 5-7 are citizens who are not employees of the City or a member of City Council. Typically, City Council appoints members of the Parks and Recreation Board to Places 5-7. The Articles of Incorporation identify Places 1, 5, and 7 as being appointed in even-numbered years and Places 2, 3, 4 and 6 being appointed in odd-numbered years with a term of two years.

Pursuant to the Bylaws, the Mayor or Mayor Pro Tem shall be the Chairman of the Board.

The current Board of Directors includes:

- Place 1 – Russ Mitchell
- Place 2 – Cecille Delaney
- Place 3 – Danny Roberts
- Place 4 – Jack McCarty
- Place 5 – Tracye Lewis
- Place 6 – Thomas Osen
- Place 7 – Sean Nutt

City Council will discuss and recommend appointments of members to Places 1, 5, and 7.

Name	Position	Term Expires
	Place 1	June 30, 2028
	Place 5	June 30, 2028
	Place 7	June 30, 2028

CAPITAL IMPROVEMENT PROJECTS COMMITTEE

The North Richland Hills City Code of Ordinances provides for appointments to City Council committees. Pursuant to Article III, Division 1, Section 2-120, as amended by Ordinance No. 3840, the mayor shall appoint members to City Council committees, subject to final approval.

The current membership includes Council members Mitchell, Deupree and Mayor McCarty. There is one vacancy that was previously held by former Council member Suzy Compton.

Name	Position	Term Expires
	Member	June 30, 2028



	Member	June 30, 2028
	Member	June 30, 2028
	Alternate	June 30, 2028

NAMING BOARD

The Naming Board was established by Ordinance No. 2517, for the purpose of submitting recommendations to the City Council for the naming of city facilities to include parks, buildings, streets, and other publicly owned facilities. The membership of the board consists of three council members that serve a one-year term. The ordinance provides that the appointments are the recommendation of the mayor, subject to approval of the City Council.

Mayor McCarty recommends the following for appointment to the Naming Board.

Name	Position	Term Expires
Cecille Delaney	Council	June 30, 2027
Billy Parks	Council	June 30, 2027
Russ Mitchell	Council	June 30, 2027

RECOMMENDATION:

Approve Resolution No. 2026-042, as presented and discussed.