



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** June 26, 2023  
**SUBJECT:** Authorize the City Manager to execute a Memorandum of Understanding between North Richland Hills and Toxcel LLC for reimbursement of drug-impaired driving toxicology testing utilizing National Highway Traffic Safety Administration grant funding.  
**PRESENTER:** Mike Young, Chief of Police

### **SUMMARY:**

City Council is being asked to authorize the City Manager to execute a Memorandum of Understanding (“MOU”) between North Richland Hills (“NRH”) and Toxcel LLC (Toxcel”) for reimbursement of sending samples to NMS Labs for impaired driving drug testing.

### **GENERAL DESCRIPTION:**

On December 12, 2022, City Council approved Resolution No. 2022-052 authorizing submission of the grant application and acceptance of allocated funds for drug-impaired driving toxicology processing utilizing National Highway Traffic Safety Administration (NHTSA”) grant funding.

Through this grant, NRH has been selected to receive \$53,000 to be used for activities related to sending samples to NMS Labs for impaired driving drug testing. Toxcel is managing this effort under contract to NHTSA (contract DTNH 2217D00040/693JJ921F000183). All communication for this project will go through Toxcel and Toxcel will handle all cost reimbursements.

NRH will be responsible for making payments for impaired driving drug testing during the period of assignment to NMS Labs. NRH will submit reimbursement requests and monthly reports with the appropriate documentation to Toxcel by the tenth day of each subsequent month that we are seeking reimbursement. NRH will participate in an end-of-project phone call to discuss efforts made using the funding from this program. We understand that information and lessons learned captured from our efforts may be included in the project final report and we will have the opportunity to review the report prior to its publishing by NHTSA. The term of this MOU shall be effective June 26, 2023 and will remain in effect until September 10, 2023.

### **RECOMMENDATION:**

Authorize the City Manager to execute a Memorandum of Understanding between North Richland Hills and Toxcel LLC for reimbursement of drug-impaired driving toxicology testing utilizing National Highway Traffic Safety Administration grant funding.