



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** September 9, 2024
SUBJECT: Approve amendment to add \$20,000 to the Cooperative Purchase Customer Agreement with Sunbelt Pools, Inc. for supplies, maintenance and emergency pool repairs at NRH2O and the NRH Centre in an amount not to exceed \$69,999 using BuyBoard Contract No. 701-23.
PRESENTER: Adrien Pekurney, Parks and Recreation Director

SUMMARY:

Staff requests that City Council approve an amendment to add \$20,000 to the Cooperative Purchase Customer Agreement with Sunbelt Pools, Inc. This is for purchases of parts and supplies, maintenance and emergency pool repairs at NRH2O and the NRH Centre in an amount not to exceed \$69,999 using BuyBoard Contract No. 701-23 for the remainder of FY24.

GENERAL DESCRIPTION:

During the season, staff utilizes Sunbelt Pools, Inc. for the purchase of parts for repairs of pumps, motors and other water park and pool systems, and for maintenance and repairs of water park pool and filtration systems. In addition to these annual purchases, Sunbelt Pools, Inc. is also utilized to assist in making emergency repairs to water park pools and pool systems as they may become necessary.

The additional funds requested are to pay remaining invoices from more repairs and replacement parts than anticipated this fiscal year and to quickly aid with any potential emergency repairs at NRH Centre pool or NRH2O through the remainder of the fiscal year. Some parts are on order with anticipated completion by the end of September 2024. Staff anticipates expenses with Sunbelt Pools, Inc., not to exceed \$69,999 in total during FY24. Funding for these purchases is available in the FY24 adopted NRH Centre and NRH2O Operating Budget and General Facility Improvements Project (WP2404).

RECOMMENDATION:

Approve amendment to add \$20,000 to the Cooperative Purchase Customer Agreement with Sunbelt Pools, Inc. for supplies, maintenance and emergency pool repairs at NRH2O and the NRH Centre in an amount not to exceed \$69,999 using BuyBoard Contract No. 701-23.