

CITY COUNCIL MEMORANDUM

From: The Office of the City Manager **Date:** April 24, 2017
Subject: Authorize City Manager to execute a cooperative purchasing agreement for slurry sealing with the Town of Highland Park.
Presenter: Mark Mills, Finance Director

Summary:

The Town of Highland Park is requesting to enter into a cooperative purchasing agreement for the purchase of goods and services from vendors selected through the competitive bidding process.

General Description:

The Town of Highland Park is requesting to enter into a cooperative purchasing agreement for the purchase of goods and services from vendors selected through the competitive bidding process. The Town of Highland Park is interested in purchasing from a current City of North Richland Hills contract for Slurry Sealing (RFB 15-020, Intermountain Slurry Seal). Council has authorized several of these cooperative agreements in the past and they have been mutually beneficial to North Richland Hills and the other agencies. Participation reduces the overall expense of soliciting bids and purchasing in larger quantities often lowers the cost of the goods and/or services. Each agency will place its own orders and pay the vendors directly. The City of North Richland Hills or the Town of Highland Park may change or cancel the agreement with a 30-day written notice. North Richland Hills currently participates in cooperative agreements with several local governments throughout the DFW Metroplex and various parts of Texas.

Recommendation:

To authorize the City Manager to execute a cooperative purchasing agreement with the Town of Highland Park.