



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** January 27, 2025

**SUBJECT:** Authorize the City Manager to execute the fourth amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848910, increasing the annual rate of compensation for Jessica Mast, TAG Center Analyst to \$95,002.70.

**PRESENTER:** Mike Young, Chief of Police

**Summary:**

As a part of the Texas Anti-Gang Program (TAG) grant awarded to the City of North Richland Hills (NRH), an analyst position is approved to support the need of staff assigned to the TAG Center. The FY2025 TAG Grant #2848910 budget, effective September 1, 2024, includes a compensation increase for the TAG Center Analyst equivalent to the 2024 Dallas-Fort Worth Locality Pay GS Grade 9-4 for the period September 1, 2024 – December 31, 2024, and the 2025 Dallas-Fort Worth Locality Pay GS 9-4 for the period January 1, 2025 – August 31, 2025, to include 30% fringe rate increasing the annual rate of compensation to \$95,002.70.

**General Description:**

Pursuant to the FY 2025 grant 2848910 award for the TAG Center by the Office of the Governor, the City of North Richland Hills as the grant fiduciary is charged with conducting transactions for the grant on behalf of the TAG Center. As such, effective January 1, 2025, the annual rate of compensation for the services rendered by the TAG Center Analyst increased to \$95,002.70, rendered in equal installments of \$7,916.89, plus a \$75 per month cell phone allowance.

**Recommendation:**

Authorize the City Manager to execute the fourth amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848910, increasing the annual rate of compensation for Jessica Mast, TAG Center Analyst to \$95,002.70.