

**MINUTES OF THE PARKS AND RECREATION BOARD OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
DECEMBER 2, 2024**

REGULAR MEETING

A. CALL TO ORDER

Chair Lewis called the meeting to order on December 2, 2024 at 6:00 p.m.

Present:

Tracye Lewis, Chair, Place 1
Charles Mather, Vice-Chair, Place 5
Shannon Kidd, Board Member, Place 2
Thomas Osen, Board Member, Place 3
Kieran McMahon, Board Member, Place 4
Cecille Delaney, Board Member, Place 6
Sean Nutt, Board Member, Place 7
Andrew Rivera, Board Alternate

Staff Members:

Adrien Pekurney, Director
Tanner Arwine, Assistant Director
Antonio Evangelista, Assistant Director
Frank Perez, NRH2O General Manager
Michael Wilson, Park Planning Manager
Cindy Dobbs, Office Coordinator

A.1 PUBLIC COMMENTS

There were no requests to speak from the public.

B. ACTION ITEMS

B.1 APPROVAL OF MINUTES OF THE OCTOBER 7, 2024 PARKS AND RECREATION BOARD MEETING.

APPROVED

A MOTION WAS MADE BY BOARD MEMBER OSEN, SECONDED BY BOARD ALTERNATE RIVERA TO APPROVE THE MINUTES OF THE OCTOBER 7, 2024 PARKS AND RECREATION BOARD MEETING.

MOTION TO APPROVE CARRIED 8-0.

B.2 REVIEW THE PARK AMENITY REQUEST POLICY AND CONSIDER RECOMMENDATIONS MADE BY STAFF REGARDING THE PARK AMENITY REQUESTS FOR THE FY2025/26 CAPITAL IMPROVEMENT PROGRAM BUDGET.

APPROVED

Mr. Tanner Arwine provided a summary of the Park Amenity Request Policy and presented the two park amenity requests that were received by the Parks and Recreation Department in 2024. The Parks and Recreation Board was asked to review these requests and give direction to staff on considering these projects as part of the 2025-2026 CIP Budget. Mr. Arwine offered a visual presentation with explanations of each item to the Board.

Request #1 - Additional Fountain or Pond Aeration System for the Lakes of Hometown. Staff does not recommend an additional pond fountain but does recommend the purchase and installation of a solar powered aerator. An explanation was given to the Board why this was the staff's recommendation.

Request #2 - John Barfield Trail Reorientation on Spring Oak Drive. Staff recommends the trail reorientation of the on-road portion of the John Barfield Trail to the Oncor power line easement. An explanation was given to the Board why this was the staff's recommendation.

THESE REQUESTS WERE REVIEWED INDIVIDUALLY. THE BOARD WAS UNANIMOUSLY IN FAVOR OF PROCEEDING WITH STAFF'S RECOMMENDATIONS FOR BOTH PARK AMENITY REQUESTS.

B.3 CONSIDER RECOMMENDATION TO CITY COUNCIL TO READOPT THE NRH YOUTH PROGRAMS STANDARDS OF CARE ORDINANCE.

APPROVED

Mr. Ron Newman presented the NRH Youth Programs Standards of Care Ordinance. Adopted standards are a Texas Department of Family and Protective Services requirement for an exempt status for day care licensing. The Parks and Recreation Board recommended to forward the Youth Programs Standards of Care Ordinance to City Council for their consideration for adoption.

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A UNANIMOUS DECISION WAS MADE TO FORWARD THE YOUTH PROGRAMS STANDARDS OF CARE ORDINANCE TO CITY COUNCIL FOR THEIR CONSIDERATION FOR ADOPTION.

C. DEPARTMENT UPDATES

C.1 NRH2O FAMILY WATER PARK UPDATE

Mr. Frank Perez, NRH2O General Manager, provided an update on activities at NRH2O Family Water Park.

- NRH2O just completed their 30th season and will focus on maintenance and repairs in the off season. Such items include: new motor and pump assembly for the Endless River, two new walk-in coolers, and drainage repairs.
- Annual Christmas Party is planned for team members. This is a kick off to hiring events for the upcoming season. More events and hiring opportunities coming after the first of February.
- Polar Plunge is scheduled for February 1st. This is the 16th annual event that benefits the Special Olympics.
- New and updated signage on Boulevard 26 is coming soon.
- Nitro Blast construction is on schedule.
- Christmas in Color drive thru display is getting into their busier part of the month.

C.2 PARKS CAPITAL PROJECTS UPDATE

Mr. Michael Wilson, Park Planning Manager, presented an update on capital projects.

- Tommy & Sue Brown Park Playground Replacement with Shade: This is substantially complete and open to residents. A few minor details remain.
 - Cross Timbers Disc Golf Course: First phase of construction starts soon.
 - Fossil Creek Park Renovation: This project is ARPA-funded and requisitions are being finalized for completion by the end of the calendar year.
- Kay Granger Park and Legacy Park Playground Replacement: Contracts are being negotiated for both sites. Construction will take place next summer since both parks are on school grounds.

C.3 PARKS MAINTENANCE AND OPERATIONS UPDATE

Mr. Tanner Arwine, Assistant Director, provided an update on parks maintenance and operations activities.

- Signal Box Artwork update to the new artwork has begun. Installation is based on the

weather, so this is an on-going process.

-Holiday lighting install is complete and on nightly for all to enjoy.

-Staff is working on vegetation control throughout the city. Fall landscape improvements are also underway as well as fall tree planting.

-Staff has updated some of the outdoor furniture at Richland Tennis Center, courtesy of a sponsorship to cover the cost of supplies.

-Athletic field usage has wrapped up but maintenance will start up again to prepare for spring.

C.4 NRH CENTRE, GRAND HALL, ATHLETICS, SENIOR CENTER, RICHLAND TENNIS CENTER, PROGRAMS AND SERVICES UPDATE

Mr. Antonio Evangelista, Assistant Director, presented an update on activities at the NRH Centre, Grand Hall, Athletics, Senior Center, Cultural Arts and the Richland Tennis Center.

-NRH Centre is offering turn-of-the-year specials; this is the largest promotion of the year.

-Splash Flix will feature a holiday movie in the indoor pool area.

-Youth programming participants are enjoying holiday-themed events. NRH PD recently visited and had a presentation for the children.

-Leagues and Athletics are staying busy with indoor activities, such as Gutterball, Pickles 'n Paddles and volleyball.

-Grand Hall is staying busy with holiday parties including many city events.

-Richland Tennis Center is finishing up a record year. They host various tournaments and offer various lessons that add to their success.

-NRH Senior Center is very grateful for their sponsors that make many of their activities possible.

-Texas Jazz All-Stars are scheduled to play at the Grand Hall on January 2nd.

-Christmas Tree Lighting event will take place on Thursday, December 5th. A drone show will follow the tree lighting.

D. INFORMATIONAL ITEMS

Ms. Pekurney expressed condolences on the passing of Chair Lewis' father, Don Tipps who recently passed away.

D.1 COMMUNITY SERVICE MONTHLY REPORTS (SEPTEMBER & OCTOBER) PARK AND RECREATION BOARD UPDATE (OCTOBER)

E. ADJOURNMENT

Chair Lewis adjourned the meeting at 7:06 p.m.

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Tracye Lewis, Chair

ATTEST:


Cindy Dobbs, Office Coordinator