

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
OCTOBER 14, 2024**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 14th day of August at 6:00 p.m. in the Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Jack McCarty	Mayor
	Tito Rodriguez	Place 1
	Ricky Rodriguez	Associate Mayor Pro Tem, Place 2
	Suzy Compton	Place 3
	Kelvin Deupree	Mayor Pro Tem, Place 7
Absent:	Matt Blake	Place 4
	Blake Vaughn	Deputy Mayor Pro Tem, Place 5
	Russ Mitchell	Place 6
Staff Members:	Paulette Hartman	City Manager
	Trudy Lewis	Assistant City Manager
	Caroline Waggoner	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Bradley Anderle	City Attorney

CALL TO ORDER

Mayor McCarty called the meeting to order at 6:00 p.m.

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.

City Council had no questions for staff.

**2. DISCUSSION TO CONSIDER REVISION OF ORDINANCE NO. 3825
RESTATING AND ADOPTING THE NORTH RICHLAND HILLS CODE OF
ORDINANCES CHAPTER 14, ANIMALS, TO MODIFY ARTICLE XIII, SECTION
14-442, ADD ARTICLE XVI FOR THE KEEPING OF BACKYARD CHICKENS
ON RESIDENTIAL PROPERTIES WITHIN THE CITY OF NORTH RICHLAND
HILLS, AND AMENDING CHAPTER 34, ARTICLE II, SECTION 34-33 TO
DECLARE SPECIFIC NUISANCES, REMOVING THE PREVIOUSLY STATED
SUNSET PROVISION OF NOVEMBER 30, 2025.**

Director of Neighborhood Services Stefanie Martinez provided an update on the ordinance adopted last year and its regulations.

City Council and staff discussed the number of complaints received; staff utilizing the nuisance ordinance to respond to chickens at large; sunset clause; validity of permits and renewal process; and the number of permits (27) issued since adoption. Staff was directed to remove the sunset provision and permit renewal requirement.

FUTURE AGENDA ITEM(S)

There were no requests from City Council for future agenda items.

EXECUTIVE SESSION

1. **SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY AT 7917 AND 7921 MAIN STREET.**
2. **SECTION 551.087: DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS - 7917 AND 7921 MAIN STREET.**
3. **SECTION 551.074: PERSONNEL MATTERS TO DELIBERATE THE EMPLOYMENT, EVALUATION, AND DUTIES OF PUBLIC EMPLOYEES - CITY MANAGER AND CITY SECRETARY/CHIEF GOVERNANCE OFFICER.**

Mayor McCarty announced at 6:10 p.m. that the Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.072: Deliberate the purchase, exchange, lease, or value of real property - 7917 and 7921 Main Street; Section 551.087: Deliberation regarding Economic Development negotiations - 7917 and 7921 Main Street; and Section 551.074 Personnel Matters to deliberate the employment, evaluation, and duties of public employees - City Manager and City Secretary/Chief Governance Officer. Executive Session began at 6:14 p.m. and concluded at 7:37 p.m.

Mayor McCarty announced at 7:37 p.m. that City Council would convene to the regular City Council meeting.

REGULAR MEETING

A. CALL TO ORDER

Mayor McCarty called the meeting to order October 14, 2024 at 7:42 p.m.

Present:	Jack McCarty	Mayor
	Tito Rodriguez	Place 1
	Ricky Rodriguez	Associate Mayor Pro Tem, Place 2

	Suzy Compton	Place 3
	Matt Blake	Place 4
	Kelvin Deupree	Mayor Pro Tem, Place 7
Absent:	Blake Vaughn	Deputy Mayor Pro Tem, Place 5
	Russ Mitchell	Place 6
Staff Members:	Paulette Hartman	City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Bradley Anderle	City Attorney

A.1 INVOCATION

Council member Rodriguez gave the invocation.

A.2 PLEDGE

Council member Rodriguez led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

A.3.1 TEXAS POLICE CHIEFS ASSOCIATION BEST PRACTICES PROGRAM AWARD

Chief Mike Young and the Police Department were presented with the Best Practices Reaccreditation Program Award by Tarrant County Sheriff Bill Wayburn and Tarrant County District Attorney Phil Sorrells.

A.4 CITIZENS PRESENTATION

Mr. Markos Drago, 7100 Trinidad Drive, spoke in favor of carports and asked that the city remove restrictions on carports.

Mr. Augustus Ruby, 6741 Manor Drive, spoke in favor of carports and shared his experience with having a carport at their previous residence before moving to the city.

Ms. Heather Ruby, 6741 Manor Drive, spoke in favor of carports.

A.5 PUBLIC COMMENTS

There were no requests to speak from the public.

A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 5-0.

- B.1 APPROVE THE MINUTES OF THE SEPTEMBER 23, 2024 CITY COUNCIL MEETING.**
- B.2 APPROVE CONTRACT INSTRUCTOR SERVICE AGREEMENT WITH JULIA GESKE FOR PROVIDING TENNIS INSTRUCTION SERVICES AT THE RICHLAND TENNIS CENTER IN AN AMOUNT NOT TO EXCEED \$99,000 FOR FY2025.**
- B.3 APPROVE AN AGREEMENT WITH ITERIS INC., FOR CUMULATIVE PURCHASES FOR TRAFFIC SIGNAL EQUIPMENT IN AN AMOUNT UP TO \$259,755 USING BUYBOARD CONTRACT 695-23 AND DIRECT PURCHASES FROM ITERIS INC. FOR TRAFFIC PRODUCTS.**
- B.4 APPROVE ORDINANCE NO. 3870 TO AUTHORIZE PAYMENT FOR REGIONAL DRAINAGE IMPROVEMENTS IN THE AMOUNT OF \$24,570 TO REVEST, LLC AT 6412 DAVIS BLVD.**
- B.5 AUTHORIZE THE PURCHASE OF SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SOFTWARE SYSTEM UPGRADE AND PROFESSIONAL SERVICES FROM WHECO CONTROLS IN THE AMOUNT OF \$68,920.**
- B.6 AUTHORIZE THE RENEWAL CONTRACT PURCHASE OF THE MOTOROLA ASTRO SYSTEM ESSENTIAL PLUS PACKAGE, IN THE AMOUNT OF \$53,684.23.**
- B.7 AUTHORIZE THE CITY TO ENTER AN INTERLOCAL SERVICE AGREEMENT WITH KELLER POLICE DEPARTMENT FOR TEMPORARY DETENTION OF PRISONERS.**

B.8 CONSIDER RESOLUTION NO. 2024-046, AUTHORIZING SUBMISSION OF THE APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS, IN THE AMOUNT OF \$10,430, IF AWARDED FOR THE BUREAU OF JUSTICE ASSISTANCE (BJA) FY24 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM - LOCAL SOLICITATION.

C. PUBLIC HEARINGS

C.1 ZC24-0105, ORDINANCE NO. 3869, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM INTERPLAN LLC FOR A SPECIAL USE PERMIT FOR A QUICK SERVICE RESTAURANT AT 8368 DAVIS BOULEVARD, BEING 1.04 ACRES DESCRIBED AS LOT 2R5R2, BLOCK 1, DAVIS NORTH TARRANT PARKWAY ADDITION.

APPROVED

Mayor McCarty opened the public hearing and called on Managing Director of Development Services Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a special use permit for 1.04 acres located at 8368 Davis Boulevard. The area is designated on the Comprehensive Land Use Plan as retail commercial and the current zoning is C-1, commercial. Mr. Comstock provided site photos of the property.

Applicant representative Kevin McIntosh with Trinity Partners Commercial Real Estate, 704 Lindsey Way, Colleyville, Texas, presented the request. He shared their market analysis, site developments plans, and shared information about the franchise owners.

Mr. Comstock presented staff's report. The Planning and Zoning Commission, at their September 19, 2024 meeting, recommended approval with a vote of 5-0.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER BLAKE TO APPROVE ZC24-0105, ORDINANCE NO. 3869.

MOTION TO APPROVE CARRIED 5-0.

D. PLANNING AND DEVELOPMENT

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There were no items for this category.

E. PUBLIC WORKS

- E.1 AWARD RFB 24-029 TO HUMPHREY & MORTON CONSTRUCTION COMPANY, INC., FOR CONSTRUCTION OF THE ACTS COURT RETAINING WALL PROJECT (ST2301), AT THE INTERSECTION OF ACTS COURT AND STARNES ROAD, IN THE AMOUNT OF \$120,514, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED CONSTRUCTION AGREEMENT.**

APPROVED

City Council received a presentation from City Engineer Nathan Frohman.

A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO AWARD RFB 24-029 TO HUMPHREY & MORTON CONSTRUCTION COMPANY, INC., FOR CONSTRUCTION OF THE ACTS COURT RETAINING WALL PROJECT (ST2301), AT THE INTERSECTION OF ACTS COURT AND STARNES ROAD, IN THE AMOUNT OF \$120,514, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED CONSTRUCTION AGREEMENT.

MOTION TO APPROVE CARRIED 5-0.

F. GENERAL ITEMS

- F.1 CONSIDER RESOLUTION NO. 2024-044, NOMINATING CANDIDATES FOR THE TARRANT COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS.**

APPROVED

Mayor McCarty presented the item and recommendation to nominate Vince Puente and Gary Losarda.

A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE RESOLUTION NO. 2024-044, NOMINATING CANDIDATES TO THE TARRANT COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS.

MOTION TO APPROVE CARRIED 5-0.

- F.2 CONSIDER RESOLUTION NO. 2024-045, APPOINTING A MEMBER TO THE LIBRARY BOARD.**

APPROVED

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City Secretary/Chief Governance Officer Alicia Richardson presented Mayor Pro Tem Deupree's recommendation to appoint Stacy Herron to Place 7 on the Library Board. Ms. Herron's appointment is to fulfill the vacancy on the Library Board, term expiring June 30, 2025.

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO APPROVE RESOLUTION NO. 2024-045, AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

F.3 CONSIDER A PROFESSIONAL SERVICES AGREEMENT FOR THE OPEN REWARDS SHOP LOCAL PROGRAM TO BLUDOT TECHNOLOGIES, INC. IN AN AMOUNT NOT TO EXCEED \$105,035.

APPROVED

City Council received a presentation from Director of Economic Development Craig Hulse.

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH BLUDOT TECHNOLOGIES, INC. IN AN AMOUNT NOT TO EXCEED \$105,035.

MOTION TO APPROVE CARRIED 5-0.

F.4 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PRECISION WATERPROOFING AND ROOFING, INC. FOR EXTERIOR WALL WATERPROOFING AND ROOF REPLACEMENTS AT FIRE STATION #5 AND THE FIRE/POLICE TRAINING CENTER AND FOR FIRE STATION #4 IN AN AMOUNT NOT TO EXCEED \$708,645 THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT NO. 24060402.

APPROVED

City Council received a presentation from Director of Facilities & Construction Chris Amarante.

A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PRECISION WATERPROOFING AND ROOFING, INC. FOR EXTERIOR WALL WATERPROOFING AND ROOF REPLACEMENTS AT FIRE STATION #5 AND THE FIRE/POLICE TRAINING CENTER AND FOR FIRE STATION #4 IN AN AMOUNT NOT TO EXCEED \$708,645 THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT NO. 24060402.

MOTION TO APPROVE CARRIED 5-0.

F.5 AUTHORIZE THE CITY MANAGER TO EXECUTE AN ELEMENTARY CAMPUS SCHOOL RESOURCE OFFICER SHARED SERVICES AGREEMENT WITH BIRDVILLE INDEPENDENT SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR.

APPROVED

City Council received a presentation from City Manager Paulette Hartman and Assistant Police Chief Jeff Garner.

A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO AUTHORIZE THE CITY TO ENTER INTO THE ELEMENTARY CAMPUS SCHOOL RESOURCE OFFICER SHARED SERVICE AGREEMENT WITH BIRDVILLE INDEPENDENT SCHOOL DISTRICT.

MOTION TO APPROVE CARRIED 5-0.

F.6 AUTHORIZE THE CITY MANAGER TO EXECUTE A SCHOOL RESOURCE OFFICER SHARED SERVICES AGREEMENT WITH BIRDVILLE INDEPENDENT SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR.

APPROVED

City Council received a presentation from City Manager Paulette Hartman and Assistant Police Chief Jeff Garner.

A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ, SECONDED BY COUNCIL MEMBER BLAKE TO AUTHORIZE THE CITY TO ENTER INTO THE SCHOOL RESOURCE OFFICER SHARED SERVICES AGREEMENT WITH THE BIRDVILLE INDEPENDENT SCHOOL DISTRICT.

MOTION TO APPROVE CARRIED 5-0.

G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

APPROVED

Mayor McCarty advised that City Council met in Executive Session, pursuant to Section 551.072: Deliberate the purchase, exchange, lease, or value of real property - 7917 and 7921 Main Street; Section 551.087: Deliberation regarding Economic Development negotiations - 7917 and 7921 Main Street; and Section 551.074 Personnel Matters to deliberate the employment, evaluation, and duties of public employees - City Manager and City Secretary/Chief Governance Officer.

Mayor McCarty announced there was action necessary as the result of Executive Session, Section 551.074 Personnel Matters to deliberate the employment, evaluation, and duties of public employee - City Manager and City Secretary/Chief Governance Officer.

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY COUNCIL MEMBER BLAKE TO APPROVE AMENDMENTS TO THE CONTRACT WITH THE CITY SECRETARY AND CITY MANAGER AS DISCUSSED IN EXECUTIVE SESSION.

MOTION TO APPROVE CARRIED 5-0.

H. INFORMATION AND REPORTS

H.1 ANNOUNCEMENTS

Associate Mayor Pro Tem Rodriguez made the following announcements.

Volunteers will be working across North Richland Hills this Saturday for the Fix It Blitz sponsored by New Armor Restoration. This event assists neighbors in need with exterior home repairs and yard work. If you see volunteers working in your neighborhood, be sure to stop and tell them thank you. To learn more about this program, visit the city's website or contact the Neighborhood Services Department.

Early voting for the November 5 election starts Monday, October 21 and continues through Friday, November 1. Nearby polling locations include City Point United Methodist Church, the former Bursey Road Senior Center, and the Northeast Tarrant County Courthouse. You can find more information on the Tarrant County Elections website.

Get a jump start on your holiday shopping during the NRH Senior Center's annual Arts & Crafts Fair. The fair will be open from 11:00 a.m. to 6:00 p.m. on October 23 and 24 in the Grand Hall at NRH Centre. More than 60 local crafters will be participating. Visit the city's website or call the Senior Center for more details.

Kudos Korner - Cesar Barraza, Rob Pershing, John Celis, Frank Mercado in Parks Maintenance - A resident emailed her appreciation for the crew that maintains Cross Timbers Park. She said she walks in the park regularly and has encountered staff several times over the years. They are always friendly and helpful, and she is grateful for their meticulous work keeping the trees and shrubs pruned back along the trail and keeping the park looking nice.

I. ADJOURNMENT

Mayor McCarty adjourned the meeting at 8:55 p.m.

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer