

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
JANUARY 10, 2022**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 10th day of January at 6:00 p.m. in the City Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Place 1
	Rita Wright Oujesky	Associate Mayor Pro Tem, Place 2
	Suzy Compton	Deputy Mayor Pro Tem, Place 3
	Mason Orr	Mayor Pro Tem, Place 4
	Scott Turnage	Place 6
Absent:	Patrick Faram	Place 5
	Kelvin Deupree	Place 7
Staff Members:	Mark Hindman	City Manager
	Paulette Hartman	Deputy City Manager
	Karen Manila	Assistant City Manager
	Jimmy Perdue	Director of Public Safety
	Alicia Richardson	City Secretary
	Maleshia B. McGinnis	City Attorney

CALL TO ORDER

Mayor Trevino called the meeting to order at 6:41 p.m.

**1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.**

City Council had no questions for staff.

**2. 2021 CITIZEN SURVEY REPORT**

Public Information Officer Mary Peters informed City Council that since 2005, the city has conducted a comprehensive citizen survey every two years. The city collaborates with National Service Research in Fort Worth to conduct the citizen survey. Ms. Andrea Thomas with National Service Research will review the results of the survey.

Ms. Thomas informed Council the objectives included: identifying key measures of quality of life; satisfaction with city services (quality vs. importance); assess experience with city communication tools; identify and prioritize city resource allocation, budgeting and policy decisions; and identify where to maintain and improve city services. The survey was mailed to 8,000 residents, and they had the option to complete the survey online or return the form. The city received 422 responses through the mail and 859 responses through the online survey. The survey was communicated with the residents through press release, social media, utility bills, email, e-newsletters and the city's website. The number of responses is slightly less than the previous survey. Ms. Thomas reviewed the demographics of the respondents.

**Quality of Life** - a majority of respondents rated the overall quality of life in North Richland Hills as excellent or good. Respondents rated the following: overall quality of life in North Richland Hills (94%, same as 2019 survey), place to raise children (91%, compared to 94% from 2019 survey); feeling of safety in your neighborhood (84%, compared to 86% from 2019 survey); place to retire (75%, compared to 79% from 2019 survey); overall appearance of city (74%, compared to 78% from 2019 survey); place to work (72%, compared to 70% from 2019 survey); sense of community (66%, compared to 70% from 2019 survey); and overall quality of services versus taxes paid (62%, compared to 65% from 2019 survey).

**City Employees and Service** - almost half of the respondents (44%) contacted the city within the past 12 months. Of those who contacted the city, the most frequently called departments included: public works (23%); police (22%); code compliance (20%); water/utility billing (16%); inspections/permits (10%); and animal control (10%). Of those respondents that contacted a department 91% said the person or department was very or somewhat courteous and helpful.

**City Service Priorities** - respondents were asked to rank the importance and quality of certain city services. The following services have the largest gaps between high importance and lower quality.

- \* Maintenance of residential streets in your neighborhood ranked 99% important and 50% were pleased with the quality of this service.
- \* Maintenance of the City's major streets ranked 99% important and 64% were pleased with the quality of this service.
- \* Traffic signal timing ranked 94% important and 59% were pleased with the quality of this service.
- \* Management of traffic flow ranked 96% and 62% were pleased with the quality of this service.
- \* Code enforcement ranked 91% important and 65% were pleased with the quality of this

service.

\* Maintenance of landscaped medians and right of ways ranked 86% important and 75% were pleased with the quality of this service.

\* Water service ranked 99% important and 88% were pleased with the quality of this service.

The following services have the smallest gaps between high importance and high quality.

\* Garbage collection ranked 99% important and 89% were pleased with the quality of service.

\* Police department ranked 98% important and 91% were pleased with the quality of service.

\* Ambulance services ranked 99% important and 95% were pleased with the quality of service.

\* Parks, trails and open spaces ranked 94% important and 91% were pleased with the quality of service.

\* Recycling collection ranked 94% important and 91% were pleased with the quality of service.

\* Fire department ranked 99% important and 98% were pleased with the quality of service.

The following services meet or exceed the importance rating by the respondents.

\* Special events ranked 73% important and 87% were pleased with the quality of service.

\* Library services ranked 88% important and 95% were pleased with the quality of the service.

\* Recreation programs and services ranked 82% important and 87% were pleased with the quality of service.

**Preferred Communication** - respondents prefer email/e-newsletters with 41%; printed newsletters with 37%; water bill inserts with 36%; social media with 34% and text message notifications with 27%. The survey indicates that 84% of respondents get enough information about city programs and services. Those who do not get enough information prefer more frequent updates on special events, recreation programs, services, elections, and capital improvement projects/proposed development.

**Streets / Intersections** - respondents were asked to identify the top three streets in need of repair or repaving. The results show Iron Horse with 14%, Glenview with 13%, and Bedford-Euless Road with 11%.

In response to the survey, respondents identified the intersections of Davis Boulevard and Main Street (13%), Davis Boulevard and other intersections (10%), Davis Boulevard and Mid-Cities (10%), and Davis Boulevard and Highway 26 (7%) where they spend too much time due to traffic congestion or traffic signal timing.

**Economic Development** - respondents were asked to identify type of businesses they would like to see more of in their area of the city. The top three results show full service/sit down restaurants with 56%, movie theater with 29%, recreation/entertainment with 28%, grocery stores with 23%, and clothing stores with 25%.

Ms. Thomas provided an overview of how North Richland Hills compared to other cities (Southlake, Colleyville, Farmers Branch, Flower Mound, Hurst, Lewisville, and Denton) as well as Texas and the United States (where available). The benchmark data shows that North Richland Hills ratings are above or equal to peer city ratings for quality of city services with the exception of street maintenance. The data also shows that North Richland Hills ratings are above peer city ratings for overall quality of life, as a place to raise children, as a place to retire, and as a place to work. North Richland Hills scored below peer city ratings for overall appearance of the City, overall quality of services versus the taxes paid and feeling of safety in your neighborhood.

Ms. Thomas mentioned that the top candidates for improvement include maintaining residential streets (gap 49%), maintaining major city streets (gap 35%), traffic signal timing (gap 35%), management of traffic flow (gap 34%), and code enforcement (gap 26%).

### **3. DISCUSS MODIFYING LIBRARY OVERDUE FEES.**

Director of Library Services Cecilia Barham informed City Council the proposal to move toward a fine free library is the result of research and discussion among staff and the Library Board. The fine free service model eliminates the charge/fee for overdue books and materials. Municipalities that have instituted the program have seen an increase in overdue books and materials being returned to the library. Mr. Barham shared that over 50% of the libraries in North Richland Hills' benchmark cities have eliminated overdue fees. The benefits to patrons by eliminating the over due fees includes more equitable access, enhanced customer service, and more efficient and effective use of staff. If approved, the NRH Library will implement the following accountability methods - (1) restrict access to all library services, (2) restrict number of checkouts for new cardholders and (3) reduced automated billing time from 90 to 30 days for overdue items deemed as a lost item.

Mayor Trevino announced that the City received a request from Jen Tocci to address City Council for public comments on this item.

Ms. Jen Tocci, 7813 Harwood Road, North Richland Hills spoke in favor of the item.

There were no objections from City Council.

**4. DISCUSS INCREASE TO NRH20 FAMILY WATER PARK DAY AND GROUP TICKET PRICING.**

Water Park General Manager Frank Perez presented staff's recommendation for NRH20 2022 ticket pricing and seasonal labor pay plan. Staff's goal is to raise seasonal staff pay rates to compete with local industry competition, increase the separation between base and leadership level pay rate and pay for raise increases with day ticket and group ticket price increases. The recommended day ticket and group ticket increases will yield an estimated \$257,000 in additional revenue for the 2022 season. This will be offset by the recommended seasonal staff pay raises by \$220,000, leaving a residual projected surplus of \$37,000. There were no objections from City Council.

**EXECUTIVE SESSION**

There being no Executive Session, Mayor Trevino announced at 6:54 p.m. that City Council would convene to the regular meeting.

**REGULAR MEETING**

**A. CALL TO ORDER**

Mayor Trevino called the meeting to order January 10, 2022 at 7:02 p.m.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Place 1
	Rita Wright Oujesky	Associate Mayor Pro Tem, Place 2
	Suzy Compton	Deputy Mayor Pro Tem, Place 3
	Mason Orr	Mayor Pro Tem, Place 4
	Scott Turnage	Place 6

Absent:	Patrick Faram	Place 5
	Kelvin Deupree	Place 7

Staff Members:	Mark Hindman	City Manager
	Alicia Richardson	City Secretary
	Maleshia B. McGinnis	City Attorney

**A.1 INVOCATION**

Mayor Pro Tem Orr gave the invocation.

**A.2 PLEDGE**

Mayor Pro Tem Orr with the assistance of Hunter Bowen with Troop 179 led the Pledge

of Allegiance to the United States and Texas flags.

### **A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

#### **A.3.1 2021 UNITED WAY CAMPAIGN PRESENTATION**

United Way Chair Elizabeth Copeland shared with City Council the 2021 United Way Employee Workplace Campaign was a success. She thanked the City Council, directors and employees of North Richland Hills for their support. Ms. Copeland presented United Way President and CEO Leah King with a check in the amount of \$55,809.

The United Way Committee was comprised of the following employees: Billy Owens; Paulette Hartman, Soteria French; Victoria Navarro; Pamela Meek; Dustin Orazi; Cheryl Booth; Rachel Clements; Kathy Corley; Jeff Arnold; Ellen Cooper; Katherine Ratcliff; Kori Tolf; la Toyia Williams-Griffin; Brian Thomas; Candice Simmons; Meagan Fendley; Bryon Bustamante; Sarah Green; Chad VanSteenberg; Cindy Garvin; Lauren O'Brien; Todd Espy; Samantha Gibson; Richard Curtis, Maria Lindsey and Co-Chair Tina Earle and Former Chair Antonio Evangelista.

#### **A.4 CITIZENS PRESENTATION**

Ms. Mary Michaels, 8401 Revenue Way, asked City Council for their assistance to address high grass and weeds along Davis Boulevard to include the Post Office. She has tried to contact persons responsible for the tracts of land with no success.

#### **A.5 PUBLIC COMMENTS**

There were no requests to speak from the public.

#### **A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

### **B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

#### **APPROVED**

**A MOTION WAS MADE BY MAYOR PRO TEM ORR, SECONDED BY COUNCIL MEMBER TURNAGE TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 5-0.**

**B.1 APPROVE MINUTES OF THE DECEMBER 13, 2021 REGULAR CITY COUNCIL MEETING.**

- B.2 MODIFY 2022 CITY COUNCIL MEETING SCHEDULE.**
- B.3 CONSIDER AN INTERLOCAL AGREEMENT BETWEEN THE CITIES OF NORTH RICHLAND HILLS, HALTOM CITY, WATAUGA AND RICHLAND HILLS CONTINUING THE PARTNERSHIP FOR THE JOINT CRIME VICTIM ASSISTANCE PROGRAM.**
- B.4 AUTHORIZE THE CITY MANAGER TO EXECUTE THE SIXTH AMENDMENT TO THE TEXAS ANTI-GANG (TAG) CENTER ADMINISTRATOR AGREEMENT INCREASING THE ANNUAL RATE OF COMPENSATION FOR THE TAG CENTER ADMINISTRATOR TO \$167,257.83.**
- B.5 AUTHORIZE THE CITY MANAGER TO EXECUTE THE NINTH AMENDMENT TO THE TEXAS ANTI-GANG (TAG) CENTER ANALYST AGREEMENT INCREASING THE TOTAL ANNUAL RATE OF COMPENSATION FOR THE TAG CENTER ANALYST TO \$82,079.22.**
- B.6 CONSIDER RESOLUTION NO. 2022-001, AUTHORIZING SUBMISSION OF THE GRANT APPLICATION FOR THE 2021 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM FOR TRAINING PROPS AND EQUIPMENT.**
- B.7 AUTHORIZE THE CITY MANAGER TO EXECUTE AN ANNUAL CONTRACT WITH COMPLETE SUPPLY, INC., FOR CUSTODIAL SUPPLIES AND EQUIPMENT THROUGH BUYBOARD CONTRACT NUMBER 649-21, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$125,000.**
- C. PUBLIC HEARINGS**
- C.1 SUP 2021-08, ORDINANCE NO. 3723, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM JONES CARTER FOR A SPECIAL USE PERMIT FOR A DRIVE THROUGH BUILDING LESS THAN 1,400 SQUARE FEET IN SIZE AT 8900 NORTH TARRANT PARKWAY, BEING 1.04 ACRES DESCRIBED AS LOT 6R, BLOCK 4, BRENTWOOD ESTATES ADDITION.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Director of Planning Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a special use permit for 1.04 acres located at 8900 North Tarrant Parkway for the purpose of constructing a double lane drive through building for Salad and Go. The area is designated on the Comprehensive Land Use Plan as retail commercial and the current zoning is C-1

commercial. Mr. Comstock provided site photos of the property.

Applicant David Grates, a member of the real estate team for Salad and Go, informed City Council that Salad and Go is a healthy quick service drive through only restaurant. Mr. Grates shared that there will be no inside dining. Salad and Go is moving into the Texas market and they are from Phoenix, Arizona.

Mr. Comstock presented staff's report. The request is for the construction of a 734 square foot building, 6 parking spots on site, 20 stacking spaces for the drive-through lanes and driveway access from Davis Boulevard. The site will continue to have cross access to adjacent properties (Sonic and Pet Supplies). The landscape plan includes the existing 15-foot landscape setbacks on Davis Boulevard and North Tarrant Parkway. The landscape materials includes 9 new trees, 6 existing trees and 202 shrubs and ornamental grasses. The Development Review Committee comments includes the underutilization of the site as there is room for additional commercial building without negatively affecting the Salad and Go building or traffic circulation and concern for long-term maintenance of landscaping. The conditions of the special use permit include the site development and building design as presented by staff and that the special use permit expires in three (3) years from approval and that the business may continue to operate indefinitely after expiration and considered a legal nonconforming use. The Planning and Zoning Commission, at their December 2, 2021 meeting, recommended approval with a vote of 6-0.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY ASSOCIATE MAYOR PRO TEM WRIGHT OUJESKY TO APPROVE SUP 2021-08, ORDINANCE NO. 3723.**

**MOTION TO APPROVE CARRIED 5-0.**

**C.2 ZC 2021-03, ORDINANCE NO. 3724, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM ANA CONSULTANTS LLC FOR A ZONING CHANGE FROM C-2 (COMMERCIAL) TO RI-PD (RESIDENTIAL INFILL PLANNED DEVELOPMENT) AT 7704 DAVIS BOULEVARD, BEING 3.353 ACRES DESCRIBED AS LOT 12, BLOCK 2, ST JOSEPH ESTATES.**

**APPROVED**



Mayor Trevino opened the public hearing and called on Director of Planning Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a zoning change for 3.353 acres located at 7704 Davis Boulevard. The area is designated on the Comprehensive Land Use Plan as office commercial and the current zoning is C-2 commercial. Mr. Comstock provided site photos of the property.

Applicant representative Osama Nashed with ANA Consultants located at 5000 Thompson Terrace, Colleyville shared with City Council that he worked with Texas Department of Transportation ("TxDOT") for six months to secure a right-in/right-out on Davis Boulevard.

Mr. Comstock presented staff's report. The proposed development includes 12 single-family lots, entry open space adjacent to Liberty Village's open space and an open space on the south side of the street, masonry fence on open space lot 1X, decorative fencing on open space lot 14x, street trees and decorative elements such as crosswalks, light poles and cluster mailboxes. The Planning and Zoning Commission, at their December 2, 2021 meeting, recommended approval with a vote of 6-0.

Council member Turnage asked staff if they have an idea when TxDOT would construct the median on Davis Boulevard.

Director of Public Works Caroline Waggoner informed City Council that TxDOT has mentioned funding for the project would be in 2025.

Council member Turnage asked staff if the city can enforce the right-in/right-out onto Davis Boulevard.

Director of Public Safety Jimmy Perdue informed City Council they can approve an ordinance to enforce the right-in/right-out.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. Ms. Mary Michaels, 8401 Revenue Way, spoke in favor of the item.

There being no one else wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY COUNCIL MEMBER TURNAGE, SECONDED BY DEPUTY MAYOR PRO TEM COMPTON TO APPROVE ORDINANCE NO. 3724.**

**MOTION TO APPROVE CARRIED 5-0.**

**C.3 PUBLIC HEARING AND ADOPTION OF ORDINANCE NO. 3725, AMENDING CHAPTER 110, ARTICLE XIX, IMPACT FEES, APPENDIX A, FEE SCHEDULE OF THE CODE OF ORDINANCES TO REFLECT THE REVISED CITY OF FORT WORTH IMPACT FEES.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Director of Public Works Caroline Waggoner to introduce the item.

Ms. Waggoner informed City Council the item before them this evening is to amend the impact fee schedule to reflect the new impact fees adopted by the City of Fort Worth. All wholesale customers including North Richland Hills must comply with the Wholesale Agreement that requires Fort Worth impact fees be charged and collected for every new water meter installed in North Richland Hills. The Fort Worth impact fee is in addition to the North Richland Hills impact fee.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY MAYOR PRO TEM ORR, SECONDED BY ASSOCIATE MAYOR PRO TEM WRIGHT OUJESKY TO APPROVE ORDINANCE NO. 3725.**

**MOTION TO APPROVE CARRIED 5-0.**

**C.4 FIRST READING AND PUBLIC HEARING ON THE JUVENILE CURFEW ORDINANCE - ORDINANCE NO. 3726.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Director of Public Safety Jimmy Perdue to introduce the item.

Mr. Perdue informed City Council the item before them this evening is an ordinance to continue the juvenile curfew ordinance. The City Council, at its July 11, 1994 meeting, adopted the juvenile curfew ordinance. Pursuant to Section 370.002, Local Government Code, a municipality shall review the ordinance, conduct public hearings and abolish, continue or modify the ordinance. This is required before the third anniversary of the date the ordinance was adopted by City Council. Mr. Perdue commented that the police department recommends the continuation of the juvenile curfew ordinance. Tonight is the first of two public hearings and following the public hearing, staff recommends the public

hearing be closed and continue the item for the second reading and public hearing to January 24, 2022.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO CLOSE THE PUBLIC HEARING ON THE JUVENILE CURFEW ORDINANCE AND CONTINUE THE ITEM FOR THE SECOND READING AND PUBLIC HEARING ON JANUARY 24, 2022.**

**MOTION TO APPROVE CARRIED 5-0.**

**C.5 PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 3727 ADOPTING NORTH RICHLAND HILLS YOUTH PROGRAMS STANDARDS OF CARE.**

**APPROVED**

Mayor Trevino opened the public hearing and called on NRH Centre Member Services Supervisor Ron Newman to present the item.

Mr. Newman informed City Council the youth programs standards of care are a requirement of the Texas Department of Family and Protective Services for exempt status for day care licensing. To receive exempt status a municipality must submit a copy of the program standards of care, a notice of a public hearing for the program and a copy of the ordinance adopting the standards.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY COUNCIL MEMBER TURNAGE, TO APPROVE ORDINANCE NO. 3727.**

**MOTION TO APPROVE CARRIED 5-0.**

**D. PLANNING AND DEVELOPMENT**

There were no items for this category.

**E. PUBLIC WORKS**

There were no items for this category.

**F. GENERAL ITEMS**

**F.1 CONSIDER RESOLUTION NO. 2022-002, APPOINTING MEMBERS TO THE PARKS AND RECREATION ADVISORY BOARD.**

**APPROVED**

City Secretary/Chief Governance Officer Alicia Richardson informed City Council the item before them this evening is to approve a resolution appointing Brad Evans to Place 6 and Russ Murdock to alternate as recommended by Council member Turnage and Mayor Trevino, respectively. Mr. Evans is the current alternate on the Parks and Recreation Advisory Board and his appointment to Place 6 creates a vacancy.

**A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY MAYOR PRO TEM ORR TO APPROVE RESOLUTION NO. 2022-002.**

**MOTION TO APPROVE CARRIED 5-0.**

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

Mayor Trevino announced that City Council did not convene into Executive Session.

**H. INFORMATION AND REPORTS**

**H.1 ANNOUNCEMENTS**

Associate Mayor Pro Tem Wright Oujesky made the following announcements.

Registration is open for the next Citizens Police Academy. Classes will be held on Thursday evenings from February 3 through May 5. You can find more information and register online at [www.nrhtx.com/cpa](http://www.nrhtx.com/cpa).

City Hall and other non-emergency city offices will be closed next Monday, January 17, in observance of the Martin Luther King, Jr. holiday. The Library, Animal Adoption &

Rescue Center and Senior Center will also be closed. The NRH Centre and Iron Horse Golf Course will be open. Garbage and recycling will be collected as normally scheduled.

Kudos Korner - Rebecca Vinson and staff, Municipal Court - An attorney recently emailed stating, "Your Court is the most efficient I've been to in a very long time." She appreciates their efforts to streamline the docket and be respectful of everyone's time.

Associate Mayor Pro Tem Wright Oujesky also congratulated city departments that received accreditations and awards in 2021.

**I. ADJOURNMENT**

Mayor Trevino adjourned the meeting at 8:05 p.m.

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Oscar Trevino, Mayor

ATTEST:

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Alicia Richardson  
City Secretary/Chief Governance Officer