

**MINUTES OF THE LIBRARY BOARD  
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE LIBRARY BOARD ROOM  
LOCATED AT 9015 GRAND AVENUE  
September 19, 2024**

**Board Participants:**

Holly Mitchell	Board Member, Place 2
Lisa Martinez	Board Member, Place 4
Deborah Smith	Board Member, Place 6
Erin Rodriguez	Board Member, Alternate

**Absent:**

Don Tipps	Chair, Place 1
Kathy Antropik	Board Member, Place 3
Robert Breneman	Board Member, Place 5
Jerry Sorenson	Board Member, Place 7

**Staff Participants:**

Cecilia Barham	Library Director
Cathy McNeely	Library Clerk

**CALL TO ORDER**

Library Director Cecilia Barham called the meeting to order on August 15, 2024, at 6:00 pm, and asked the board to appoint a member to chair the remainder of the meeting as the Chairman and Vice-Chairman were not present. Ms. Smith motioned to appoint Ms. Mitchell, Ms. Rodriguez seconded, and all unanimously agreed.

**PUBLIC COMMENTS**

There were no public comments in this meeting.

**APPROVAL OF MINUTES**

Ms. Martinez moved to accept the minutes, Ms. Smith seconded, and the minutes were unanimously approved.

**SERVICE ANIMALS POLICY**

Ms. Barham presented the new Service Animals policy draft to the board members and asked for approval. After reviewing and discussing it, Ms. Mitchell motioned, Ms. Rodriguez seconded, and the policy was unanimously approved.

**LIBRARY DIRECTOR'S REPORTS**

Ms. Barham reviewed the Library's statistics from August 2024 and answered questions.

**REPORT ON PROGRAMS AND EVENTS**

Ms. Barham reported on past Library events:

- Homeschool Science on 9/6 at 11:00am: 85 people participated.
- Ioni Creek Bluegrass performance on 9/14 at 3:00pm: 125 people attended.
- Mapping the Journey educational series on 9/16 at 2:00pm: 27 people attended.

And upcoming Library events including:

- Reading with Mollie's Friends 10 Year Anniversary on 9/21 from 10:30am-12:00pm.
- Friends of the Library Book Sale on 10/5 from 10:00am-3:00pm.
- Mad Hatter's Tea Party on 10/12 from 1:00-3:00pm.
- Behind the Book Texas Edition author event with Joe Lansdale on 10/15 at 7:00pm.

### **E-CONTENT PURCHASE REPORT**

Ms. Barham presented the E-Content purchase report and explained how digital content is acquired and circulated, and answered questions.

### **PERSONNEL UPDATE**

No personnel updates were discussed in this meeting.

### **NEXT MEETING DATE**

The next meeting will be held on October 17, 2024 at 6:00pm.

### **ADJOURNMENT**

Meeting adjourned at 7:00pm.

ATTEST:

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Cathyanne McNeely  
Library Clerk

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Holly Mitchell  
Chairwoman Pro Tem