



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** May 26, 2026

**SUBJECT:** Consider Resolution No. 2026-032, designating the Accountant Grants & Debt position as the grantee's Financial Officer if awarded for the Office of the Governor's FY 2027 Edward Byrne Memorial Justice Assistance Program Grant #5697401.

**PRESENTER:** Jeff Garner, Chief of Police

### **SUMMARY:**

The city has submitted an application for the Office of the Governor's Criminal Justice Division FY 2027 Edward Byrne Memorial Justice Assistance Program Grant #5697401. The Police Department will use the funds for the purchase of software and equipment for the digital forensics lab. The Office of the Governor requests that a Financial Officer position be designated and granted authority by the grantee's governing body to submit financial and/or programmatic reports or alter a grant on behalf of the North Richland Hills Police Department.

### **GENERAL DESCRIPTION:**

A Financial Officer position must be designated and granted authority by the grantee's governing body for the FY 2027 Edward Byrne Memorial Justice Assistance Program Grant #5697401 offered through the Office of the Governor.

Rachel Clements was previously designated as the Financial Officer for this grant through Resolution No. 2026-005, under the title of Grant Specialist - Finance. Since the adoption of that resolution, Rachel's title has changed to Accountant Grants & Debt. The Office of the Governor has requested that the governing body approve this updated title to ensure consistency with current records while maintaining Rachel as the authorized Financial Officer for this grant.

Staff is requesting that the Accountant Grants & Debt position be designated as the Financial Officer and be given the power to submit financial and/or programmatic reports or alter a grant on behalf of the North Richland Hills Police Department.

### **RECOMMENDATION:**

Approve Resolution No. 2026-032.

