

## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** January 12, 2026  
**SUBJECT:** Consider appointment of an Ad-Hoc Council Committee to draft an ethics policy and ordinance for future City Council review.  
**PRESENTER:** Alicia Richardson, City Secretary/Chief Governance Officer

### **SUMMARY:**

The City Council will consider establishing an ad-hoc committee composed of Council members for the purpose of drafting an ethics policy and corresponding ordinance. The committee will review best practices and prepare recommendations for future City Council consideration and approval.

### **GENERAL DESCRIPTION:**

The City Council has expressed interest in establishing a formal ethics policy and ordinance to ensure clear standards of conduct, legal compliance, complaint handling, and enforcement for elected officials. At the December 12, 2025, work session, staff provided examples of ethics ordinances from other municipalities for City Council's review, discussion, and feedback. This effort supports the City's commitment to transparency, accountability, and maintaining public trust in local governance.

At the meeting, Mayor McCarty recommended that Council members Cecille Delaney, Danny Roberts, and Russ Mitchell serve on an ad-hoc council committee to collaborate on drafting a policy tailored to the City's needs, incorporating best practices and input from administration and legal. The ad-hoc council committee will automatically be abolished upon their recommendation to the City Council.

In accordance with Article III, Section 2-120(a), City of North Richland Hills Code of Ordinances, the mayor, with majority approval of the City Council, shall appoint members of City Council Committees. Said committees shall cease to exist upon accomplishment of its specific purpose or abolishment by a majority vote of the City Council.

### **RECOMMENDATION:**

To appoint Council members Cecille Delaney, Danny Roberts, and Russ Mitchell to serve on an Ad-Hoc Council Committee to draft an ethics policy and ordinance for future City Council review.