

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
JANUARY 13, 2025**

**WORK SESSION**

The City Council of the City of North Richland Hills, Texas met in work session on the 13th day of January at 5:30 p.m. in the Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Jack McCarty	Mayor
	Tito Rodriguez	Place 1
	Ricky Rodriguez	Associate Mayor Pro Tem, Place 2
	Suzy Compton	Place 3
	Matt Blake	Place 4
	Blake Vaughn	Deputy Mayor Pro Tem, Place 5
	Russ Mitchell	Place 6
Absent:	Kelvin Deupree	Mayor Pro Tem, Place 7
Staff Members:	Paulette Hartman	City Manager
	Trudy Lewis	Assistant City Manager
	Caroline Waggoner	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Bradley Anderle	City Attorney

**CALL TO ORDER**

Mayor McCarty called the meeting to order at 5:30 p.m.

**1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.**

City Council had no questions for staff.

**2. WELCOME AND INTRODUCTION - PUBLIC OFFICIAL, PUBLIC EMPLOYEE, OR CITIZEN.**

Director of Parks and Recreation Adrien Pekurney introduced Ehren Guntert as the new General Manager of the Iron Horse Golf Course.

**3. DISCUSS CREATING A CITY COUNCIL SUBCOMMITTEE TO SERVE AS LIAISON TO THE NRH LINKS UNIT FOR STRATEGIC INITIATIVES INCLUDING PROCESS IMPROVEMENT AND EFFICIENCY STUDIES.**

Mayor McCarty recommended that the City Council subcommittee be comprised of Deputy Mayor Pro Tem Vaughn, Associate Mayor Pro Tem Rodriguez, and himself.

City Manager Paulette Hartman commented that staff would meet with the City Council subcommittee once a month to receive updates and provide feedback on projects managed by the NRH Links Unit. An item will be placed on the January 27 agenda to create the subcommittee and its charge.

**4. DISCUSS AND RECEIVE DIRECTION ON CREATING A CITIZEN'S CAPITAL PROGRAM ADVISORY COMMITTEE TO CONSIDER RECOMMENDATIONS FOR STREET RECONSTRUCTIONS, FACILITY NEEDS AND OTHER FUTURE CAPITAL IMPROVEMENTS AND WHETHER TO HOLD A BOND ELECTION IN NOVEMBER 2025 OR MAY 2026 TO ASK THE VOTERS TO CONSIDER GENERAL OBLIGATION BONDS TO FUND NECESSARY CAPITAL IMPROVEMENTS.**

Ms. Hartman informed City Council that staff is seeking their direction to create a capital program advisory committee. The committee's work would be similar to the committee created in 2020 for the street bond program. There are several streets that were not included in the 2020 bond election. In addition, the 2025 committee will consider improvements and expansions of current facilities (library and public works service center) and new facilities (fire department station). The committee's charge would include recommending projects for consideration by the City Council. Ms. Hartman recommended the bond election be held in May 2026. If the City Council concurs, a resolution creating and setting out the charge for the capital program advisory committee will be considered at a meeting in March. The committee will begin their work in April/May. She asked the City Council to submit the names for consideration to serve on the committee to her by February.

City Council discussed the committee, frequency and location of meetings, recommendations, presentation of the committee's recommendations, date of future bond election, and bond oversight committee.

**5. DISCUSSION OF POSSIBLE REVISIONS TO CHAPTER 106 (SIGNS) OF THE NORTH RICHLAND HILLS CODE OF ORDINANCES REGARDING ELECTRONIC MESSAGE BOARDS AND ALLOWING WALL SIGNS ON THREE FACES OF A BUILDING.**

Managing Director of Development Services Clayton Comstock proposed revisions for electronic message signs. The proposed changes align standards with current industry technology and digital billboard requirements. Currently, electronic message signs are only allowed by zoning districts (U, institutional) and staff recommends allowing message signs based on land use rather than zoning districts. The land use being the sole purpose

of the property, thus not being allowed for a multi-tenant property. The second item for discussion is to consider proposed revisions to Section 106-13(b)(1), wall signs and maximum area. Staff recommends increasing building wall signage from two to three facades and removing the language and definition of "habitable wall area" from the code.

There being no opposition from the City Council, staff will place an item on the January 27 agenda.

## **CITY MANAGER REPORT**

### **1. CITY MANAGER REPORT PROVIDING AN UPDATE REGARDING THE STATUS OF LEAN SIX SIGMA TRAINING, STATUS OF EFFICIENCY STUDY REQUEST FOR PROPOSALS, STATUS OF POLICE CHIEF RECRUITMENT**

Ms. Hartman provided an update on the Lean Six Sigma training provided to directors and assistant directors. City employees received yellow belt training and a smaller group of employees received green belt training. The goal is to have one person in each department trained in efficient methods and practices.

Ms. Hartman informed City Council the efficiency study request for proposals will be published next week. The city is publishing three request for proposals that are tailored for the planning, fleet, and information technology efficiency audits. She anticipates an award for bid will be considered at a meeting in March or April. The project, a 12-week time frame, should be completed in time for the 2025-2026 budget.

Ms. Hartman informed City Council that the city interviewed six semi-finalists for the Police Chief position and narrowed it down to four finalists. The finalists will be interviewed on February 5 by Police Department focus groups. The finalists will also have an opportunity to interact with City Council on the evening of February 5. A final interview panel comprised of the City Manager's Office, Human Resources Director, Fire Chief and Fort Worth Police Chief will be held on February 7. She anticipates having a selection made by February 14.

Ms. Hartman announced that Police Chief Mike Young's last day with the City of North Richland Hills is January 31, and his retirement party will be held on January 29.

## **FUTURE AGENDA ITEM(S)**

Mayor McCarty asked staff to provide a presentation on the city's emergency preparedness and fire prevention. There being no opposition, staff will place an item on a future work session to receive a presentation from Emergency Management Coordinator Raelynn Darnell.

## **EXECUTIVE SESSION**

**1. SECTION 551.071: CONSULTATION WITH CITY ATTORNEY REGARDING LEGAL ADVICE RELATED TO COMMUNICATION ON BEHALF OF THE CITY.**

Mayor McCarty announced at 6:32 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.071: Consultation with City Attorney regarding legal advice related to communication on behalf of the City. Executive Session began at 6:38 p.m. and concluded at 7:08 p.m.

Mayor McCarty announced at 7:08 p.m. that City Council would convene to the regular City Council meeting.

**REGULAR MEETING**

**A. CALL TO ORDER**

Mayor McCarty called the meeting to order January 13, 2025 at 7:15 p.m.

Present:	Jack McCarty	Mayor
	Tito Rodriguez	Place 1
	Ricky Rodriguez	Associate Mayor Pro Tem, Place 2
	Suzy Compton	Place 3
	Matt Blake	Place 4
	Blake Vaughn	Deputy Mayor Pro Tem, Place 5
	Russ Mitchell	Place 6
Absent:	Kelvin Deupree	Mayor Pro Tem, Place 7
Staff Members:	Paulette Hartman	City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Bradley Anderle	City Attorney

**A.1 INVOCATION**

Council member Mitchell gave the invocation.

**A.2 PLEDGE**

Council member Mitchell led the Pledge of Allegiance to the United States and Texas flags.

**A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

There were no items for this category.

#### **A.4 CITIZENS PRESENTATION**

There were no requests to speak from the public.

#### **A.5 PUBLIC COMMENTS**

There were no requests to speak from the public.

#### **A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

#### **B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

##### **APPROVED**

**A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER MITCHELL TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.**

**MOTION TO APPROVE CARRIED 6-0.**

**B.1 APPROVE THE MINUTES OF THE DECEMBER 9, 2024 CITY COUNCIL MEETING.**

**B.2 APPROVE THE 2025 CITY COUNCIL MEETING SCHEDULE.**

**B.3 AUTHORIZE CITY MANAGER TO EXECUTE AN AGREEMENT WITH STRATACT MEDIA GROUP, LLC FOR MEDIA ADVERTISING FOR NRH2O FAMILY WATER PARK IN AN AMOUNT NOT TO EXCEED \$291,500.**

**B.4 AUTHORIZE THE CITY TO ENTER INTO A RENEWED FIVE-YEAR LEASE AGREEMENT WITH PITNEY BOWES TO PROVIDE POSTAGE EQUIPMENT AND SERVICE USING BUY BOARD CONTRACT, #656-21, IN THE AMOUNT OF \$64,580.40.**

**B.5 AUTHORIZE THE RENEWAL CONTRACT PURCHASE OF THE MOTOROLA ASTRO SYSTEM ESSENTIAL PLUS PACKAGE, IN THE AMOUNT OF \$53,684.23.**

#### **C. PUBLIC HEARINGS**

**C.1 PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 3884, ADOPTING THE NORTH RICHLAND HILLS YOUTH PROGRAMS STANDARDS OF CARE.**

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**APPROVED**

Mayor McCarty opened the public hearing.

City Council received a presentation from Director of Parks and Recreation Adrien Pekurney.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

**A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE ORDINANCE NO. 3884.**

**MOTION TO APPROVE CARRIED 6-0.**

**D. PLANNING AND DEVELOPMENT**

There were no items for this category.

**E. PUBLIC WORKS**

**E.1 AWARD RFB 25-006 TO TEX-PRO CONSTRUCTION, LLC, FOR CONSTRUCTION OF DRAINAGE INFRASTRUCTURE ON HEIDELBURG COURT AND COLORADO BOULEVARD AS PART OF THE MISCELLANEOUS DRAINAGE IMPROVEMENTS FY24 PROJECT (DR2401), IN THE AMOUNT OF \$193,705, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED CONSTRUCTION AGREEMENT.**

**APPROVED**

City Council received a presentation from City Engineer Nathan Frohman.

A MOTION WAS MADE BY DEPUTY MAYOR PRO TEM VAUGHN, SECONDED BY COUNCIL MEMBER MITCHELL TO AWARD RFB 25-006 TO TEX-PRO CONSTRUCTION, LLC, FOR CONSTRUCTION OF THE MISCELLANEOUS DRAINAGE IMPROVEMENTS FY24 PROJECT (DR2401), IN THE AMOUNT OF \$193,705, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED CONSTRUCTION AGREEMENT.

MOTION TO APPROVE CARRIED 6-0.

E.2 AUTHORIZE THE PURCHASE OF A PERMANENTLY MOUNTED GENERATOR FOR THE CONN PUMP STATION AND GROUND WATER STORAGE RESERVOIR FROM CUMMINS INC., UTILIZING SOURCEWELL COOPERATIVE CONTRACT NO. 092222-CMM IN AN AMOUNT NOT TO EXCEED \$387,293.

**APPROVED**

City Council received a presentation from Public Works Operations Manager Kenneth Garvin.

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO AUTHORIZE THE PURCHASE OF A PERMANENTLY MOUNTED GENERATOR FROM CUMMINS INC., UTILIZING SOURCEWELL COOPERATIVE CONTRACT NO. 092222-CMM IN AN AMOUNT NOT TO EXCEED \$387,293.

MOTION TO APPROVE CARRIED 6-0.

**F. GENERAL ITEMS**

F.1 APPROVE AWARD OF BID RFP 25-002 TO ENTECH SALES AND SERVICES, LLC. FOR THE PURCHASE AND CONSTRUCTION OF THE INDOOR AQUATICS HVAC SYSTEM AT THE NRH CENTRE IN THE AMOUNT NOT TO EXCEED \$1,779,369, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED CONSTRUCTION AGREEMENT.

**APPROVED**

City Council received a presentation from Director of Facilities and Construction Chris Amarante.

**A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE AWARD OF BID RFP 25-002 TO ENTECH SALES AND SERVICES, LLC. FOR THE PURCHASE AND CONSTRUCTION OF THE INDOOR AQUATICS HVAC SYSTEM AT THE NRH CENTRE IN THE AMOUNT NOT TO EXCEED \$1,779,369, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED CONSTRUCTION AGREEMENT.**

**MOTION TO APPROVE CARRIED 6-0.**

**F.2 CONSIDER RESOLUTION NO. 2025-001, APPOINTING A MEMBER TO THE LIBRARY BOARD, PLACE 1.**

**APPROVED**

City Secretary/Chief Governance Officer Alicia Richardson informed City Council that Resolution No. 2025-001, approves the appointment of Kyle Pekurney to Place 1 on the Library Board. The appointment is to fulfill a vacancy, term ending June 30, 2025.

**A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE RESOLUTION NO. 2025-001, APPOINTING KYLE PEKURNEY TO PLACE 1 ON THE LIBRARY BOARD.**

**MOTION TO APPROVE CARRIED 6-0.**

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

Mayor McCarty advised that City Council met in Executive Session, pursuant to Section 551.071: Consultation with City Attorney regarding legal advice related to communication on behalf of the City.

Mayor McCarty announced that there was no action necessary as the result of the Executive Session.

**H. INFORMATION AND REPORTS**

**H.1 ANNOUNCEMENTS**

Council member Rodriguez made the following announcements.

Registration is open for the next Citizens Police Academy. Classes will be held on

Thursday evenings from February 6 through May 15. You can find more information and register online at [nrhtx.com/cpa](http://nrhtx.com/cpa).

City Hall and other non-emergency city offices will be closed next Monday, January 20 for the Martin Luther King, Jr. holiday. The Library and Senior Center will also be closed. The NRH Centre and Iron Horse Golf Course will be open. Garbage and recycling will be collected on your regular days.

The city reminds residents and businesses to turn irrigation systems off when freezing weather is expected. This will prevent water from freezing on streets and sidewalks, which creates a dangerous situation. Newer irrigation systems come equipped with rain and freeze sensors. Those sensors should be checked periodically to verify they are still operating.

Kudos Korner - Our Christmas Providers Volunteers - City employees adopted 15 NRH families through the Christmas Providers program and generously donated toys, clothes, and gifts on 42 children's wish lists! We want to thank everyone who helped to spread joy and hope to those in need this holiday season. Your giving spirit exemplifies the heart of our community.

#### **I. ADJOURNMENT**

Mayor McCarty adjourned the meeting at 7:44 p.m.

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Jack McCarty, Mayor

ATTEST:

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Alicia Richardson  
City Secretary/Chief Governance Officer