



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** November 13, 2023

**SUBJECT:** Consider Ordinance 3826, amending the Code of Ordinances Article III Boards, Commissions and Committees, as they pertain to ex-officio and alternate members of the Planning and Zoning Commission, the Civil Service Commission, and meetings of the Capital Improvements Advisory Committee.

**PRESENTER:** Clayton Comstock, Planning Director

### **GENERAL DESCRIPTION:**

North Richland Hills voters approved Propositions “F” and “K” in the May 6, 2023, Charter election, which grants City Council the authority to appoint one or more alternate members to the Planning and Zoning Commission and the Civil Service Commission.

City Council subsequently provided direction to staff at a September 25, 2023, work session regarding the structure of the Commissions. The direction was to end the use of the one ex officio position and instead appoint two alternate members that could vote in the absence of the regular commission members. Ordinance 3826 makes this change, as well as the same change to the Civil Service Commission. Because the Planning & Zoning Commission also serves as the Capital Improvements Advisory Committee (CIAC), references to the ex officio position on the CIAC are also being replaced.

### **RECOMMENDATION:**

Approve Ordinance No. 3826