

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 23, 2025
SUBJECT: Consider Ordinance No. 3912, amending Chapter 18, of the Code of Ordinances, City of North Richland Hills, to add a new Article XII Rental Housing, adopting changes to the single-family rental inspection program.
PRESENTER: Cori Reaume, Planning Director

SUMMARY:

The purpose of this item is to consider the adoption of an ordinance which would create a new Article XII. Rental Housing in the Code of Ordinances within Chapter 18 Businesses to establish regulations for the operation of single-family rental properties in the City.

GENERAL DESCRIPTION:

Following multiple discussions with and feedback from the City Council regarding the City's single-family rental inspection program, City staff has developed a new draft rental housing ordinance.

The primary purposes of the amendments are:

- To introduce the ability for certain owners, along with their tenants, to conduct self-certification (inspection) of the rental homes, in lieu of city staff conducting the inspections.
- To create a new Article XII. Rental Housing within Chapter 18 Businesses that will eventually house all regulations regarding the operation of rental housing within the city.

Should Council approve the proposed ordinance, the effective date is listed as August 1, 2025, to allow staff time to implement necessary changes to electronic application forms, the City's website, and any printed materials related to rental housing.

RECOMMENDATION:

Approve Ordinance 3912.