



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** September 25, 2023

**SUBJECT:** Discuss possible changes to the Planning and Zoning Commission to include one or more Alternate positions.

**PRESENTER:** Clayton Comstock, Planning Director

### **GENERAL DESCRIPTION:**

North Richland Hills voters approved Proposition "F" in the May 6, 2023, Charter election, which grants City Council the authority to appoint one or more alternate members to the Planning and Zoning Commission. Staff will present a six-year attendance history of the Commission and examples of how other communities' commissions are composed. City Council will be asked to provide direction regarding whether one or more alternate members should be added to the structure of the Commission.

Following City Council's direction, staff will draft and send forward an ordinance formalizing any needed changes. Because the Planning and Zoning Commission also serves as the Capital Improvements Advisory Committee, some additional areas of the City Code may need updating to reflect any proposed changes.