



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** January 26, 2026  
**SUBJECT:** Consider Ordinance No. 3944 amending Chapter 18, Article XII, "Rental Housing", Sections 18-976 and 18-977 to extend the deadline to obtain a Short-Term Rental Permit.  
**PRESENTER:** Stefanie Martinez, Managing Director

### **SUMMARY:**

Consider extending the Short-Term Rental property registration deadline from January 31, 2026, to February 28, 2026.

### **GENERAL DESCRIPTION:**

On October 13, 2025, the City Council adopted Ordinance No. 3925, establishing regulations for short-term rentals. The ordinance set a deadline of January 31, 2026, for properties operating as short-term rentals to obtain a permit in order to continue operations within the City.

Due to delays in the issuance of notices regarding the City's registration requirements by the third-party registration platform, staff recommends extending the deadline to February 28, 2026. This extension will provide operators with a reasonable timeframe to complete the registration process. The extension applies only to this initial registration year and will not extend beyond February 28, 2026.

### **RECOMMENDATION:**

Approve Ordinance No. XXXX to extend the initial registration deadline for short-term rentals from January 31, 2026, to February 28, 2026.