



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** March 4, 2019
SUBJECT: Authorize the City Manager to sign a three-year renewal agreement with Century Link for phone, internet and a disaster recovery line in an amount not to exceed \$148,000 annually, using a cooperative purchasing agreement.
PRESENTER: Kyle Spooner, Director of Information Technology

SUMMARY:

This request is to renew a contract with Century Link for telecommunication services using Michigan Collegiate Telecommunication Association (MiCTA) cooperative purchasing program (138AN-TISA2013-0416). This contract will allow Century Link to provide the city's phone service, internet service, and a backup disaster recovery line running from City Hall to the city's disaster recovery site at the Public Safety Training Center.

GENERAL DESCRIPTION:

Century Link provides phone service that can be moved easily from location to location and two high-speed internet services. They also provide a communication line on a different route from our current fiber to ensure public safety operations would continue in the event of a communication breakdown during an emergency. The renewal contract pricing was negotiated to save the city approximately \$25,800 annually from what we are currently paying.

We also have the option to transfer and upgrade the network we provide to the shared services cities Richland Hills, Haltom City, and Watauga over to Century Link. Currently, we use Spectrum to provide those services. North Richland Hills pays the invoice and is reimbursed by the participating joint dispatch cities for this expense.

Century Link participates in the Michigan Collegiate Telecommunication Association (MiCTA) cooperative purchasing program (138AN-TISA2013-0416). By participating in the MiCTA cooperative purchasing program the city meets all state competitive bidding requirements for this purchase.

Payments for utilization of this multi-year contract may be authorized annually during the budget process for the corresponding renewal terms provided funds have been budgeted



for each remaining year of the contract, and the terms and conditions of the agreement have not changed. Those payments will not require additional City Council approval.

RECOMMENDATION:

Authorize the City Manager to sign a three-year renewal agreement with Century Link for phone, internet and a disaster recovery line in an amount not to exceed \$148,000 annually, using a cooperative purchasing agreement.