



Tarrant County Fuels RFB No 2023-070  
Attention. Primary and Cooperative Participants  
100 East Weatherford St. Suite 303  
Fort Worth, Texas 76196  
Via email

**RE: Cooperative Participation Tarrant County Fuels Contract RFB No 2023-070**

Dear Cooperative Government Agencies:

We are pleased to announce the award of the Tarrant County Fuels Contract to Saratoga Rack Marketing. We are looking forward to being of service to you. Thank you for your interest in participating in this contract with Saratoga. Please find necessary information within and attached to this communication to ensure we can set the account up and invoice as required. **You will find Saratoga's W9, a site setup sheet for delivery information, Contact Information, Order Placard, an About US document that identifies Saratoga and federal fuel tax exemption forms for both gasoline and diesel.**

**Saratoga Rack Marketing LLC** will be the invoicing entity under this contract. As we roll this new contract out there are a few items that we need to complete for a successful implementation. As we set up new accounts, confirm delivery instructions and contacts, we will also be collecting tax exemption certificates that apply to your account. Those may include federal and state exemptions that you may have as well as tank permits/certificates that you provide if applicable. If you already have those available, please scan and send them directly to the email instructions below with your account name and contact information. **Contact information should include the primary operations, accounts payable and contract administrator contacts.**

1. You will find attached to this communication a contact sheet where you can directly reach the assistance you may need. Your account has been assigned a dedicated service representative that will assist you should you require it during this contract for contract information, for invoicing issues and delivery items. Additionally, you may reach out to me for the same.
2. Please provide the necessary tax exemption certificates and set up forms to my team member and direct customer success specialist **Jared White, email [Jared.White@pilottravelcenters.com](mailto:Jared.White@pilottravelcenters.com)**

Jared will be your main point of contact, with direct phone line and email, to efficiently manage and complete all your account inquiries. He works directly with me, Saratoga's billing department and wholesale order fulfillment center to make sure you will always have a direct contact with our fuel supply services throughout the contract duration.



3. If you provide a blanket Purchase Order, please advise more details on it so that we may attach it to your invoices. Please let us know if your purchase orders are produced by each load instead. That selection will be on the setup sheet.
4. All invoicing will occur via email and all payments should occur via ACH. We will need to set up the ACH payment method with your assistance. A form has been attached for that purpose. If your agency pays by check only, please let us know so that we can know what to expect.
5. Please update us on the correct contacts (Contract Admin, Operations and Accounts Payable) on the account setup sheet so that we may know the current individuals responsible for those functions.
6. Once the necessary documentation is completed and uploaded, a new PDI account will be created for your organization. That will be your new account number. Once we receive the information, an account can be established within 3-5 days.
7. **Please return completed Federal Tax Exemptions forms, any other exemptions you may hold, ACH or Notification of Check Only, Blanket Purchase Order or Notification of Purchase Order by Load Method, Account and Site setup information.**

We thank you for future business with Saratoga and look forward to serving you for this awarded contract.

Sincerely,

Josh Epperson  
Division Director, Government Sales  
Saratoga Rack Marketing, LLC  
865-410-4384  
[Josh.epperson@saratogarak.com](mailto:Josh.epperson@saratogarak.com)





*Tarrant County Fuels 2023-070    PDI Account # \_\_\_\_\_*  
*Thank you for being one of our valued customers, below is a list of your partner contacts.*

Name	Number	Email	Service
Jared White, Customer Success Specialist	865-340-0557	Jared.White@pilottravelcenters.com	Rep assigned to your account for any request or inquiries you may have. Works as a business partner to your Sales Rep/Marketer.
Josh Epperson, Division Director, Government Sales	865-410-4384	Josh.Epperson@saratogarack.com	Primary contract administrator
Billing Inquiries	865-474-2889	Wholesale.Inquiries@saratogarack.com	Your contact for inquiries related to billing, paperwork needs or transaction details.
DEF, Wholesale Order Fulfillment	865-474-2765	DEFOrders@saratogarack.com	Your contact for DEF order requests, ETA requests and any inquiries related to your DEF delivery. (If applicable)
Wholesale Order Fulfillment	865-474-2562	Wholesale.Orders@saratogarack.com	Your contact for diesel and gasoline order requests, ETA requests and any inquiries related to your fuel delivery



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER 140485

PAGE 1 OF 12

DATE: 03/14/2023

SUBJECT: **BID NO. 2023-070 - ANNUAL CONTRACT FOR FUEL -  
COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2023-070, Annual Contract for Fuel, Countywide, to the following vendors at the per unit price:

Primary	Saratoga Rack Marketing LLC
Secondary	Douglas Distributing
Alternate	Senergy Petroleum, LLC

**BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Sixty-eight (68) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on February 3, 2023 was attended by eight (8) vendors as well as representatives from Facilities Management, Precinct 4, and Purchasing. Six (6) bids were received.

Bids were evaluated by Facilities Management, the four (4) Maintenance Precincts, Transportation Services, and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Global Montello Group Corp. was deemed non-responsive for failure to sign Addendum 1 as required. Pinnacle Petroleum, Inc. declined to be a secondary vendor.

The term of the contract is twelve (12) months, effective April 7, 2023, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management, the four Maintenance Precincts, Transportation Services, and Purchasing that Bid No. 2023-070, Annual Contract for Fuel, be awarded to the vendors listed above at the per unit price.

SUBMITTED BY: Purchasing

PREPARED BY: Emily Salter  
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP





## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 03/14/2023 PAGE 2 OF 12

### **FISCAL IMPACT**

Expenses for last year were approximately \$1,729,352.57. Orders are placed on an as-needed basis. Funding is available in the following accounts:

532011/10000-2023/Various Cost Centers  
111620/10000-2023/6840200000  
576182/M0044-2023/2110220000/Grant-2004

Facilities Management  
Central Garage and Precincts 1, 3, and 4  
Sheriff's Office



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. 2023-070 - Annual Contract for Fuel -  
Countywide - Various Vendors - Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

\*\*\*\*\*

### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

\*\*\*\*\*

**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

\*\*\*\*\*



Bid No. 2023-070 Annual Contract for Fuel

					Primary Award			Secondary Award		
					Saratoga Rack Marketing LLC Houston, TX HUB: No CO-OP: Yes			Douglass Distributing Sherman, TX HUB: No CO-OP: Yes		
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid	Diff.	Plus or Minus	Total Amount Bid	
1	Reformulated Gasoline Regular, Transport Load, 7,500 Gallons or more	160,544	\$ 2.3602	\$ (0.0042)	-	\$ 378,241.66	\$ 0.0150	+	\$ 381,324.11	
2	Reformulated Gasoline Regular, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.3602	\$ 0.0033	+	\$ 2.36	\$ 0.0250	+	\$ 2.39	
3	Reformulated Gasoline Regular, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1,240	\$ 2.3602	\$ 0.2900	+	\$ 3,286.25	\$ 0.0500	+	\$ 2,988.65	
4	Reformulated Gasoline Regular, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.3602	\$ 0.4300	+	\$ 2.79	\$ 0.0700	+	\$ 2.43	
5	Reformulated Gasoline Mid Grade, Premium, 7,500 Gallons or more	1	\$ 2.3112	\$ (0.0042)	-	\$ 2.31	\$ 0.0150	+	\$ 2.33	
6	Reformulated Gasoline Mid Grade, Premium, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.3112	\$ 0.0033	+	\$ 2.31	\$ 0.0250	+	\$ 2.34	
7	Reformulated Gasoline Mid Grade, Premium, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 2.3112	\$ 0.2900	+	\$ 2.60	\$ 0.0500	+	\$ 2.36	
8	Reformulated Gasoline Mid Grade, Premium, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.3112	\$ 0.4300	+	\$ 2.74	\$ 0.1500	+	\$ 2.46	

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.

Bid No. 2023-070 Annual Contract for Fuel

					Alternate Award					
					Senenergy Petroleum, LLC Gilbert, AZ HUB: No CO-OP: Yes			U.S Venture, Inc. Appleton, WI HUB: No		
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid	Diff.	Plus or Minus	Total Amount Bid	
1	Reformulated Gasoline Regular, Short Transport Load, 7,500 Gallons or more	160,544	\$ 2.3602	\$ 0.0150	+	\$ 381,324.11	\$ 0.0540	+	\$ 387,585.32	
2	Reformulated Gasoline Regular, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.3602	\$ 0.0600	+	\$ 2.42	\$ 0.1000	+	\$ 2.46	
3	Reformulated Gasoline Regular, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1,240	\$ 2.3602	\$ 0.1400	+	\$ 3,100.25	\$ 0.1900	+	\$ 3,162.25	
4	Reformulated Gasoline Regular, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.3602	\$ 0.2300	+	\$ 2.59	\$ 0.2900	+	\$ 2.65	
5	Reformulated Gasoline Mid Grade, Premium, 7,500 Gallons or more	1	\$ 2.3112	\$ 0.0200	+	\$ 2.33	\$ 0.0540	+	\$ 2.37	
6	Reformulated Gasoline Mid Grade, Premium, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.3112	\$ 0.0700	+	\$ 2.38	\$ 0.1000	+	\$ 2.41	
7	Reformulated Gasoline Mid Grade, Premium, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 2.3112	\$ 0.1500	+	\$ 2.46	\$ 0.1900	+	\$ 2.50	
8	Reformulated Gasoline Mid Grade, Premium, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.3112	\$ 0.2400	+	\$ 2.55	\$ 0.2900	+	\$ 2.60	

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.



Bid No. 2023-070 Annual Contract for Fuel

				Pinnacle Petroleum, Inc. Huntington Beach CA HUB: Yes		
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid
1	Reformulated Gasoline Regular, Transport Load, 7,500 Gallons or more	160,544	\$ 2.3602	\$ 0.0263	+	\$ 383,138.26
2	Reformulated Gasoline Regular, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.3602	\$ 0.1548	+	\$ 2.52
3	Reformulated Gasoline Regular, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1,240	\$ 2.3602	\$ 0.0472	+	\$ 2,985.18
4	Reformulated Gasoline Regular, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.3602	\$ 0.7740	+	\$ 3.13
5	Reformulated Gasoline Mid Grade, Premium, 7,500 Gallons or more	1	\$ 2.3112	\$ 0.0919	+	\$ 2.40
6	Reformulated Gasoline Mid Grade, Premium, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.3112	\$ 0.1727	+	\$ 2.48
7	Reformulated Gasoline Mid Grade, Premium, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 2.3112	\$ 0.4615	+	\$ 2.77
8	Reformulated Gasoline Mid Grade, Premium, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.3112	\$ 1.5156	+	\$ 3.83

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.

Bid No. 2023-070 Annual Contract for Fuel

					Primary Award			Secondary Award		
					Saratoga Rack Marketing LLC Houston, TX HUB: No CO-OP: Yes			Douglass Distributing Sherman, TX HUB: No CO-OP: Yes		
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid	Diff.	Plus or Minus	Total Amount Bid	
9	E85 Gasoline, Transport Load, 7,500 Gallons or more	1	\$ 1.4863	\$ 0.0538	+	\$ 1.54	\$ 0.0150	+	\$ 1.50	
10	E85 Gasoline, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 1.4863	\$ 0.0613	+	\$ 1.55	\$ 0.0250	+	\$ 1.51	
11	E85 Gasoline, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 1.4863	\$ 0.2900	+	\$ 1.78	\$ 0.0500	+	\$ 1.54	
12	E85 Gasoline, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 1.4863	\$ 0.4300	+	\$ 1.92	\$ 0.1500	+	\$ 1.64	
13	No. 2, Diesel (TxLED), Transport Load, 7,500 Gallons or more	135,453	\$ 2.8763	\$ (0.0362)	-	\$ 384,700.07	\$ -	+	\$ 389,603.46	
14	No. 2, Diesel (TxLED), Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.8763	\$ (0.0287)	-	\$ 2.85	\$ 0.0250	+	\$ 2.90	
15	No. 2, Diesel (TxLED), Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	9,401	\$ 2.8763	\$ 0.2900	+	\$ 29,766.39	\$ 0.0500	+	\$ 27,510.15	
16	No. 2, Diesel (TxLED), Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.8763	\$ 0.4300	+	\$ 3.31	\$ 0.0700	+	\$ 2.95	

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.



Bid No. 2023-070 Annual Contract for Fuel

Alternate Award									
Senenergy Petroleum, LLC Gilbert, AZ HUB: No CO-OP: Yes					U.S Venture, Inc. Appleton, WI HUB: No				
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid	Diff.	Plus or Minus	Total Amount Bid
9	E85 Gasoline, Transport Load, 7,500 Gallons or more	1	\$ 1.4863	\$ 0.0900	+	\$ 1.58	\$ 0.0540	+	\$ 1.54
10	E85 Gasoline, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 1.4863	\$ 0.0833	+	\$ 1.57	\$ 0.1000	+	\$ 1.59
11	E85 Gasoline, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 1.4863	\$ 0.1255	+	\$ 1.61	\$ 0.1900	+	\$ 1.68
12	E85 Gasoline, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 1.4863	\$ 0.4825	+	\$ 1.97	\$ 0.2900	+	\$ 1.78
13	No. 2, Diesel (TxLED), Transport Load, 7,500 Gallons or more	135,453	\$ 2.8763	\$ (0.0050)	-	\$ 388,926.20	\$ 0.0610	+	\$ 397,866.10
14	No. 2, Diesel (TxLED), Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.8763	\$ 0.0400	+	\$ 2.92	\$ 0.1210	+	\$ 3.00
15	No. 2, Diesel (TxLED), Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	9,401	\$ 2.8763	\$ 0.1200	+	\$ 28,168.22	\$ 0.2210	+	\$ 29,117.72
16	No. 2, Diesel (TxLED), Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.8763	\$ 0.4500	+	\$ 3.33	\$ 0.3210	+	\$ 3.20

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.

# Bid No. 2023-070 Annual Contract for Fuel

Pinnacle Petroleum, Inc. Huntington Beach CA HUB: Yes						
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid
9	E85 Gasoline, Transport Load, 7,500 Gallons or more	1	\$ 1.4863	\$ 0.3581	+	\$ 1.84
10	E85 Gasoline, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 1.4863	\$ 0.4349	+	\$ 1.92
11	E85 Gasoline, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 1.4863	\$ 0.7337	+	\$ 2.22
12	E85 Gasoline, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 1.4863	\$ 1.5156	+	\$ 3.00
13	No. 2, Diesel (TxLED), Transport Load, 7,500 Gallons or more	135,453	\$ 2.8763	\$ (0.0182)	-	\$ 387,138.22
14	No. 2, Diesel (TxLED), Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.8763	\$ 0.0754	+	\$ 2.95
15	No. 2, Diesel (TxLED), Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	9,401	\$ 2.8763	\$ 0.0741	+	\$ 27,736.71
16	No. 2, Diesel (TxLED), Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.8763	\$ 3.0197	+	\$ 5.90

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.

Bid No. 2023-070 Annual Contract for Fuel

					Primary Award			Secondary Award		
					Saratoga Rack Marketing LLC Houston, TX HUB: No CO-OP: Yes			Douglass Distributing Sherman, TX HUB: No CO-OP: Yes		
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM		Diff.	Plus or Minus	Total Amount Bid	Diff.	Plus or Minus	Total Amount Bid
17	Red Dyed Diesel, Transport Load, 7,500 Gallons or more	1	\$ 2.8642		\$ (0.0392)	-	\$ 2.83	\$ -	+	\$ 2.86
18	Red Dyed Diesel, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.8642		\$ (0.0317)	-	\$ 2.83	\$ 0.0250	+	\$ 2.89
19	Red Dyed Diesel, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 2.8642		\$ 0.2900	+	\$ 3.15	\$ 0.0500	+	\$ 2.91
20	Red Dyed Diesel, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.8642		\$ 0.4300	+	\$ 3.29	\$ 0.0700	+	\$ 2.93
Total Bid Amount:					\$		796,034.52	\$		801,464.30
Additional Fee for orders delivered outside of normal business hours of Monday through Friday: 6:00 AM - 5:00 PM:					\$		50.00	\$		-

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.



Bid No. 2023-070 Annual Contract for Fuel

						Alternate Award							
						Senenergy Petroleum, LLC Gilbert, AZ HUB: No CO-OP: Yes				U.S Venture, Inc. Appleton, WI HUB: No			
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid	Diff.	Plus or Minus	Total Amount Bid	Diff.	Plus or Minus	Total Amount Bid	
17	Red Dyed Diesel, Transport Load, 7,500 Gallons or more	1	\$ 2.8642	\$ 0.0050	+	\$ 2.87	\$ 0.0660	+	\$ 2.93				
18	Red Dyed Diesel, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.8642	\$ 0.0450	+	\$ 2.91	\$ 0.1260	+	\$ 2.99				
19	Red Dyed Diesel, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 2.8642	\$ 0.1250	+	\$ 2.99	\$ 0.2260	+	\$ 3.09				
20	Red Dyed Diesel, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.8642	\$ 0.4550	+	\$ 3.32	\$ 0.3260	+	\$ 3.19				
Total Bid Amount:						\$ 801,558.56	\$		817,771.35				
Additional Fee for orders delivered outside of normal business hours of Monday through Friday: 6:00 AM - 5:00 PM:						\$ 250.00	\$		150.00				

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Bid No. 2023-070 Annual Contract for Fuel

				Pinnacle Petroleum, Inc. Huntington Beach CA HUB: Yes		
Item No	Description	EST Usage	OPIS 2/14/2023 10:00AM	Diff.	Plus or Minus	Total Amount Bid
17	Red Dyed Diesel, Transport Load, 7,500 Gallons or more	1	\$ 2.8642	\$ 0.1186	+	\$ 2.98
18	Red Dyed Diesel, Short Transport Load, 4,000 Gallons to 7,499 Gallons	1	\$ 2.8642	\$ 0.2034	+	\$ 3.07
19	Red Dyed Diesel, Tank Wagon Load, 1,500 Gallons to 3,999 Gallons	1	\$ 2.8642	\$ 0.5330	+	\$ 3.40
20	Red Dyed Diesel, Short Tank Wagon Load, 1,499 Gallons or less	1	\$ 2.8642	\$ 1.5156	+	\$ 4.38
Total Bid Amount:				*\$801,047.16		
Additional Fee for orders delivered outside of normal business hours of Monday through Friday: 6:00 AM - 5:00 PM:				\$		300.00

Notes: Bid received from Global Montello Group Corp. was deemed non-responsive for failure to sign addendum 1 as required. \*Pinnacle Petroleum, Inc. declined to be a secondary vendor.

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Pilot Travel Centers LLC

2 Business name/disregarded entity name, if different from above

Saratoga Rack Marketing LLC (FEIN: 82-3594510)

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► P  
**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

5508 Lonas Drive

6 City, state, and ZIP code

Knoxville, TN 37909

Requester's name and address (optional)

7 List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

3 4 - 1 9 5 3 1 5 5

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

Date ► 1/1/2023

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



## Model Certificate M

### CERTIFICATE FOR STATE USE OR NONPROFIT EDUCATIONAL ORGANIZATION USE

(To support vendor's claim for a credit or payment under § 6416(a)(4) of the Internal Revenue Code.)

Name, address, and employer identification number of ultimate vendor

The undersigned ultimate purchaser ("Buyer") hereby certifies the following under the penalties of perjury:

Buyer will use the gasoline or aviation gasoline to which this certificate relates (check one):

☒

For the exclusive use of a state or local government; or

☐

For the exclusive use of a nonprofit educational organization.

This certificate applies to the following (complete as applicable):

☐

This is a single purchase certificate:

1. \_\_\_\_\_ Invoice or delivery ticket number

2. \_\_\_\_\_ Number of gallons

☐

This is a certificate covering all purchases under a specified account or order number:

1. Effective date \_\_\_\_\_

2. Expiration date \_\_\_\_\_ (period not to exceed 1 year after the effective date)

3. Buyer's account number \_\_\_\_\_

Buyer will provide a new certificate to the vendor if any information in this certificate changes.

Buyer understands that by signing this certificate, Buyer gives up its right to claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.

Buyer acknowledges that it hasn't and won't claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.

Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Zane Ryan

Title of person signing

Fleet Manager

Name of Buyer

City of North Richland Hills, Tx

Employer identification number

75-6005194

Address of Buyer

4301 City Point Drive, NRH 76180

Signature and date signed

## Model Certificate P

### CERTIFICATE OF STATE USE

(To support vendor's claim for credit or payment under section 6427 of the Internal Revenue Code.)

Name, Address, and Employer Identification Number of Vendor

The undersigned buyer ("Buyer") hereby certifies the following under penalties of perjury:

- A. Buyer will use the diesel fuel or kerosene to which this certificate relates for the exclusive use of a state or local government, or the District of Columbia.
- B. This certificate applies to the following (complete as applicable):
1. If this is a single purchase certificate, check here ☐ and enter:
    - a. Invoice or delivery ticket number \_\_\_\_\_
    - b. Number of gallons \_\_\_\_\_
  2. If this is a certificate covering all purchases under a specified account or order number, check here ☐ and enter:
    - a. Effective date \_\_\_\_\_
    - b. Expiration date \_\_\_\_\_  
(period not to exceed 1 year after effective date)
    - c. Buyer's account or order number \_\_\_\_\_
- Buyer will provide a new certificate to the vendor if any information in this certificate changes.
  - If Buyer uses the diesel fuel or kerosene to which this certificate relates for a purpose other than stated in the certificate, Buyer will be liable for any tax.
  - Buyer acknowledges that it hasn't and won't claim any credit or payment for the diesel fuel or kerosene to which this certificate relates.
  - Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Title of person signing

Name of Buyer

Employer identification number

Address of Buyer

Signature and date signed

Date Submitted	
Company Billing Name	
Billing Address	
City, State, & Zip	
End-user or Reseller	
End User	
Federal ID Number	
Bill on Gross or Net Gallons	Net
Fuel Contact Name & Phone	
FAX Number/Phone/Fax	
Fax or E-mail Invoices	Email
Exemptions Attached?	Y/N
Payment Method:	ACH
API License required?	
Additional Requirements:	Any other tax exemption certificates

[illegible]





## **ACH of Funds Agreement**

**Payment by ACH:** Upon completion of a normal billing cycle (as defined in the Purchase Agreement) customer will be advised via electronic mail, telephone, facsimile document or U.S. mail of the amount of billing for the previous billing cycle. Customer shall then, upon receipt of the billing advise, cause a transfer of funds by ACH from Customer's bank to Saratoga Rack Marketing LLC's bank account in the billed amount. The terms and conditions of the applicable Terminal Fuel Agreement/Purchase Agreement shall apply.

**\*\*Please note that funds need to be transferred 24-48 business hours in advance of the due date, depending upon your bank's processing time.**

**Funds are to be sent via ACH (Automatic Clearing House) to:**

**REGIONS BANK  
BIRMINGHAM, AL  
ABA# 064000017  
ACCOUNT# 0198554530**

If you have any questions, please contact us via email at [wholesale.ar@saratogarak.com](mailto:wholesale.ar@saratogarak.com).

Saratoga Rack Marketing LLC  
5508 Lonas Drive  
Knoxville, TN, 37909

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# Your ONE Source Supplier Network



*Saratoga Rack Marketing LLC is headquartered in Knoxville, Tennessee with regional trading, supply and operational centers in Knoxville, Denver, Houston, Orange, Las Vegas and Phoenix.*

**This North American footprint provides for an unrivaled supply and distribution network to meet our customer's energy requirements.**

Formed in 2017 as the energy and wholesale division a part of Pilot Company's family of brands

Pilot Company family of brands is a Forbes Top Ten Largest private U.S. company

Provide energy network and distribution for 900 travel centers and retail stores

Powered by 28,000+ Team Members

**Wholesale supply and distribution operating since 2010**

Serve and supply wholesale, commercial, industrial and government customers

Sell 5+ billion gallons annually and growing

Fuel supply support for wholesale, trading and DEF divisions

Saratoga, Pro Petroleum and SC Fuels forms a nationwide powerhouse to fuel supply, trading, marketing and shipping throughout 48 states and 6 Canadian provinces

Since Saratoga's formation, it has acquired SC Fuels and Pro Petroleum to supply the western U.S. markets and other strategic marketing services to supply the Southern and Atlantic markets. These acquisitions provide even more asset depth to Saratoga through:

- Terminals and storage in strategic areas
- Transport fleets
- Leading positions on pipeline, rail and shipping supply lines
- Card locks
- Rail facilities

With a combined 100 years of commercial industry experience, we provide our customers with a powerful, integrated plan to reliably implement an end-to-end solution to even the most complex supply requirements.





## Industries We Serve

Commercial and Industrial  
Government  
Over The Road Transport

High Volume Retailers HVR  
Agriculture  
Mining and Construction

Jobbers and Distributors  
Rail and Marine  
Education and Transit

## Business Solutions and Services

<b>Wholesale Fuel</b>	<i>Supply and distribution of over 5 billion gallons annually.</i>
<b>DEF Supplier</b>	<i>Manufacture, supply and distribute with the largest DEF fleet and owned testing lab.</i>
<b>Renewable Fuels</b>	<i>Bio, ethanol and alternative fuels to meet our customers' sustainability goals.</i>
<b>Trading</b>	<i>Trading in all major spot markets. NYH-GC-G3-LA-SFB-PNW-CHI</i>
<b>Price Risk Management</b>	<i>Fixed forward, day deals and indexed-based pricing solutions.</i>
<b>Pipeline Shipper</b>	<i>Shipping on 18 pipelines nationwide.</i>
<b>Terminal Operations</b>	<i>Own and/or operate 30 terminals and distribute throughout North America.</i>
<b>Transportation</b>	<i>Saratoga, Pro and SC Fuels own and operate one of the leading fleets and largest DEF fleet.</i>
<b>Transmix Processing</b>	<i>Offered through Pro with a capacity of 4500 bbls daily with owned lab and testing.</i>
<b>Fleetcards and Retail</b>	<i>Providing thousands of participating locations through the largest fleet card networks.</i>
<b>Fueling Equipment</b>	<i>Supplying, installing and monitoring fuel equipment. (tanks, card readers, ATGs)</i>
<b>Emergency Fuel</b>	<i>Leveraging supply and distribution networks to provide access to emergency fuel.</i>
<b>Self Supply</b>	<i>Management of company owned terminals provides self shipping access to customers.</i>
<b>Customer Portal</b>	<i>Providing our customers with an interactive platform for document and inventory management.</i>







## **Ordering Placard**

**Fuel orders are to be emailed to our Central Dispatch Team:**

**[Wholesale.Orders@saratogarack.com](mailto:Wholesale.Orders@saratogarack.com)**

or Called in at

**865-474-2562**

*Please try to place orders 2+ days in advance of requested delivery time.*

Request should include:

Site ID, Address, Requested Delivery Date and Hours, Product, Volume, Contact Name and Phone.

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**Questions regarding scheduled deliveries and back-up provider fuel orders:**

**Name:** Saratoga Order Fulfillment

**Phone:** 865-474-2562

**Email:** [wholesale.orders@saratogarack.com](mailto:wholesale.orders@saratogarack.com)

**Questions regarding service issues:**

**Name:** John Minnich

**Phone:** 865-474-3174

**Email:** [John.minnich@pilottravelcenters.com](mailto:John.minnich@pilottravelcenters.com)

**Questions regarding billing:**

**Name:** Saratoga Wholesale Inquiries

**Phone:** 865-474-2889

**Email:** [wholesale.inquiries@saratogarack.com](mailto:wholesale.inquiries@saratogarack.com)