

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
MARCH 22, 2021**

Via Webex Video Conference

WORK SESSION

CALL TO ORDER

The City Council of the City of North Richland Hills, Texas met in work session on the 22nd day of March at 6:00 p.m. via video conference prior to the 7:00 p.m. regular Council meeting.

Mayor Trevino stated in accordance with the Texas Governor's March 13, 2020 Disaster Declaration and subsequent suspension of certain Texas Open Meetings Act Provisions, this March 22, 2021 meeting of the North Richland Hills City Council is hereby called to order at 6:00 p.m.

Mayor Trevino stated that tonight's meeting will be conducted using Webex video conference in order to observe physical distancing to mitigate the spread of COVID-19.

Mayor Trevino conducted a roll call of City Council members to confirm the presence of a quorum.

Present via video conference:

Oscar Trevino, Mayor
Tito Rodriguez, Deputy Mayor Pro Tem, Place 1
Rita Wright Oujesky, Place 2
Suzy Compton, Place 3
Mason Orr, Associate Mayor Pro Tem, Place 4
Mike Benton, Place 5
Scott Turnage, Mayor Pro Tem, Place 6
Kelvin Deupree, Place 7

Staff present via video conference:

Mark Hindman, City Manager
Alicia Richardson, City Secretary
Maleshia B. McGinnis, City Attorney

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.

City Council had no questions for staff.

EXECUTIVE SESSION

1. SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY - (1) 5301 DAVIS BOULEVARD AND (2) 6504, 6508, 6512 SMITHFIELD ROAD AND 6517 CENTER STREET.

Mayor Trevino announced at 6:02 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, Section 551.072:Deliberate the purchase, exchange, lease or value of real property - (1) 5301 Davis Boulevard and (2) 6504, 6508, 6512 Smithfield Road and 6517 Center Street. Executive Session began at 6:06 p.m. and concluded at 6:47 p.m.

Mayor Trevino announced at 6:47 p.m. that City Council would convene to the regular City Council meeting.

REGULAR MEETING

A. CALL TO ORDER

In accordance with the Texas Governor's March 13, 2020 Disaster Declaration and subsequent suspension of certain Texas Open Meetings Act Provisions, this March 22, 2021 meeting of the North Richland Hills City Council is hereby called to order at 7:00 p.m. using Webex video conference.

Mayor Trevino conducted a roll call of City Council members to confirm the presence of a quorum.

Present via video conference:

Oscar Trevino, Mayor

Tito Rodriguez, Deputy Mayor Pro Tem, Place 1

Rita Wright Oujesky, Place 2

Suzy Compton, Place 3

Mason Orr, Associate Mayor Pro Tem, Place 4

Mike Benton, Place 5

Scott Turnage, Mayor Pro Tem, Place 6

Kelvin Deupree, Place 7

Staff present via video conference:

Mark Hindman, City Manager

Alicia Richardson, City Secretary

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A.1 INVOCATION

Associate Mayor Pro Tem Orr gave the invocation.

A.2 PLEDGE

Associate Mayor Pro Tem Orr led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

There were no items for this category.

A.4 CITIZENS PRESENTATION

There were no requests to speak from the public.

A.5 PUBLIC COMMENTS

There were no requests to speak from the public.

A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER DEUPREE TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 7-0.

B.1 APPROVE MINUTES OF THE REGULAR MARCH 8, 2021 CITY COUNCIL MEETING.

- B.2 APPROVE TREE TRIMMING SERVICES FROM THE PAYSAGE GROUP, LLC, DBA SMITH LAWN AND TREE, F.A. BARTLETT TREE EXPERTS CO., DBA BARTLETT TREE EXPERTS, AND SHAWNEE MISSION TREE SERVICE, INC., DBA ARBOR MASTERS TREE SERVICE, FOR A TOTAL COMBINED AMOUNT NOT TO EXCEED \$57,472 DURING FY 2020-21 AND FOR AN ANNUAL COLLECTIVE AMOUNT NOT TO EXCEED \$95,862 FOR SUBSEQUENT RENEWALS UTILIZING THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORTH RICHLAND HILLS AND CITY OF SOUTHLAKE.**
- B.3 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH STRATACT MEDIA GROUP, LLC FOR MEDIA ADVERTISING FOR NRH2O FAMILY WATER PARK IN AN AMOUNT NOT TO EXCEED \$210,000.**
- B.4 CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH DIGITAL BOUNDARY GROUP FOR A NETWORK SECURITY ASSESSMENT IN THE AMOUNT OF \$59,000.**
- B.5 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH HILLTOP SECURITIES ASSET MANAGEMENT, LLC FOR ARBITRAGE REBATE COMPLIANCE SERVICES.**
- B.6 CONSIDER RESOLUTION NO. 2021-021 AUTHORIZING SUBMISSION OF THE GRANT APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE 2021 URBAN AREAS SECURITY INITIATIVE (UASI) PROGRAM FOR NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) - HAZARDOUS MATERIAL (HAZMAT) MONITOR EQUIPMENT.**
- B.7 CONSIDER RESOLUTION NO. 2021-020, AUTHORIZING THE CITY MANAGER TO EXECUTE THE SCHOOL RESOURCE OFFICER SHARED SERVICES AGREEMENT WITH BIRDVILLE INDEPENDENT SCHOOL DISTRICT FOR THE 2021-2022 SCHOOL YEAR.**
- B.8 FP 2021-01 CONSIDERATION OF A REQUEST FROM PACHECO KOCH CONSULTING ENGINEERS FOR A FINAL PLAT OF LOTS 1, 2, AND 4, BLOCK 1, WOLFF IRON HORSE ADDITION, BEING 9.067 ACRES LOCATED IN THE 6300-6400 BLOCKS OF IRON HORSE BOULEVARD.**
- B.9 CONSIDER AWARD OF BID NO. 21-011 TO APEX CONCRETE CONSTRUCTION, INC., FOR CONCRETE WORK FOR THE NORTH HILLS DRIVE AND NOR'EAST DRIVE PROJECTS, IN THE AMOUNT OF \$278,255.50.**

B.10 CONSIDER AWARD OF BID NO. 21-012 TO TEXAS MATERIALS GROUP, INC., DBA TEXAS BIT, FOR ASPHALT AND SUBGRADE WORK FOR THE NORTH HILLS DRIVE AND NOR'EAST DRIVE PROJECTS, IN THE AMOUNT OF \$761,840.95.

C. PUBLIC HEARINGS

C.1 CONDUCT A PUBLIC HEARING AND CONSIDER RESOLUTION NO. 2021-018, ADOPTING THE 47TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

APPROVED

Mayor Trevino opened the public hearing and called on Assistant Director of Neighborhood Services Kristin James to present the item.

Ms. James shared that the City of North Richland Hills would be awarded approximately \$310,000 for the 47th Year CDBG program. The City will also realize a \$24,106 savings from a previous year's completed project for a total of \$334,106. The proposed use for this funding is to reconstruct approximately 2,000 linear feet of sanitary sewer line along Paramount Drive. The current estimate for the reconstruction is \$331,768.

City Council had no questions for staff.

Mayor Trevino asked Assistant City Secretary Traci Henderson to call on those who completed requested to speak during the public hearing. There being no one, Mayor Trevino asked if there was anyone on the video conference wishing to speak for or against the item to raise their hand. There being no one wishing to speak, Mayor Trevino closed the public hearing.

A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM ORR, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE RESOLUTION NO. 2021-018, ADOPTING THE 47TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

MOTION TO APPROVE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

E.1 CONSIDER ORDINANCE NO. 3683 AMENDING SECTION 54-166 OF THE CODE OF ORDINANCES TO RESTRICT PARKING ON DESIGNATED PORTIONS OF JANETTA DRIVE BETWEEN HOLIDAY LANE AND CUMMINGS DRIVE.

APPROVED

Managing Director Mike Curtis informed City Council the item before them evening is to consider an ordinance that restricts parking on designated portions of Janetta Drive between Holiday Lane and Cummings Drive. The proposed ordinance will restrict parking on the south side of the 7200 and 7300 blocks of Janetta Drive beginning at Holiday Lane and extending east, ending at Cummings Drive, between the hours of 9:00 a.m. and 2:00 p.m. on Monday through Friday.

Mayor Pro Tem Turnage asked Mr. Curtis if Richland High School has agreed to communicate the information to the student body and staff. Mr. Curtis informed City Council the police department has been in communication with Richland High School.

In response to Mayor Pro Tem Turnage's question, Mr. Hindman shared with City Council that he has been in communication with the school to inform them of the no parking signs. Mr. Hindman informed the school that the city would not be enforcing the no parking on Janetta for the remainder of this school year. The enforcement will begin with the 2021/2022 school year.

A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY DEPUTY MAYOR PRO TEM RODRIGUEZ TO APPROVE ORDINANCE NO. 3683, AMENDING SECTION 54-166 OF THE CODE OF ORDINANCES TO RESTRICT PARKING ON DESIGNATED PORTIONS OF JANETTA DRIVE BETWEEN HOLIDAY LANE AND CUMMINGS DRIVE.

MOTION TO APPROVE CARRIED 7-0.

F. GENERAL ITEMS

F.1 APPROVE RESOLUTION NO. 2021-019, CONTINUING PARTICIPATION IN TARRANT COUNTY'S HOME INVESTMENT PARTNERSHIP PROGRAM.

APPROVED

Assistant Director of Neighborhood Services Kristin James advised the HOME program was created by the National Affordable Housing Act of 1990 to provide decent affordable housing to lower-income households. The HOME program for North Richland Hills is administered by Tarrant County. In order to participate in the program, a municipality

must commit to 30% in matching funds. The maximum amount of HOME funding a municipality may request is \$200,000. Staff is recommending City Council approve Resolution No. 2021-019, committing to \$36,000 in matching funds. If approved, the City will request \$120,000 in HOME funds for 2021 that will fund approximately five (5) homes.

A MOTION WAS MADE BY COUNCIL MEMBER DEUPREE, SECONDED BY MAYOR PRO TEM TURNAGE TO APPROVE RESOLUTION NO. 2021-019, CONTINUING PARTICIPATION IN TARRANT COUNTY'S HOME INVESTMENT PARTNERSHIP PROGRAM.

MOTION TO APPROVE CARRIED 7-0.

F.2 APPROVE A 2.5% INCREASE IN SALARY FOR SWORN PUBLIC SAFETY EMPLOYEES IN THE CIVIL SERVICE PAY PLAN EFFECTIVE APRIL 24, 2021, AND A RESTORATION OF A PAY REDUCTION THAT WAS IMPLEMENTED APRIL 25, 2020 THROUGH SEPTEMBER 30, 2020 FOR GENERAL SERVICE EMPLOYEES AND CONTRACT EMPLOYEES (CITY MANAGER, CITY SECRETARY, CITY ATTORNEY, AND MUNICIPAL COURT CLERK).

APPROVED

City Manager Mark Hindman informed City Council the item before them this evening is to consider increasing public safety's (sworn police and fire) pay ranges by 2.5% effective April 24, 2021. City Council is also being asked to consider authorizing a one-time lump sum payment for general service employees (non-sworn) and contract employees equal to the amount of salary reductions (2.5%) between April 25, 2020 through September 30, 2020.

Mr. Hindman stated that a decision to reduce salaries in 2020, was the result of the economy during the pandemic and there were a number of concerns with city revenues in response to the pandemic. The economy rebounded much quicker than anticipated and revenues did not decline steeply as projected by staff. Mr. Hindman commented that it is appropriate to reconsider the salary reduction implemented in 2020. Mr. Hindman informed City Council the adjustment can be made utilizing existing savings in vacancies and other areas, and that a budget amendment would not be necessary.

A MOTION WAS MADE BY COUNCIL MEMBER DEUPREE, SECONDED BY COUNCIL MEMBER BENTON TO APPROVE A 2.5% INCREASE IN SALARY FOR SWORN PUBLIC SAFETY EMPLOYEES IN THE CIVIL SERVICE PAY PLAN EFFECTIVE APRIL 24, 2021, AND A RESTORATION OF A PAY REDUCTION THAT WAS IMPLEMENTED APRIL 25, 2020 THROUGH SEPTEMBER 30, 2020 FOR GENERAL SERVICE EMPLOYEES AND CONTRACT EMPLOYEES.

MOTION TO APPROVE CARRIED 7-0.

G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

Mayor Trevino announced that no action is necessary as the result of executive session.

H. INFORMATION AND REPORTS

H.1 ANNOUNCEMENTS

Mayor Pro Tem Turnage made the following announcements.

If you are not already registered to vote, or need to change your voter registration information, April 1 is the last day to do so before the May 1 election. Please contact the Tarrant County Elections Office for more information.

City Hall and other non-emergency city offices will be closed on Friday, April 2. The NRH Centre, Richland Tennis Center and Iron Horse Golf Course will be open. Garbage and recycling will be collected as normally scheduled.

Kudos Korner - Public Works - A citizen emailed her appreciation for the employees who plowed and sanded streets during last month's winter storm. She called about a bad intersection and Public Works responded within one hour to spread sand. She added that her son travels through many cities on his way to work. He bragged how amazing NRH did in keeping streets passable compared to other cities. She wants all NRH employees to be recognized for their amazing work at keeping everyone safe.

I. ADJOURNMENT

Mayor Trevino adjourned the meeting at 7:39 p.m.

Oscar Trevino, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer