



# Texas SmartBuy Membership Program

## Agent of Record Name Change Form

**Account Number:** M7205

**Entity Name:** City of North Richland Hills

**Shared Phone Number:** 817-427-6150

**Shared Email Box:** purchasingvm@nrhtx.com

The Agent(s) of Record for the above-mentioned entity are:

**1) \*Primary Contact's Name:** Camille Alford  
*(This person will receive all correspondence from CPA)*


Primary Contact's Title: Purchasing Manager

Signature: 

Email: calford@nrhtx.com

**2) \*Secondary Contact's Name:** Kristen Talkington  
*(This person will receive all correspondence from CPA)*

Secondary Contact's Title: Assistant Buyer

Signature: 

Email: ktalkington@nrhtx.com

Approval signature is **REQUIRED** and must be one of the following:

- Current Agent of Record
- Chairman of the Governing Board

\*Approver's Name and Title: \_\_\_\_\_

\*Approver's Signature: \_\_\_\_\_

\*Date: \_\_\_\_\_

*(NOTE: Please list two people who will receive all correspondence from CPA. Asterisks denote mandatory fields).  
 If you have questions about this form, please call 512-463-3368. Please submit the completed form by email to  
 members@cpa.texas.gov or fax to 512-936-2667.*

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