

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
AUGUST 11, 2025**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 11th day of August at 5:30 p.m. in the Council Workroom prior to the 7:00 p.m. regular City Council meeting.

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| Present: | Jack McCarty | Mayor |
| | Cecille Delaney | Place 1 |
| | Ricky Rodriguez | Place 2 |
| | Danny Roberts | Place 3 |
| | Matt Blake | Place 4 |
| | Billy Parks | Place 5 |
| | Russ Mitchell | Place 6 |
| | Kelvin Deupree | Mayor Pro Tem, Place 7 |
| Staff Members: | Paulette Hartman | City Manager |
| | Trudy Lewis | Assistant City Manager |
| | Caroline Waggoner | Assistant City Manager |
| | Alicia Richardson | City Secretary/Chief Governance Officer |
| | Bradley A. Anderle | City Attorney |

CALL TO ORDER

Mayor McCarty called the meeting to order at 5:30 p.m.

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.

City Council had no questions for staff.

2. PRESENTING SENIOR/AGING BOARD RESEARCH

City Secretary/Chief Governance Officer Alicia Richardson shared that staff was directed to research local cities for advisory boards serving the senior/aging population. The Economic Development Department estimates that 18.9 % of the North Richland Hills population are adults aged 65 and older. In North Richland Hills, there are a number of resources available for the senior population.

NRH Senior Centre provides a space for residents aged 55 and older to socialize and participate in various amenities and enrichment activities.

NRH Centre offers discounted memberships for seniors and partners with insurance programs (SilverSneakers, Silver&Fit, Renew Active) allowing policyholders to use the facility at no cost.

NRH Neighborhood Initiative Program assists senior citizens with exterior home maintenance, repair and yard work, enhancing safety, comfort, and neighborhood quality of life.

Community Enrichment Center (CEC)'s Senior Network supports adults aged 62 and older with housing assistance, a food pantry, activities and entertainment.

Social Transportation for Seniors partners with North Richland Hills, United Way Group and CEC, offers free transportation to residents aged 62 and older for personal care trips (shopping, grocery store runs, grooming, and socializing) within the city.

Northeast Transportation Services (NETS) collaborates with Trinity Metro, provides a door-to-door transportation service for elderly and disabled citizens aged 65 and older in North Richland Hills, Bedford, Euless, Grapevine, Haltom City, Hurst and Keller, prioritizing medical, work, and social service trips.

Tarrant County also has a number of resources that supports older adults with services in transportation, housing, healthcare guidance, and food availability.

Area Agency on Aging of Tarrant County assists with navigating healthcare options such as Medicaid, Medicare and long-term care. Provides services like minor home modifications and small medical equipment.

Community Action Partners supports low-income seniors with bill assistance, housing, employment, financial guidance, community development and emergency information.

Empowering Seniors Expo is a free event in Fort Worth that provides information to seniors and their caregivers access to resources to enhance quality of life. Includes health screenings, informative workshops and guest presentations.

Meals on Wheels of Tarrant County assists with delivering meals to those who are home bound and unable to prepare food for themselves.

Serving Our Seniors (Mid-Cities Care Corps) provides free transportation, minor home repairs, social and fundraising events for older adults in surrounding cities (Bedford, Colleyville, Euless, Grapevine, Haltom City, Hurst, Keller, North Richland Hills, Richland Hills, Southlake and Watauga).

Tarrant County Seniors/Adults with Disabilities Network offers resources for seniors, individuals with disabilities, and their caregivers.

United Way of Tarrant County Aging and Disability Resource Center with local support from municipalities, the organization provides assistance for adults aged 60 and older, individuals with disabilities and their family and caregivers.

Staff surveyed 15 cities, including surrounding municipalities, and found that seven have an advisory board. Those cities are Arlington, Austin, Bedford, Dallas, Grapevine, Keller, and Southlake. A summary of the purpose, responsibilities, structure and membership of the board includes:

Purpose and responsibilities:

- Provide recommendations to City Council on enhancing the quality of life for aging residents.
- Identify issues and barriers impacting older adults in the city.
- Recommend improvements to policies, practices and programs for seniors
- Enhance communication and engagement between the government and seniors regarding services.
- Provide an annual report on findings to City Council.

Structure and membership:

- Consists of 7 to 15 citizens appointed by City Council.
- Members must be residents of the city that have knowledge about senior affairs and representative of the population.
- Monthly board meetings.

City Council discussed existing resources available to the senior population, communicating available resources to the senior population, utilizing printed resources, and receiving information from the cities of Southlake and Grapevine regarding their advisory boards. The consensus of the City Council was to move forward with creating a senior advisory board. City Manager Paulette Hartman informed City Council that staff would bring back a proposed ordinance outlining the membership and charge for the advisory board. She recommended the membership include Senior Center staff and representatives from agencies that provide resources in North Richland Hills.

3. REVIEW UPDATED INFORMATION FROM TARRANT APPRAISAL DISTRICT (TAD) REGARDING CERTIFIED TAXABLE VALUES AND TAX RATE.

Assistant City Manager Trudy Lewis informed City Council that staff received notification on Thursday afternoon from the Tarrant Appraisal District (TAD) regarding an error in data they provided in Line 10 of the Truth and Taxation worksheet. TAD also provided staff with an updated amount of \$27,095,738 for the city's new absolute value. Staff revised the city's Truth and Taxation worksheet and the updated information changed the No-New Revenue rate from \$0.497841 per \$100 of value to \$0.498625 per \$100 of value. Staff still proposes the same rate of \$0.497841 per \$100 of value for Fiscal Year 2025/2026. Ms. Lewis stated that the voter-approval rate, \$0.511490 per \$100 of value, did not change.

FUTURE AGENDA ITEM(S)

There were no requests from City Council for future agenda items.

CITY MANAGER REPORT PROVIDING AN UPDATE ON EFFICIENCY AUDITS.

City Manager Paulette Hartman provided an update on the ongoing efficiency audits. Staff anticipates receipt of the preliminary reports for the permit and fleet studies. Ms. Hartman informed City Council an item is on the regular agenda to ratify action taken by administration to terminate the professional services agreement with Cogent Infotech Corporation for the Information Technology efficiency study. Staff recommends the city enter into an agreement with Matrix Consulting Group LTD. for the Information Technology efficiency study. The item is on the regular agenda for consideration by the City Council.

Ms. Hartman informed City Council the draft of the short term rental ordinance will be provided at the August 25th work session meeting. Staff is still receiving input from the public.

EXECUTIVE SESSION

1. **SECTION 551.071: CONSULTATION WITH THE CITY ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION OR ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT - (1) CITY OF NORTH RICHLAND HILLS V. MANUEL FINANCIAL NO. 2, LLC ET AL, CASE NO. CC240015, MUNICIPAL COURT NO. 2, CITY OF NORTH RICHLAND HILLS, TARRANT COUNTY, TEXAS; (2) CITY OF NORTH RICHLAND HILLS V. MANUEL OLDSMOBILE, INC., CASE NO. CC240019, MUNICIPAL COURT NO. 2, CITY OF NORTH RICHLAND HILLS, TARRANT COUNTY, TEXAS; (3) JESSIE GOODFELLOW VS. CITY OF NORTH RICHLAND HILLS, T. OSCAR TREVINO, JR, ET AL, CAUSE NO. 352-366545-25, AND (4) TERMINATION OF THE PROFESSIONAL SERVICES CONTRACT WITH COGENT INFOTECH CORPORATION.**

Mayor McCarty announced at 6:01 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically, Section 551.071: Consultation with the City Attorney to seek advice about pending or contemplated litigation or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act - (1) City of North Richland Hills v. Manuel Financial No. 2, LLC et al, Case No. CC240015, Municipal Court No. 2, City of North Richland Hills, Tarrant County, Texas; (2) City of North Richland Hills v. Manuel Oldsmobile, Inc., Case No. CC240019, Municipal Court No. 2, City of North Richland Hills, Tarrant County, Texas; (3) Jessie Goodfellow vs. City of North Richland Hills, T. Oscar Trevino, Jr, et al, Cause No. 352-366545-25, and (4) termination of the professional services contract with Cogent Infotech Corporation. Executive Session began at 6:04 p.m. and concluded at 6:45 p.m.

Mayor McCarty announced at 6:45 p.m. that City Council would convene to the regular City Council meeting.

REGULAR MEETING

A. CALL TO ORDER

Mayor McCarty called the meeting to order August 11, 2025 at 7:00 p.m.

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| Present: | Jack McCarty | Mayor |
| | Cecille Delaney | Place 1 |
| | Ricky Rodriguez | Place 2 |

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|----------------|------------------------|
| Danny Roberts | Place 3 |
| Matt Blake | Place 4 |
| Billy Parks | Place 5 |
| Russ Mitchell | Place 6 |
| Kelvin Deupree | Mayor Pro Tem, Place 7 |

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| Staff Members: | Paulette Hartman | City Manager |
| | Alicia Richardson | City Secretary/Chief Governance Officer |
| | Bradley A. Anderle | City Attorney |

A.1 INVOCATION

Mayor Pro Tem Deupree gave the invocation.

A.2 PLEDGE

Mayor Pro Tem Deupree led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

There were no items for this category.

A.4 PUBLIC COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

B.1 APPROVE THE MINUTES OF THE JULY 28, 2025 CITY COUNCIL REGULAR MEETING.

- B.2 AUTHORIZE THE CITY MANAGER TO EXECUTE A FIVE-YEAR AGREEMENT WITH WAYPOINT BUSINESS SOLUTIONS, LLC FOR PURCHASES OF HARDWARE, SOFTWARE, AND ASSOCIATED WARRANTIES THROUGH A DEPARTMENT OF INFORMATION RESOURCES COOPERATIVE AGREEMENT FOR A COLLECTIVE AMOUNT NOT TO EXCEED \$1,418,000 THROUGH APRIL 4, 2030.**
- B.3 AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION ENGINEERING SERVICES WITH FREESE & NICHOLS, INC., IN AN AMOUNT NOT TO EXCEED \$47,253 FOR GENERATORS AT TWO CITY FACILITIES.**
- B.4 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE CITY'S CONTRACT WITH REPUBLIC WASTE SERVICES OF TEXAS, LTD FOR SOLID WASTE AND RECYCLING SERVICES TO EXTEND THE TERM OF THE CONTRACT FOR ONE YEAR, TO EXPIRE ON JANUARY 31, 2028.**
- B.5 AUTHORIZE THE PURCHASE OF HORNADY RIFLE AND PISTOL AMMUNITION FROM SOLE SOURCE VENDOR SSD INTERNATIONAL IN THE AMOUNT OF \$18,740.46, WHICH WILL BRING THE TOTAL PURCHASE AMOUNT WITH SSD INTERNATIONAL TO \$61,702 FOR FISCAL YEAR 2025.**
- B.6 CONSIDER RESOLUTION NO. 2025-035, AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE FY24 FIRE PREVENTION AND SAFETY GRANT PROGRAM IN THE AMOUNT OF \$43,292.49 AND AUTHORIZE THE EXECUTION OF THE ASSOCIATED TERMS AND CONDITIONS.**
- C. PUBLIC HEARINGS**
- C.1 ZC25-0137, ORDINANCE NO. 3916, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM JHF ENGINEERING PLLC FOR A ZONING CHANGE FROM U (SCHOOL CHURCH AND INSTITUTIONAL) TO NR-PD (NONRESIDENTIAL PLANNED DEVELOPMENT) AT 5301 DAVIS BOULEVARD, BEING 4.411 ACRES DESCRIBED AS LOT 8, BLOCK 33, NOR'EAST ADDITION.**

APPROVED

Mayor McCarty opened the public hearing for ZC25-0137, Ordinance No. 3916.

Director of Planning Cori Reaume informed City Council the applicant is requesting a zoning change for 4.411 acres located at 5301 Davis Boulevard. The area is designated on the Comprehensive Land Use Plan as community services, and the current zoning is U - school, church, and institutional. Ms. Reaume provided site photos of the property.

MAD Concepts Group representatives Courtney Lindley, 4708 Nashwood Lane, Dallas, Texas and Cameron Hays provided an overview of the company and their request. The proposed development is a restaurant park for Jakes (5,008 SF) and Tacos and Avocados (4,050 SF). The development includes an outdoor yard area with amenities (30,000 SF), family environment, landscaped parking lot with 151 spaces, cross-access to the existing community garden, and a cross-parking agreement with the community garden. The hours of operations are Monday-Thursday, 11:00 am-10:00 pm; Friday-Saturday, 10:00 am-11:00 pm; and Sunday, 10:00 am-10:00 pm. The submitted landscape plan includes a sidewalk on the western portion of the property and increased landscaping to ensure protection along Greenwood Way.

City Council and representatives discussed hours of operation, being responsive to the community, location and direction of speakers in the park, noise challenges/complaints, shaded areas/structures, medians and landscaping.

Ms. Reaume presented staff's report and provided an overview of the request. The Planning and Zoning Commission, at their July 17, 2025 meeting, recommended approval with a vote of 6-0, subject to the following: installation of a sidewalk adjacent to Greenwood Way; consideration of installing a short wall in addition to the hedgerow adjacent to Greenwood Way to screen headlights from residential properties; consideration of closing the driveway on Greenwood Way if warranted by traffic analysis; and adding landscaping around the refuse container enclosure. In response to the Planning and Zoning Commission's recommendations, the applicant is including a sidewalk along Greenwood Way; providing six designated spots for the community garden; proposing shrubs to be bermed up as an alternative to the parapet wall; and landscape screening around the refuse container enclosure. The applicant proposes to leave the entrance/exit to Greenwood Way open. The applicant is requesting a waiver to the height and maximum area for signage. The combined monument sign for both restaurants is 10 feet in height and has 120 SF area.

In response to Mayor McCarty's question, Director of Economic Development Craig Hulse provided an overview of the agreement between the City of North Richland Hills and MAD Concepts Group for the development.

There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item.

Shawna Stiles, 3908 Lochridge Court, stated she is happy for the development. She asked what prevents the applicant from selling the property in the future to make a profit.

Mr. Hulse stated that the agreement has safeguards in place that addresses closure or

change in use.

There being no one else wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER PARKS TO APPROVED ORDINANCE NO. 3916.

MOTION TO APPROVE CARRIED 7-0.

C.2 ZC25-0138, ORDINANCE NO. 3917, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM MJ6 ENTERPRISES LLC FOR A ZONING CHANGE FROM R-3 (SINGLE-FAMILY RESIDENTIAL) TO RI-PD (RESIDENTIAL INFILL PLANNED DEVELOPMENT) AT 8301 SAYERS LANE, BEING 0.461 ACRES DESCRIBED AS LOT 16, BLOCK 2, WOODBERT ADDITION.

APPROVED

Mayor McCarty opened the public hearing for ZC25-0138, Ordinance No. 3917.

Principal Planner Clayton Husband informed City Council the applicant is requesting a zoning change for 0.461 acres located at 8301 Sayers Lane. The area is designated on the Comprehensive Land Use Plan as low density residential, and the current zoning is R-3, single family residential. Mr. Husband provided site photos of the property.

Applicant Jerrod Goff with MJ6 Enterprises, 6217 Price Drive, stated that he and his wife purchased the property to develop a residence. He is requesting a PD, planned development, because the lot does not meet the depth requirement. He provided an overview of his proposed rendering.

Mr. Husband presented staff's report. The applicant is requesting a zoning change to develop three single-family lots. Each lot is proposed to be 69.3 feet wide, 96.5 feet deep and approximately 6,690 square feet in area. Following the zoning change request, a plat will be considered at a later date. The Planning and Zoning Commission, at their July 17, 2025 meeting, recommended approval with a vote of 6-0.

There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER PARKS, SECONDED BY COUNCIL MEMBER DELANEY TO APPROVE ORDINANCE NO. 3917.

MOTION TO APPROVE CARRIED 7-0.

C.3 CONDUCT PUBLIC HEARING AND APPROVE ORDINANCE NO. 3918, APPROVING THE ANNUAL SERVICE PLAN UPDATE TO THE SERVICE AND ASSESSMENT PLAN, INCLUDING THE ASSESSMENT ROLLS, FOR THE CITY POINT PUBLIC IMPROVEMENT DISTRICT.

APPROVED

Mayor McCarty opened the public hearing for Ordinance No. 3918. He announced that City Council would receive one presentation for item C.3 and companion items F.1, and F.2, but that Council would take separate action on each item.

City Council received a presentation from Director of Economic Development Craig Hulse. The 2025 Annual Service Plan Update to the Service and Assessment Plan includes the assessment rolls for the City Point Public Improvement District (PID) Zones A and B. Mr. Hulse provided a recap of the City Point Development and explained the purpose for the PID. Items F.1 and F.2 are three-year agreements for Tax Years 2025, 2026 and 2027 between the city, Tarrant County Tax Assessor-Collector, and Tarrant County. The city currently contracts with Tarrant County for tax collection services.

There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER ROBERTS, SECONDED BY COUNCIL MEMBER BLAKE TO APPROVE ORDINANCE NO. 3918.

MOTION TO APPROVE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

D.1 CONSIDER ORDINANCE NO. 3919, AMENDING SEC. 106-13 (B) (1) RELATED TO WALL SIGNS.

APPROVED

City Council received a presentation from Director of Planning Cori Reaume. Staff recommends that City Council approve an ordinance amending Section 106-13 (b) (1) to remove restrictions related to the placement of wall signs on building faces with street

frontage or public entrances.

A MOTION WAS MADE BY COUNCIL MEMBER PARKS, SECONDED BY COUNCIL MEMBER ROBERTS TO APPROVE ORDINANCE NO. 3919.

MOTION TO APPROVE CARRIED 7-0.

E. PUBLIC WORKS

There were no items for this category.

F. GENERAL ITEMS

F.1 AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TARRANT COUNTY TAX ASSESSOR/COLLECTOR AND TARRANT COUNTY FOR THE ASSESSMENT AND COLLECTION SERVICES OF SPECIAL ASSESSMENTS LEVIED FOR THE CITY POINT PID IMPROVEMENT ZONE A.

APPROVED

This item was presented in conjunction with item C.3.

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TARRANT COUNTY TAX ASSESSOR/COLLECTOR AND TARRANT COUNTY FOR THE ASSESSMENT AND COLLECTION SERVICES OF SPECIAL ASSESSMENTS LEVIED FOR THE CITY POINT PID IMPROVEMENT ZONE A.

MOTION TO APPROVE CARRIED 7-0.

F.2 AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TARRANT COUNTY TAX ASSESSOR/COLLECTOR AND TARRANT COUNTY FOR THE ASSESSMENT AND COLLECTION SERVICES OF SPECIAL ASSESSMENTS LEVIED FOR THE CITY POINT PID IMPROVEMENT ZONE B.

APPROVED

This item was presented in conjunction with item C.3.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER BLAKE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TARRANT COUNTY TAX ASSESSOR/COLLECTOR AND TARRANT COUNTY FOR THE ASSESSMENT AND COLLECTION SERVICES OF SPECIAL ASSESSMENTS LEVIED FOR THE CITY POINT PID IMPROVEMENT ZONE B.

MOTION TO APPROVE CARRIED 7-0.

F.3 ACTION SETTING THE PROPOSED TAX RATE, SETTING AUGUST 25, 2025 AND SEPTEMBER 8, 2025 AS DATES FOR PUBLIC HEARINGS, AND PLACING ADOPTION OF THE TAX RATE AS AN ACTION ITEM ON THE SEPTEMBER 8, 2025 CITY COUNCIL MEETING AGENDA.

APPROVED

City Council received a presentation from Director of Budget and Research Chase Fosse. The City Council is requested to set the proposed tax rate of \$0.497841 per \$100 of taxable valuation and to set August 25, 2025 and September 8, 2025 as public hearing dates on the proposed tax rate. Staff also requests that City Council place the adoption of the tax rate for FY 2025/2026 on September 8, 2025.

A MOTION WAS MADE BY COUNCIL MEMBER ROBERTS, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE SETTING THE PROPOSED TAX RATE OF 49.7841 CENTS PER \$100 OF VALUATION, SET AUGUST 25, 2025 AND SEPTEMBER 8, 2025 AS DATES FOR PUBLIC HEARINGS, AND PLACING ADOPTION OF THE TAX RATE AS AN ACTION ITEM ON THE SEPTEMBER 8, 2025 CITY COUNCIL MEETING AGENDA.

MOTION TO APPROVE CARRIED 7-0.

F.4 ACTION SETTING AUGUST 25, 2025 AND SEPTEMBER 8, 2025 AS DATES FOR PUBLIC HEARINGS ON THE FY 2026 PROPOSED BUDGET, AND PLACING ADOPTION OF FY 2026 BUDGET AS AN ACTION ITEM ON THE SEPTEMBER 8, 2025 CITY COUNCIL MEETING AGENDA.

APPROVED

City Council received a presentation from Director of Budget and Research Chase Fosse. The City Council is requested to set the public hearing dates for the FY 2025/2026 proposed budget on August 25 and September 8, 2025. Staff also requests that City Council place the adoption of the FY 2025/2026 budget on the September 8, 2025 agenda.

A MOTION WAS MADE BY COUNCIL MEMBER PARKS, SECONDED BY COUNCIL MEMBER DELANEY TO SET AUGUST 25, 2025 AND SEPTEMBER 8, 2025 AS DATES FOR PUBLIC HEARINGS ON THE FY 2026 PROPOSED BUDGET, AND PLACING ADOPTION OF FY 2026 BUDGET AS AN ACTION ITEM ON THE SEPTEMBER 8, 2025 CITY COUNCIL MEETING AGENDA.

MOTION TO APPROVE CARRIED 7-0.

F.5 TO RATIFY THE TERMINATION OF THE PROFESSIONAL SERVICES CONTRACT WITH COGENT INFOTECH CORPORATION FOR RFP 25-014 FOR AN INFORMATION TECHNOLOGY OPERATIONAL EFFICIENCY AUDIT, EFFECTIVE JUNE 30, 2025.

APPROVED

City Council received a presentation from Assistant City Manager Trudy Lewis. Staff recommends that City Council formally ratify the termination of the professional services contract/agreement with Cogent Infotech Corporation, dated May1, 2025 for RFP 25-014 Information Technology (IT) operational efficiency audit, for non-performance effective June 30, 2025.

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER MITCHELL TO RATIFY THE TERMINATION OF THE PROFESSIONAL SERVICES CONTRACT WITH COGENT INFOTECH CORPORATION FOR RFP 25-014 FOR AN INFORMATION TECHNOLOGY OPERATIONAL EFFICIENCY AUDIT, EFFECTIVE JUNE 30, 2025.

MOTION TO APPROVE CARRIED 7-0.

F.6 TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MATRIX CONSULTING GROUP LTD. FOR AN INFORMATION TECHNOLOGY (IT) OPERATIONAL EFFICIENCY AUDIT IN THE AMOUNT NOT TO EXCEED \$69,080 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED PROFESSIONAL SERVICES AGREEMENT.

APPROVED

City Council received a presentation from Assistant City Manager Trudy Lewis. Staff recommends that City Council approve a professional services agreement with Matrix Consulting Group LTD. for the Information Technology (IT) operational efficiency audit in an amount not to exceed \$69,080.

A MOTION WAS MADE BY COUNCIL MEMBER MITCHELL, SECONDED BY COUNCIL MEMBER ROBERTS TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MATRIX CONSULTING GROUP LTD. FOR AN INFORMATION TECHNOLOGY (IT) OPERATIONAL EFFICIENCY AUDIT IN THE AMOUNT NOT TO EXCEED \$69,080 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE RELATED PROFESSIONAL SERVICES AGREEMENT.

MOTION TO APPROVE CARRIED 7-0.

F.7 CONSIDER RESOLUTION NO. 2025-036, APPOINTING MEMBERS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES.

APPROVED

City Secretary/Chief Governance Officer Alicia Richardson presented the nominees for appointment to the city's boards, commissions, and committees.

CIVIL SERVICE COMMISSION - Sally Bustamante, Position 1, term expiring June 30, 2026; September Daniel, Position 2, term expiring June 30, 2026; Melissa Kates, Position 3, term expiring June 30, 2027.

CONSTRUCTION CODE APPEALS BOARD (terms expiring June 30, 2027) - Philip Varughese, Place 3; and John Klein, Place 5.

LIBRARY BOARD (term expiring June 30, 2026) - Laura "Lo" Linford, Alternate.

PARKS AND RECREATION BOARD (term expiring June 30, 2026) - Turquoise Banks, Place 5.

PLANNING AND ZONING COMMISSION/CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (term expiring June 30, 2026) - Jacob Whittaker, Alternate B.

ZONING BOARD OF ADJUSTMENT (terms expiring June 30, 2026) - Byron Bradford, Place 2-Alternate; and Kristen Whittaker, Place 4.

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE RESOLUTION NO. 2025-036, AS PRESENTED AND DISCUSSED.

MOTION TO APPROVE CARRIED 7-0.

G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

Mayor McCarty announced there was no action necessary as the result of Executive Session.

H. CITIZENS PRESENTATION

Mark Hindman, 7605 Acorn Drive, presented on behalf of Christmas Providers. He recognized the City of North Richland Hills for supporting 650 families in 2024. He noted that 42% of providers were from the City of North Richland Hills.

Karran Martin, 5614 Westchase Drive, commented on the lack of parking spots at the NRH Centre when events are being held at Grand Hall.

I. INFORMATION AND REPORTS

I.1 ANNOUNCEMENTS

Council member Matt Blake apologized for his absence and thanked city staff and City Council for their support.

Council member Delaney made the following announcements.

The NRH Animal Services is waiving pet adoption fees during the month of August in support of the national “Clear the Shelters” campaign. A wide variety of dogs and cats are available for adoption. Stop by the shelter or visit their website for more information. Learn from local gardening experts at the annual Fall Gardening Seminar on Saturday, August 16. This free event will take place from 9:00 a.m. to noon in the Grand Hall at NRH Centre.

The Budget Roadshow is coming up on:

- Saturday, August 16 at 10:00 a.m. at Kindred Coffee
- Wednesday, August 20 at 6:00 p.m. in the NRH Centre Lobby
- Tuesday, August 26 at 6:30 p.m. at Iron Horse Golf Course

Drop by at the time that works best for you to learn about the City’s proposed budget and tax rate, ask questions and share your feedback.

Kudos Korner - Karla Bagsby in Municipal Court - A recent customer gave Karla a 5-star

Google review for her exceptional assistance with a citation issue, saying: “She is so nice and helpful!” Thank you, Karla, for your dedication to providing excellent customer service.

Council member Mitchell recognized the NRHPD for their vacation watch program.

J. ADJOURNMENT

Mayor McCarty adjourned the meeting at 8:48 p.m.

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer