NORTH RICHLAND HILLS

# CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager **DATE:** October 27, 2025

**SUBJECT:** Approve Amendment No. 2 to the Cooperative Purchase Customer Agreement with Vertosoft, LLC. for the purchase of OpenGov asset management software to be used by the Parks and Recreations Department and ratify previous purchases totaling $122,494.28 utilizing Department of Information Resources (DIR) Cooperative Agreement for a cumulative amount not to exceed $437,990 through October 19, 2027.

**PRESENTER:** Amy Stephens, Director of Information Technology

**SUMMARY:**

Staff requests City Council to consider approving the purchase of OpenGov asset management software for the Parks and Recreation Department provided by Vertosoft, LLC. through DIR Contract No. DIR-CPO-5327 in a cumulative amount not to exceed $437,990 through October 19,2027.

**GENERAL DESCRIPTION:**

On May 14, 2024 City Council approved the upgrade of OpenGov asset management software for the Public Works Department in an amount not to exceed $315,495 over three years. Staff is requesting approval to spend an additional $74,735.28 over the next two years to purchase OpenGov asset management software for the Parks and Recreation Department and ratify $47,759 in previous purchases for OpenGov professional services and software maintenance. This will bring the cumulative amount not to exceed $437,990 through October 19, 2027. Below is a table to outline the total contract expense:

| | |
|---|---|
| May 2024 Council Approved Customer Agreement (Public Works) | $315,495 |
| Ratify Prior Purchases under Previous Customer Agreement (Public Works) | $47,759 |
| Approve Amendment for Parks & Recreation | |
| Implementation and First Year Software Maintenance $53,898.58 | $74,735.28 |
| Second Year (FY27) Software Maintenance $21,436.70 | |
| | |
| **Total Contract Amount** | **$437,990** |

OpenGov software helps Parks and Recreation departments by managing park assets, scheduling and tracking maintenance work orders, and providing accessible data through dashboards for better planning. This solution allows for streamlined operations and improved data-driven decision-making.

Funding for this purchase is included as part of the FY 2025/2026 Adopted Operating Budget. Annual maintenance payments and purchases to Vertosoft, LLC. for the OpenGov software shall be authorized for the current budget year and each remaining maintenance renewal year covered under the applicable maintenance and support agreement, as long as funds are appropriated in the City's annual budget for such maintenance and provided that the terms and conditions of the contracts do not change.

**RECOMMENDATION:**

Approve Amendment No. 2 to the Cooperative Purchase Customer Agreement with Vertosoft, LLC. for the purchase of OpenGov asset management software to be used by the Parks and Recreations Department and ratify previous purchases totaling $122,494.28 utilizing Department of Information Resources (DIR) Cooperative Agreement for a cumulative amount not to exceed $437,990 through October 19, 2027.