

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
JANUARY 22, 2024**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 22nd day of January at 6:00 p.m. in the Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Oscar Trevino	Mayor
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Place 4
	Blake Vaughn	Associate Mayor Pro Tem, Place 5
	Scott Turnage	Deputy Mayor Pro Tem, Place 6
	Kelvin Deupree	Mayor Pro Tem, Place 7
Absent:	Tito Rodriguez	Place 1
Staff Members:	Mark Hindman	City Manager
	Paulette Hartman	Deputy City Manager
	Karen Manila	Assistant City Manager
	Caroline Waggoner	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

**CALL TO ORDER**

Mayor Trevino called the meeting to order at 6:02 p.m.

**1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.**

Associate Mayor Pro Tem Vaughn asked for clarification regarding the appointment of city attorney listed for executive session. He asked if City Council is going to consider the appointment of a committee for the purpose of selecting a city attorney or is an individual being appointed city attorney.

Mayor Trevino commented that the City Charter states the appointment of the city attorney is the recommendation of the mayor with confirmation by the City Council. Mayor Trevino stated that he will announce his appointment during the meeting.

## **2. DISCUSS PROPOSED CODE REVISIONS TO CLARIFY TRUCK ROUTES.**

Assistant City Manager Caroline Waggoner provided an overview of the current regulations in Chapter 54 of the City's Code of Ordinances regarding motor vehicles and traffic, specifically Article V. truck routes and load limits. The current language applies to any commercial motor vehicle, truck tractor, road tractor, trailer, semi-trailer, pole trailer or any combination thereof. The code limits travel to truck routes and commercial delivery routes. Staff is seeking Council's direction for truck routes for through (inter-city) traffic, commercial delivery routes for intra-city traffic and vehicle types/classification. Ms. Waggoner provided a map of the city illustrating the truck routes and commercial delivery routes. The truck routes being designated as North Tarrant Parkway, Mid Cities Boulevard; Boulevard 26/State Highway 26; Rufe Snow Drive; Davis Boulevard (FM 1938); Precinct Line Road (FM 3029); Loop 820; and US 121. The commercial delivery routes being designated as Bursey Road; Starnes Road; Rumfield Road; Hightower Drive; Chapman Road; Main Street (portions of); Amundson Road; Amundson Drive; Martin Road (portions of); North Richland Boulevard; Iron Horse Drive; Browning Drive (portions of); Emerald Hills Drive; Harwood Road; Maplewood Lane; Bedford-Eules Road; Glenview Drive; Holiday Lane; Smithfield Road; Crane Road; and Eden Road. Ms. Waggoner shared that the current language in the City's Code of Ordinances defines commercial motor vehicle as any motor vehicle designated or used for the transportation of property, not including a passenger bus, passenger automobile, motorcycle or pickup truck.

City Council had no opposition to the truck and delivery routes and vehicle classification as presented by staff.

### **FUTURE AGENDA ITEM(S)**

Associate Mayor Pro Tem Vaughn asked that the following be placed on a future agenda for discussion by City Council. (1) regular updates on police vacancies, (2) expanding the types of streets eligible for a speed cushion program, and (3) Texas Open Meetings Act training for elected officials within 90 days of taking their oath of office (after every election). He would like to incorporate the training into the City Council's Rules of Procedures.

Mr. Hindman informed City Council that staff can provide a quarterly report on the police vacancies.

Mayor Trevino asked staff to look at the speed cushion program, review the city's current policy and report back to City Council to include any restrictions. There being no objection, staff will report on their findings during work session in the month of April.

Council member Compton stated that she is open to receiving an update from staff regarding what the city is currently doing regarding training. Mr. Hindman informed City Council that he will place an item on the next work session for City Council to discuss Associate Mayor Pro Tem Vaughn's request regarding the Texas Open Meetings Act training.

**EXECUTIVE SESSION**

**1. SECTION 551.074: PERSONNEL MATTERS TO DELIBERATE THE EMPLOYMENT OF PUBLIC EMPLOYEES - CITY ATTORNEY.**

Mayor Trevino announced at 6:28 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.074: Personnel matters to deliberate the employment of public employees - City Attorney. Executive Session began at 6:35 p.m. and concluded at 6:39 p.m.

Mayor Trevino announced at 6:39 p.m. that City Council would convene to the regular City Council meeting.

**REGULAR MEETING**

**A. CALL TO ORDER**

Mayor Trevino called the meeting to order January 22, 2024 at 7:00 p.m.

- |                |                      |   |
|----------------|----------------------|---|
| Present:       | Oscar Trevino        | Mayor                                   |
|                | Rita Wright Oujesky  | Place 2                                 |
|                | Suzy Compton         | Place 3                                 |
|                | Mason Orr            | Place 4                                 |
|                | Blake Vaughn         | Associate Mayor Pro Tem, Place 5        |
|                | Scott Turnage        | Deputy Mayor Pro Tem, Place 6           |
|                | Kelvin Deupree       | Mayor Pro Tem, Place 7                  |
| Absent:        | Tito Rodriguez       | Place 1                                 |
| Staff Members: | Mark Hindman         | City Manager                            |
|                | Alicia Richardson    | City Secretary/Chief Governance Officer |
|                | Maleshia B. McGinnis | City Attorney                           |

**A.1 INVOCATION**

Council member Compton gave the invocation.

**A.2 PLEDGE**

Council member Compton led the Pledge of Allegiance to the United States and Texas flags.

### **A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

There were no items for this category.

### **A.4 CITIZENS PRESENTATION**

Ms. Kaitlyn Pleasant, 7708 North College Circle Apartment B, discussed traffic and increase in speeding vehicles. She contacted Mark Hindman and requested an item be placed on the agenda to discuss traffic concerns. She asked for increased transparency regarding officer vacancies and current patrol levels.

**ASSOCIATE MAYOR PRO TEM VAUGHN MOVED, SECONDED BY MAYOR PRO TEM DEUPREE TO SUSPEND THE RULES AND PLACE A DISCUSSION OF THIS PUBLIC SAFETY ITEM ON THE NEXT WORK SESSION AGENDA.**

Mayor Trevino clarified the second is for consideration to suspend the rules. Mayor Pro Tem Deupree confirmed his second is to suspend the rules. Mayor Trevino stated if the motion passes to suspend the rules he will consider a subsequent motion.

**THE MOTION TO SUSPEND THE RULES FAILED WITH A VOTE OF 2-4, WITH ASSOCIATE MAYOR PRO TEM VAUGHN AND MAYOR PRO TEM DEUPREE VOTING IN FAVOR AND DEPUTY MAYOR PRO TEM TURNAGE AND COUNCIL MEMBERS WRIGHT OUJESKY, COMPTON, AND ORR VOTING IN OPPOSITION.**

Mr. Bill Finstad, 7701 Terry Drive, requested the city participate in a candidate forum for the city's general 2024 election. He commented that he agrees with Ms. Pleasant's comments regarding traffic and would like to see the City Council place an item on a future agenda for discussion.

### **A.5 PUBLIC COMMENTS**

There were no requests to speak from the public.

### **A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

## **B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

**APPROVED**

**A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY COUNCIL MEMBER WRIGHT OJESKY TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 6-0.**

- B.1 APPROVE THE MINUTES OF THE JANUARY 8, 2024 CITY COUNCIL MEETING.**
- B.2 CONSIDER RESOLUTION NO. 2024-005, AUTHORIZING SUBMISSION OF THE GRANT APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE FY25 GENERAL VICTIM ASSISTANCE GRANT PROGRAM, GRANT #3544406.**
- B.3 CONSIDER RESOLUTION NO. 2024-006, AUTHORIZING SUBMISSION OF THE APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE TEXAS GOVERNOR'S PUBLIC SAFETY OFFICE FY25 VIOLENCE AGAINST WOMEN JUSTICE AND TRAINING PROGRAM, GRANT #3367208.**
- B.4 AUTHORIZE THE CITY MANAGER TO EXECUTE THE TENTH AMENDMENT TO THE TEXAS ANTI-GANG (TAG) CENTER ADMINISTRATOR AGREEMENT, AS GRANT FIDUCIARY FOR THE TAG CENTER GRANT #2848909, INCREASING THE ANNUAL RATE OF COMPENSATION FOR KEVIN SCOTT MCRORY, TAG CENTER ADMINISTRATOR TO \$189,837.70.**
- B.5 AUTHORIZE THE CITY MANAGER TO EXECUTE THE THIRTEENTH AMENDMENT TO THE TEXAS ANTI-GANG (TAG) CENTER ANALYST AGREEMENT, AS GRANT FIDUCIARY FOR THE TAG CENTER GRANT #2848909, INCREASING THE ANNUAL RATE OF COMPENSATION FOR REBECCA CIFERRI, TAG CENTER ANALYST TO \$98,803.90.**
- B.6 AUTHORIZE THE CITY MANAGER TO EXECUTE THE SECOND AMENDMENT TO THE TEXAS ANTI-GANG (TAG) CENTER ANALYST AGREEMENT, AS GRANT FIDUCIARY FOR THE TAG CENTER GRANT #2848909, INCREASING THE ANNUAL RATE OF COMPENSATION FOR JESSICA MAST, TAG CENTER ANALYST TO \$93,158.**
- B.7 CONSIDER RESOLUTION NO. 2024-007, AUTHORIZING SUBMISSION OF THE GRANT APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE TEXAS GOVERNOR'S OFFICE CRIMINAL JUSTICE DIVISION EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE PROGRAM FY2025, GRANT #4994501.**

- B.8 AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH CITY OF WHITE SETTLEMENT FOR THE PURCHASE OF GOODS AND SERVICES FROM VENDORS SELECTED THROUGH THE COMPETITIVE BIDDING PROCESS.**
- B.9 AUTHORIZE CITY MANAGER TO EXECUTE AN AGREEMENT WITH STRATACT MEDIA GROUP, LLC FOR MEDIA ADVERTISING FOR NRH2O FAMILY WATER PARK IN AN AMOUNT NOT TO EXCEED \$291,500.**
- B.10 AUTHORIZE AN AMENDMENT TO THE COOPERATIVE PURCHASING AGREEMENT WITH PRECISION DELTA CORPORATION THROUGH BUYBOARD CONTRACT NO. 698-23 FOR THE PURCHASE OF AMMUNITION IN THE AMOUNT OF \$37,273.60 WHICH WILL INCREASE THE TOTAL CONTRACT AMOUNT TO \$56,680.70.**
- B.11 PLAT23-0055 CONSIDERATION OF A REQUEST FROM HERBERT S. BEASLEY LAND SURVEYORS FOR A FINAL PLAT OF LOT 1, BLOCK 1, LARA ADDITION, BEING 0.265 ACRES LOCATED AT 3916 HONEY LANE.**
- B.12 APPROVE RENEWAL NO. 1 OF AN INTERLOCAL AGREEMENT WITH TARRANT COUNTY FOR PARTIAL FUNDING OF UP TO \$1,858,500 FOR THE GLENVIEW DRIVE EAST ROAD CONSTRUCTION PROJECT (ST2006).**
- B.13 CONSIDER RESOLUTION NO. 2024-008, RECOMMENDING THE AWARD OF A CONSTRUCTION CONTRACT BY TARRANT COUNTY TO TEXAS PRIDE UTILITIES, LLC FOR THE SHERIDON DRIVE AND GARWOOD DRIVE SANITARY SEWER IMPROVEMENT PROJECT FOR THE 49TH ANNUAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT IN THE TOTAL CONTRACT AMOUNT OF \$282,960.**
- B.14 AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING DESIGN SERVICES WITH MULTATECH ENGINEERING, INC., IN AN AMOUNT NOT TO EXCEED \$175,640 FOR THE NORTH RICHLAND BOULEVARD PROJECT (ST2401).**
- B.15 AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH CABLE ELECTRIC FOR INSTALLATION OF A MANUAL TRANSFER SWITCH AND ALL ASSOCIATED ELECTRICAL FOR A PORTABLE GENERATOR AT THE ANIMAL ADOPTION AND RESCUE CENTER LOCATED AT 7301 IRON HORSE BLVD., IN THE AMOUNT OF \$179,900.**

**B.16 APPROVE THE SCHEDULED REPLACEMENT PURCHASE OF A NEW BRUSH TRUCK UNIT FROM ALPHA ONE FIRETRUCKS, LLC THROUGH THE HGAC COOPERATIVE PURCHASING CONTRACT AM10-23 IN THE AMOUNT OF \$192,153.**

**C. PUBLIC HEARINGS**

**C.1 TR23-02, ORDINANCE NO. 3837, PUBLIC HEARING TO CONSIDER AMENDMENTS TO CHAPTER 118, ZONING, OF THE NORTH RICHLAND HILLS CODE OF ORDINANCES TO 1) ADD A NEW ZONING DISTRICT RE-2 (RESIDENTIAL ESTATE) AND RELATED STANDARDS, AND 2) CHANGE THE NAME OF THE R-1-S (SPECIAL SINGLE-FAMILY) DISTRICT TO RE-1 (RESIDENTIAL ESTATE) AND REVISING THE DISTRICT NAME WHERE REFERENCED IN THE CHAPTER.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Director of Planning Clayton Comstock to present the item.

Mr. Comstock informed City Council the proposed ordinance is a revision to the zoning ordinance adding the new zoning district RE-2 (residential estate) and changing the name of the R-1-S (special single-family) district to RE-1 (residential estate).

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY ASSOCIATE MAYOR PRO TEM VAUGHN TO APPROVE ORDINANCE NO. 3837.**

**MOTION TO APPROVE CARRIED 6-0.**

**D. PLANNING AND DEVELOPMENT**

There were no items for this category.

**E. PUBLIC WORKS**

There were no items for this category.

**F. GENERAL ITEMS**

**F.1 CONSIDER AND APPROVE RESOLUTION NO. 2024-009, CALLING THE MAY 4, 2024 CITY COUNCIL ELECTION, AND AUTHORIZING THE MAYOR TO EXECUTE A JOINT ELECTION AGREEMENT WITH TARRANT COUNTY AND OTHER POLITICAL SUBDIVISIONS FOR ELECTION SERVICES.**

**APPROVED**

City Secretary/Chief Governance Officer Alicia Richardson informed City Council the item before them this evening is to approve Resolution No. 2024-009, calling the City's General Election to be held on May 4, 2024 to elect persons to Mayor and City Council Places 2, 4, and 6. The candidate filing period began January 17 and the last day to file for a place on the ballot is February 16. Early voting for the election begins April 22 and continues through April 30. Early voting locations in North Richland Hills include the City Library, 9015 Grand Avenue and Former Bursey Senior Center, 7301 Bursey Road. In addition, voters will be able to vote at any early voting location in Tarrant County. On Election Day, the City Library and Former Bursey Senior Center will serve as polling locations and will be open from 7:00 a.m. to 7:00 p.m. As with Early Voting, qualified voters will be able to vote at any Election Day polling location in Tarrant County.

**A MOTION WAS MADE BY COUNCIL MEMBER ORR, SECONDED BY DEPUTY MAYOR PRO TEM TURNAGE TO APPROVE RESOLUTION NO. 2024-009.**

**MOTION TO APPROVE CARRIED 6-0.**

**G.1 EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA.**

**APPROVED**

Mayor Trevino announced that City Attorney Maleshia McGinnis' last day with North Richland Hills is February 9, 2024. The City Council expressed their gratitude for Maleshia's contributions to the city.

In accordance with the City Charter, Mayor Trevino announced that he recommends the appointment of Cara White with Taylor, Olson, Adkins, Sralla & Ellam (TOASE) to serve as interim City Attorney effective February 10, 2024.

**A MOTION WAS BY COUNCIL MEMBER COMPTON, SECONDED BY DEPUTY MAYOR PRO TEM TURNAGE TO APPROVE THE APPOINTMENT OF CARA WHITE WITH THE FIRM OF TAYLOR, OLSON, ADKINS, SRALLA & ELLAM, L.L.P. AS INTERIM CITY ATTORNEY IN ACCORDANCE WITH ARTICLE VI, SECTION 6 OF THE CITY CHARTER EFFECTIVE FEBRUARY 10, 2024.**



Associate Mayor Pro Tem Vaughn commented that the city should take advantage of the opportunity to retain an attorney versus having an in-house attorney on staff.

**ASSOCIATE MAYOR PRO TEM VAUGHN MOVED TO AMEND THE MOTION TO INCLUDE THE REQUIREMENT FOR A STUDY ON THE FINANCIAL BENEFITS OF USING AN INTERNAL CITY ATTORNEY VERSUS RETAINING OUTSIDE COUNSEL BASED ON THE ACTUAL NEEDS WE EXPERIENCED OVER THE PAST FIVE YEARS. THE MOTION FAILED DUE TO NO SECOND.**

Mayor Trevino announced the motion to amend died due to lack of a second.

**MOTION TO APPROVE THE MAIN MOTION CARRIED 6-0.**

## **H. INFORMATION AND REPORTS**

### **H.1 ANNOUNCEMENTS**

Deputy Mayor Pro Tem Turnage made the following announcements.

NRH2O Family Water Park is hosting the Polar Plunge benefiting Special Olympics Texas on Saturday, February 3, 2024. You can find more information and a link to sign up on the city's website.

Acclaimed Texas Author DiAnn Mills will speak at the NRH Library on Wednesday, February 7, 2024. There will be a ticketed lunch reception starting at noon, followed by a free book talk at 1:00 p.m. Contact the Library or see their website for more details.

Tickets are on sale now for the Daddy/Daughter Valentine's Dance. The dance will take place on Saturday, February 17, 2024 in the Grand Hall at the NRH Centre. Tickets must be purchased in advance. They are available through the NRH Centre's website.

Kudos Korner - Craig Hulse, Elizabeth Copeland and Kelly Vaughn in the Economic Development Department - We received several compliments from attendees of the Annual Business Appreciation Luncheon held last month. The event reflected on the city's 70th anniversary and celebrated the businesses that call NRH home. "Thank you to the City of NRH and the Economic Development Team for all of their hard work and providing us with such a great event," one business owner said. Another commented that "having a business in NRH is awesome".

## **I. ADJOURNMENT**

Mayor Trevino adjourned the meeting at 7:48 p.m.

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Oscar Trevino, Mayor

ATTEST:

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Alicia Richardson  
City Secretary/Chief Governance Officer