



CITY COUNCIL MEMORANDUM

From: The Office of the City Manager **Date:** November 12, 2018

Subject: Approve purchase of Public Works street maintenance equipment from Associated Supply Company, Inc., in the amount of \$131,450.00 through a BuyBoard Contract

Presenter: Mike Curtis, Managing Director

Summary:

The 2018-19 budget includes the replacement of a skid steer loader and street sweeper for the Public Works Department. It is being recommended to purchase this equipment from Associated Supply Company, Inc., (ASCO) through BuyBoard Contract #515-16.

General Description:

The CIP Major Capital Equipment Replacement Program requires a minimum ten-year replacement for major capital equipment. At the ten-year interval, the equipment is evaluated for replacement based on frequency of use, the number of like equipment in the fleet, equipment condition, and the availability of parts and services. The table below shows a breakdown of the equipment being purchased.

PROJECT NUMBER / DESCRIPTION	ADOPTED BUDGET	QUOTE AMOUNT	TRADE ALLOWANCE	NET BID AMOUNT	REMAINING FUNDS
FS1907 Skid Steer Loader	90,000.00	86,450.00	7,000.00	79,450.00	10,550.00
FS1908 Street Sweeper	70,000.00	57,500.00	5,500.00	52,000.00	18,000.00
	160,000.00	143,950.00	12,500.00	131,450.00	28,550.00

The City of North Richland Hills is a member of several inter-local groups and utilizes existing contracts with vendors through local government purchasing cooperatives. The Local Government Code states that purchases made through a cooperative purchasing agreement satisfy any state law that would require the city to solicit competitive bids.

ASCO has submitted BuyBoard quotes through contract #515-16 in the amount of \$131,450.00. The quotes also included a trade-in value of \$12,500.00 for the old skid steer and street sweeper. The city has conducted previous business with ASCO with good results.



Recommendation:

Approve purchase of Public Works street maintenance equipment from Associated Supply Company, Inc., in the amount of \$131,450.00 through BuyBoard Contract #515-16.