

## Sole Source Justification/Approval Form

REQ # \_\_\_\_\_

PO # \_\_\_\_\_

Complete this form when only one source is available for goods or services requested or when only one product will meet your needs. Respond to all questions that apply. Please complete and forward to the Purchasing Department, along with Sole Source letter provided by vendor. If more space is needed, please attach additional page(s).

### PURCHASE INFORMATION

1. Provide Estimated Price.

2. Provide name, manufacturer, and model number of item being purchased or the services to be purchased.

3. Provide Description of requested items or services and their purpose(s). Add additional sheet if needed.

4. Reason(s) for requesting a sole source purchase:

- Original manufacturer or provider.
- Only local distributor for the original manufacturer or provider.
- Only known item or service matching the requested needs or performing the intended task.
- Sole provider of a licensed or patented good or service.
- Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
- Sole provider or factory-authorized warranty service.
- None of the above applies (Please attach a detailed explanation and justification for this sole source request.)

5. Explain why the product or service requested is the only one that can satisfy your requirements.

6. Identify other sources reviewed and why they are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary.

I certify that the above statements are true and correct, and that no other material fact or consideration offered or given has influenced this recommendation for a sole-source or proprietary purchase.

\_\_\_\_\_  
Print/Type Name

\_\_\_\_\_  
Print/Type Title

\_\_\_\_\_  
Department

\_\_\_\_\_  
Department Director's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number

### PURCHASING USE ONLY

Approved by: \_\_\_\_\_  
**Purchasing Manager (or designee)**

Date: \_\_\_\_\_



**MAGNUM  
MOBILE SYSTEMS**

1/2/2024

To whom it may concern:

This letter has been written to confirm that Magnum Mobile Systems LLC is a sole source and sole provider for MagTech Solutions, Installation and Support Services. All Solutions and services offered by Magnum Mobile Systems LLC are proprietary. The installation and maintenance of our Systems is confidential and is also only provided by Magnum Mobile Systems LLC. Any Modification, maintenance, or installation of equipment by anyone other person or company will void warranty of all Magnum Mobile System LLC provided equipment, electronics and services. The Systems are designed and built in house. Magnum Mobile Systems LLC has no other dealers or providers. We are Sole Source with DEA HIDTA LA, San Marcos PD, Hattiesburg PD, Unified PD, and Austin PD.

If you desire additional information, please contact the owner at (737) 206-1154, or by email, [joe.tyra@magnum-mobile-systems.com](mailto:joe.tyra@magnum-mobile-systems.com)

Sincerely,

**Joe C Tyra Jr.**

*Owner / Solutions Architect*

**MAGNUM MOBILE SYSTEMS LLC**

Cell: 737.206.1154

Email: [joe.tyra@magnum-mobile-systems.com](mailto:joe.tyra@magnum-mobile-systems.com)

