



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** October 27, 2025

SUBJECT: Consider Ordinance No. 3933, Amending Chapter 2-Administration, Article III-Boards, Commissions and Committees of the Code of Ordinances, City of North Richland Hills, Texas, adding a new Division 5-Advisory Committee on Senior Affairs.

PRESENTER: Alicia Richardson, City Secretary/Chief Governance Officer

SUMMARY:

Approve an ordinance establishing the creation of an Advisory Committee on Senior Affairs.

GENERAL DESCRIPTION:

On May 14, 2025, the City Council directed staff to research how area municipalities engage with their senior populations through advisory boards. In response, staff conducted a survey of 15 municipalities and presented the findings at the August 11, 2025, City Council meeting. The presentation included information on each board's purpose, membership structure, responsibilities, and overall charge. Additionally, staff highlighted local and county resources available to residents aged 55 and older that support well-being, community engagement, and access to assistance.

Following the presentation, the City Council directed staff to prepare an ordinance to establish a senior advisory committee. The importance of engaging and serving NRH's senior residents was further emphasized during the Council's Goals and Planning Session on August 28, 2025.

In accordance with City Council's direction, staff drafted and presented an ordinance during the October 13, 2025, work session. Ordinance No. 3933 was subsequently updated to reflect City Council input regarding committee membership and term lengths.

To support the launch of the new committee, the City will initiate a public outreach campaign to inform residents of the opportunity to apply for membership. This effort will include announcements through the City's website, social media platforms, and other communication channels to encourage broad community participation.

RECOMMENDATION:

Approve Ordinance No. 3933.