



February 15, 2022

City of North Richland Hills  
PO Box 820609  
North Richland Hills, TX 76180

Subject: Notification of Award of Bid No 2016-0370-C, City of Plano

Dear City of North Richland Hills,

This letter serves as notice and DataProse, LLC has been awarded the above subject bid. The initial contract period will be from 2/21/2022 through 2/21/2023, renewed thereafter for nine, one year renewal periods as per the terms and conditions. North Richland Hills's contract will renew each period concurrent with Plano's renewals. From a billing standpoint, the new pricing will take an effect on 3/1/2022.

The new contract includes tier pricing based on bill volume. Your current volume for the City of North Richland Hills is approximately 15,000 bills per month, therefore your updated cost per statement will be \$0.11.

Basic Bill – (Package includes: data processing & full color laser imaging, 8.5" X 11" white paper, perforated at 3.5" from bottom, #10 window envelope, #9 single window reply envelope, folding, inserting, presorting and delivery to USPS)	\$0.11 Per Bill Based on Volume Under 30,000 Bills Per Month
NCOA Link – Automated address update service	\$0.30 Per Address
Additional Impressions	\$0.035 Per Impression
Bill Suppression (data processing only)	\$0.035 Per Bill

Please sign this contract renewal letter and return to Rachel Alanis at [ralanis@dataprose.com](mailto:ralanis@dataprose.com).

Please contact me with any questions.

Sincerely,

Rachel Alanis  
Client Relations Manager

**CITY OF NORTH RICHLAND HILLS**

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Mark Hindman, City Manager

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Date:

**ATTEST:**

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Alicia Richardson  
City Secretary/Chief Governance Officer

**APPROVED AS TO FORM AND LEGALITY:**

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Maleshia B. McGinnis, City Attorney