



CITY OF NORTH RICHLAND HILLS
PARKS AND RECREATION BOARD AGENDA
4301 CITY POINT DRIVE
NORTH RICHLAND HILLS, TX 76180
MONDAY, DECEMBER 1, 2025

REGULAR MEETING: 6:00 PM

Held in the Council Workroom

A. CALL TO ORDER

B PUBLIC COMMENTS

An opportunity for citizens to address the Parks and Recreation Board on matters which are scheduled on this agenda for consideration by the Board, but not scheduled as a public hearing. In order to address the Parks and Recreation Board during public comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the Parks and Recreation Board meeting.

C. ACTION ITEMS

C.1 [Approve the Minutes of the October 6, 2025 Parks and Recreation Board Meeting.](#)

C.2 [Review the Park Amenity Request Policy and consider staff recommendations regarding the park amenity requests for the FY2026/27 Capital Improvement Program Budget.](#)

C.3 [Consider recommendation to City Council to readopt the NRH Youth Programs Standards of Care Ordinance.](#)

D. DEPARTMENT UPDATES

D.1 [NRH2O Family Water Park Update](#)

- D.2 [Parks Capital Projects Update](#)
- D.3 [Parks Maintenance and Operations Update](#)
- D.4 [NRH Centre, Grand Hall, Athletics, Senior Center, Richland Tennis Center, Programs and Services Update](#)
- E. INFORMATIONAL ITEMS
 - E.1 [Community Service Monthly Reports \(September & October\)](#)
[Department Newsletter \(November\)](#)
[Save the Date \(November & December\)](#)
- F. ADJOURNMENT

Certification

I do hereby certify that the above notice of meeting of the North Richland Hills Parks and Recreation Board was posted at City Hall, City of North Richland Hills, Texas in compliance with Chapter 551, Texas Government Code on Friday, November 21, 2025 by 5:00 PM.

Cindy Dobbs, Office Coordinator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 817-427-6060 for further information.

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: Approve the Minutes of the October 6, 2025 Parks and Recreation Board Meeting.
PRESENTER: Adrien Pekurney, Director

SUMMARY:

The minutes are approved by a majority vote of the Board at Parks and Recreation Board meetings.

GENERAL DESCRIPTION:

The Parks and Recreation Office prepares action minutes for each Parks and Recreation Board meeting. The minutes from each meeting are placed on a later agenda for review and approval by the Board. Upon approval of the minutes, an electronic copy will be uploaded to the city's website.

RECOMMENDATION:

Approve the Minutes of the October 6, 2025 Parks and Recreation Board Meeting.

**MINUTES OF THE PARKS AND RECREATION BOARD OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
OCTOBER 6, 2025**

REGULAR MEETING

A. CALL TO ORDER

Chair Lewis called the meeting to order October 6, 2025 at 6:00 p.m.

Board Members Present:

Tracye Lewis, Chair - Place 1
Crystal Blake, Board Member - Place 2
Thomas Osen, Vice-Chair - Place 3
Kieran McMahon, Board Member - Place 4
Turquoise Banks, Board Member - Place 5
Mel Delaney, Board Member - Place 6
Sean Nutt, Board Member - Place 7

Board Members Absent:

Andrew Rivera, Board Alternate

Staff Members Present:

Adrien Pekurney, Director
Tanner Arwine, Assistant Director
Antonio Evangelista, Assistant Director
Stephanie Hee-Johnston, NRH2O General Manager
Michael Wilson, Park Planning Manager
Cindy Dobbs, Office Coordinator

B PUBLIC COMMENTS

There were no requests to speak from the public.

C. ACTION ITEMS

C.1 APPROVE THE MINUTES OF THE AUGUST 4, 2025 PARKS AND RECREATION BOARD MEETING.

APPROVED

A MOTION WAS MADE BY BOARD MEMBER NUTT, SECONDED BY BOARD MEMBER DELANEY TO APPROVE THE MINUTES OF THE AUGUST 4, 2025 PARKS AND RECREATION BOARD MEETING.

MOTION TO APPROVED CARRIED 6-0.

MS. ADRIEN PEKURNEY INTRODUCED NEW BOARD MEMBER TURQUOISE BANKS.

D. PRESENTATION / DISCUSSION ITEMS

D.1 E-BIKE PUBLIC EDUCATION CAMPAIGN OVERVIEW

Ms. Adrien Pekurney presented a general overview of the E-Bike public education campaign developed in collaboration with the NRH Police Department.

D.2 COMMUNITY ENGAGEMENT THROUGH COMMUNITY EVENTS

Ms. Adrien Pekurney presented a general overview of the variety of events hosted over the past year and the upcoming community events that support opportunities for community engagement through department planned and hosted events of varying sizes. Pumpkin Point and Fall at the Hall is being introduced this year.

E. DEPARTMENT UPDATES

E.1 NRH2O FAMILY WATER PARK UPDATE

Ms. Stephanie Hee-Johnston, NRH2O General Manager, provided an update on activities at NRH2O Family Water Park.

-NRH2O Water Park just wrapped up its 31st season. May 2025 set its third-best monthly revenue totals in park history.

-Beachside Bay Bungalows have had their first full season and helped set the overall rental revenue record, beating the old record set just last season.

-The End-of-Season Team Party was a great opportunity to say 'thank you' to the staff for their hard work throughout the season. Awards were given out during the gathering, based on customer feedback as well as input given by co-workers.

-NRH2O will be partnered with the NRH Animal Services Center to host the annual Doggie Beach Bash on Sunday, September 28. The park welcomed over 900 dogs and over 1200 human guests.

-Staff is already planning for the 2026 season with no increases on passes or ticket prices.

-The water park has plans to extend their Friday hours next season to accommodate

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more guests.

-Repair and maintenance projects are taking place at the park during the off-season.

E.2 PARKS CAPITAL PROJECTS UPDATE

Mr. Michael Wilson, Park Planning Manager, presented an update on capital projects.

-Kay Granger Park and Legacy Park Playground Replacement: This project is about halfway done. Kay Granger is complete but the Legacy Park playground will be installed during the December winter break to avoid disrupting daily school operations.

-City Point Trail Development in Oncor Easement: This project is underway. Concrete is nearly completed. There is some grading that needs to still be done as well as installing the pedestrian guardrail.

-Pond Bathymetry Study: RFQ responses were received last week. This project will analyze our city ponds to identify any potential needs for sediment removal.

E.3 PARKS MAINTENANCE AND OPERATIONS UPDATE

Mr. Tanner Arwine, Assistant Director, provided an update on parks maintenance and operations activities.

-Tree care is taking place, which includes trimming and pruning, for aesthetics and most of all, safety.

-Staff have worked on the fall cutbacks at the Lakes of Hometown. They have been mowing some of the native vegetation closer to the water. They will be removing cattails in certain locations.

-Game cameras were installed at multiple locations where illegal dumping occurs. Neighborhood Services received a grant that funded the project and park operations staff installed the cameras and signage.

-Fall athletics maintenance is in full swing, including mowing, fertilization and aeration.

-The procurement process for the athletic field paint robot will begin soon. This will allow labor hours to be reallocated to other areas that are needed.

-A memorial bench was recently installed at the Lakes of Hometown. The Memorial Tree & Bench Program allows citizens to purchase a bench and/or tree and request a certain park and location.

Staff will be volunteering with the City's Fit-It-Blitz Program later in the month to help residents that need assistance with yard work and maintenance.

E.4 NRH CENTRE, GRAND HALL, ATHLETICS, SENIOR CENTER, RICHLAND TENNIS CENTER, PROGRAMS AND SERVICES UPDATE

Mr. Antonio Evangelista, Assistant Director, presented an update on activities at the NRH Centre, Grand Hall, Athletics, Senior Center, Cultural Arts and Richland Tennis Center.

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- NRH Centre sold an estimated 14,500 day passes in fiscal year 2025, which is the third highest amount since opening the facility. This was also a record year for personal training and wellness programming. Youth programming saw over 2,000 participants and Camp NRH revenue also set a record in its 31st year.
- Youth basketball and volleyball camps were well attended and there are plans to continue this program.
- The final Bike & Hike event will take place on Thursday, October 9 at 6:00 pm and will start at Northfield Park.
- Aquatics will host a Splash Flix on October 24 featuring a movie that is being chosen by our Facebook Community.
- Richland Tennis Center brought home the second place trophy in the Junior Grand Prix, led by Tennis Pro, Sarah Swanston.
- The Grand Hall has been hosting various social events, such as weddings and quinceaneras.
- The NRH Senior Center hosted a garage sale recently and raised over \$16,900. All goods were donated by other seniors. Those funds are used to fund their holiday luncheons and other events. Their annual Senior Craft Fair is coming up on October 29 & 30. All vendors are selling handmade goods and all vendors are seniors themselves.
- Upcoming Community Events include Pumpkin Point and Fall at the Hall. The Pop-Up Art Gallery is on display in the Lobby at City Hall. The annual Veterans Day Event is scheduled for November 11 at 11:00 am at NRH City Hall. The Veterans Wall displaying photos of local veterans and will be featured in the City Hall Lobby from November 4-11.

F. INFORMATIONAL ITEMS

- F.1**
- COMMUNITY SERVICE MONTHLY REPORTS (JULY & AUGUST)**
 - DEPARTMENT NEWSLETTER (SEPTEMBER)**
 - SAVE THE DATE CALENDAR (AUGUST & SEPTEMBER)**
 - CAPITAL PROJECTS: CONTINUING AND FY26 ADOPTED (VIA TOUR OF SITE LOCATIONS)**

Staff continued the meeting via a driving tour to show board members multiple completed, continuing and adopted FY26 Parks and Recreation Capital Projects. Sites visited included: Spring Oak; Hometown dock & fountain; NRH Centre outdoor rentable space, new sign at NRH2O Water Park. (Chair Lewis was unable to attend the driving tour.)

G. ADJOURNMENT

Vice-Chair Osen, adjourned the meeting at 7:45 pm.

Tracye Lewis, Chair

ATTEST:

Cindy Dobbs, Office Coordinator

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: Review the Park Amenity Request Policy and consider recommendations made by staff regarding the park amenity requests for the FY2026/27 Capital Improvement Program Budget.

PRESENTER: Tanner Arwine, Assistant Director

SUMMARY:

Mr. Tanner Arwine will provide a summary of the Park Amenity Request Policy and review the Park Amenity Requests that were received by the Parks and Recreation Department in calendar year 2025.

GENERAL DESCRIPTION:

Preparation of the FY2026/2027 Capital Improvement Program Budget will be underway by mid-December 2025. The *Park Amenity Request Policy* outlines the criteria and methodology for responding to requests for additional park amenities and improvements in existing parks. Seven park amenity requests for the FY2025/2026 have been submitted:

1. Restrooms at Liberty Park
2. Swings at Richfield Park
3. Artificial Turf Infields at Richfield Park and Walker's Creek Park
4. Building Improvements at Walkers Creek Park
5. Open Field Enhancements at Walker's Creek Park
6. Restroom Access at Walker's Creek Park outside of field utilization
7. JoAnn Johnson Trail Playground Area

According to the *Park Amenity Request Policy*, applications received will be evaluated by Parks and Recreation Department Staff through a variety of criteria, including:

1. Compliance with the 2007 *Parks, Recreation and Open Space Master Plan* and 2016 *Updated List of Priorities*.
2. Current principles and methods of park planning and design.

3. Capital costs for the requested improvements.
4. Long-term fiscal impacts related to maintenance and operations.
5. Impacts on other prioritized projects in the CIP Budget with regards to introduction of the funding and time schedules associated with the request.

The Parks and Recreation Facilities Development Capital Improvement Program is supported by a ½-cent sales tax revenue. Sales Tax projections are expected to continue to impact cash flow capabilities. Funding may not be available for introducing new requests in the CIP Budget until a future fiscal year.

Request #1 - Restrooms at Liberty Park

Staff does not recommend the installation of a restroom building or portable restrooms at Liberty Park for the following reasons:

- Neighborhood Parks are not currently identified in the *2007 Parks, Recreation and Open Space Master Plan* and *2016 Updated List of Priorities* to have restrooms within the parks. Neighborhood parks and their usage are designed to primarily serve residents within walking distance from the park.
- Capital costs for a restroom building and the public utilities that would be required would be approximately \$400,000-\$500,000.
- Portable restrooms would be located in close proximity to adjacent homes and could regularly produce a nuisance odor.

Request #2 – Swings at Richfield Park

Staff recommends the design and installation of swings at Richfield Park for the following reasons:

- This request aligns with the *2007 Parks, Recreation and Open Space Master Plan* and *2016 Updated List of Priorities* because it adds to the variety of recreational facilities to meet the needs and desires of the City of North Richland Hills' growing population.
- A proposed project for the upcoming fiscal year provides for the planning and design for a renovation at Richfield Park.
- Long term financial impacts would be negligible and provide an amenity that is popular and well utilized.

Because of the proposed planning and design of a renovation at Richfield Park, staff recommends that this amenity be incorporated into the design, planning and implementation of a renovation at Richfield Park.

Request #3 – Artificial Turf Infields at Richfield and Walkers Creek Parks

This request is for artificial turf infields on the Richfield park baseball fields and Walkers Creek park softball fields to avoid rainouts. Staff recommends further investigation on the feasibility of this amenity for the following reasons:

- This amenity could align with the 2007 *Parks, Recreation and Open Space Master Plan* and 2016 *Updated List of Priorities* providing recreation facilities that meet the ultimate recreational needs and desires of the City of North Richland Hills' growing population.
- The proposed planning and design project for Richfield Park renovation will assess the feasibility.

Request #4 – Building Improvements at Walker's Creek Park.

This request is for a refresh of the concession and bathroom facilities at Walkers Creek Park. Staff recommends further planning and implementation of this request for the following reasons:

- This request aligns with the 2007 *Parks, Recreation and Open Space Master Plan* and 2016 *Updated List of Priorities* by continuing to maintain the City of North Richland Hills Parks and Recreation facilities in superior and sustainable condition.
- Long term financial impacts would be negligible and actually could reduce some of the ongoing maintenance costs by preserving infrastructure and also replacing select electrical fixtures for efficiency.
- This item had also been identified on the Park Operations Healthy Infrastructure Maintenance Plan.

Request #5 – Open Field Enhancements at Walker's Creek Park

This request is for enhancements to the open field at Walker's Creek Park. Staff does not recommend that significant enhancements are performed at this open field within Walker's Creek Park, but does recommend that leveling is performed in this area through topdressing applications throughout the year, specifically during rainy seasons for the following reasons:

- This area has not been designated for athletic field use in the past other than the southeast portion where a recreational use backstop is located. Park users have utilized the open field for pickup soccer, but the area was not designed and has not been conducive to be a designated open-use athletic field because it lacks irrigation to keep an even surface with soil and turf conditions.
- This request would not align with current principles and methods of park planning and design when it relates to parking requirements. Parking would be inadequate to designate this area as open-use athletic fields because during times when groups are trying to use this open field for practices and pickup games while softball events are occurring within the complex. It is estimated that a minimum of 40 parking spots would need to be added to buffer the increase in parking.

- Estimated capital costs for improvements required to create designated multi-use athletic fields are \$150,000 for irrigation, grading, and hydro-seeding and \$200,000 for parking lot additions.
- Topdressing this area several times throughout the year with sand is recommended to level some of the uneven surfaces that develop from seasonal soil and turf conditions.

Request #6 – Restroom Availability Access outside of softball field use

This request is for the restrooms to be open during all hours of which the park is open rather than only when the park is being utilized for youth softball events. Staff recommends further investigation and implementation of open restrooms at this location for the following reasons:

- Open restrooms would provide facilities that would meet the recreational needs and desires of North Richland Hills. Currently some park restrooms are open as being requested. Walker's Creek Park restrooms have historically been closed during times when softball events are not occurring because of less frequent activity within the park. Additionally, the restrooms have been closed during non-softball use to curb nefarious activity.
- This request has also been identified on the Park Operations Healthy Infrastructure Maintenance Plan and through current park planning principles and design is to be addressed through a locking gate or door system that will automatically open during scheduled park hours and secure the restrooms after the park is closed.

Request #7 – JoAnn Johnson Trail Playground/Greenspace

This request is for a greenspace with a playground located directly adjacent to the JoAnn Johnson Trail. Staff recommends further investigation and planning for a greenspace and playground along the JoAnn Johnson Trail for the following reasons.

- This request aligns with the 2007 *Parks, Recreation and Open Space Master Plan* and 2016 *Updated List of Priorities* by providing an open space system which links parks, schools, greenbelts, open spaces and cultural landscapes.
- Because an area such as this would fall into the Neighborhood or Pocket Park categories, minimal to no additional parking would need to be constructed, thus reducing the overall cost of the project significantly.
- This request aligns with current principles and methods of park planning and design because it links a greenspace and playground to the NRH trail system, thus providing greater access to these amenities.

RECOMMENDATION:



The Parks and Recreation Board is requested to review these Park Amenity requests and provide direction to staff on considering these projects as a part of the planning for the FY2026/2027 Park Sales Tax Capital Projects Budget.

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: Consider recommendation to City Council to readopt the NRH Youth Programs Standard of Care Ordinance.
PRESENTER: Ron Newman, Membership Services Supervisor

SUMMARY:

Staff is requesting the Parks and Recreation Board forward a recommendation to City Council for consideration of an ordinance readopting the North Richland Hills Youth Programs Standards of Care. Adopted standards are a Texas Department of Family and Protective Services requirement for an exempt status for day care licensing.

GENERAL DESCRIPTION:

The City of North Richland Hills Parks and Recreation Department offers fee based day camp programs for children ages five to thirteen. The Texas Legislature requires municipal day camp youth programs for elementary age children to meet day care licensing requirements or file for an exemption (Section 42.041(b)(14) of the Child Care Standards and Regulations of the Texas Human Resources Code). To receive exempt status, a municipality must submit a copy of program standards, a notice of a public hearing for the program and a copy of the ordinance adopting the standards. The public hearing and adoption of the ordinance may occur on the same day.

The Youth Programs Standards of Care will provide basic childcare regulations for day camp activities operated by the City of North Richland Hills Parks and Recreation Department, allowing the department to qualify for an exemption from the requirements of the Texas Child Care Standards and Regulations within the Texas Human Resources Code.

The City of North Richland Hills day camp program meets, and in some areas exceeds, many of the standards listed in the state's Child Care Standards and Regulations. All of the Standards of Care included in the City of North Richland Hills Parks and Recreation day camp policies and procedures have been in place for several years and have been used in the staff training process prior to camp each year.

The Standards of Care will be provided to the parents of each program participant and shall include, at a minimum the following areas:

- Minimum requirements for staffing ratios
- Staff qualifications and essential job functions
- Facility, health and safety standards
- Training and procedures for reporting child abuse/neglect allegations
- Written procedures stating that parents and each staff member will be provided a set of standards
- Contact information of department supervisors for the purpose of complaint notification and resolution regarding the recreational program
- Written procedures for staff who will be monitoring the programs and enforcing the standards
- Requirement of criminal background checks on prospective day camp employees
- Service standards for communicating with parents and performance expectations of day camp employees
- Behavior management and discipline procedures
- General rules and regulations

The application for exemption determination and the formal adoption of the Youth Programs Standards of Care and ordinance is an annual requirement so that the Standards of Care can be revised as needed to reflect current regulations. This is the eighteenth year for the formal adoption process.

RECOMMENDATION:

The Parks and Recreation Board is requested to make a recommendation to forward the Youth Programs Standards of Care Ordinance to City Council for their consideration for adoption.

**City of North Richland Hills
Parks and Recreation Department
Youth Programs Standards of Care**

I. GENERAL INFORMATION / ADMINISTRATION

Purpose: To provide basic childcare regulations for activities operated by the North Richland Hills Parks and Recreation Department. This will allow the department to qualify as exempt from requirements of the Texas Human Resources Code.

A. Organization:

1. The governing body of the City of North Richland Hills Youth Programs is the City of North Richland Hills City Council.
2. Implementation of the *Youth Programs Standards of Care* is the responsibility of the Assistant Director of Recreation and Recreation Division Staff.
3. The *Youth Programs Standards of Care* will apply to several fee based day camp programs which are conducted by the North Richland Hills Parks and Recreation Department throughout the year.
4. Each Youth Program site will have available for public and staff a current copy of the *Standards of Care*.
5. Parents of participants will be provided a current copy of the *Standards of Care* during the registration process.

B. Implementation: The *Standards of Care* Program will be the responsibility of the Parks and Recreation Department, with the Recreation Coordinator overseeing the overall program and the Day Camp Director administering the program on-site.

Regulations apply to these on-going programs:

Winter Break Camp
Spring Break Camp
Summer Day Camp
Fall Break Camp

Other: Each camp will make available for public and staff a current copy of the *Standards of Care*. Parents of participants will be provided a copy of *Standards of Care* during the registration process and the Camp NRH parent orientation prior to camp starting each year.

Program Sites:

NRH Centre	6000 Hawk Avenue (Main Site)
Adventure World Playground	7451 Starnes Rd
Green Valley Community Park	7701 Smithfield Rd

John Barfield Trail	8201 Davis Blvd
The Lakes at Hometown	8700 Bridge St
Northfield Park	7804 Davis Blvd
Stormy Plaza	9010 Grand Ave
Walker Creek Elementary	8780 Bridge St (parking lot and field)
Walker's Creek Park	8403 Emerald Hills Way
Walker's Creek Trail	8403 Emerald Hills Way
Dolce Place	9000 Grand Ave

C. Day Camp Objectives:

1. To provide youth with the opportunity to experience a variety of recreational activities which include sports, games, arts and crafts, education, drama, special events, field trips, tournaments, etc.
2. To provide an encouraging atmosphere emphasizing positive development of physical skills, emotional growth and self-confidence.
3. To provide a safe environment; always promoting good health and welfare for all.
4. To teach children how to spend their leisure time wisely; in an effort to meet the emotional, physical, and social needs of the child.

D. Exemption Status:

Once an exempt status is established, the Licensing Division will not monitor the recreational program. The Licensing Division will be responsible for investigating complaints of unlicensed child care and for referring other complaints to the municipal authorities or, in the case of abuse/neglect allegation, to the local police authorities.

E. Standards of Care Review:

Standards will be reviewed annually and brought to the City Council for approval after a public hearing is held to pass an ordinance regarding section 42.041(b) (14) of the Texas Human Resources Code. Childcare Licensing will not regulate these programs nor be involved in any complaint investigation related to the program.

Any parent, visitor or staff may register a complaint by contacting the North Richland Hills NRH Centre Manager at 817-427-6600 or the Parks and Recreation Administrative Offices at 817-427-6620, Monday through Friday, 8:00 a.m. - 5:00 p.m.

II. STAFFING

A. Day Camp Director – The Day Camp Director directs a staff of 14-day camp counselors and supervises the activities of children in a day camp setting.

1. Essential Job Functions:

- a.) Direct and supervise all counselors including hiring and training.
- b.) Complete and submit proper records including camp schedules, counselor work schedules, payroll, accident/incident reports and attendance.
- c.) Develop age-appropriate camp curriculum (5-12 years) in accordance with the philosophy of the program.
- d.) Ensure staff is committed to following established guidelines, procedures and standards.

- e.) Maintain an orderly, clean and safe environment for the children while promoting a non-competitive program directed toward accentuating positive behaviors, physical development and emotional growth.
- f.) Develop and distribute a weekly schedule of activities.
- g.) Complete facility reservations and transportation needs for all camp activities.
- h.) Schedule, confirm, obtain and distribute payment for all field trips.
- i.) Maintain supplies, equipment and all necessary documentation for the operation of the camp.
- j.) Communicate to parents about camper's progress and activities.
- k.) Conduct on-going program evaluations implementing approved recommendations as needed.
- l.) Provide reports to the Membership Services Supervisor on a weekly basis to monitor camp activities throughout the program.

2. **Qualifications:**

- a.) Bachelor's Degree in Education or Recreation is preferred but not required.
- b.) A minimum of three years' experience as a camp counselor and/or educator.
- c.) Requires a valid Texas driver's license with a good driving record over the last three years.
- d.) Must pass city criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. **Requirements of Work:**

- a.) Director must complete the mandatory staff training program of at least 20 hours, in addition to planning hours with site staff prior to the start of camp. This training includes departmental orientation, customer service, sexual harassment training, behavioral issues and discipline, training and examination program on sexual abuse and child molestation, as well as practical skills on activities for children in games, songs and crafts.
- b.) Ability to be physically active and involved with children all day.
- c.) Ability to lift 55 pounds.
- d.) Knowledge of child development and age appropriate activities.
- e.) Advanced organizational and communication skills.
- f.) Team leadership abilities.
- g.) Varied experience in a variety of activities including sports, arts, nature, drama and cooperative activities.

B. Day Camp Counselor – The Day Camp Counselor is responsible for direct leadership of youth ages 5-13 in a variety of activities including, but not limited to games, sports, crafts, special events and field trips. The counselor assists in planning and organization of camp schedules, activities, supplies and equipment, and is also responsible for cleanliness of the areas used by camp participants. The counselor positions are also responsible for completing necessary forms relating to attendance, check-in/check-out procedures, accidents, and incidents.

1. **Essential Job Functions:**

- a.) Promote a non-competitive, positive, self-image enhancing environment for each participant through the direction of non-competitive, fun, varied and well-organized activities.
- b.) Directly lead activities using a method that will provide opportunity for the involvement

of all children on an equal level. The Counselor prepares, in advance, directions for activities, daily schedules and required equipment used during the activities.

- c.) Exhibit enthusiasm for the activity to impart a feeling of excitement to camp participants.
- d.) Follow procedures for camper check-in/check-out. Reports accidents/incidents, behavioral modifications and camp schedules.
- e.) Follow guidelines for safety and storage of equipment, including inventory of supplies.
- f.) Ensure safety of youth during transportation while on field trips.
- g.) Provide and adhere to established guidelines set forth for the safety, behavior, communication and discipline of the camp participants.
- h.) Recognize and reward positive, improved and outstanding behavior and/or accomplishments of camp participants.

2. **Minimum Qualifications:**

- a.) High school diploma with two years of college preferred but not required.
- b.) One-year experience working with children in a day camp setting.
- c.) A valid Texas driver's license with a good driving record over the last three years.
- d.) Must pass criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. **Other Requirements:**

- a.) Staff must complete the mandatory staff training program of at least 20 hours, in addition to planning hours with site staff prior to the start of camp. This training includes departmental orientation, customer service, sexual harassment training, behavioral issues and discipline, training and examination program on sexual abuse and child molestation, as well as practical skills on activities for children in games, songs and crafts.
- b.) Staff must exhibit competency, good judgment and self-control throughout the duration of the camp.
- c.) Staff should relate to the children with courtesy, respect, acceptance and patience.
- d.) Staff will be evaluated at least once during the summer prior to the completion of camp. Evaluations will be reviewed with the camp counselors to discuss any areas of improvement or suggestions.

4. **Criminal Background Checks:** Criminal background checks will be conducted on prospective day camp employees. Applicants may be disqualified if they have a job related criminal conviction. A prospective employee will be subject to a pre-employment drug test and/or physical prior to hiring.

5. **Staffing Ratios:** The state required ratio for number of children (ages 5-12) may not exceed 15:1 children to staff. Camp NRH Day Camp maintains 12:1 children (ages 5-12) to staff ratio. On all field trips, Camp NRH Day Camp maintains 8:1 children to staff ratio.

III. **FACILITY STANDARDS**

- A. Emergency evacuation and relocation plans will be posted at each facility. Program employees will inspect sites frequently for any sanitation or safety concerns. Those concerns should be passed on to the Membership Services Supervisor or NRH Centre Manager immediately.
- B. Each camp must have a fully stocked first aid kit. This shall be checked and stocked on a weekly basis by the Camp Director. It shall include but is not limited to bandages and Band-Aids, first aid cream, rubber gloves, Neosporin, alcohol wipes, hot/cold packs, gauze, tweezers and scissors.

- C. In a situation where evacuation is necessary, the first priority of staff is to make sure all participants are in a safe location. Program sites will be inspected by the Fire Marshall annually. Each Facility Manager is responsible for compliance with Fire Marshall's directives. The recommended number of fire extinguishers shall be inspected quarterly and available and "primed" for use. Fire drills should be conducted once a month during the summer camp.
- D. Medication will only be administered with written parent consent completed on ePACT Network as provided by the City of North Richland Hills. Prescription medications shall be left with staff in their original container, labeled with the child's name, date, directions, photo of the child and the child's physician's name. Medication will be logged until dispense to child. Medication shall be dispensed only as stated on the bottle unless directed otherwise by parent/guardian or physician, and not past the expiration date.
- E. Non-prescription medicine with the child's name and date on the medication may be brought if in the original container. This medication will also be logged and be dispensed only as stated on the bottle unless directed otherwise by parent/guardian or physician.
- F. Each indoor site shall have adequate indoor toilets and lavatories located such that children can use them independently and program staff can supervise as needed. There shall be one flush toilet per 30 children. Outdoor sites shall provide portable toilets based on number of children attending each day. Sinks shall be provided based on 1 sink per 30 children.
- G. All participants must wear athletic shoes daily. Sandals will not be allowed.

IV. SERVICE STANDARDS—Day Camp Staff

- A. This information will be provided to each staff member as a part of the day camp staff manual:
 1. Appropriate shirts, shorts and tennis shoes are to be worn at all times. Camp NRH staff shirts are to be worn on the designated days. Shorts should be at a respectable length, no cut-offs. No clothing should bear any inappropriate logos, phrases, or pictures. Any staff member, who does not adhere to the dress code, will be sent home for the day without pay.
 2. Staff will be provided with four to five Camp NRH T-shirts. Uniform schedules will be given to staff during training and should be followed throughout the summer. Any deviation must be approved by the Membership Services Supervisor.
 3. Men and women's swimsuits should provide full coverage when swimming activities are held at the NRH Centre, NRH2O or other aquatic facilities.
 4. Name tags/IDs should be worn and clearly visible at all times.
 5. Camp participants and parents will be treated with respect at all times.
 6. Camp staff will take it upon themselves to resolve complaints. Do not refer the customer to another staff member, unless necessary. If you are unable to resolve the complaint on the spot, take the customer's name and phone number, investigate the complaint and follow up with the customer. All complaints should be recorded (problem and resolution) on a Customer Comment Form provided by the Membership Services Supervisor.
 7. Camp staff will keep parents informed of camp activities. A weekly schedule will be distributed one week in advance and extra copies will be kept with the daily sign in log. In addition to hard

copies of the weekly schedule parents will be notified of changes to the schedule via email correspondence and campnrh.com. Camp staff will note details of behavior of campers (accomplishments, discipline problems, general activities, etc.) in the daily campers log and verbally update parents as much as possible.

8. Camp staff will monitor the check-in/check-out log at all times.
9. Camp staff will clean program areas after each activity. Floors will be swept/vacuumed, mirrors cleaned, sanitized and supplies put away. This is extremely important due to the fact that rooms are used throughout the day by other groups.
10. Camp staff will spend the majority of their time actively involved with campers and/or parents. Camp staff will check all messages for the day, prior to beginning any camp activities.

VI. OPERATIONAL ISSUES

- A. Emergency phone numbers are kept at the NRH Centre front desk, as well as with the Day Camp Director on field trips. Those numbers include fire, police, and ambulance services.
- B. The Day Camp Manual is provided to every staff member and outlines the following:
 1. Behavior Management and Discipline Procedures
 2. Rules and Regulations
 3. Forms
 4. Service Standards
 5. Game/Activity Leadership
 6. Guidelines for Communication with children and parents
- C. Check-in/check-out forms will be used every day. Only adults listed on the camper's release form will be allowed to pick up children. The authorized parent/guardian must enter the building and sign the check-out form in order for staff to release the child.
- D. Emergency evacuation and relocation plans will be posted at each facility.
- E. **Transportation Requirements**

Texas law requires that all children younger than 8 years old, unless they are taller than 4 feet 9 inches, be secured in a child safety seat whenever they ride in a vehicle. Older children who have outgrown a booster seat must be buckled with a seat belt.

In compliance with this law, parents will be required to provide a booster seat for their child if that child is under 8 years old and measures less than 4'9". Camp NRH will have five booster seats on-site for transportation services required for field trips and other Camp NRH activities in the event that a camper forgets to bring their booster seat with them to camp.

Camp NRH staff will be trained to identify children that are required to be in a booster based on birth date of camper identifying the legal age of the child and by utilizing a height measuring tool.

- F. Parents will be notified regarding planned field trips and provided the required release forms. Enrollment information will be kept and maintained on each vehicle while traveling to and from field trip sites.

- G. Enrollment information will be kept and maintained using ePACT Network for each child and shall include:
 - 1. Child's name, birth date, home address, home telephone number, physician's phone number and address and phone numbers where parents may be reached during the day.
 - 2. Name, driver's license number and telephone number of persons to whom the child can be released.
 - 3. Field trip release form as needed.
 - 4. Liability waiver.
 - 5. Parental consent to administer medication, medical information and release on participant.
- H. Staff shall immediately notify the parent or other person authorized by the parent when the child is injured or has been involved in any situation, which placed the child at risk.
- I. The Membership Services Supervisor shall notify the parents/guardians of participants' if/when there is an outbreak of a communicable disease in the facility as required by the County Department of Health. Staff must notify parents of children in a group when there is an outbreak of lice or other infestation in the group.

VII. BEHAVIOR MANAGEMENT AND DISCIPLINE PROCEDURES

- A. Program employees will implement discipline and guidance in a consistent manner based on an understanding of individual needs and development with the best interests of program participants in mind.
- B. There will be no harsh, cruel, or corporal punishment used as a method of discipline.
- C. Program employees may use brief, supervised separation from the group if necessary. Children will be aware of all camp rules prior to the start of any activity. Their understanding of the rules is an integral part of behavior management. When negative behavior occurs they will know there is a consequence for their chosen action.
- D. Incident reports will be filled out on any disciplinary cases, and information is to be shared with parents when picking up the child (or sooner when extreme cases occur). Parents will be asked to sign the incident reports to indicate they have been advised about specific problems and/or negative behaviors.
- E. A sufficient number and/or severe nature of discipline reports as detailed in the program manual may result in a participant being suspended from the program. Parents/guardians will be contacted to pick up their child immediately.
- F. In instances where there is danger including physical harm or threat of physical harm to participants, staff, or themselves; the offending participant(s) will be removed from the program immediately. Parents/guardians will be contacted to pick up their child immediately.

VIII. ILLNESS OR INJURY

- A. Participants shall have and maintain immunizations in accordance with those required by the Texas Department of Health for public school attendance according to age.
- B. Parents shall be notified in cases of illness or injury.
- C. An ill child will not be allowed to participate if the child is suspected of having a temperature and/or accompanied by behavior changes or other signs or symptoms until a medical evaluation indicates that the child can be included in the activities. In the event an injury cannot be remedied through basic first aid, staff shall notify paramedics.
- D. When an injury occurs, an incident report shall be filled out immediately after the incident, with the original sent to the NRH Centre Manager's office with a copy kept in the Day Camp files.
- E. In the event of suspected abuse, program employees will report suspected abuse or neglect in accordance with the Texas Family Code. In the case where a City employee is involved in an incident with a child that could be construed as child abuse, the incident must be immediately reported to the Assistant Director of Recreation. The Assistant Director will immediately notify the Police Department and any other agency as may be appropriate.
- F. Texas state law requires the staff of youth programs to report any suspected abuse or neglect of a child to the Texas Department of Family and Protective Services or a law enforcement agency. Failure to report suspected abuse is punishable by fines up to \$1,000 and/or confinement up to 180 days. Confidential reports may be made by calling 1-800-252-5400.

IX. GENERAL GUIDELINES FOR CHILDREN

- A. As a part of the Day Camp Manual, staff should be given the following information:
 - 1. A child is not allowed to use the phone unless it is an emergency. In this case, Day Camp staff should make the call for the child.
 - 2. Children must stay off tables, counter tops, ping pong tables, etc.
 - 3. Children should walk in the building. Running is only permitted in the gym and outside areas.
 - 4. Bouncing and throwing balls is permitted only in the gym or designated game area with direct supervision from staff.
 - 5. Active games using equipment that can cause damage to window, shades, lights, and ceilings must be played only in the gym or outdoors.
 - 6. Children must respect staff and each other.
 - 7. Children must wear closed toe shoes at all times.
 - 8. Children must be contained and not allowed to filter in the general public.
- B. The program will provide activities for each group according to the participants' ages, interests and abilities. The activities should be flexible and promote social and educational advancement.
 - 1. A weekly calendar of activities will be posted for parents the Friday prior to the next week of camp.
 - 2. When taking field trips, staff will:
 - a.) Count everyone before they leave the program site as well as prior to leaving the field trip

- site.
- b.) Carry medical information on each child and necessary medication with them on the trip.
- c.) Carry a first aid kit and mobile phone in all vehicles and while on-site.
- d.) All participants are required to wear wristbands that have Camp NRH and NRH Centre phone number inscribed on them. Participants are also encouraged to wear camp shirts so that children are easily identified.

X. MONITORING AND ENFORCEMENT

- A.** *Standards of Care* established by the City of North Richland Hills will be monitored and enforced by City Departments responsible for their respective areas. Health and safety standards will be monitored and enforced by the City's Police, Fire, and Consumer Health Departments when applicable.
- B.** Staff and program issues will be monitored and enforced by the North Richland Hills Parks and Recreation Department. The NRH Centre Manager shall visit each site on a bi-weekly basis. The Membership Services Supervisor is responsible for visually checking the camp activities on a daily basis. When not available, another full-time staff person is responsible for that check.
- C.** Monthly reporting by the Membership Services Supervisor to the NRH Centre Manager will include a review of adherence to the *Standards of Care* as well as operational summaries of the programming month.

For further information regarding the *Youth Program Standards of Care* or any other information about the youth programs offered through the City of North Richland Hills Parks and Recreation Department please contact the NRH Centre Manager or Membership Services Supervisor at 817-427-6600 or email NRHPARD@nrhtx.com.

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: NRH₂O Family Water Park Update
PRESENTER: Stephanie Hee-Johnston, NRH₂O General Manager

GENERAL DESCRIPTION:

Staff will report on activities at NRH₂O Family Water Park.

PARK PERFORMANCE

Park revenue through November 12 for FY25/26, is \$14,341, a 47% increase over the same timeframe in 2024. Revenue includes passes, concessions from softball tournaments, and special events. In addition to the holiday pass sale, the park is selling discounted ticket packages for Black Friday and Cyber Monday.

REVIEW OF EVENTS

Staff are planning a holiday gathering for seasonal team members in December. Team member parties are a great opportunity to continue to build relationships throughout the year, even when the park is closed.

The park will host Polar Plunge for Special Olympics on Saturday, February 7, 2026, in partnership with NRHPD and Special Olympics Texas. All proceeds benefit Special Olympic athletes in the Dallas-Fort Worth region.

Hiring for the 2026 season will begin in February with the annual rehire party, followed by visiting local high schools to promote the various opportunities available. The park employees approximately 300 seasonal team members each summer, and these team members are the backbone of the park ensuring the park is safe, clean, and friendly.

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: Parks Capital Projects Update
PRESENTER: Michael Wilson, Park Planning Manager

GENERAL DESCRIPTION:

Mr. Michael Wilson will present an update on Parks Capital Projects.

CONTINUING PROJECTS

City Point Trail Development in Oncor Easement

This project will provide for the design and construction of a 10' wide multi-use trail in the Oncor easement just west of the City Point development from Glenview Drive northward to an existing 6' wide residential pedestrian trail adjacent to City Point Phase 2 along Blvd 26.

- This project is substantially complete and open to the public for use. Sod and trail signage will be installed in November and December.

Pond Bathymetry Study

This project will provide bathymetry data through a hydrographic survey on city park ponds that will identify any potential needs for sediment removal. The ponds included in the project will consist of the three ponds at The Lakes of Hometown, one pond at Liberty Park, one pond at Green Valley Park, and one pond at Linda Spurlock Park. Data collected and analyzed will allow city staff along with engineers to determine if, where and how much sediment removal in the form of dredging is necessary to ensure pond health and safety. The study will also test sediment samples to determine how and where sediment can be disposed of or relocated to, should dredging be recommended.

- A Request for Qualifications (RFQ) was issued in September. The city received 6 responses to the RFQ and a selection committee evaluated and ranked the responses. City staff are currently negotiating a contract with the highest ranked consultant.

2025 Parks and Recreation Master Plan

This project serves to establish a 2025 Park System Master Plan that aligns with current community goals to guide the overall direction of Parks and Recreation within the City. A

parks and recreation master plan is a comprehensive, long-range strategy for the creation, optimization, and maintenance of a community's assets. The Master Plan will assess current and future recreational needs, establish a long-range vision, and will identify and prioritize future capital improvement projects. Public input along with data on current infrastructure, facilities, and programs will be analyzed to create the 2025 Park System Master Plan utilizing professional services.

- A request for qualifications (RFQ) was issued to identify qualified planning professionals to develop a new Parks and Recreation Master Plan. Staff is negotiating a contract with the selected consultant.

Fossil Creek Park Renovation

This project serves to renovate the developed six-acre portion of the existing community park. Recommended Park elements for the renovation of the park include multi-use athletic fields, a pump track surrounded by other bicycle playground elements, and improvements to security lighting at existing locations. Existing aged infrastructure including fences, scoreboards, and a concession building will be removed to create space for these new amenities.

- This project is complete.

Kay Granger Park and Legacy Park Playground Replacements

This project provides for the replacement of the playgrounds at Kay Granger and Legacy Parks. The Parks and Recreation Department developed an Infrastructure Management Plan for park amenities which address long-term funding needs for replacement and renovation of park sites and their amenities. Park assets are subject to continual heavy usage by citizens, exposure to the elements, and the natural aging process.

- This project has been delayed by the playground manufacturer. Kay Granger Park Playground was completed by TF Harper in September. To avoid disrupting daily school operations, the Legacy Park Playground will be installed during the December 2025 winter break.

FISCAL YEAR 25-26 PROJECTS

City Entry Sign Replacement

This project serves to replace the City entry signs located at select entryways to the city. City entry signs are located on major arterial, minor arterial, and major collector roadways. Two of the eleven proposed signs will have LED digital displays that will be used to promote and share information on a variety of City related topics.

- Staff will release a Request For Qualifications (RFQ) in December to hire a consultant to provide a design for the new entry signs.

JB Sandlin Playground Replacement

This project provides for the replacement of the playground at JB Sandlin Park as well as the incorporation of shade into the playground installation. This project will serve to provide a safe, accessible and high-quality play experience for our citizens to enjoy for years to come.

- A Request for Proposals (RFP) was issued in November to playground installers. Responses to the RFP will be evaluated by a selection committee in December, after which a contract will be submitted to City Council for approval.

John Barfield Trail Spring Oak Extension

This project serves to design and construct a portion of the John Barfield Trail within the Oncor powerline easement behind residences on the east side of Spring Oak Drive. The current design of the trail provides an on-road connection down Spring Oak Drive. This project will bring this section of trail off-road as well as connect to an existing sidewalk for trail access by residents of the newly developed Rumfield Estates. This project will include survey, design, a flood study, and trail construction that will include concrete trail, a structure to cross a tributary to Little Bear Creek, and a street crossing where Spring oak Drive and the new trail would intersect.

- A Request for Qualifications (RFQ) was released in November in order to procure engineering services for design of the concrete trail and channel crossing. The professional services contract is expected to be ready for council review by January.

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: Parks Maintenance and Operations Update
PRESENTER: Tanner Arwine, Assistant Director

GENERAL DESCRIPTION:

Mr. Tanner Arwine, Assistant Director, will present an update on the following Parks Maintenance and Operations activities:

General Park Maintenance

- A. Park Operations staff have been preparing for the holiday season. Holiday lighting is going up around town and staff is ramping up for the Tree Lighting on December 4.
- B. Tree pruning is occurring at various parks, right-of-way, and facilities across town. Staff will begin performing a significant amount of tree work down trails to improve clearance and visibility.
- C. Trees were recently planted at the Lakes of Hometown and City Hall, with more planting to come in the cooler months.
- D. Playgrounds are receiving mulch at various sites to ensure CPSI Safety fallzone requirements.

Athletics

- A. The fall athletic seasons have wrapped up with the exception of a few tournaments.
- B. Green Valley soccer fields and Richfield football fields were overseeded with perennial ryegrass.
- C. Athletic field staff have begun various renovation projects to prepare fields for the spring season.

Infrastructure Maintenance

- A. The Cross Timbers buildings have been painted to improve aesthetics and preserve the building's exterior.
- B. Parking lot lighting at Cross Timbers Park was improved with new LED fixtures to enhance lighting while also reducing electrical costs. Existing lights were in need of several repairs and lamp replacements that made a fixture replacement feasible.

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: NRH Centre, Grand Hall, Athletics, Senior Center, Richland Tennis Center, Programs and Services Update
PRESENTER: Antonio Evangelista, Assistant Director of Parks and Recreation

GENERAL DESCRIPTION:

Antonio Evangelista, Assistant Director, will present an update on activities at the NRH Centre, Fitness, Athletics, Grand Hall, Senior Center, Cultural Arts and the Richland Tennis Center.

NRH CENTRE:

A. NRH Centre Membership Specials are now available online and will be mailed via direct mail to NRH residents the last week of November 2025. Membership promotions will be available through February 28, 2026. Current promotions include:

- 10% Off Paid-in-Full Memberships
- 6-Month Membership Packages for both Individuals or Families, with or without Group Fitness Classes
- 2-Week Trial Membership for all non-members

Membership rates can be viewed on the NRH Centre website at:

www.nrhcentre.com/memberships.

YOUTH PROGRAMS

- A. Gymnastics and Dance together offer over 30 class opportunities for the community serving more than 230 kids in the Fall II Session. In addition, after school Art and STEM classes, as well as twice a week Karate classes and Saturday multi-sport offerings offer a wide age range of kids a place to learn, create and play through the rest of 2025.
- B. Recently, a multi-generational cookie decorating class was held in the Grand Hall Terrace with participants ranging from 8 to 74.

- C. The Pre-K program is at capacity, while the Three's class is growing with the addition of two children in November
- D. Art Elf camp, Holiday cookie decorating and others have started sign-ups. NRH elementary schools are signing up to participate and compete in the Festival of Trees in conjunction with the NRH Tree lighting in early December. The trees will be displayed in the NRH Centre lobby for guests to enjoy. This event is a wonderful community partnership between our area schools.

ATHLETICS

- A. Softball leagues are ending fall seasons and wrapping up for the 2025 year. Offered this fall season were Monday and Thursday Men's E Doubleheader, Monday Men's Church, and Sunday CoEd Doubleheader. There will be new leagues that we will start in March 2026.
- B. Volleyball has started their fall season and will play through the holidays. The league will skip a total of 4 weeks due to holidays and will play through the month of January. The league offers Intermediate B on Tuesdays and Recreational on Thursdays.
- C. The 10th season of Pickles n' Paddles started on Wednesday, October 22 and will conclude the week before Christmas. The next season will be at the end of January.
- D. Run Run Rudolph Family Fun 5K will be on Saturday, December 6 at 8:30 a.m. (race start time). The race starts and ends at the NRH Centre. Registration is now going on in Xplor. The annual Run Run Rudolph 5K event provides a great opportunity for families and friends to share their holiday spirit and enjoy fitness and fun. This run benefits the NRH Water Safety 365 initiative, the city's commitment to keeping people safe in and around water 365 days a year! The RRR 5k Run & Walk is an un-timed run, all for holiday fun. Participants are encouraged to dress in fun and festive holiday attire! Register early by Sunday, November 23, 2025, for the best rate. On November 24 registration increases by \$5. Sweatshirts are included with each PAID registration. Additional Sweatshirts will be available for purchase during the registration process for \$20/shirt. Sweatshirts will be available for pick up on Thursday, December 4 from 8:00 a.m. until 3:00 p.m. and Friday, December 5 from 8 a.m. to 9 p.m. at the NRH Centre, 6000 Hawk Avenue, or at the walk/run check in starting at 8:00 a.m. Saturday, December 6.

AQUATICS

- A. The Aquatics Splash Flix was a success with 93 participants on Friday, October 24. The movie was The Nightmare Before Christmas. There were some fun activities before the movie started as well as a backdrop for pictures, popcorn and hot chocolate were free to attendees. The next movie will be on Friday, December 12. The movie is being decided with the NRH Centre Facebook audience. It will include activities before the movie themed to the movie. Attendees may bring food to enjoy during the movie along with free popcorn. Registration for this event will begin soon.
- B. November Swim Lessons are underway with 74 participants. This is for both Group and Private Swim Lessons. These lessons will finish the week of November 17, 2025. Swim Lessons will take a break until January 2026.
- C. The NRH Centre will host the 1st of 4 Ellis and Associates Lifeguard Instructor training classes for the DFW area. Some participants travel from out of state to attend. The Centre has been hosting this training for 12 years. Two NRH Centre Aquatic Leads will be attending this training to be able to certify new Lifeguards hired to work at the NRH Centre and renew current lifeguards since the certification is only good for one year. These Instructors also facilitate required monthly in-service.

RICHLAND TENNIS CENTER:

- A. RTC is hosting Tri-Level tournament November 7-9. This event includes players throughout DFW. November we will have USTA 65+ playoffs. This is a big event that will include teams all over Texas.
- B. RTC will host a KATCH Tourney November 17-18 and men's and ladies USTA playoffs on December 5-7.
- C. December 13 RTC will host the 21st annual Toys for Tennis. This event will have prizes and awards with a cookout and all of the toys collected are donated to the NRH Community Enrichment Center.
- D. Adult and junior classes and leagues are winding down and will start back up after January 1.

GRAND HALL AT THE NRH CENTRE

- A. A Holiday Special Package has been offered for events in the Terrace with full packages ranging from \$1000 - \$1800 and ballroom packages ranging from \$3400 - \$5400. The first two weeks of December will be busy with seven holiday parties scheduled. The Grand Hall team looks forward to hosting a merry time for all!

- B. In addition to the holiday parties, Grand Hall looks forward to hosting a variety of city sponsored events including the NRH Business Appreciation Luncheon, Tree Lighting Choir Performances, United Way Closing and Senior Center monthly luncheons, two multi-day corporate training programs, and several corporate meetings.
- C. Four new Banquet and Hospitality Attendants have been onboarded to prepare for the busy fall and holiday season.
- D. Total budgeted revenue for Grand Hall in FY26 is \$403,500. Total current revenue to date is \$38,572.38 or 9.56% of total budget.

NRH SENIOR CENTER

- A. The NRH Senior Center hosted the annual NRH Senior Center Craft Fair on Wednesday, October 29 and Thursday, October 30. Hosted by a member-lead team of five volunteers, this year's event brought in 51 senior citizen vendors selling homemade items. The event welcomed 847 shoppers looking for Christmas gifts and to spend time with friends. Funds raised by selling booths will be used in December to thank our over 100 volunteers for their service throughout the year.
- B. The NRH Senior Center Gives Back team began collecting items for the CEC toy drive. They also created festive bags to be distributed to over 120 North Richland Hills Meals on Wheels senior participants.
- C. A Picnic in the Park was held for members at the Northfield Park Pavilion on Monday, October 20. Hot dogs were prepared by parks employees and were enjoyed along with chips, bananas, oranges, and rice Krispie treats. 80 members participated and enjoyed time outside with friends.
- D. Empowering Seniors, hosted by Tarrant County Judge Tim O'Hare and Commissioner Matt Krause was held Thursday, October 2. With health screenings, workshops, and booths from over 190 exhibitors, NRH Senior Center members enjoyed lunch and learning about opportunities that are open to seniors. 19 members enjoyed transportation to the event by the NRH Senior Center, while countless other members were present as well.
- E. The NRH Senior Center relies heavily on Community Partners in order to offer many of our programs. Partnerships fall into three categories, (GOLD, SILVER and BRONZE). Gold Level consists of the monthly luncheon partnership. Silver Level is special activities. Bronze level consists of Bingo, Birthday Party and monthly tournament prizes.
 - a. *Gold Level:* October/November Premiere Senior Advisors, Encompass Health

- b. *Silver Level:* October/November Nations Insurance, Ashford Insurance, Encompass Health, Green Valley Rehabilitation, The SuperPatch Company, Care Patrol, Premiere Senior Advisors, Dean Owen-Attorney
- c. *Bronze Level:* October/November Atria at Hometown, Edward Jones, Amerilife, Keller Oaks Healthcare, CenterWell

CULTURAL ARTS AND SPECIAL EVENTS

- A. Celebrate the start of 2026 with an evening of outstanding jazz. On Thursday, January 8, 2025, at 7:00 PM, the Texas Jazz All Stars (TeJAS) will return to perform a “Ring in the New Year” concert in the Grand Hall at the NRH Centre. This free concert will feature some of the most talented young jazz musicians in North Texas, offering a high-energy performance for music lovers of all ages. Admission is free, but reservations are required due to limited seating. Join us for a memorable night of music and community.
- B. The city’s 46-foot-tall Christmas Tree at Stormy Plaza Park and other holiday lights and scenery along Hawk Avenue will continue to be on display celebrating Holidays on Hawk until January 4. The lights come on nightly at dusk, about 5:30 p.m. The area provides many opportunities for your holiday photos, so don’t forget your camera!
- C. Kick off the Christmas season with the NRH Christmas Tree Lighting on Thursday, December 4 from 6 p.m. – 8:30 p.m. in Stormy Plaza Park, 9010 Grand Avenue. In addition to the tree lighting and a spectacular drone light show, SANTA will be visiting with families and posing for photos. There will also be crafts for youngsters to make and take, a holiday drone show, choirs singing, and food and beverage available for purchase.



PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 1, 2025
SUBJECT: Informational Items
PRESENTER:

GENERAL DESCRIPTION:

- COMMUNITY SERVICE MONTHLY REPORTS (SEPTEMBER & OCTOBER)

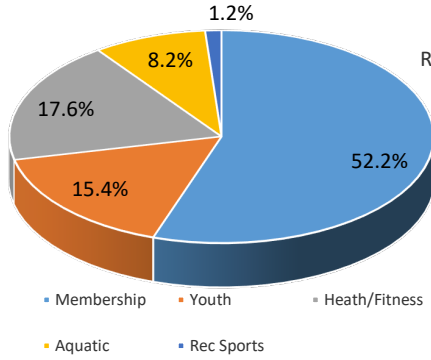
- DEPARTMENT NEWSLETTER (OCTOBER)

- SAVE THE DATE CALENDAR (OCTOBER THRU DECEMBER)

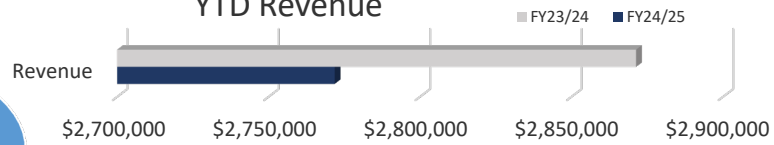
Community Service Report: NRH Centre

September-25

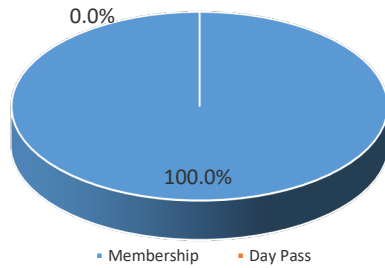
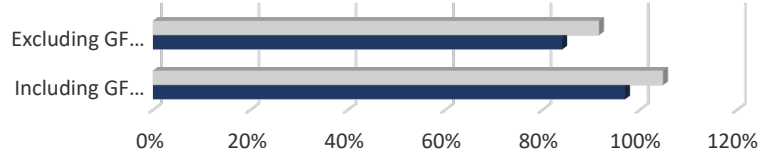
NRH Centre Revenue



YTD Revenue

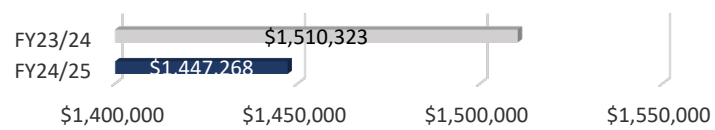


Cost Recovery Percentage

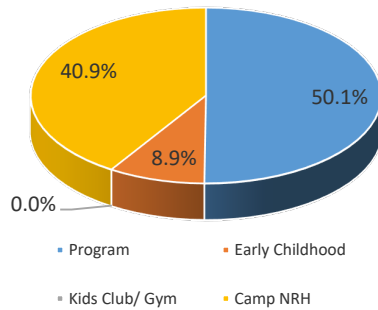


Membership

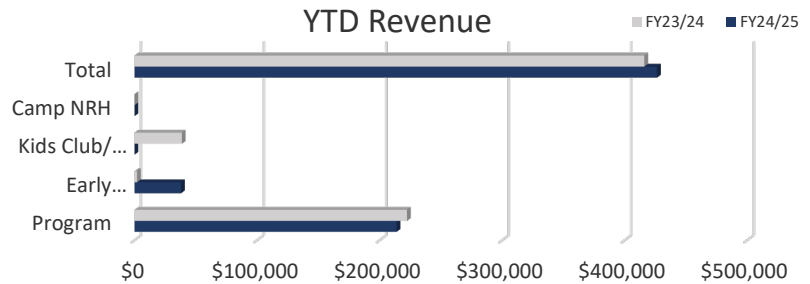
YTD Membership Revenue



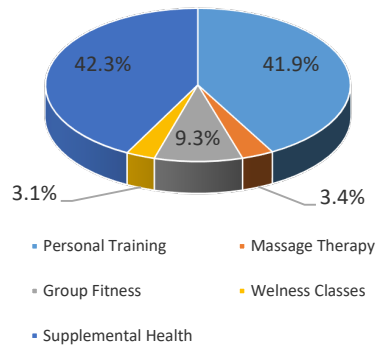
Youth



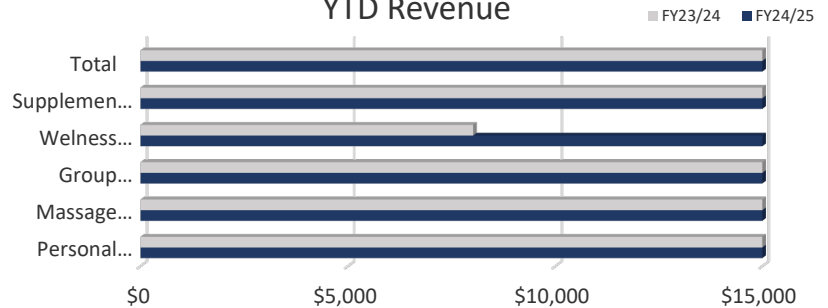
YTD Revenue



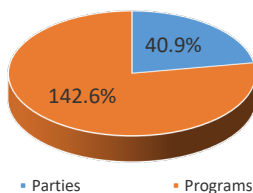
Health / Fitness



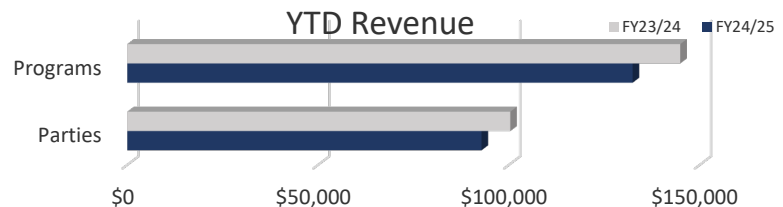
YTD Revenue



Aquatics



YTD Revenue



Indicator	Month to Month		YTD	
	September-25	September-24	FY24/25	FY23/24
Total Facility Revenue (excludes GF Contribution and Grand Hall Revenue)	\$213,255	\$213,164	\$2,771,839	\$2,871,319
Cost Recovery excluding GF Contribution			84.1%	91.6%
Cost Recovery including GF Contribution			97.0%	104.8%
Membership Total Revenue	\$87,482	\$108,796	\$1,447,268	\$1,510,323
Total # of Individual Memberships	1,834	1,834		
Total # of Family Memberships	1,864	1,864		
Total # Membership Scans	22,121	20,800	265,326	268,565
Total Attendance	39,538	38,012	458,960	466,636
Average Daily Attendance	1,318	1,267	1,271	1,293
Total Youth Revenue	\$25,534	\$11,503	\$426,387	\$415,929
Youth Program Revenue	\$20,242	\$7,188	\$213,826	\$222,255
Youth Program Participation	60	67	2021	2031
Early Childhood Development	\$5,292	\$4,315	\$37,956	\$38,616
Camp NRH Revenue	\$0	\$0	\$174,605	\$155,058
Camp NRH Participation	0	0	964	875
Health/Fitness Total Revenue	\$62,929	\$49,541	\$488,625	\$505,594
Personal Training	\$17,570	\$20,220	\$204,688	\$191,157
Massage Therapy	\$2,205	\$1,215	\$16,515	\$29,097
Group Fitness	\$2,505	\$3,755	\$45,609	\$55,497
Wellness Classes	\$989	\$1,263	\$15,009	\$8,016
Supplemental Health Revenue	\$39,660	\$23,088	\$206,804	\$221,827
Aquatic Total Revenue	\$19,557	\$23,780	\$226,765	\$249,164
Aquatic Birthday Parties	\$6,815	\$9,860	\$92,815	\$100,345
Aquatic Programs	\$12,742	\$13,875	\$132,400	\$144,859
Rec Sports Total Revenue	\$32,535	\$19,183	\$32,535	\$19,183

NRH Centre Highlights

Total NRH Centre Operating Revenues came in at \$213,255 for the month of September, running flat to PY actuals.

Membership Highlights

Total Membership Attendance for the month of September came in at 39,538 total membership scans improving over PY actuals by 4%. Daily average attendance was 1,318 members, up from 1,267 PY.

Youth Highlights

Solid month of Youth Programming revenues coming in at \$20,242. Large increase due to the timing of class start date. Another solid year in total youth revenues, generating \$213,826 in total revenues.

Health/Fitness Highlights

Record year in Personal Training surpassing \$200k for the first time ever. Massage revenues down due to the reduction of available Massage Therapists. Wellness classes generated \$15,009 in total revenues improving over PY by 187%.

Aquatics Highlights

Nice finish to the year in Aquatic Program revenues, generating \$12,742 in September and \$132,400 for the year.

Community Services Report: Grand Hall

September 2025

Grand Hall Key Indicators

Indicator	Sept 2025	Sept 2024	FY25 YTD	FY24 YTD
Facilities Bookings	15	22	288	274
Total Attendance	1,579	2,400	31,996	36,789
# of Comp Bookings	3	2	62	57
Average Revenue/Per Paid Booking	\$2,094.07	\$1,632	\$1,761.50	\$2,222
Total Revenue	\$25,128.80	\$32,648	\$398,098.03	\$519,323

Grand Hall Highlights

- A variety of events were hosted including 8 corporate, 4 social and 3 internal events.
- Complimentary community events hosted in September included the Senior Center Monthly Luncheon, NRH Police Department Promotional Ceremony and the Senior Center Fall Dance.
- Total budgeted revenue for Grand Hall in FY24/25 is \$447,500. Total revenue to date is \$398,098.03 or 88.96% of total budget.

Community Services Report: Senior Center

September 2025 (Xplor Software Implementation Continues)

Senior Center Key Indicators

Indicator	September 2025	September 2024	FY25 YTD	FY24 YTD
Number of Classes/Programs	65	75	840	829
Program/Event Attendance	2,705	3,077	34,943	34,673
Total Attendance (<i>scan rpt</i>)	2,276*	2,922	32,515*	33,600
Volunteer Hours	1,138	757	8,882	8,798
Average Daily Attendance	142*	146	132*	134

***End of year attendance scan numbers vary due to Xplor Software**

September NRH Senior Center Highlights

- The NRH Senior Center Garage Sale was held on Friday, September 5 and Saturday, September 6. The final total for funds raised during these events was \$16,900.75 that will be utilized for November and December monthly luncheons and programming for the next three years.
- Healing Hands Healthcare joined with the Center to celebrate September Birthdays on Monday, September 8.
- Palm Primary partnered with the Center for a month of Bingo offered on September 10, 11, and 24.
- Members attended the Texas Rangers vs the Milwaukee Brewers game in Arlington, Texas on Wednesday, September 10 and Boo Rays's of New Orleans on Monday September 15.
- The Annual Flu Shot Clinic was offered by Tom Thumb on Tuesday, September 16.
- Suzi McAlpine Medicare partners with the Center for National Cinnamon Raisin Bread Day on Tuesday, September 16.
- Nations Insurance Solutions provided food for luncheon on September 17. Center member, April Dunbar, spoke about her career working with nuclear weapons for the government.
- CenterWell provided a workshop on Breathing Techniques and Chair Yoga on September 18
- The bi-annual Plant Swap Soiree and educational program was held on Thursday, September 18.
- Senior Living Advisors came together with the Center to offer a fun Pokeno Tournament on Friday, September 19.
- Fall Prevention Week activities included Monday's "Understanding Fall Risks" by Medical City North Hills, Tuesday's "Home Safety" program presented by Vital Caring Group, Wednesday's Balance and Strength activity lead by River Oaks Healthcare, Thursday's "The Importance of Vision, Footwear and Medications" by MidCities Pharmacy and Friday's review and Fall Prevention Bingo lead by the Fall Prevention Team.
- The NRH Senior Center celebrated National Senior Center Month with "Dancing Through the Decades" Party and Dance on Wednesday, September 24 from 4-6pm.
- Primerica Financial celebrated National Hot Mulled Cider Day on Tuesday, September 30.

Upcoming October Events

- **NRH Senior Center Craft Fair** Wednesday and Thursday, October 29 and 30 from 10am – 6pm.
- **Halloween Luncheon** offered on Wednesday, October 15.
- **October Trip:** Empowering Seniors October 2, State Fair of Texas October 9 and BOO!mont Hotel at Galleria Mall on October 21.

Community Services Report: Richland Tennis Center

September 2025

Richland Tennis Center Key Indicators

<i>Indicator</i>	<i>September 2025</i>	<i>September 2024</i>	<i>FY25 YTD</i>	<i>FY24 YTD</i>
# of Leagues/Classes	30	32	342	346
Program Attendance	3,887	4,193	39,891	41,938
BISD Attendance	1,155	1,226	13,381	13,160
Total Program Attendance	5,042	5,419	52,489	54,752
Total Revenue	\$46,094	\$54,168	\$502,744	\$570,838

Richland Tennis Center Highlights

- Adult Tennis Leagues continue to grow
- Men's USTA Men's Leagues and events are increasing

Upcoming Events

- October 18th Kid's Pumpkin Smash Tournament
- November 7-8 Adult Tri-Level Tournament

Community Services Report: Iron Horse Golf Course

September 2025

Iron Horse Key Indicators

Indicator	Sept 2025	Sept 2024	FY25 YTD	FY24 YTD
Rounds Played	4,482	3,910	46,451	45,751
Events Held	15	15	150	111
Number of Programs	Annual Passes & Leagues	Annual Passes & Leagues	Annual Passes & Leagues	Annual Passes & Leagues
Tournament Rounds Banquet Attendees	1,048 Golf 450 Banquet	992 Golf 70 Banquet	7,270 Golf 2,905 Banquet	5,286 Golf 4,484 Banquet
Program Attendance	16 Weekday 5-day 52 Monthly 7-day	11 Weekday 5-day 63 Monthly 7-day	16 Weekday 5-day 52 Monthly 7-day	11 Weekday 5-day 63 Monthly 7-day
F & B Revenue	69,150	74,213	735,119	698,642
Pro Shop Revenue	29,313	26,325	282,965	246,881
Golf Revenue	218,664	193,531	2,290,383	2,164,205
Total Revenue	332,309	309,271	3,468,300	3,252,485

Iron Horse Highlights

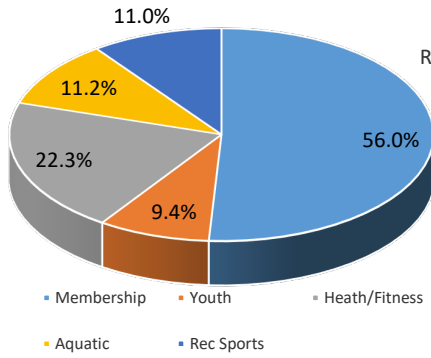
- Revenues exceeded prior year by 7% or \$23,038. FYTD Revenues outperformed the previous year by 7% or \$215,815.
- Net Income was behind by \$44,134 versus budget (\$22,669 vs. \$70,803).
- Rounds increased by 572 versus the prior year.
- The number of playable days decreased by 2 versus the prior year (25 vs. 27).
- Golf Outings:
 - 2024: 15 outings, 992 rounds, \$77,858 in revenue.
 - 2025: 15 outings, 1,048 rounds, \$89,325 in revenue.
- Number of Outings: was flat.
- Rounds of Tournament Golf: 106% increase (from 992 to 1,048 rounds).
- Revenue: 115% increase (from \$77,858 to \$89,325).
- Off-Site Banquets:
 - 2024: 2 banquets, 70 guests, \$938 in revenue.
 - 2025: 4 banquets, 450 guests, \$8,533 in revenue.
- Number of Banquets: increased from 2 to 4.
- Guest Count: 543% increase (from 70 to 450 guests).
- Revenue: 810% increase (from \$938 to \$8,533).



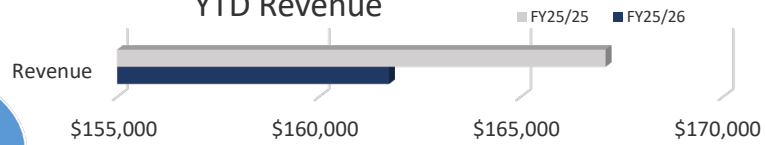
Community Service Report: NRH Centre

October-25

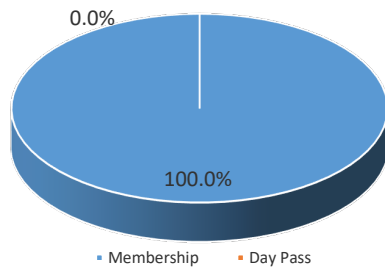
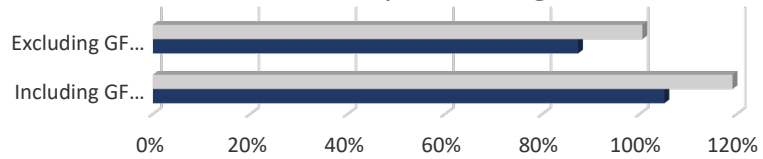
NRH Centre Revenue



YTD Revenue

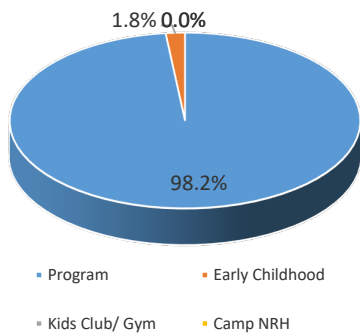
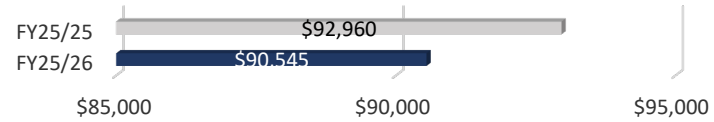


Cost Recovery Percentage



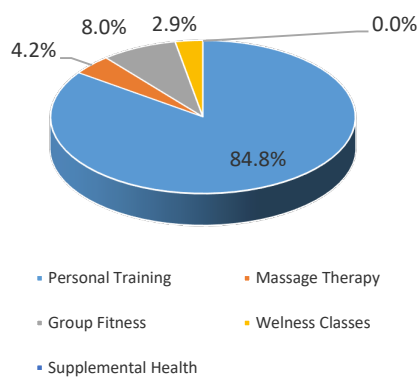
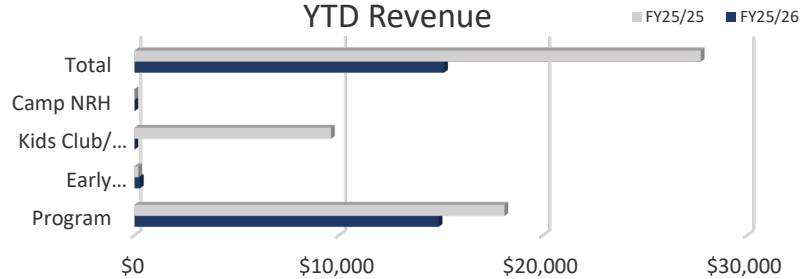
Membership

YTD Membership Revenue



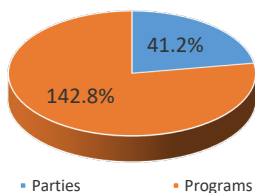
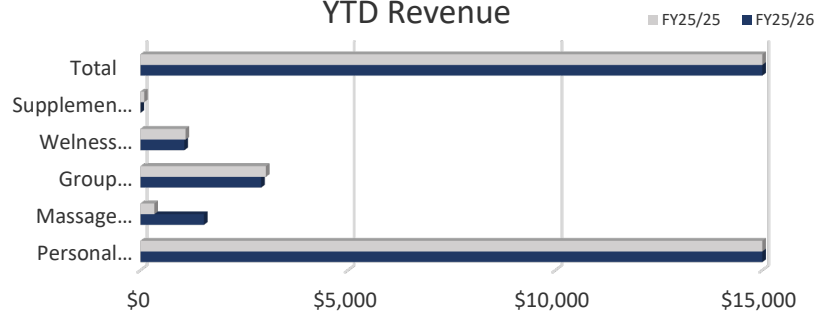
Youth

YTD Revenue



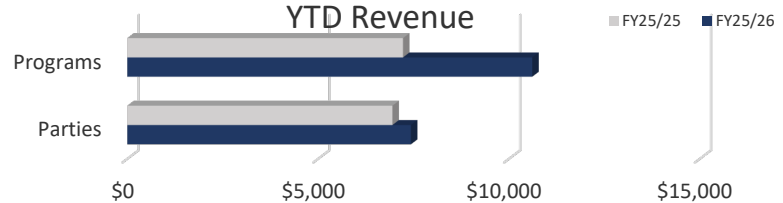
Health / Fitness

YTD Revenue



Aquatics

YTD Revenue



Indicator	Month to Month		YTD	
	October-25	October-24	FY25/26	FY25/25
Total Facility Revenue (excludes GF Contribution and Grand Hall Revenue)	\$166,240	\$158,931	\$161,737	\$167,093
Cost Recovery excluding GF Contribution			87.3%	100.5%
Cost Recovery including GF Contribution			105.1%	119.1%
Membership Total Revenue	\$90,545	\$92,960	\$90,545	\$92,960
Total # of Individual Memberships	1,736	1,736		
Total # of Family Memberships	1,790	1,790		
Total # Membership Scans	23,806	20,811	23,806	20,811
Total Attendance	39,537	37,283	39,537	37,283
Average Daily Attendance	1,275	1,203	1,275	1,203
Total Youth Revenue	\$15,154	\$27,722	\$15,154	\$27,722
Youth Program Revenue	\$14,887	\$18,106	\$14,887	\$18,106
Youth Program Participation	274	187	274	187
Early Childhood Development	\$268	\$9,616	\$268	\$9,616
Camp NRH Revenue	\$0	\$0	\$0	\$0
Camp NRH Participation	0	0	0	0
Health/Fitness Total Revenue	\$36,144	\$20,334	\$36,144	\$20,334
Personal Training	\$30,649	\$15,805	\$30,649	\$15,805
Massage Therapy	\$1,530	\$334	\$1,530	\$334
Group Fitness	\$2,909	\$3,020	\$2,909	\$3,020
Wellness Classes	\$1,056	\$1,085	\$1,056	\$1,085
Supplemental Health Revenue	\$0	\$90	\$0	\$90
Aquatic Total Revenue	\$18,039	\$14,168	\$18,039	\$14,168
Aquatic Birthday Parties	\$7,430	\$6,946	\$7,430	\$6,946
Aquatic Programs	\$10,609	\$7,222	\$10,609	\$7,222
Rec Sports Total Revenue	\$17,816	\$27,722	\$17,816	\$27,722

NRH Centre Highlights

Nice start to the year generating \$166,240 in total operating revenues, improving over PY actuals by 4.6%.

Membership Highlights

October Membership revenues came in at \$90,545 missing PY actuals by 2.6%.

Youth Highlights

Early Childhood revenues low due to October billing hitting in September 2025.

Health/Fitness Highlights

Great start to the year in Personal Training generating \$30,649 for the month of October, improving over PY by 194%.

Aquatics Highlights

Aquatic swim lessons also out to a great start generating \$10,609 in total program revenues improving over PY actuals by 147%

Community Services Report: Grand Hall

October 2025

Grand Hall Key Indicators

Indicator	Oct 2025	Oct 2024	FY26 YTD	FY25 YTD
Facilities Bookings	34	35	34	35
Total Attendance	3,187	4,039	3,187	4,039
# of Comp Bookings	7	5	7	5
Average Revenue/Per Paid Booking	\$1,484.19	\$1,772.71	\$1,484.19	\$1,772.71
Total Revenue	\$40,073.00	\$53,181.41	\$40,073.00	\$53,181.41

Grand Hall Highlights

- A variety of events were hosted including 16 corporate, 11 social and 7 internal events.
- Complimentary community events hosted in October included the Senior Center Monthly Luncheon, NRH Lean Training, Employee Flu Shots, Senior Center Craft Fair (3 days) and Witches Brew.
- Total budgeted revenue for Grand Hall in FY25/26 is \$403,500. Total revenue to date is \$38,572.38 or 9.56% of total budget.

Community Services Report: Senior Center

October 2025

Senior Center Key Indicators

Indicator	October 2025	October 2024	FY26 YTD	FY25 YTD
Number of Classes/Programs	68	80	68	80
Program/Event Attendance	3,754	4,043	3,754	4,043
Total Attendance	2,249	3,060	2,249	3,060
Volunteer Hours	760	923	760	923
Average Daily Attendance	163	133	163	133

***Attendance scan numbers vary due to Xplor Software**

NRH Senior Center Highlights October

- The seniors traveled to Empowering Seniors on Thursday, October 2. On Thursday, October 19 the group visited Dallas for the annual trip to the State Fair of Texas. Tuesday, October 21 the Center visited the BOO!mont hotel at the Galleria Mall.
- AmeriLife provided prizes for three Bingo activities offered on October 2, 8 and 22.
- Super Patch partnered with the Center to celebrate National Angel Food Cake Roll Day on Friday, October 10.
- National M&M Day was hosted by Encompass Health.
- National Candy Corn Day was held on Thursday, October 30 by Ashford Insurance.
- Nations Insurance hosted a one-hour educational session titled "2026 Medicare Changes" on Thursday, October 16.
- The Center monthly luncheon was held on Wednesday, October 15 and was sponsored by Premiere Senior Advisors. The annual Halloween Costume Contest was the entertainment for the event.
- The monthly tournament (Farkle), in partnership with Edward Jones was offered on Friday, October 17.
- The annual NRH Senior Center Craft Fair was held on Wednesday, October 29 (390 attendance) and Thursday, October 30 (457). The Fair had 55 vendors with 76 booths.
- The Picnic in the Park was held on Monday, October 20 at Northfield Park. There were 80 members in attendance at this activity. The weather was slightly windy but the hot dogs, chips and fruit were tasty.
- The Halloween Pary was a fun activity on Friday, October 31 centered on games and chocolate.

Upcoming November Events

- **Veterans Day** falls the day after our Operation: Cup of Joe program, Monday, November 10. Whataburger breakfast and coffee will be offered. The next day, the center will shuttle members to City Hall for the **Annual Veterans Day Celebration** beginning at 11 am.
- **Monthly Luncheon** – Wednesday, November 19 @ 11:00am in partnership with Encompass Health. The annual Thanksgiving Luncheon will include 243 members.
- **November trips** will include Lunch Bunch at Rosegarden Tea Room & Mercantile on Tuesday, November 4, and Road Trip to Waco on Thursday, November 20.

Community Services Report: Richland Tennis Center

October 2025

Richland Tennis Center Key Indicators

<i>Indicator</i>	<i>October 2025</i>	<i>October 2024</i>	<i>FY25 YTD</i>	<i>FY24 YTD</i>
# of Leagues/Classes	30	30	30	30
Program Attendance	2,397	2,480	2,397	2,480
BISD Attendance	1,358	1,502	1,358	1,502
Total Program Attendance	3,755	3,982	3,755	3,982
Total Revenue	\$42,910	\$47,818	\$42,910	\$47,818

Richland Tennis Center Highlights

- Adult and Junior Classes are growing
- Drop ins and Outside Leagues are increasing

Upcoming Events

- USTA 65+ Playoffs November 14-15
- KATCH Tournament November 17-18
- USTA Men's and Women's Playoffs Dec 5-6
- 21st Toys for Tennis December 13

Community Services Report: Iron Horse Golf Course

October 2025

Iron Horse Key Indicators

Indicator	October 2025	October 2024	FY26 YTD	FY25 YTD
Rounds Played	4,804	4,219	4,804	4,219
Events Held	23	20	23	20
Number of Programs	Annual Passes & Leagues	Annual Passes & Leagues	Annual Passes & Leagues	Annual Passes & Leagues
Tournament Rounds Banquet Attendees	915 Golf 160 Banquet	1,328 Golf 200 Banquet	915 Golf 160 Banquet	1,328 Golf 200 Banquet
Program Attendance	16 Weekday 5-day 52 Monthly 7-day	11 Weekday 5-day 63 Monthly 7-day	16 Weekday 5-day 52 Monthly 7-day	11 Weekday 5-day 63 Monthly 7-day
F & B Revenue	78,720	97,064	78,720	97,064
Pro Shop Revenue	24,347	21,250	24,347	21,250
Golf Revenue	233,850	205,891	233,850	205,891
Total Revenue	355,200	339,667	355,200	339,667

Iron Horse Highlights

- Revenues exceeded prior year by 5% or \$15,533.
- Net Income was ahead by \$4,645 versus budget (\$41,729 vs. \$37,084).
- Rounds increased by 585 versus the prior year.
- The number of playable days decreased by 6 versus the prior year (24 vs. 30).
- Golf Outings:
 - 2024: 20 outings, 1,328 rounds, \$108,122 in revenue.
 - 2025: 23 outings, 915 rounds, \$79,889 in revenue.
 - Number of Outings: increased from 20 to 23.
 - Rounds of Tournament Golf: 31% decrease (from 1,328 to 915 rounds).
 - Revenue: 26% decrease (from \$108,122 to \$79,889).
- Off-Site Banquets:
 - 2024: 2 banquets, 200 guests, \$3,459 in revenue.
 - 2025: 5 banquets, 160 guests, \$2,662 in revenue.
 - Number of Banquets: increased from 2 to 5.
 - Guest Count: 20% decrease (from 200 to 160 guests).
 - Revenue: 23% decrease (from \$3,459 to \$2,662).



NEWSLETTER

November
2025



NRH2O FAMILY WATER PARK

Season passes for the 2026 summer are now on sale, and NRH2O is offering even lower prices than last year, as well as additional buddy tickets for guests renewing 2025 passes. Residents and employees of the City of North Richland Hills also receive an additional discount on passes and day tickets.

Staff is hard at work winterizing the park, completing projects, attending community events to ensure the park stays top-of-mind, and continuing education with webinars, local association meet-ups, and education sessions.

RICHLAND TENNIS CENTER

Richland Tennis Center is planning the 21st Annual Toys for Tennis Tournament on December 13. The tournament will include food, fun and prizes. All toys collected will benefit the NRH Community Enrichment Center. RTC is hosting a U.S. Tennis Association Tri-Level event on November 7 and 8. This tournament will include teams around the DFW area competing at three different levels. KATCH (Keller Alliance Tennis Charter) will run its yearly tournament November 17 and 18. RTC will have the last session of the year for adult leagues running from October 21 – December 11. The junior program will start October 27 – November 21 and their last session will run December 5 – 19.



PARK MAINTENANCE & OPERATIONS

Park Operations staff have a multitude of things happening around town. Infrastructure repair projects for the new fiscal year are beginning. Projects such as the Lakes of Hometown Dock Replacement, Cottonbelt Trail concrete repairs, NRH Centre drainage, and Cross Timbers building paint are all in various stages from bid solicitation to implementation. Athletics are running smoothly across all sports and pavilion rentals are booked through the entire weekend at several sites. Operations staff also provided support for Pumpkin Point with not only the event setup, but the construction of several components that were utilized during the event.

PARK AND RECREATION NEWSLETTER

NRH CENTRE

NRH Centre staff is working on the next wave of membership specials that will deploy in late November. Specials will include a 2-Week Trial Membership that will allow guests to experience all the NRH Centre has to offer prior to making a membership purchase. Discounts will include 10% off Paid-in-Full Memberships as well as 6-Month Membership Packages for both individuals and families, with or without Group Fitness Classes.

NRH YOUTH

Pre-School and 3's just completed their field trip to the NRH Library. Students, parents and siblings enjoyed story telling by NRH children's librarians and learning about what the library offers and how it functions. The students also completed a unit on caring for animals and were visited by Miss Frida to learn about all about therapy and other working dogs! Students also investigated signs around the NRH Centre and made observations about their meaning and importance. Gymnastics and dance, Karate, after school Art with Ms. Candice, as well as STEM classes in coding, robotics and engineering are popular again this fall. Family Art night is a new class offered in October as well as the upcoming Fall cookie decorating featuring airbrushing technique.



NRH ATHLETICS

Softball Registration is closed for the fall season. Offerings include Monday Men's E, Monday Men's Church, Thursday Men's E Doubleheader, and Sunday CoEd Doubleheader Leagues. Pickles n' Paddles Pickleball league began on Wednesday, October 22 and will run through the third week in December. The league is sold out for the 7th consecutive time with 32 2-person teams. Offerings include a Recreation, Intermediate, and Competitive division.

The Fall session of the Volleyball league begins on Tuesday, November 4 and Thursday, November 6. With the holidays around the corner, the fall season runs through the new year. Offerings include Tuesday Intermediate A, Tuesday Intermediate B, and Thursday Recreational. Gutterball Bowling League began their Fall Season on Tuesday, September 23 and finished on Tuesday, October 28.



FITNESS AND WELLNESS

The Fitness Division is excited to introduce Fascia Stretch Therapy™ (FST) - a unique, pain-free, assisted stretching system now available to our members and guests. Unlike traditional stretching methods that focus on individual muscles, FST targets the fascia and joint capsules to release tension and improve flexibility, balance, agility, and overall performance. This gentle yet effective technique promotes better movement, reduces pain, and enhances sleep quality while helping to relieve stress, providing a truly holistic benefit for both body and mind.

To round out the Fall 2025 season, the Fitness/Wellness Division is offering a well-balanced lineup of classes and personal training programs designed to support overall wellness and functional fitness. Group classes include *Free Community Yoga*, *Strength Circuit: Rack to Results*, *Fitness & Vitality*, and *Candlelight Yoga*. The following personal training series includes: *Posture Perfect*, *Joint Health & Pain Relief*, *Core Strengthening*, and *Mobility & Flexibility*. The Division supports all populations through specialized training for older adults and individuals on the autism spectrum, and the Centre's registered dietitian and certified trainers provide expert guidance in nutrition and overall wellness. Together, these offerings create a complete, holistic program focused on helping the community move well, feel well, and live well.

NRH AQUATICS

The Aquatics division wrapped up October Swim Lessons on Thursday, October 23. There was a total of 90 students who participated in swim lessons in October. November Swim Lessons registration is underway with the session starting the week of November 3. There is a Mini Private Lesson session that will begin on Monday, November 3. Splash Flix was a success with 93 participants. The movie was selected by the NRH Centre Facebook audience and was *The Nightmare Before Christmas*. There were activities before the movie started. Inner tubes were provided for the guest's enjoyment of the movie while in the water. NRH Centre Aquatics is planning the next Splash Flix event for December 12.



PARK AND RECREATION NEWSLETTER ::

CULTURAL ARTS & EVENTS

FALL AT THE HALL

Fall at the Hall brought the spirit of autumn to life at North Richland Hills City Hall Plaza with a month of free, family-friendly events that drew strong community participation. The Autumn Sounds Concerts on were a seasonal favorite, with residents gathering to enjoy live music in a relaxed, festive atmosphere. The Fall Movies at the Plaza event also drew a great crowd, as families cozied up with popcorn and warm drinks to enjoy *Hocus Pocus* under the stars.

Throughout October, the Pop-Up Art Gallery *Seasons of Change* showcased the talents of 18 local artists, with a well-attended opening reception that gave guests the opportunity to meet the artists. Meanwhile, the NRH City Hall Plaza became a go-to destination for fall-themed photos, with pumpkin scenes perfect for capturing seasonal memories.



PUMPKIN POINT

NRH Pumpkin Point wrapped up the inaugural Fall at the Hall series with a vibrant celebration that brought the community together at the NRH City Hall Plaza. The night was filled with the sights and sounds of fall as families arrived in costume to enjoy an evening of festive fun. From live entertainment and seasonal crafts to games and photo-worthy moments, the event created lasting memories for all ages.

The success of Pumpkin Point and the entire Fall at the Hall series was made possible through the incredible collaboration of multiple city departments. Their dedication to planning, safety, and on-site support ensured a smooth and welcoming experience for everyone. Volunteers served from local organizations including: Birdville ISD students, National Charity League, NRH Youth Advisory Committee, HEB EMT/Fire Students, Keep NRH Beautiful, Friends of the Library, Individual Citizens, and CPAAA all played a vital role, generously giving their time to help bring the event to life.

Community partnerships added another layer of support, with local businesses contributing through sponsorships and in-kind donations. As the final event of the season, Pumpkin Point was a true reflection of what makes NRH special: a community that comes together to celebrate, support, and share the spirit of fall.



PARK AND RECREATION NEWSLETTER

UPCOMING EVENTS



VETERANS DAY CELEBRATION

The City's 18th Annual Veterans Day Celebration to honor those who have served in the armed forces will be on Tuesday, November 11 at 11 a.m. The celebration will be held in the NRH City Hall Lobby, 4301 City Point Dr. and will include a wreath of honor, NRH Police and Fire Honor Guard presenting the colors, patriotic music and performances and a keynote address by Mr. Johnnie Yellock II.

Mr. Yellock spent nearly seven years, deploying twice to Afghanistan, as a United States Air Force Special Operations Combat Controller. He was a certified air traffic controller, static-line and free-fall jumper, as well as a U.S. Army qualified combat scuba diver. His journey is one of significant transformation after being wounded in combat in 2011 and subsequently medically retiring from active duty in 2013 as a Staff Sergeant. His awards include the Bronze Star, the Purple Heart, Two Air Medals and the Combat Action Medal.

HOLIDAYS ON HAWK

Starting November 24 to January 4, take a stroll down Hawk Avenue to enjoy thousands of twinkling lights, the city's 46-foot-tall Christmas Tree and other holiday scenery at the Holiday Lights on Hawk. The lights come on nightly at dusk, about 5:30 p.m. The area provides many opportunities for your holiday photos, so don't forget your camera!



NRH CRISTMAS TREE LIGHTING

Join us to kick off the Christmas season with the NRH Christmas Tree Lighting on Thursday, December 4 from 6 p.m. – 8:30 p.m. in Stormy Plaza Park, 9010 Grand Avenue. In addition to the tree lighting and a spectacular DRONE light show, SANTA will be visiting with families and posing for photos. There will also be crafts for youngsters to make and take, choirs singing, hot chocolate, coffee and food available for purchase. The area provides many opportunities for your holiday photos! Thank you to our Tree Lighting Partners: Family Pet Clinic of NRH, B&B Theatres, Thorne Family Dentistry, Hounds Town NRH, Wing Drone Delivery, Larry Stinson Plumbing, Hammerhead Roof, Little Tyke Childcare and Cross Church.



RUN RUN RUDOLPH FAMILY 5K

Saturday, Dec. 6 | 8 a.m.

Families and friends will share holiday spirit and enjoy fitness and fun at the annual Run Run Rudolph 5K. This untimed, fun run benefits the NRH WS365 Water Safety Program. The run will begin and end at the NRH Centre, 6000 Hawk Ave. Participants are encouraged to dress in fun and festive holiday attire! Register early by Friday, Nov. 23 for the best rate.

[Run Run Rudolph Registration.](#)

PARK AND RECREATION NEWSLETTER

NRH SENIOR CENTER

September was a standout month at the NRH Senior Center, highlighted by the hugely successful NRH Senior Garage Sale, which raised over \$17,000. These funds will support the November and December luncheons as well as special programs at the center over the next four years. Special thanks to the Planning Team, led by members Kenny and Debbie Schmidt, whose enthusiastic leadership and dedicated team made it all possible.

In recognition of National Senior Center Month, the Center hosted a lively afternoon filled with dancing, laughter, and new friendships. The "Dancing Through the Decades" party was a tremendous hit, thanks to the thoughtful planning of the member-led team for the second year in a row. The festivities included a DJ, dance floor, delicious food, and a photo booth, making it a truly memorable event.



Community Partner opportunities for 2026 opened on October 10, 2025, and the partnership slots are now over halfway filled.

The NRH Senior Center Craft Fair held on October 29 and 30 wrapped up the month with excitement. Each day showcased work from 51 local senior artisans, giving the community a great chance to get a head start on holiday shopping. Over 800 shoppers came through the craft fair over the two days.

Dancing Through the Decades



GRAND HALL

In addition to hosting a booth at the Fall at the Hall activities, staff was very busy hosting a variety of events at Grand Hall including educational workshops, corporate trainings, a quinceañera and weddings/receptions. The largest events held were the Fort Worth Community Credit Union Annual Conference, Fort Worth Project Management Institute Annual Chapter Event, F-35 Corrosion Prevention Advisory Board Multi-Day Meeting and a Halloween Speed Puzzling Event. NRH City events included the NRH Police Department Promotional Ceremony, Monthly Senior Center Luncheons, Senior Center Dance, Senior Center Craft Fair, Flu Shots, the Witches Brew and LEAN Training.



CONTACT US:

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NRH PARKS AND RECREATION SAVE THE DATES

NOV 4-11 VETERANS DAY DISPLAY
8 AM - 5 PM CITY HALL LOBBY

NOV 11 VETERANS DAY CELEBRATION
11 AM CITY HALL LOBBY

**NOV 24-
JAN 4 HOLIDAY LIGHTS ON HAWK**
EACH NIGHT AT DUSK

DEC 4 NRH CHRISTMAS TREE LIGHTING
6 PM - 8:30 PM HAWK AVE

DEC 6 RUN RUN RUDOLPH FAMILY 5K
8:30 AM NRH CENTRE

FOR MORE INFO
WWW.NRHTX.COM/CALENDAR