

**MINUTES OF THE LIBRARY BOARD  
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE LIBRARY BOARD ROOM  
LOCATED AT 9015 GRAND AVENUE  
April 25, 2024**

Board Participants:

Don Tipps	Chair, Place 1
Pam Donahoo	Board Member, Place 2
Kathy Antropik	Board Member, Place 3
Robert Breneman	Board Member, Place 5
Jerry Sorenson	Board Member, Place 7
Margaret Nilz	Board Member, Alternate

Absent:

Holly Mitchell	Board Member, Place 4
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Staff Participants:

Cecilia Barham	Library Director
Courtney Kincaid	Assistant Library Director
Cathy McNeely	Administrative Secretary

**CALL TO ORDER**

Chair Don Tipps called the meeting to order on March 28, 2024, at 6:03 pm.

**PUBLIC COMMENTS**

There were no public comments in this meeting.

**APPROVAL OF MINUTES**

Mr. Breneman moved to accept the minutes, Mr. Sorenson seconded, and the minutes were unanimously approved.

**NEW INTERLIBRARY LOAN SYSTEM**

The Texas State Library chose a new vendor for Interlibrary Loan Services; the new system was adopted by all libraries that offer this service, including ours. The live date for the system will be mid-May; the Library staff will be trained next week.

**FACILITIES PROJECTS**

Ms. Barham updated the board with following recent Facilities projects:

- On 4/22 three quarters of library furniture purchase proposal was approved by City Council.
- Friends of the Library funded mural in Children's area will be installed on 4/29.
- New door counter system is mostly configured and setup.
- Library signs were completed and installed.

**LIBRARY DIRECTOR'S REPORTS**

Ms. Barham reviewed the Library's statistics from March 2024 and answered questions.

## **REPORT ON PROGRAMS AND EVENTS**

Ms. Barham reported on past Library events:

- FW Museum Mobile Noble Planetarium on 4/4 at 2:00pm: 102 people participated.
- Solarbration eclipse watch party on 4/8 at 12:00pm: 243 people participated.
- Craft Supply Swap on 4/16 at 5:30pm: 113 people participated.

And upcoming Library events including:

- Behind the Book TX Edition with author Marjorie Herrera Lewis on 5/16 at 1:00pm.
- Local Author luncheon on 7/20 at 11:00am.
- Behind the Book event with author Shari Lapena on 7/31 at 1:00pm.
- 2024 Mayor's Summer Reading Club: this year the Library will offer 115 programs.

Ms. Barham presented a draft of the summer reading brochure and highlighted a new program in partnership with the Parks & Recreation department called Library in the Waterpark Story Time, about water safety.

## **PERSONNEL UPDATE**

Allecia Pipkin was promoted to full time Librarian in the Children's department. The Library is conducting interviews for the full time Library Clerk position in the Tech Services department.

## **NEXT MEETING DATE**

The next meeting will be held on May 30, 2024, at 6:00pm.

## **ADJOURNMENT**

Meeting adjourned at 6:45pm.

ATTEST:

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Cathyanne McNeely  
Administrative Secretary

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Don Tipps  
Chair