

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 24, 2026

SUBJECT: Consider Amendment No. 2 to the Cooperative Purchase Customer Agreement with DataVox, Inc. to increase the spending authority by \$721,728, for a cumulative amount not to exceed \$1,431,578 through May 31, 2028, for the purchase of access control hardware, software, and related services utilizing The Interlocal Purchasing System (TIPS) Cooperative Agreement 230105.

PRESENTER: Amy Stephens, Director of Information Technology

SUMMARY:

Staff requests the City Council approve Amendment No. 2 to the Cooperative Purchase Customer Agreement with DataVox, Inc. to increase the spending authority by \$721,728, for a cumulative amount not to exceed \$1,431,578 through May 31, 2028. This increase is funded through project savings from other IT Capital Projects. No new funding is requested.

GENERAL DESCRIPTION:

On November 11, 2024, City Council approved Amendment No. 1 to the Cooperative Purchase Customer Agreement with DataVox, Inc., increasing the spending authority to \$709,850 for technology projects, including the replacement of access control hardware and software at the Fire Stations, Library, NRH Centre, and Facilities and Construction building. Those projects are complete.

Capital Improvement Project IT2606 was approved as part of the Fiscal Year 2026 Capital Budget for \$402,500. This project continues standardizing access control across City facilities under a single enterprise platform. The next phase of the project replaces aging hardware and software at City Hall. Future phases will bring the remaining facilities onto the same platform.

The original amount approved for IT2606 was based on a budgetary quote for the software portion of the City Hall access control upgrade. During detailed project evaluation, staff determined that a hardware upgrade should also be included. Upgrading the hardware and software together will ensure continued manufacturer support and provide a complete, reliable and long-term solution.

The expanded scope increases the project cost beyond the original budget. However, staff identified existing savings from other completed IT capital projects to cover the



shortfall, so no new funding is being requested. The updated amount for IT2606 is \$721,729.

To provide sufficient purchasing authority through the contract term, Amendment No. 2 increases the cumulative spending limit by \$721,728, from \$709,850 to \$1,431,578, through May 31, 2028.

DataVox, Inc. is an authorized reseller that provides these services through The Interlocal Purchasing System Cooperative Purchasing Program (TIPS 230105) which satisfies all state competitive procurement requirements.

RECOMMENDATION:

Approve Amendment No. 2 to the Cooperative Purchase Customer Agreement with DataVox, Inc. to increase the spending authority by \$721,728, for a cumulative amount not to exceed \$1,431,578 through May 31, 2028, for the purchase of access control hardware, software, and related services utilizing The Interlocal Purchasing System (TIPS) Cooperative Agreement 230105.