



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** July 22, 2024

SUBJECT: Authorize an agreement with MCCi, LLC., an authorized reseller for Laserfiche (Enterprise Content Management) software and maintenance using Buyboard contract (716-23) for a cumulative three (3) year term amount not to exceed \$205,000 expiring November 30, 2026.

PRESENTER: Bob Weakley, Assistant Director, IT

SUMMARY:

Staff is asking for Council approval to purchase software maintenance for the software platform, Laserfiche, from MCCi, LLC, an authorized Laserfiche reseller in a three-year cumulative amount not to exceed \$205,000.

GENERAL DESCRIPTION:

Laserfiche is the City’s content management software. Laserfiche is a versatile and powerful content management solution that enhances document handling, improves operational efficiency, and ensures regulatory compliance. Laserfiche software maintenance is crucial for the software’s continued efficiency, security, and alignment with organizational needs. Maintenance guarantees bug fixes and updates and of the greatest importance to the City is the provision of security patches to protect sensitive data from breaches and cyber-attacks.

Our current annual maintenance cost and the forecasted annual cost(s) with a projected 5% increase are detailed below:

2024 Annual Maintenance Cost	\$64,809
Projected 2025 Annual Maintenance Cost	\$68,049
Projected 2026 Annual Maintenance Cost	\$71,452
Cumulative 3-Year Total	\$204,310

The years 2025 and 2026 are based on a 5% annual maintenance cost increase estimated by MCCi, our Laserfiche maintenance reseller. As long as funds are appropriated in the city’s annual budget for software maintenance costs, North Richland Hills is able to take advantage of the available pricing for the current contract through November 30, 2026, provided the terms and conditions of the contract do not change.

RECOMMENDATION:



Authorize the City Manager to execute an agreement with MCCi, LLC., for Laserfiche maintenance for an amount not exceeding \$205,000 through November 30, 2026.