



(APPENDIX H TO THE PURCHASING POLICY AND PROCEDURES MANUAL)  
CITY OF NORTH RICHLAND HILLS  
COOPERATIVE PURCHASE CUSTOMER AGREEMENT

This Cooperative Purchase Customer Agreement ("Customer Agreement") is entered into by and between **Looks Great Tree Services of MS, Inc.** ("Vendor") and the City of North Richland Hills, ("Customer" or "Authorized Customer"), a Texas government entity, and a Customer authorized to purchase goods or services pursuant to the Agreement between the City of Southlake ("Cooperative Entity") and Vendor, Contract No. **RFP2411B200TS240010**, as amended, (the "Agreement") with an expiration date **2/18/2026**. This Customer Agreement includes and shall be governed by (i) the terms and conditions of the Agreement, which are incorporated herein by reference and available online at **See Submitted Copy of Agreement** or upon request from Vendor, (iii) the attached Vendor Quote/Purchase Order No. **N/A**, if applicable, and (iii) the Government Contract and Purchasing Rider for Contracts with the City of North Richland Hills Contracts, if applicable, all of which are attached hereto and/or incorporated herein by reference. Authorized Customer is eligible and desires to purchase **Tree Trimming and Maintenance Services as Needed** pursuant to the terms and conditions of the Agreement as the Cooperative Entity may specify from time to time, as well as the terms and conditions of this Customer Agreement. To ensure goods and services are provided directly to the Customer, the Cooperative Entity will only be responsible for services provided to the Cooperative Entity will not be responsible for payments for services provided to the Customer.

The Authorized Customer agrees to the terms and conditions of the Agreement as applicable and as authorized by law. The Authorized Customer hereby agrees that it is separately and solely liable for all obligations and payments for equipment, products and services provided hereunder. Vendor agrees that Customer shall be entitled to the same rights and protections under the law afforded to the Cooperative Entity under the Agreement, as applicable, as if Customer had entered into the Agreement. Except in the event of gross negligence or intentional misconduct, Customer's liability shall not exceed the amount paid by Customer under this Customer Agreement for the proceeding twelve (12) month period. Vendor agrees that until the expiration of three (3) years after final payment under this Customer Agreement, or the final conclusion of any audit commenced during the said three years, Customer, or Customer's designated representative, shall have access to and the right to audit at reasonable times, all records, hard copy or electronic, involving transactions relating to this Customer Agreement necessary to determine compliance herewith, at no additional cost to the Customer. Vendor agrees that the Customer shall have access to such records during normal business hours. Customer shall provide Vendor with reasonable advance notice of any intended audits.

**Purchase Price** - Payments under this Customer Agreement shall not exceed **\$48,000 (Collectively)** ("Purchase Price").

**Term** - The Term of this Customer Agreement ("Term") shall be for one of the following as selected below (Select the type of contract that applies):

☐ **Single Purchase Contract** - The Term shall not exceed one (1) year, and this Customer Agreement shall be for the purchase of goods or services as specified and quoted by the Vendor, and the Purchase Price shall not exceed the budgeted amount for Customer's current fiscal year for the applicable goods and services.

☐ **Supply / As Needed Contract** - The Term shall be effective as of October 1<sup>st</sup> and shall expire on September 30<sup>th</sup> at the end of FY **24-25**. This Customer Agreement shall be for multiple purchases of goods or services on an as needed basis, from the same vendor under the same contract, and shall not exceed the budgeted amount for Customer's current fiscal year for the applicable goods and services.

☒ **Multi-Year Contract** - The Term shall be for **ONE** year(s) expiring on **2/18/2026**. This Customer Agreement may be renewed for **Four (4) Renewals**. Customer Agreement shall be with a single vendor for products and services. If the amount of expenditures under this Multi-Year Contract equals or exceeds \$50,000 in the aggregate, City Council approval is required. In the event the City does not appropriate sufficient funds to make payments during the current or any subsequent year, the City shall have the right to terminate this Multi-Year Contract at the end of any such fiscal year without penalty.

☐ **Emergency Purchase** - Purchases that are necessary to address a public calamity, because of unforeseen damage to property, or to protect the public health or safety where the City's ability to serve the public would be impaired if the purchase were not made immediately. Emergency purchases must meet the requirements of Local Government Code 252.022, and must be ratified by City Council if the purchase is \$50,000 or more.

**(Government Rider** - Select if Vendor has additional terms and conditions that apply to this purchase)

- ☒ **Government Contract and Purchasing Rider for Contracts with the City of North Richland Hills, Texas** - If this purchase contains additional terms and conditions from the Vendor, other than those set forth in the Agreement, the Vendor shall separately execute the Government Contract and Purchasing Rider for Contracts with the City of North Richland Hills, Texas ("Government Rider"). Such applicable terms and conditions as set forth in the Government Rider shall supersede any conflicting terms of the Vendor's terms and conditions, and such Government Rider shall control. The Government Rider is attached hereto, incorporated herein by reference and made a part of this Customer Agreement for all purposes.

The undersigned represents and warrants that he/she has the power and authority to execute this Customer Agreement, bind the respective party, and that the execution and performance of this Customer Agreement has been duly authorized by the respective party. This Customer Agreement, and any amendment hereto, may be executed in counterparts, and electronically signed, scanned, digitally signed and sent via electronic mail and such signatures shall have the same effect as original manual signatures.

Each party has caused this Customer Agreement to be executed by its duly authorized representative on this **28<sup>th</sup>** day of **April 2025**.

[Signature Page Follows]

DUPLICATE  
ORIGINAL

ACCEPTED AND AGREED:

CITY OF NORTH RICHLAND HILLS:

APPROVED: I certify that funds are currently available for this purchase.

☐ (Check the box if \$3,000 or less)

By: Eva Ramirez  
Eva Ramirez, Purchasing Manager

Department Director:

By: Adrian Pekurney 4/21/2025  
Adrian Pekurney  
Parks and Recreation

APPROVED:

By: Paulette Hartman Date: 4/28/25  
Paulette Hartman, City Manager

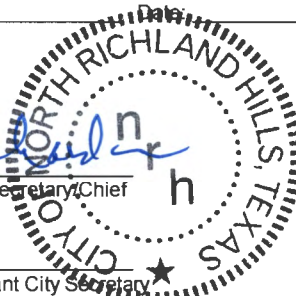
Or Designee:

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST:

By: Alicia Richardson  
Alicia Richardson, City Secretary/Chief  
Governance Officer

By: \_\_\_\_\_  
Traci Henderson, Assistant City Secretary



NRH City Council Action: Y ☐ N ☒

Date Approved: 4.28.2025

Agenda Item No:

Ord/Res No.

APPROVED TO FORM AND LEGALITY:

By: \_\_\_\_\_  
Bradley Anderle, City Attorney

By: \_\_\_\_\_

Looks Great Tree Services of MS, Inc.

By: Sean Simons Digitally signed by Sean Simons  
Date: 2025.04.03 10:22:54 -05'00'

Name: Sean Simons

Title: Regional Vice President

Date: 4/3/2025

# Looks Great - Appendix H-CORRECT

Final Audit Report

2025-04-09

Created:	2025-04-07
By:	Xiomara Abad (xabad@nrhtx.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAavg58hoKcsqQFgbG1u_QktNAGDjw90Hv

## "Looks Great - Appendix H-CORRECT" History



Document created by Xiomara Abad (xabad@nrhtx.com)

2025-04-07 - 10:05:02 PM GMT



Document emailed to Eva Ramirez (eramirez@nrhtx.com) for signature

2025-04-07 - 10:05:06 PM GMT



Document e-signed by Eva Ramirez (eramirez@nrhtx.com)

Signature Date: 2025-04-09 - 3:43:05 PM GMT - Time Source: server



Agreement completed.

2025-04-09 - 3:43:05 PM GMT



Adobe Acrobat Sign





**GOVERNMENT CONTRACT AND PURCHASING RIDER  
FOR CONTRACTS WITH THE CITY OF NORTH RICHLAND HILLS, TEXAS**

By submitting a response to a solicitation or bid, or by entering into a contract for goods or services and/or by accepting a purchase order, the Contractor, Consultant, Vendor, or other party identified below (collectively "Contractor"), agrees that the terms and conditions herein shall govern all agreements with the City unless otherwise agreed to by a **specifically executed provision** within the contract or purchase order, provided same is permissible by law. The terms and conditions herein are **BINDING** and **SUPERSEDE** any and all other terms and conditions whether oral or written in any separate agreement or found on Contractor's website or other electronic platform.

**APPLICATION.** This **GOVERNMENT CONTRACT AND PURCHASING RIDER FOR CONTRACTS WITH THE CITY OF NORTH RICHLAND HILLS, TEXAS** ("Government Rider") applies to, is considered a part of, is incorporated into, and takes precedence over any conflicting provision in, or attached to, the Response to Solicitation or Bid, Contract or Purchase Order, Agreement for Purchase or Sale, Standard Terms and Conditions, Quote, Invoice, or other applicable agreement of the Contractor (collectively the "Agreement"), to which this Government Rider is attached and described as follows:

Title of Agreement with Additional Terms: **Inter-local Agreement w/ City of Southlake**  
 Legal Name of Cooperative Contractor: **Looks Great Tree Services of MS, Inc.**  
 Legal Name of Third-Party Contractor (if applicable) (if not applicable enter N/A): **N/A**  
 Description of Goods or Services ("Goods or Services"): **Tree Trimming and Maintenance Services as Needed**  
 Cooperative Agreement: **City of Southlake #RFP2411B200TS240010**  
 Total Contract Price: **\$48,000 (Collectively)**

Notwithstanding any language to the contrary in the attached Agreement between Contractor and the **City of North Richland Hills ("City")**, individually referred to as a "party" and collectively referred to as the "parties," the parties stipulate by evidence of execution of this Government Rider below by a representative of each party duly authorized to bind the parties hereto, that the parties hereby agree that the provisions in this Government Rider below shall be applicable to and shall modify and supersede the Agreement as set forth below:

**SECTION 1. TIME FOR PAYMENT AND INTEREST.** The City's payments under the Agreement, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251 of the Texas Government Code. Payment shall be due within thirty (30) days of (i) the date of the City's receipt of the goods under the Agreement; (ii) the date the performance of the services under the Agreement are completed; or (iii) the date the City receives an invoice for the goods or services, whichever is later. Interest on any overdue payment shall not exceed 1% plus the prime rate as published by the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday. The City reserves the right to modify any amount due to the Contractor presented by invoice to the City if necessary to conform the amount to the terms of the Contract, the Texas Government Code or this Government Rider. To the extent the Agreement requires the City to agree to a higher rate of interest than allowed by law, or to incur penalties or late fees prior to 30 days before receipt of invoice or services, any such requirements shall be null and void, are hereby deleted from the Agreement and shall have no force or effect.

**SECTION 2. INDEMNIFICATION; LIABILITY; NO FUTURE DEBT.**

**2.1 Multiyear Contracts.** If the NRH City Council does not appropriate funds sufficient to make any payment for a fiscal year after the City's fiscal year in which the Agreement becomes effective, and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Agreement shall automatically terminate at the end of the fiscal year for which funds were appropriated, in accordance with Section 5, Article XI of the Texas Constitution. The City shall have the right to terminate the Agreement at the end of any City fiscal year, without any penalty to the City, if the City Council does not appropriate sufficient funds to continue the Agreement to the next fiscal year. The City shall provide Contractor with as much advance written notice of such termination as is reasonably possible, but not less than thirty (30) days.

**2.2 No Future Debt.** In compliance with Section 5, Article XI of the Texas Constitution, all payment obligations of the City hereunder are subject to the availability of funds. If such funds are not appropriated or become unavailable during the Term of the Agreement, or in any renewal year of the Agreement, the City shall have the right to terminate the Agreement, except for those portions of funds which have been appropriated prior to termination. To the extent the Agreement requires the City to agree to the creation of future debt for which funds are not appropriated, any such requirement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**2.3 INDEMNIFICATION AND LIABILITY. CONTRACTOR SHALL BE LIABLE FOR, AND SHALL INDEMNIFY AND HOLD THE CITY ITS OFFICERS, AGENTS, EMPLOYEES, VOLUNTEERS, AND REPRESENTATIVES (collectively "CITY INDEMNITEES") HARMLESS FROM ANY INJURY, LOSS OR DAMAGE DUE TO, OR ARISING OUT OF, THE NEGLIGENT ACTS OR OMISSIONS OR INTENTIONAL MISCONDUCT OF CONTRACTOR. TO THE EXTENT THE AGREEMENT REQUIRES THE CITY TO INDEMNIFY, DEFEND AND/OR HOLD CONTRACTOR OR ANY OF ITS AFFILIATES, EMPLOYEES, DIRECTORS, OFFICERS, VOLUNTEERS, OR REPRESENTATIVES (collectively the "CONTRACTOR INDEMNITEES") HARMLESS, THE CITY SHALL NOT BE REQUIRED TO DEFEND ANY CONTRACTOR INDEMNITEE UNDER THE AGREEMENT AND THE CITY SHALL ONLY INDEMNIFY OR HOLD ANY INDEMNITEE HARMLESS TO THE EXTENT PERMITTED BY APPLICABLE LAW, AND ONLY TO THE EXTENT SUCH INJURY, LOSS, OR DAMAGE IS DUE TO THE NEGLIGENT ACTS OR OMISSIONS OR INTENTIONAL MISCONDUCT OF THE CITY. THE CITY SHALL NOT BE UNDER ANY OBLIGATION TO CREATE ANY SINKING FUND TO SATISFY ANY OBLIGATION TO INDEMNIFY UNDER THE AGREEMENT. NOTWITHSTANDING ANY OF THE FOREGOING, IN NO EVENT SHALL THE CITY'S LIABILITY EXCEED THE TOTAL AMOUNT OF FEES PAID BY THE CITY UNDER THE AGREEMENT FOR THE PREVIOUS TWELVE MONTH PERIOD. IN NO EVENT SHALL**

**EITHER PARTY BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES UNDER THE AGREEMENT. THIS PROVISION SHALL SUPERSEDE ANY OTHER PROVISION OF CONTRACTOR IN ANY SEPARATE AGREEMENT, TERMS AND CONDITIONS, QUOTE OR INVOICE.**

**SECTION 3. TERMINATION.** Notwithstanding Section 2 above, and unless otherwise specifically agreed to by the parties, either party may terminate this Agreement by providing thirty (30) days prior written notice of such termination to the other party. Termination pursuant to this Section shall not relieve the Contractor of any obligation or liability that has accrued prior to cancellation. City shall pay Contractor for any services performed up to the effective date of such termination. **This Agreement is subject to termination, without penalty, at any time the City deems the Contractor to be non-compliant with contractual obligations.** Unless otherwise specifically agreed to by the parties in writing, to the extent the Agreement requires the City to (i) agree to a shorter termination period than thirty (30) days; (ii) agree to automatic renewals not included as a part of the "Term of the Agreement" listed above in this Government Rider; or (iii) incur a termination penalty, any such requirement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**SECTION 4. INSURANCE.** The City is a Government entity under the laws of the state of Texas, and pursuant to Chapter 2259 of the Texas Government Code, "Self-Insurance by Government Units," the City is self-insured and therefore is not required to purchase insurance. The City shall not be required to purchase an insurance policy under this Agreement. Any such requirement in the Agreement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect. The City will provide a letter of self-insured status as requested by Contractor.

**SECTION 5. CONFIDENTIALITY.** The City is a Government entity under the laws of the State of Texas and all documents or information held or maintained by the City are subject to disclosure under the Texas Public Information Act, Chapter 552 of the Texas Government Code (the "Act"). To the extent any provision in the Agreement attempts to prevent the disclosure of information that is subject to public disclosure under federal or Texas law, including any provision that prohibits disclosure of the terms and conditions of the Agreement, such provision is invalid. Any such requirement in the Agreement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**SECTION 6. TAX EXEMPTION.** The City shall not be liable to Contractor for any federal, state or local taxes for which the City is not liable by law, including state and local sales and use taxes, pursuant to Section 151.309 of Title 3, Texas Tax Code, and federal excise tax, pursuant to Subtitle D of the Internal Revenue Code. Accordingly, those taxes shall not be added to any goods or services under the Agreement. The City shall furnish a copy of the applicable tax exemption certificate upon request from Contractor. If the City is billed for any taxes not in compliance with this Section 6, the City shall be authorized to remit payment less the taxes imposed.

**SECTION 7. GOVERNING LAW AND VENUE.** This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed in accordance with the laws of the United States and the state of Texas, exclusive of conflicts of laws provisions. Venue for any suit brought under this Agreement shall be in a court of competent jurisdiction in Tarrant County, Texas. To the extent this Agreement is required to be governed by any state law other than Texas or venue in any jurisdiction other than Tarrant County, any such requirement in the Agreement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**SECTION 8. ATTORNEYS' FEES; PENALTIES; LIQUIDATED DAMAGES:** The City shall only be liable for attorneys' fees for breach of this Agreement to the extent such attorneys' fees are reasonable and necessary and equitable and just as authorized by Section 271.153 of the Texas Local Government Code. To the extent the attached Agreement requires the City to pay attorneys' fees for any action contemplated or taken, or to incur penalties or liquidated damages in any amount not authorized by Section 271.153, any such requirement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**SECTION 9. SOVEREIGN IMMUNITY.** Nothing in the Agreement, or herein in this Government Rider, constitutes a waiver of the City's sovereign immunity. To the extent the Agreement requires the City to waive its rights or immunities as a government entity, any such requirement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**SECTION 10. ASSIGNMENT.** To the extent the Agreement addresses the right to assign any rights or interest in the Agreement to another party, such right of assignment shall be reciprocal, and neither party shall have the right to assign or transfer any of its rights or interests in the Agreement without the express prior written consent of the other party. Notwithstanding, the Contractor shall have the right to assign the Agreement to any entity in which it is a recognized legal affiliate or subsidiary or which such entity obtains a majority interest without the consent of the City; however, Contractor shall give the City at least thirty (30) days' written notice of any such assignment or transfer of interest.

**SECTION 11. RIGHT TO TRIAL BY JURY.** The City reserves its right to settle disputes by trial by jury. Any such provision in the Agreement that requires the City to waive its right to a trial by jury shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**SECTION 12. ALTERNATIVE DISPUTE RESOLUTION.** To the extent the Agreement requires all disputes to be resolved by binding arbitration, any such provision shall be null and void, is hereby deleted from the Agreement and shall have no force or effect. Prior to instituting litigation under the Agreement, the parties may agree to mediation upon written mutual consent. Any such mediation shall be governed by the applicable rules of the American Arbitration Association, with mediation being held in Tarrant County, Texas. Each party shall share equally in the costs of the mediator, and shall be responsible for its own attorney's fees and expenses.

**SECTION 13. LIMITATION ON CLAIMS.** Any claim for breach of this Agreement shall be brought within four (4) years in accordance with Texas Civil Practices and Remedies Code Sec. 16.004 and Texas Business and Commerce Code Sec. 2.725. To the extent the Agreement requires a shorter period for limitation on claims, any such requirement shall be null and void, is hereby deleted from the Agreement and shall have no force or effect.

**SECTION 14. FORCE MAJEURE.** Either party may terminate this Agreement and shall not be liable for any alleged damages or loss due to failure to perform its obligations under this Agreement if the performance is delayed or canceled by reason of a Force Majeure event, including but not limited to, war; civil commotion; acts of God; inclement weather; Government restrictions, regulations, or interferences; fires; labor strikes; material shortages; lockouts, national disasters; epidemics; pandemics; riots; transportation restrictions; or any other circumstances which are reasonably beyond the control of the party.

**SECTION 15. RIGHT TO AUDIT.** The City shall, until the expiration of three (3) years after final payment under the Agreement, have the right to access and the right to examine and photocopy any directly pertinent books, documents, papers and records, whether electronic or hardcopy (collectively "Records") of Contractor involving transactions under this Agreement to ensure compliance herewith. The City shall have the right to access Contractor's Records during normal working hours and shall provide Contractor with reasonable advance notice of intended audits, but not less than ten (10) business days.

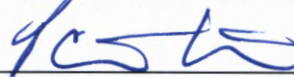
**SECTION 16. SUCCESSORS AND ASSIGNS.** The parties each bind themselves and their successors, executors, administrators and assigns to this Agreement and to all covenants of this Agreement hereafter.

**SECTION 17. CITY'S LOGO OR MARKS.** The City's logo is protected by applicable federal and state copyright and trademark laws. Contractor may not use the City's name in a demeaning, obscene or detrimental manner as determined by the City in its sole discretion, and Contractor shall not use the City's logo in any manner, except as specifically approved by the City in writing.

**SECTION 18. RIDER CONTROLLING:** If any provisions of the attached Agreement, conflict with the terms herein of this Government Rider, are prohibited by applicable law, conflict with any applicable rule, regulation or ordinance of the City, the terms in this Government Rider shall control.


By signature below of an authorized representative, the parties hereby accept and agree to the terms and conditions set forth in this Government Rider.

CITY OF NORTH RICHLAND HILLS:

By:   
Paulette Hartman  
City Manager

Date: 4/28/25

ATTEST:

By:   
Alicia Richardson  
City Secretary/Chief Governance Officer

APPROVED AS TO FORM AND LEGALITY

By: \_\_\_\_\_  
Bradley Anderle  
City Attorney

Looks Great Tree Services of MS, Inc.

By: Sean Simons  
Digitally signed by Sean Simons  
Date: 2025.04.03 10:22:08  
+05'00'

Name: Sean Simons

Date: 4/3/25

NRH Council Action Y (N)

Date Approved 4.28.2025

Agenda No. \_\_\_\_\_

Ord / Res No. \_\_\_\_\_



# Looks Great Services Pricing Schedule RFP240010

**DUPLICATE  
ORIGINAL**

## Primary Responses

Success: All data is valid!

Status	Bid/No Bid Decision	#	Item	Quantity Required	Unit of Measure	Numeric	Text	Total Cost
						Per Each	Vendor Notes or Additional Information	

### Tree Services With Arborist, per Scope of Services

Success: All values provided	Bid	#1-1	Tree Pruning Services with a Two (2) Man Crew and Equipment	1	Per Hr	\$ 150.00	N/A	\$ 150.00
Success: All values provided	Bid	#1-2	Tree Pruning Services with a Three (3) Man Crew and Equipment	1	Per Hr	\$ 225.00	N/A	\$ 225.00
Success: All values provided	Bid	#1-3	Tree Pruning Services with a Four (4) Man Crew and Equipment	1	Per Hr	\$ 275.00	N/A	\$ 275.00
Basket Total								\$ 650.00

### Tree Services Without Arborist, per Scope of Services

Success: All values provided	Bid	#2-1	Tree Pruning Services with a Two (2) Man Crew and Equipment	1	Per Hr	\$ 140.00	N/A	\$ 140.00
Success: All values provided	Bid	#2-2	Tree Pruning Services with a Three (3) Man Crew and Equipment	1	Per Hr	\$ 210.00	N/A	\$ 210.00
Success: All values provided	Bid	#2-3	Tree Pruning Services with a Four (4) Man Crew and Equipment	1	Per Hr	\$ 255.00	N/A	\$ 255.00
Basket Total								\$ 605.00

### Roadway Right-Of-Way Clearing, per Scope of Services

Success: All values provided	Bid	#3-1	2 Man Crew (1) Tree Climber – (1) Ground Man	1	Per Hr	\$ 140.00	N/A	\$ 140.00
Success: All values provided	Bid	#3-2	3 Man Crew (2) Tree Climber – (1) Ground Man	1	Per Hr	\$ 210.00	N/A	\$ 210.00
Success: All values provided	Bid	#3-3	4 Man Crew (2) Tree Climber – (2) Ground Man	1	Per Hr	\$ 255.00	N/A	\$ 255.00
Basket Total								\$ 605.00

### Additional Services

Success: All values provided	Bid	#4-1	Tree Cabling/Bracing, (2) Man Crew	1	Per Hr	\$ 195.00	N/A	\$ 195.00
Success: All values provided	Bid	#4-2	Air Spade Services with (2) Man Crew	1	Per Hr	\$ 215.00	N/A	\$ 215.00
Success: All values provided	Bid	#4-3	Additional Crew Member for Traffic Control, Tree Pruning or Tree Removal Services	1	Per Hr	\$ 45.00	N/A	\$ 45.00
Success: All values provided	Bid	#4-4	Knuckleboom Truck for Debris Removal with Operator	1	Per Hr	\$ 245.00	N/A	\$ 245.00
Success: All values provided	Bid	#4-5	Bucket Truck with Operator	1	Per Hr	\$ 125.00	services with and without	\$ 125.00
Success: All values provided	Bid	#4-6	Stump Grinding to Include All Stumps Regardless of Diameter, per Scope of Services	1	Per Each	\$ 285.00	N/A	\$ 285.00
Success: All values provided	Bid	#4-7	Cost Per Hour for Certified Arborist to Consult, Perform and/or Supervise Work as Required or Requested	1	Per Hr	\$ 145.00	N/A	\$ 145.00
Basket Total								\$ 1,255.00

Chemical Application - Soil Injection / Foliar, per Scope of Services

Not Bidding	No Bid	#5-1	Chemical Application – Soil Injection / Foliar, Per Inch	1	Per Inch			
Not Bidding	No Bid	#5-2	Chemical Application – Soil Injection / Foliar, Per Sq. Ft.	1	Per Sq. Ft.			
Not Bidding	No Bid	#5-3	Chemical Application – Soil Injection / Foliar, Per Gallon	1	Per Gallon			
Basket Total								\$ 0.00

Fertilization - Soil Injection / Foliar, per Scope of Services

Not Bidding	No Bid	#6-1	Fertilization – Soil Injection / Foliar, Per Inch.	1	Per Inch			
Not Bidding	No Bid	#6-2	Fertilization – Soil Injection / Foliar, Per Sq. Ft.	1	Per Sq. Ft.			
Not Bidding	No Bid	#6-3	Fertilization – Soil Injection / Foliar, Per Gallon	1	Per Gallon			
Basket Total								\$ 0.00

Additional Vendor Fees Not Listed

Not Bidding	No Bid	#7-1	All Travel Charges Should be Included in Rates Listed. If There Are Additional Travel Charges Required, List as a Per Mile Cost. (Not Applicable for Southlake, Keller, and North Richland Hills Services)	1	Per Mile			-
Not Bidding	No Bid	#7-2	Discount Percentage for Materials As Required (i.e., organic mulch, mulch, etc....)	1	Per Each			-
Not Bidding	No Bid	#7-3	Available Additional Vendor Items or Fees Not Specifically Listed	1	Per Each			-
Not Bidding	No Bid	#7-4	Available Additional Vendor Items or Fees Not Specifically Listed	1	Per Each			-
Not Bidding	No Bid	#7-5	Available Additional Vendor Items of Fees Not Specifically Listed	1	Per Each			-
Basket Total								\$ 0.00
Grand Total								\$ 3,115.00





ORIGINAL DOCUMENT  
CITY OF SOUTHLAKE  
Ord. Re-Council Action: ON  
Doc#/Res. No. \_\_\_\_\_  
Date Approved 2/18/25

February 18, 2025

Looks Great Services of MS, Inc  
1501 Hwy 13 N  
Columbia, Mississippi 39429

Attn: Mr. Sean Simons

Subject: Award Notification for Provide Tree Services RFP2411B200TS240010

Dear Mr. Simons:

The City of Southlake is pleased to inform you that Looks Great Services of MS, Inc., of Columbia, Mississippi is one of three (3) vendors being awarded Provide Tree Services RFP2411B200TS240010. The award and this agreement are based on your proposal to the City, copy enclosed. This is a multiple vendor award contract. Your company's portion of the award is attached. This award was approved by the City of Southlake City Council on 2/18/25.

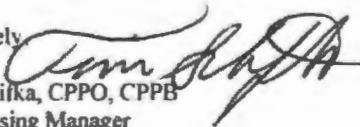
The terms and conditions proposed and accepted in this agreement are as follows:

Line Items Awarded	All Categories
Payment Terms:	Net 30 days (Unless otherwise noted – such as pre- and/or partial payment)
Estimated Quantities:	The City does not guarantee to purchase any minimum or maximum quantity but does contemplate purchasing the awarded items exclusively during the term of the contract from the successful vendors.
Method of Payment:	Shall be made by City procurement card or purchase order
Delivery Terms:	FOB Destination
Delivery Locations:	Vendor Delivery or City employee pick-up.
Term of Contract:	The term of awarded contract shall remain in effect for twelve months from date of award and is eligible for up to four (4) one (1) year annual renewals
City Contact:	Junior Camacho 817-748-8357
Send all billing to:	City of Southlake <a href="mailto:accountspayable@ci.southlake.tx.us">accountspayable@ci.southlake.tx.us</a> (preferred) or 1400 Main Street, Suite 420, Accounts Payable, Southlake, TX 76092
Other Charges:	The City of Southlake is a tax-exempt municipal corporation and is exempt from all federal, state, and local sales taxes.

All other specifications, terms and conditions shall be as provided in the original procurement documents. No other attachments to or in response to this agreement will be accepted unless approved in writing by the Purchasing Manager or an authorized representative of the City of Southlake.

Thank you for participating in our procurement process. Please call 817-748-8312 with any questions.


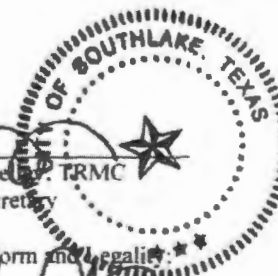
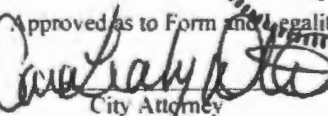
Sincerely,

  
Tim Slifka, CPPO, CPPB  
Purchasing Manager  
City of Southlake  
1400 Main Street, Suite 420  
Southlake, Texas 76092  
[tslifka@ci.southlake.tx.us](mailto:tslifka@ci.southlake.tx.us)

Contract and Award Accepted:

Signed:  Date: FEB. 18, 2025

Mayor Shawn McCaskill  
City of Southlake

Attest:   
Amy Shelton, TRMC  
City Secretary  
  
Approved as to Form and Legality:   
City Attorney

<b>Success: All values provided</b>	<b>Bid</b>	#4-1	Tree Cabling/Bracing, (2) Man Crew	1	Per Hr	\$ 195.00	N/A	\$ 195.00
<b>Success: All values provided</b>	<b>Bid</b>	#4-2	Air Spade Services with (2) Man Crew	1	Per Hr	\$ 215.00	N/A	\$ 215.00
<b>Success: All values provided</b>	<b>Bid</b>	#4-3	Additional Crew Member for Traffic Control, Tree Pruning or Tree Removal Services	1	Per Hr	\$ 45.00	N/A	\$ 45.00
<b>Success: All values provided</b>	<b>Bid</b>	#4-4	Knuckleboom Truck for Debris Removal with Operator	1	Per Hr	\$ 245.00	N/A	\$ 245.00
<b>Success: All values provided</b>	<b>Bid</b>	#4-5	Bucket Truck with Operator	1	Per Hr	\$ 125.00	Prices with and w/o	\$ 125.00
<b>Success: All values provided</b>	<b>Bid</b>	#4-6	Stump Grinding to include All Stumps Regardless of Diameter, per Scope of Services	1	Per Each	\$ 285.00	N/A	\$ 285.00
<b>Success: All values provided</b>	<b>Bid</b>	#4-7	Cost Per Hour for Certified Arborist to Consult, Perform and/or Supervise Work as Required or Requested	1	Per Hr	\$ 145.00	N/A	\$ 145.00
<b>Grand Total:</b>								<b>\$ 1,235.00</b>

Not Bidding	No Bid	#5-1	Chemical Application – Soil Injection / Foliar. Per Inch	1	Per Inch		
Not Bidding	No Bid	#5-2	Chemical Application – Soil Injection / Foliar. Per Sq. Ft.	1	Per Sq. Ft.		
Not Bidding	No Bid	#5-3	Chemical Application – Soil Injection / Foliar. Per Gallon	1	Per Gallon		
Bidsheet Total							\$0.00

Not Bidding	No Bid	#0-1	Fertilization – Soil Injection / Follar, Per Inch.	1	Per Inch			
Not Bidding	No Bid	#0-2	Fertilization – Soil Injection / Follar, Per Sq. Ft.	1	Per Sq. Ft.			
Not Bidding	No Bid	#0-3	Fertilization – Soil Injection / Follar, Per Gallon	1	Per Gallon			
Grand Total								\$ 0.00

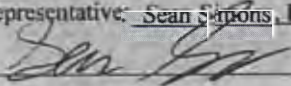
Not Bidding	No Bid	#7-1	All Travel Charges Should be Included in Rates Listed. If There Are Additional Travel Charges Required, List as a Per Mile Cost. (Not Applicable for Southlake, Keller, and North Richland Hills Services)	1	Per Mile	
Not Bidding	No Bid	#7-2	Discount Percentage for Materials As Required (I.e., organic mulch, mulch, etc....)	1	Per Each	
Not Bidding	No Bid	#7-3	Available Additional Vendor Items or Fees Not Specifically Listed	1	Per Each	
Not Bidding	No Bid	#7-4	Available Additional Vendor Items or Fees Not Specifically Listed	1	Per Each	
Not Bidding	No Bid	#7-5	Available Additional Vendor Items or Fees Not Specifically Listed	1	Per Each	
Basket Total						\$ 0.00
Grand Total						\$ 3,775.00



## Appendix B – Proposal

### Submittal Checklist: (To Assist in Determining Validity of Proposal)

- ☒ Appendix B (pages 9 through 18) must be included in the proposal submittal
- ☒ Appendix C Conflict of Interest Form (page 18) must be included in the proposal submittal.
- ☒ Form 1295 Certificate of Interested Party must be included in the proposal submittal. See Page 2.
- ☒ HB 89, SB 252, SB 13, and SB 19 Acknowledgment. See Page 15.
- ☒ Vendor Equipment List. See Page 8.
- ☒ International Society of Arboriculture (ISA) Certification or Equivalent Submitted. See Page 7.
- ☒ Chemical Applicator License or Equivalent Submitted. See Page 8.

All proposals submitted to the City of Southlake shall include this page with the submitted Proposal.			
<b>RFP Number:</b>	<b>RFP2411B200TS240010</b>		
<b>Project Title:</b>	<b>Provide Tree Services</b>		
<b>Submittal Deadline:</b>	<b>3:00 P.M. (CST), Friday December 27, 2024</b>		
<b>Submit Electronically* to: <a href="https://southlake.bonfirehub.com/login">https://southlake.bonfirehub.com/login</a></b>			
* Requires email account login and password.			
<b>Proposer Information:</b>			
<b>Proposer's Legal Name:</b>	Looks Great Services of MS, Inc		
<b>Address:</b>	1501 Hwy 13 N		
<b>City, State &amp; Zip</b>	Columbia, MS 39429		
<b>Federal Employers Identification Number #</b>	27-4125328		
<b>Phone Number:</b>	214-315-7053	<b>Fax Number:</b>	601-736-1924
<b>E-Mail Address:</b>	Seansimons@looksgreatservices.com		
<b>Proposer Authorization</b>			
I, the undersigned, have the authority to execute this Proposal in its entirety as submitted and enter into a contract on behalf of the Proposer.			
Printed Name and Position of Authorized Representative: <u>Sean Simons, Regional Vice President</u>			
Signature of Authorized Representative: 			
Signed this <u>10</u> (day) of <u>December</u> (month), <u>2024</u> (year)			

## Appendix B – Proposal (continued)

### 1. **REQUIRED PROPOSAL INFORMATION. IN ORDER FOR A PROPOSAL TO BE CONSIDERED COMPLETE, AND TO BE EVALUATED FOR A CONTRACT AWARD BY THE CITY, PROPOSER MUST SUBMIT ALL OF THE FOLLOWING INFORMATION:**

#### 1. **Proposed Products and/or Services**

- A. **Product or Service Description:** Proposers should utilize this section to describe the technical aspects, capabilities, features and options of the product and/or service proposed in accordance with the required Scope of Services as identified in Appendix A. Promotional literature, brochures, or other technical information may be used.
- B. **Additional Hardware Descriptions:** Proposers should also include in this section a detailed description of what additional hardware and/or software, if any, would be required by the City in order to fully utilize the goods and/or services proposed.
- C. **Guarantees and Warranties:** Each Proposer shall submit a complete copy of any warranties or guarantees provided by the manufacturer or Proposer with the Proposal submitted.
- D. **Project Schedule/Delivery Date:** Proposer must provide a project schedule noting all projected completion dates for segments of the Project, from start-up to completion, and all delivery dates for goods covered by the RFP. The Proposal must show the number of days required to deliver and install the product or equipment after the receipt of the City's Purchase Order.

#### 2. **Cost of Proposed Products and/or Services**

- A. **Pricing:** Pricing shall reflect the full Scope of Services defined herein, inclusive of all associated cost for delivery, labor, insurance, taxes, overhead, and profit.
- B. **Schedule of Pricing:** Proposer shall quote unit pricing in accordance with the itemized listing of products or contract segments stated in the Scope of Services and using the following format:

For this procurement the schedule of pricing is not available in hardcopy. You may access it via the online portal (<https://southlake.bonfirehub.com/login>). To submit your schedule of pricing, please download the Bid Table and fill it in accordingly per the sample below.

Item	Unit	Quantity	Unit Price	Total Price
1. Fire Station #1 - 1st Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
2. Fire Station #1 - 2nd Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
3. Fire Station #1 - 3rd Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
4. Fire Station #1 - 4th Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
5. Fire Station #1 - 5th Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
6. Fire Station #1 - 6th Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
7. Fire Station #1 - 7th Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
8. Fire Station #1 - 8th Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
9. Fire Station #1 - 9th Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00
10. Fire Station #1 - 10th Floor	Sq. Ft.	10,000	\$100.00	\$1,000,000.00

For instructions on how to complete Bid Tables, please refer to this article on Bonfire's Support Website. **Please note:** even if you do not have additional responses, you must download and re-upload the blank document. This is to confirm that you do not require any additional costs. If you have any additional items, please fill out the Additional Responses template accordingly.

#### 3. **Term of Contract and Option to Extend**

Any contract resulting from this RFP shall be effective **for twelve months from date of award**. The City anticipates that contract shall be renewed pursuant to the availability of funds and at the discretion of the City. The following clauses shall be included in the contract:

A. Option Clause: It is agreed that City will have the option to extend the contract for up to four (4) additional years, in one-year intervals. To exercise this option, the City shall serve notice 30 days prior to contract termination or to the end of any one-year extension. The Option to Extend will not be considered if funding is unavailable or if the contractor's past performance is not within the industry standard.

B. Escalation Clause: Should market conditions prevail which dictate an increase, the successful contractor may submit documentation requesting permission to increase pricing no later than 30 days after receiving notice from the City of its intent to extend the agreement. Escalation may only occur at the time of renewal and only upon securing the approval of the City in writing. Requests for price adjustments must be solely for the purpose of accommodating an increase in the contractor's cost, not profits.

Vendors shall show in this quote their anticipated percent of escalation if/when the option to extend is exercised. The percent quoted will be a maximum. In addition, the percentage proposed will be a factor in determining the best value to the City. It is the average price over the period of the contract that will be the price factor considered in the evaluation of this quote. Quotes in which negative or no escalation is shown will be considered as 0% escalation.

C. Price Increases Upon Extension: If approved by the City, the Contractor shall modify the rates charged by the Contractor to reflect any changes shown in the comparative statement delivered to the City. The maximum increase allowed under this provision shall be four percent (4%) per year. The City shall have authority, in its reasonable discretion, to determine the validity of any change in Contractor's rates. City cannot exercise the Option to Extend with any price increases unless the Vendor completes the section of the Quote requesting anticipated percentage of annual escalation.

First Additional Year Escalation Percentage ..... N/A %  
Second Additional Year Escalation Percentage ..... N/A %  
Third Additional Year Escalation Percentage ..... N/A %  
Fourth Additional Year Escalation Percentage ..... N/A %

4. **Proposer's Experience / Staff**

A. Project Team: Identify all members of the Proposer's team (including both team members and management) who will be providing any services proposed and include information which details their experience.

B. Removal or Replacement of Staff: If an assigned staff person must be removed or replaced for any reason, the replacement person must be approved by City prior to joining the project.

C. Business Establishment: State the number of years the Proposer's business has been established and operating. If Proposer's business has changed names or if the principals operating the business operate any similar businesses under different names, or have operated any other businesses or changed the legal status or form of the business within the last five (5) years, all names, of predecessor business names, affiliated entities, and previous business entities operated by the principals, if different than present, must be provided;

State the number of years' experience the business has: 25 ; and the number of employees: 225 .

D. Project Related Experience: All Proposals must include detailed information that details the Proposer's experience and expertise in providing the requested services that demonstrates the Proposer's ability to logically plan and complete the requested project.



5. **References**

Proposer shall provide four (4) references where Proposer has performed similar to or the same types of services as described herein.

Reference #1:

Client / Company Name: Town of Flower Mound	
Contact Name: John Haven	Contact Title: Manager
Phone: 817-980-1306	Email: john.havens@flower-mound.com
Date and Scope of Work Provided: Scope of Work: Provide tree pruning and brush maintenance services, tree removal services, tree debris removal services, stump grinding services, and roadway right-way clearing services since January 2023.	

Reference #2:

Client / Company Name: City of Wynne, Arkansas	
Contact Name: Jennifer Hobbs	Contact Title: Mayor
Phone: 662-256-5721	Email: jhobbs@cityofwynne.com
Date and Scope of Work Provided: Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management from April through June 2023.	

Reference #3:

Client / Company Name: City of Winona, Mississippi	
Contact Name: Aaron Dees	Contact Title: Mayor
Phone: 662-283-1232	Email: mayor@winonams.org
Date and Scope of Work Provided: Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management from March 2023 through May 2023.	

Reference #4:

Client / Company Name: City of Dallas, Texas	
Contact Name: Eduardo Reyes	Contact Title: Assistant Director of Operations
Phone: 662-256-5721	Email: Eduardo.reyes@dallas.gov
Date and Scope of Work Provided:  Debris reduction and removal.	

## 6. Trade Secrets and/or Confidential Information

**Trade Secrets and/or Confidential Information:** This proposal \_\_\_\_ (does) X (does not) contain trade secrets and/or confidential information. If applicable, describe such trade secrets and confidential information, and the basis for your assertion that such material qualifies for legal protection from disclosure.

## 7. Federal, State and/or Local Identification Information

A. Centralized Master Bidders List registration number: \_\_\_\_\_

B. Prime contractor HUB / MWBE registration number: WBE2002997

C. An individual Proposer acting as a sole proprietor must also enter the Proposer's Social Security Number: # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_.

## 8. Emergency Business Services Contact Notice

During a natural disaster, or homeland security event, there may be a need for the City of Southlake to access your business for products or services after normal business hours and/or holidays. The City may request City employee pick up or vendor delivery of product or services.

**For this purpose, a primary and secondary emergency contact name and phone number are required. It is critical the vendor's emergency contact information remains current. City shall be contacted by E-mail with any change to a contact name or phone number of these emergency contacts. Updates may be emailed to [vendors@ci.southlake.tx.us](mailto:vendors@ci.southlake.tx.us).**

All products or services requested during an emergency event are to be supplied as per the established contract prices, terms and conditions. The vendor shall provide the fee (pricing) for an after-hours emergency opening of the business, if any. In general, orders will be placed using a City of Southlake procurement card (Master Card) or City issued Purchase Order. The billing is to include the emergency opening fee, if applicable.

The contractor shall provide the names, phone numbers and fee (pricing), if any, for an after-hours emergency opening of the business listed below.

Business Name: Looks Great Services of MS, Inc

Contract #: RFP2411B200TS240010

Description: Tree Service

Primary Contact (Name): Sean Simons

Primary Contact Phone Numbers: Home: 214-315-7053 Cell: 214-315-7053

Secondary Contact (Name): Jerry Day

Secondary Contact Phone Numbers: Home: 405-727-0117 Cell: 405-727-0117

After Hours emergency opening fee, if applicable: \$ N/A

9. **Cooperative Governmental Purchasing Notice**

Other governmental entities maintaining interlocal agreements with the City, may desire, but are not obligated, to purchase goods and services defined in this RFP from the successful Proposer. All purchases by governmental entities, other than the City, will be billed directly to and paid by that governmental entity. The City will not be responsible for another governmental entity's debts. Each governmental entity will place their own orders with the successful Proposer and be responsible for ensuring full compliance with the RFP specifications. Prior to other governmental entities placing orders, the City will notify the successful Proposer of their intent.

Please indicate below if you will permit other governmental entities to purchase from your agreement with the City.

☒ **Yes, Others can purchase**      ☐ **No, Only the City can purchase**

II. **CONTRACT TERMS AND CONDITIONS, EXCEPT WHERE PROPOSER MAKES SPECIFIC EXCEPTION IN THE SUBMITTED PROPOSAL, ANY CONTRACT RESULTING FROM THIS RFP WILL CONTAIN THE FOLLOWING TERMS AND CONDITIONS, WHICH PROPOSER HEREBY ACKNOWLEDGES, AND TO WHICH PROPOSER AGREES BY SUBMITTING A PROPOSAL:**

1. **Delivery of Products and/or Services**

- A. **Payment Terms:** Unless otherwise specified in the Scope of Services or otherwise agreed to in writing by the City, payment terms for the City are Net 30 days upon receipt of invoice.
- B. **Warranty of Products and Services:** All products furnished under this contract shall be warranted to be merchantable and good quality and fit for the purposes intended as described in this Proposal, to the satisfaction of City and in accordance with the specifications, terms, and conditions of the Scope of Services, and all services performed shall be warranted to be of a good and workmanlike quality, in addition to, and not in lieu of, any other express written warranties provided.
- C. **Late Delivery or Performance:** If Proposer fails to deliver acceptable goods or services within the timeframes established in the Project Schedule, the City shall be authorized to purchase the goods or services from another source and assess any increase in costs to the defaulting Proposer, who agrees to pay such costs within ten days of invoice.
- D. **Title to Goods and Risk of Loss:** For goods to be provided by Proposers hereunder, if any, the title and risk of loss of the goods shall not pass to City until City actually receives, takes possession, and accepts the goods and the installation of such goods, has tested the system, and determined that it is in good and acceptable working order.

2. **Miscellaneous**

- A. **Independent Contractor:** Proposer agrees that Proposer and Proposer's employees and agents have no employer-employee relationship with City. Proposer agrees that if Proposer is selected and awarded a contract, City shall not be responsible for the Federal Insurance Contribution Act (FICA) payments, Federal or State unemployment taxes, income tax withholding, Workers Compensation Insurance payments, or any other insurance payments, nor will City furnish any medical or retirement benefits or any paid vacation or sick leave.
- B. **Assignments:** The rights and duties awarded the successful Proposer shall not be assigned to another without the written consent of the Purchasing Manager. Such consent shall not relieve the assigner of liability in the event of default by the assignee.



- C. Liens: Proposer shall indemnify and save harmless the City against any and all liens and encumbrances for all labor, goods, and services which may be provided to the City by Proposer or Proposer's vendor(s), and if the City requests, a proper release of all liens or satisfactory evidence of freedom from liens shall be delivered to the City.
- D. Gratuities / Bribes: Proposer certifies that no bribes in the form of entertainment, gifts, or otherwise, were offered or given by the successful Proposer, or its agent or representative, to any City officer, employee or elected representative, with respect to this RFP or any contract with the City, and that if any such bribe is found to have been made this shall be grounds for voiding of the contract
- E. Financial Participation: Proposer certifies that it has not received compensation from the City to participate in preparing the specifications or RFP on which the Proposal is based and acknowledges that this contract may be terminated and/or payment withheld if this certification is inaccurate.
- F. Required Licenses: Proposer certifies that he holds all licenses required by the State of Texas for a provider of the goods and/or services described by the Scope of Services herein.
- G. Authority to Submit Proposal and Enter Contract: The person signing on behalf of Proposer certifies that the signer has authority to submit the Proposal on behalf of the Proposer and to bind the Proposer to any resulting contract.
- H. Compliance with Applicable Law: Proposer agrees that the contract will be subject to, and Proposer will strictly comply with, all applicable federal, state, and local laws, ordinances, rules, and regulations.
- I. Compliance with HB 89: Proposer agrees per HB 89 vendor shall not boycott Israel at any time while providing products or services to the City of Southlake.

☒ Yes, we agree                      ☐ No, we do not agree                      ☐ N/A

- J. Compliance with SB 252: Proposer agrees per SB 252 vendor shall not do business with Iran, Sudan or a foreign terrorist organization while providing products or services to the City of Southlake.

☒ Yes, we agree                      ☐ No, we do not agree

- K. Compliance with SB 13: Proposer agrees per SB 13 vendor does not boycott energy companies as those terms are defined in the Texas Government Code § 809.001, and will not boycott energy companies during the term of any contract with the City of Southlake.

☒ Yes, we agree                      ☐ No, we do not agree

- L. Compliance with SB 19: Proposer agrees per SB 19 vendor does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association as those terms are defined in the Texas Government Code § 2274.001, and that vendor will not so discriminate during the term of any contract with the City of Southlake.

☒ Yes, we agree                      ☐ No, we do not agree

### 3. Financial Responsibility Provisions

- A. Insurance: The Proposer, consistent with its status as an independent contractor, shall carry, and shall require any of its subcontractors to carry, and list the City of Southlake, its officers, and employees as an additional insured, at least the following insurance in such form, with such companies, and in such amounts (unless otherwise specified) as City may require:

- i. Worker's Compensation and Employer's Liability insurance, including All States Endorsement, to the extent required by federal law and complying with the laws of the State of Texas;

- ii. Commercial General Liability insurance, including Blanket Contractual Liability, Broad Form Property Damage, Personal Injury, Completed Operations/Products Liability, Premises Liability, Medical Payments, Interest of Employees as additional insureds, and Broad Form General Liability Endorsements, for at least One Million Dollars (\$1,000,000) Combined Single Limit Bodily Injury and Property Damage on an occurrence basis;
  - iii. Comprehensive Automobile Liability insurance covering all owned, non-owned or hired automobiles to be used by the Contractor, with coverage for at least One Million Dollars (\$1,000,000) Combined Single Limit Bodily Injury and Property Damage.
- B. **Indemnification:** Proposer agrees to defend, indemnify and hold harmless the City, all of its officers, Council members, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages and liabilities, including reasonable attorneys' fees, court costs and related expenses, arising out of, connected with, or resulting from any acts or omissions of Proposer or any agent, employee, subcontractor, or supplier of Proposer in the execution or performance of this contract without regard to whether such persons are under the direction of City agents or employees.

## Appendix C – Form CIQ

### **INFORMATION REGARDING VENDOR CONFLICT OF INTEREST QUESTIONNAIRE**

**WHO:** The following persons must file a Conflict of Interest Questionnaire with the City if the person has an employment or business relationship with an officer of the City that results in taxable income exceeding \$2,500 during the preceding twelve – month period, or an officer or a member of the officer's family has accepted gifts with an aggregate value of more than \$250 during the previous twelve – month period and the person engages in any of the following actions:

1. contracts or seeks to contract for the sale or purchase of property, goods or services with the City, including any of the following:
  - a. written and implied contracts, utility purchases, purchase orders, credit card purchases and any purchase of goods and services by the City;
  - b. contracts for the purchase or sale of real property, personal property including an auction of property;
  - c. tax abatement and economic development agreements;
2. submits a bid to sell goods or services, or responds to a request for proposal for services;
3. enters into negotiations with the City for a contract; or
4. applies for a tax abatement and/or economic development incentive that will result in a contract with the City

#### **THE FOLLOWING ARE CONSIDERED OFFICERS OF THE CITY:**

1. Mayor and City Council Members;
2. City Manager;
3. Board and Commission members and appointed members by the Mayor and City Council;
4. Directors of 4A and 4B development corporations;
5. The executive directors or managers of 4A and 4B development corporations; and
6. Directors of the City of Southlake who have authority to sign contracts on behalf of the City.

**EXCLUSIONS:** A questionnaire statement need not be filed if the money paid to a local government official was a political contribution, a gift to a member of the officer's family from a family member; a contract or purchase of less than \$2,500 or a transaction at a price and subject to terms available to the public; a payment for food, lodging, transportation or entertainment; or a transaction subject to rate or fee regulation by a governmental entity or agency.

**WHAT:** A person or business that contracts with the City or who seeks to contract with the City must file a "Conflict of Interest Questionnaire" (FORM CIQ) which is available online at [www.ethics.state.tx.us](http://www.ethics.state.tx.us) and a copy of which is attached to this guideline. The form contains mandatory disclosures regarding "employment or business relationships" with a municipal officer. Officials may be asked to clarify or interpret various portions of the questionnaire.

**WHEN:** The person or business must file:

1. the questionnaire – no later than seven days after the date the person or business begins contract discussions or negotiations with the municipality, or submits an application, responds to a request for proposals or bids, correspondence, or other writing related to a potential contract or agreement with the City; and
2. an updated questionnaire – within seven days after the date of an event that would make a filed questionnaire incomplete or inaccurate.

It does not matter if the submittal of a bid or proposal results in a contract. The statute requires a vendor to file a FORM CIQ at the time a proposal is submitted or negotiations commence.

**WHERE:** The vendor or potential vendor must mail or deliver a completed questionnaire to the Finance Department. *The Finance Department is required by law to post the statements on the City's website.*

**ENFORCEMENT:** Failure to file a questionnaire is a Class C misdemeanor punishable by a fine not to exceed \$500. It is an exception to prosecution that the person files a FORM CIQ not later than seven business days after the person received notice of a violation.

**NOTE:** The City does not have a duty to ensure that a person files a Conflict of Interest Questionnaire.



**CONFLICT OF INTEREST QUESTIONNAIRE****FORM CIQ****For vendor doing business with local governmental entity**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐

Yes

☒

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐

Yes

☒

No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7   
Signature of vendor doing business with the governmental entity

12/20/2024

Date

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Looks Great Services of MS, Inc  
Columbia, MS United States

Certificate Number:  
2024-1252102

Date Filed:  
12/26/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Southlake, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP 2411B200TS240010  
Provide Tree Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Agoglia, Kristian	Columbia, MS United States	X	

5 Check only if there is NO Interested Party.

☐

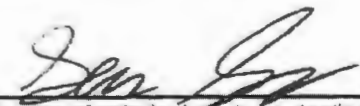
### 6 UNSWORN DECLARATION

My name is Sean Simons, and my date of birth is 11/4/1984

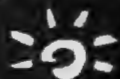
My address is 1129 S Cedar Hill Rd Cedar Hill TX 75104 USA  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 26 day of December 20 24  
(month) (year)

  
Signature of authorized agent of contracting business entity  
(Declarant)

**Looks  
Great  
Services®**



**Provide Tree Services**

Issued by:  
**City of Southlake, TX**

Date:  
**12/27/2024**

☼ Solicitation No. RFP 2411B200TS240010

☼ Offeror's name, address, telephone,  
and facsimile numbers:

Looks Great Services of MS, Inc.  
1501 Highway 13 North  
Columbia, MS 39429  
Telephone: 601-736-0037  
[www.looksgreatservices.com](http://www.looksgreatservices.com)

☼ Extent of Agreement with Terms:

By fact of signature contained herein, Looks Great Services of Mississippi, Inc. agrees to the extent of the agreement with all terms, conditions and provisions included in the solicitation and agrees to furnish any or all items upon which prices are offered at the price set opposite each item. The proposal is in all respects fair and in good faith without collusion or fraud.

☼ Authorized signature:

☼ Contractor's DUNS Number: 05-769-6240

☼ WBENC WOSB Number: WOSB210490

☼ This proposal includes data that shall not be disclosed outside the City and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of or in connection with the submission of this data, the City shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the City's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained on every page of this proposal; and use or disclosure of data contained on this sheet is subject to the restrictions on this, the title page of this proposal



**CITY OF  
SOUTHLAKE**

**Persons authorized to negotiate  
on the offeror's behalf:**

Yolanda Agolia  
President  
Looks Great Services of MS, inc.  
Tel: 631-662-5817  
Fax: 601-736-1924  
[yolanda@looksgreatservices.com](mailto:yolanda@looksgreatservices.com)

Kristian Agolia  
Vice President  
Looks Great Services of MS, inc.  
Tel: 516-369-8445  
Fax: 601-736-1924  
[kristian@looksgreatservices.com](mailto:kristian@looksgreatservices.com)

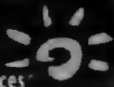
**Persons authorized as point of  
contact:**

Jerry Day  
Commercial Contracts Manager  
Looks Great Services of MS, inc.  
Tel: 405-727-0117  
Fax: 601-736-1924  
[jerryday@looksgreatservices.com](mailto:jerryday@looksgreatservices.com)

Sean Simons  
Regional Vice President  
Looks Great Services of MS, inc.  
Tel: 214-315-7053  
Fax: 601-736-1924  
[seansimons@looksgreatservices.com](mailto:seansimons@looksgreatservices.com)







## Tab 1 – Bid Documents



# The International Society of Arboriculture

Hereby Announces That

*Sean Michael Simons*

Has Earned the Credential

## ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan  
CEO & Executive Director

31 January 2019

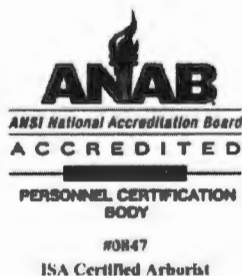
Issue Date

30 June 2025

Expiration Date

TX-4489A

Certification Number





# The International Society of Arboriculture

Hereby Announces That

*Sean Michael Simons*

Has Earned the Credential

## ISA Tree Risk Assessment Qualification®

By successfully meeting ISA Tree Risk Assessment Qualification certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan  
CEO & Executive Director

13 March 2020

Issue Date

13 March 2025

Expiration Date







# The International Society of Arboriculture


Hereby Announces That

*Kristian Agolia*

Has Earned the Credential

## ISA Certified Arborist Utility Specialist®

By successfully meeting ISA Certified Arborist Utility Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council



Caitlyn Pollihan  
CEO & Executive Director

11 June 2012

Issue Date

30 June 2027

Expiration Date

NY-5396AU

Certification Number





# The International Society of Arboriculture

Hereby Announces That

*Kristian Agoglia*

Has Earned the Credential

## ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan  
CEO & Executive Director

9 November 2007

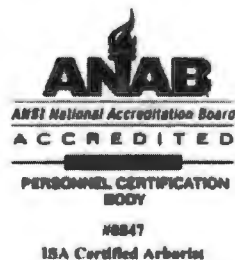
Issue Date

30 June 2027

Expiration Date

NY-5396A

Certification Number





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Cadence Insurance, A Gallagher Company  
16 Thompson Park  
Hattiesburg MS 39401

**CONTACT NAME:** Daphne Coleman**PHONE**  
(A/C, No, Ext): 601-554-7321**FAX**  
(A/C, No): 877-288-0152**E-MAIL**  
ADDRESS: daphne.coleman@cadenceinsurance.com**INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A:** American Guarantee and Liability Ins Co 26247**INSURER B:** Markel American Ins. Co. 28932**INSURER C:** Old Republic Insurance Co. 24147**INSURER D:** Illinois Union Insurance Company 27960**INSURER E:****INSURER F:**

**INSURED**  
Looks Great Services of MS, Inc.  
1501 Highway 13 North  
Columbia MS 39429

LOOKGRE-01

**COVERAGES****CERTIFICATE NUMBER:** 51423037**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y Y	MWZY31369224	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000 Per Project Agg Cap \$ 10,000,000
C	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y Y	MWTB31369124	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ n	Y Y	AUC019344808	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	MWC31369024	2/1/2024	2/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Rented/Leased Equipment		MKLM4IM0054280	4/14/2024	4/14/2025	Per Item Occurrence \$300,000
D	Pollution		CPYG23206690004	1/12/2023	1/12/2025	Occur/Agg \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE FOR BIDDING PURPOSES -

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S) AND ANY OTHER PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:  
Blanket Additional Insured coverage provided applying on a primary and non-contributory basis.  
Blanket Waiver of Subrogation.  
See Attached...

**CERTIFICATE HOLDER****CANCELLATION**

City of Southlake  
1400 Main Street, Suite 420  
Purchasing Division, Department of Finance  
Southlake TX 76092  
United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Cadence Insurance, A Gallagher Company		NAMED INSURED Looks Great Services of MS. Inc. 1501 Highway 13 North Columbia MS 39429	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

**ADDITIONAL REMARKS****THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Liability assumed in an "Insured Contract" as defined by policy.  
Blanket Additional Insured - Lessors of Leased Equipment.  
Blanket 30 Day Notice of Cancellation

Automobile Liability:  
Blanket Additional Insured.  
Blanket Primary & Non-Contributory  
Blanket Waiver of Subrogation.  
Blanket 30 Day Notice of Cancellation

Workers Compensation:  
Blanket Waiver of Subrogation.  
Blanket Alternate Employer  
Blanket 30 Day Notice of Cancellation  
Officers Excluded: Kristian Agoglia and Yolanda Agoglia

Rented/Leased Equipment:  
Blanket Loss Payee in favor of lessor of leased equipment.

## Tab A – Experience and Qualifications

## Letter of Transmittal

December 26, 2024

RE: Provide Tree Services

Dear City of Southlake:

Enclosed you will find the proposal for Looks Great Services of MS, Inc. (LGS). This response provides a concise, but detailed look at LGS and its tree trimming and debris operation experience and performance.

The scope of work will vary and LGS will continue to work with the City to ensure that all items in the scope of work are handled in the most efficient way as to reduce the impact on the City's residents. LGS will make it a top priority to continue to complete the work in a timely manner and in accordance with all local, state, and federal regulations. LGS remains committed to providing all necessary resources needed to perform the scope of work as per the specifications. LGS is also committed to maintaining any applicable licenses or certifications necessary. This proposal is in all respects fair and in good faith without collusion or fraud.

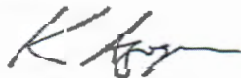
LGS has a solid background and by submission of this proposal confirms that it has not performed substandard work. LGS has 20 years of experience in helping places like the City of Southlake with tree removal and disposal services. Having managed more than 100 contracts across the Eastern United States and Puerto Rico, LGS is adept in assembling successful recovery teams. In addition to LGS' management team, an extensive cadre of local and national subcontractors, who are prequalified with LGS, are available to respond to the needs of the City.

LGS understands the importance of having a knowledgeable team that is familiar with FEMA regulations and is adaptable to all requirements specified by the City. LGS will appoint dedicated team members to work with the City to provide technical assistance, operational methodology, and quality control. In addition, LGS management will oversee the DBE/MBE subcontractor utilization, local landfill coordination, and environmental concerns and safety compliance remain a top priority.

LGS meets or exceeds the licensing and insurance requirements needed for these types of projects. Specifically, LGS has an aggregate of 10 million dollars in liability coverage and a 2-million-dollar environmental pollution policy. For convenience, a certificate of insurance has been included in this proposal.

LGS takes great pride in the services it provides and looks forward to getting the opportunity to continue working with the City of Southlake and provide the same outstanding services.

Sincerely,



Kristian Agoglia  
Vice President  
Looks Great Services of MS, Inc.



## Executive Summary

In 1999 Looks Great Services, Inc. was founded in New York. The company has recruited, developed, and trained a team of individuals able to respond to client needs professionally and courteously. In the spring of 2005, Looks Great Services of Charlotte was launched in North Carolina. In addition to the same services offered in New York, Charlotte added the manufacturing of vegetation products, such as mulch and topsoil, and moved into the land clearing/development industry. In the spring of 2010, Looks Great Services of MS was established opening operations in Columbia, MS, and has the designation as a woman-owned small business. The increased demand for companies that provide utility line clearing as well as right-of-way clearing and maintenance in the mid-south region has allowed the company to continue its steady expansion to over 200 full-time employees. With locations in the Northeast, Mid-Atlantic, and Mid-South regions and 25 years of vegetative management experience, we are strategically positioned to provide vegetation services across the East Coast and beyond.

In addition to the LGS equipment, we have pre-approved contractors who will provide additional labor and equipment immediately. We can quickly expand our services to over 1,000 pieces of equipment to meet the requirements necessary to handle any disaster.

From destructive insects to winter ice damage, LGS is prepared to respond to situations anywhere in the United States. Our storm damage relief team is available to townships, cities, counties, and states. In cooperation with other professional organizations, today, LGS is continually asked to provide leadership, equipment, and personnel to aid in vegetation management.

---

### Services Provided by Looks Great Services

- Hazardous Tree Removal (Leaners)
- Hazardous Tree Trimming (Hangers)
- Stump Removals
- Vegetative Debris Removal (ROW & ROE)
- Pre-Disaster Management and Planning
- FEMA Public Assistance Program Guidance
- 72 Hour Emergency Road Clearance
- C&D Debris Removal (ROW & ROE)
- TDMS Management & Operation
- Final Debris Disposal
- Demolition
- Sand Screening & Beach Restoration
- Canal & Waterway Debris Removal
- Vehicle & Watercraft Removal
- White Goods Disposal
- Household Hazardous Waste (HHW)
- Aerial Video and Imagery Damage Survey (Drone)

---

### Looks Great Services Principals/Authorized Representatives

Yolanda Agolia, President  
1501 Highway 13 North  
Columbia, MS 39429  
Phone: 601-736-0037  
Fax: 601-736-01924  
Cell: 631-662-5817  
Email: [yolanda@looksgreatservices.com](mailto:yolanda@looksgreatservices.com)

Kristian Agolia, Vice President  
1501 Highway 13 North  
Columbia, MS 39429  
Phone: 601-736-0037  
Fax: 601-736-01924  
Cell: 516-369-8445  
Email: [kristian@looksgreatservices.com](mailto:kristian@looksgreatservices.com)

## Company Overview

### Synopsis

Year Established: 1999

Current number of employees: 225

Bonding Capacity: \$200 Million

Successfully completed disaster projects: 110+

### Experienced Management

LGS has more than 250 full-time employees that are managed by several dozen professionals. These professions include degrees in Business and Finance, Occupational Safety, Biology, Emergency and Disaster Management, Construction Management, Civil Engineering, Construction Engineering, Marketing, and Accounting. Members of management are also FEMA trained, NIMS trained, and OSHA Safety training. LGS has a wide array of experience in different geographical areas ranging from Maryland to Kansas and Texas to Florida, and even Puerto Rico.

One of the core strengths of LGS' management is its ability to adapt. One occasion in particular was when a client in Mississippi did not have the local resources to operate its own landfill. LGS managed to hire a local subcontractor to provide oversight services and LGS self-performed the landfill operations. This accomplished multiple things that the client was ecstatic over: landfill operations were unimpeded, local minority subcontractor participation was utilized, and LGS brought a more positive economic impact to the client than was anticipated.

LGS also has a strong commitment to safety. LGS has one of the lowest EMR ratings in its industry and prides itself on maintaining an exceptional safety record. LGS management instills a "Brother's Keeper" mentality in its approach to safety.

### Financial Stability

When it comes to finances, resources are not an obstacle for LGS. With a bonding capacity of 200 million dollars, and the ability to cash-flow multiple projects simultaneously, LGS' financial stability is without question solid. LGS also has the rare distinction of having no debt on any equipment or resources.



TDSS



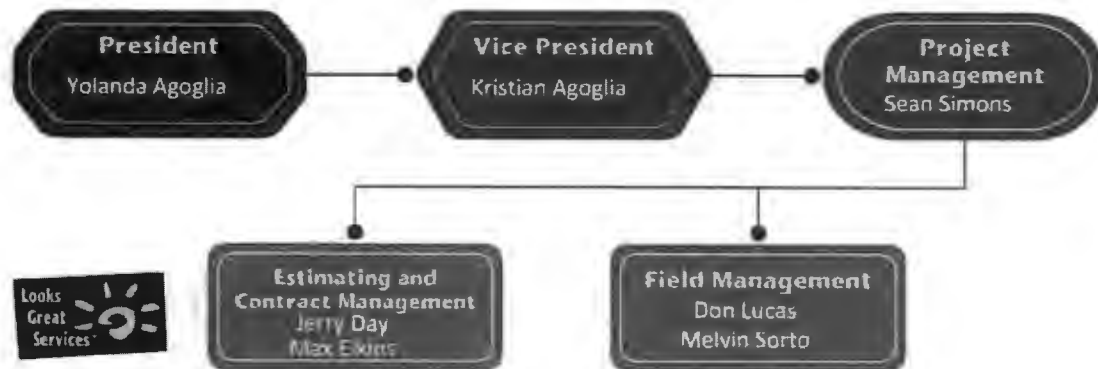
Final Haul-Out

## Company Contacts

### Company Information

Looks Great Services of MS, Inc.  
Tel: 601-736-0037  
Fax: 601-736-1924  
info@looksgreatservices.com

### Key Personnel



### Personnel Information

#### Operations Manager

Kristian Agoglia  
Corporate Vice President  
Tel: 516-369-8445  
kristian@looksgreatservices.com

#### Project Manager

Sean Simons  
Regional Vice President  
Tel: 214-315-7053  
[seansimons@looksgreatservices.com](mailto:seansimons@looksgreatservices.com)

### Additional Personnel

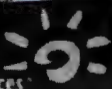
Jerry Day  
Commercial Contracts Manager  
Tel: 405-727-0017  
[jerryday@looksgreatservices.com](mailto:jerryday@looksgreatservices.com)

Don Lucas  
Debris Site Manager  
Tel: 601-818-2552  
[donlucas@looksgreatservices.com](mailto:donlucas@looksgreatservices.com)

Melvin Sorto  
Field Operations Manager  
Tel: 631-326-7305  
[melvinsorto@looksgreatservices.com](mailto:melvinsorto@looksgreatservices.com)

Max Elkins  
Executive Director of Contracting  
Tel: 601-408-9472  
[maxelkins@looksgreatservices.com](mailto:maxelkins@looksgreatservices.com)





### Personnel Assigned to the Project

Name	Role	Years Experience in Debris Removal	Certifications/ Degrees	Email Address
Sean Simons	Project/Operation Manager	9 years	ISA Certified Arborist, ISA Tree Risk & Assessment, EHAP Certified and OSHA 10 Certification	<a href="mailto:seansimons@looksgreatservices.com">seansimons@looksgreatservices.com</a>
Kristian Aggolia	Vice President	25 years	ISA Certified Arborist, ISA Certified Utility Arborist, TCIA Certified Safety Professional, and EHAP Certified	<a href="mailto:kristianaaggolia@looksgreatservices.com">kristianaaggolia@looksgreatservices.com</a>
Sean Hunt	Executive Vice President	20 years	ISA Certified Arborist and FEMA Debris Management, B.S in Biology and M.S in Emergency and Disaster Management	<a href="mailto:seanhunt@looksgreatservices.com">seanhunt@looksgreatservices.com</a>
Jerry Day	Contact Manager	30 years	ISA Certified Arborist and B.S. Business Administration	<a href="mailto:jerryday@looksgreatservices.com">jerryday@looksgreatservices.com</a>
Don Lucas	Debris Site Manager	16 years	MDOT Storm Water Management Training, HAZMAT Certified and A.A. in Mechanics	<a href="mailto:dontucas@looksgreatservices.com">dontucas@looksgreatservices.com</a>
Melvin Sorto	Field Operation Manager	23 years	EHAP Certification, ATSA Certified Instructor, Railroad Worker Certification, OSHA 10 Certified	<a href="mailto:MelvinSorto@looksgreatservices.com">MelvinSorto@looksgreatservices.com</a>

## Kristian Agoglia

### Professional Experience

November 2010 - Present

Looks Great Services of MS, Inc.  
Vice President

Helped form Looks Great Services of MS, Inc. and participate daily in operations, lead management and procurement duties, and ensure the standards of performance established are continually met by personnel. Has been involved in more than 110 disaster projects since 2002, including simultaneously managing 10+ projects at one time during Sandy in 2012-2013, 5 contracts in 2017 during Hurricane Irma, 6 contracts in 2017 after a string of Mississippi tornadoes, and 11 contracts in 2020 after a tornado/straight-line wind outbreak.

1999 - Present

Looks Great Services, Inc.  
CEO

Since inception, as owner and CEO of LGS, participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel

1990 - 1999

T&K Landscaping  
Company Partner

Started a small landscaping and lawn maintenance business during high school years. Expanded into tree pruning, maintenance, and removal. Grew business steadily during the successful pursuit of bachelor's and master's degrees.

### Certifications

ISA Certified Arborist  
ISA Certified Utility Arborist Specialist  
TCIA Certified Safety Professional  
EHAP Training Certified  
OSHA 10 Certification

### Education

REGENT UNIVERSITY – Virginia Beach, VA – Master of Divinity – 1999

LIBERTY UNIVERSITY – Lynchburg VA – Bachelor of Science – 1996

## Project Manager

### Sean Simons- Dallas, Texas

#### Professional Experience

April 2022 - Present

Looks Great Services of MS, Inc.  
Regional Vice President/Project Manager

Dedicated and experienced arborist with a strong background in tree maintenance and management. Proven track record of success in providing high-quality services to clients primarily focusing on large-scale vegetation management contracts such as this RFP. Sean currently resides in Dallas, Texas, and is a lifelong Dallas area resident.

In addition to vegetation management contracts, Sean oversees all facets of Looks Great Services' Emergency Response Division for projects within his local area. Coordinates, delegates, and manages the entire life cycle – from procurement to active project closeout to ensure they are on time, within budget, and performed according to specifications. Currently managing multiple projects for the City of Dallas, Town of Flower Mound, City of Round Rock, and more.

2015 – 2022

Arbor Masters Tree Service, Inc.  
Branch Manager of Texas

Participated daily in operations, lead management, and administrative duties, and ensured the standards of performance and safety established were continually met by personnel. Procurement of new tree maintenance agreements and maintaining contracts such as the City of Dallas, Arlington, Fort Worth, Grapevine, and many other municipal contracts in the Texas region. Scheduling 8 tree trimming crews, 2 stump grinding operations, and hauling services.

#### Certifications:

ISA Certified Arborist #TX4489A  
ISA Tree Risk and Assessment Qualification EHAP Certified  
First Aid/CPR Certified OSHA 10 Certification



## Sean Hunt

### Professional Experience

April 2022 - Present

Looks Great Services of MS, Inc  
Executive Vice President/Project Manager

Oversee all facets of Looks Great Services' Emergency Response Division. Coordinates, delegates, and manages the entire life cycle – from procurement to active project closeout to ensure they are on time, within budget, and performed according to specifications. Currently managing a multi-county project for the Virginia Department of Transportation from a snow storm earlier in 2022.

2004 - 2022

Michael's Tree and Loader Service, LLC  
CFO/Vice President

Participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel. Managed 48 FEMA events including managing crews on multiple, simultaneous events, including 3 parishes during Hurricane Katrina, 3 cities in Connecticut in 2011 and crews on 5 contracts during Hurricane Sandy in 2012-2013. Exceedingly well versed in FEMA rules and guidelines.

### Certifications

ISA Certified Arborist  
FEMA Debris Management

### Education

CHRISTIAN BROTHERS UNIVERSITY – Memphis, TN – B.S. in Science in Biology – 2004

AMERICAN MILITARY UNIVERSITY – Memphis, TN – M S in Emergency and Disaster Management: – 2010

## Don Lucas

### Professional Experience

November 2012 - Present

Looks Great Services of MS, Inc  
Debris Site Manager

Oversee the daily operations for Looks Great Services. Coordinates, delegates, and manages existing projects to ensure they are on time, within budget, and performed according to specifications. Specialized in logistics of material hauled onto and away from dump sites on a production-oriented schedule, and material reduction in Hurricane Sandy. Ensured proper size control and safety of handled material with management of full-scale equipment operations during Hurricane Sandy. Oversaw multiple dump sites after Hurricane Sandy that totaled over 1.1 million cubic yards of debris. Oversaw storm debris cleanup after the Louisville, MS tornado, Itawamba, MS tornado, and the Tupelo, MS tornado for the Mississippi Department of Transportation. Oversaw multiple dumpsites throughout 5 counties in Mississippi during a 2017 tornado outbreak and again in 2020 during a tornado/straight-line wind outbreak. In 2021, managed debris sites in 3 counties in Alabama after Hurricane Zeta.

2006 – November 2012

Joe McGee Construction  
Company Consultant

Worked in conjunction with Vice President, Senior Engineer and Senior Estimator on bidding proposed projects. Responsible for locating necessary fill material sites for proposed projects. Researched all soils and existing landscapes and structures on all proposed projects. Coordinated scheduling of existing projects to ensure timely completion. Responsible for ensuring all project problems are identified and corrective measures are implemented. Worked alongside Senior Estimator to ensure that job costs do not exceed budgeted amounts. Worked closely with the Senior Engineer to ensure that all projects are being completed according to plans. Experienced in Federal design/build projects, working with government officials to create good relations and project success.

1974 – 2006

T.L. Wallace Construction Co., Inc.  
President

Began early on as a Project Superintendent to eventually become President of the company. Beginning in 1986, responsibilities included overall company management, overseeing projects, budgets, potential projects, bidding, personnel staffing, and equipment management. Contracted over \$140 million worth of heavy highway construction projects under contract at one time with MDOT, ALDOT, and LDOT. Managed approximately \$800 million worth of construction projects with a majority of the work being with MDOT. Oversaw individual projects ranging from \$1 million to \$25 million. Managed a fleet of 150 pieces of heavy equipment. Initiated and coordinated remarkable hauling of dirt for Nissan site to include 78 trucks in a two-mile haul and supporting equipment to place and compact dirt. Managed and coordinated Interstate 10 Emergency Bridge Replacement across the Pascagoula River after Hurricane Katrina. The project was complete in 21 days, 10 days ahead of schedule.

### Certifications

MDOT Storm Water Management Training Course  
Hazardous Materials Certification  
Trenching and Excavating Training  
CPR/First Aid/BBP/AED Certified  
OSHA 10/OSHA 30 Certification

### Education

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A. in Mechanics – 1971

## Bonding, Insurance, Licenses, and Certifications

### Letter of Bonding



September 19, 2023

To Whom It May Concern:

Per your request for evidence of bond ability, this letter is to advise you that Looks Great Services of MS, Inc. is set up for bonding with Fidelity and Deposit Company of Maryland.

Our company represents Looks Great Services of MS, Inc. for all of their bonding needs and has found them to be an outstanding contractor, with a good reputation in the construction industry. Based on their past experience, we will consider single jobs of \$100,000,000.00 with an aggregate program of \$200,000,000.00. Fidelity and Deposit Company of Maryland will favorably consider providing a 100% Performance and 100% Payment bond, providing a contract is awarded to, and executed by Looks Great Services of MS, Inc.

Issuance of final bonds will be subject to standard underwriting at the time of the final bond request, which will include but not be limited to the receipt of current financial information, acceptability of the contract documents, bond forms, and financing. The Surety and Cadence Insurance, Inc. along with their agents and owners assume no liability to you or any third party for failure to issue any bonds.

If I can be of additional assistance, please do not hesitate to call.

Sincerely,

David R. Fortenberry

16 Thompson Park Hattiesburg, MS 39401 601-544-8703 Fax 601-288-0152 [www.cadenceinsurance.com](http://www.cadenceinsurance.com)

Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal

Provide Tree Services  
City of Southlake, TX





Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cadence Insurance, A Gallagher Company 18 Thompson Park Hattiesburg MS 39401		<b>CONTACT</b> NAME: Daphne Coleman PHONE: (601) 554-7321 FAX: (601) 554-0152 E-MAIL: daphne.coleman@cadenceinsurance.com ADDRESS:															
<b>INSURED</b> Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: American Guarantee and Liability Ins Co</td> <td>26247</td> </tr> <tr> <td>INSURER B: Market American Ins. Co.</td> <td>26932</td> </tr> <tr> <td>INSURER C: Old Republic Insurance Co.</td> <td>24147</td> </tr> <tr> <td>INSURER D: Illinois Union Insurance Company</td> <td>27960</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: American Guarantee and Liability Ins Co	26247	INSURER B: Market American Ins. Co.	26932	INSURER C: Old Republic Insurance Co.	24147	INSURER D: Illinois Union Insurance Company	27960	INSURER E:		INSURER F:	
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COVERAGES		CERTIFICATE NUMBER: 116077975		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
REF. LTR	TYPE OF INSURANCE	ADD'L SUBR. (REQ. VOID)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS	
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO. <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	MMV2Y31369224	2/1/2024	2/1/2025	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADJ INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 Per Project Agg Cap \$10,000,000 COVERED SINGLE LIMIT (EA accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRE AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MMVTE31369124	2/1/2024	2/1/2025	EACH OCCURRENCE \$2,000,000 AGGREGATE \$8,000,000 RETENTION \$ A E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> RETENTION \$ A	Y	Y	AUCD19344808	2/1/2024	2/1/2025	EACH OCCURRENCE \$8,000,000 AGGREGATE \$8,000,000 RETENTION \$ A
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	Y	MMVNC31369924	2/1/2024	2/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
B	<input checked="" type="checkbox"/> Rental/Leased Equipment <input type="checkbox"/> Pollution			MK1M4M0053557 CPLYG28206890004	4/14/2023 1/12/2025	4/14/2024 1/12/2025	Per Item Occurrence \$300,000 Occur Agg \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S) AND ANY OTHER PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:  
 Blanket Additional insured coverage provided applying on a primary and non-contributory basis.  
 Blanket Waiver of Subrogation.  
 Liability assumed in an "Insured Contract" as defined by policy.  
 See Attached...

<b>CERTIFICATE HOLDER</b>  For Information Purposes - Please contact Cadence Insurance to be added as a Certificate Holder	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--



JOIN FORGERS. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

LOOKS GREAT SERVICES OF MS, INC.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - South, a WBENC Regional Partner Organization.

Certification Granted: November 27, 2020  
Expiration Date: November 30, 2025  
WBENC National Certification Number: WBE2002997

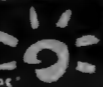


Authorized by Phale Mire, President Women's Business Enterprise Council - South

NAICS: 624230, 561730  
UNSPSC: 70111500, 70111501, 70111502, 70111503, 70111504, 70111505, 70111506, 70111507, 70111508



Looks Great Services of MS, Inc.  
Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.  
Provide Tree Services  
City of Southlake, TX



## Financial Capability



**FIRST SOUTHERN BANK**

"The People's Choice Community Bank"

1075 HWY 98 • P.O. BOX 268  
COLUMBIA, MS 39429-0268  
601-736-6378

June 22, 2022

Re: Looks Great Services of MS, Inc.

To Whom It May Concern:

Looks Great Services of MS, Inc. has been a customer of First Southern Bank for many years and they are in good standing with us. At this time, Looks Great Services of MS, Inc. has sufficient working capital to support and fund projects up to \$10,000,000.00.

Sincerely,

Len Cooke  
EVP/CLO





661 Sunnybrook Road  
Suite 100  
Ridgeland, MS 39157

601.326.1000  
888.821.0202  
HORNE.COM

January 10, 2022

Re: Looks Great Services, Inc.  
Looks Great Services of MS, Inc.

To Whom It May Concern:

Please let this letter serve as evidence of financial capacity of the Looks Great Services ("LGS") Companies. I have served as the outside accountant for the past 2 years.

The LGS Companies have more than adequate capacity to fund contract operational expenses as needed. The combined companies have in excess of \$10 million dollars of working capital.

Should you need any further information or have any questions regarding this letter, please feel free to call me at (601)-326-1326.

Sincerely,

HORNE,

Wes T. Winborne, CPA  
Partner

## Current & Pre-Event Contracts

Customer Name	Award Date
City of Bentonville, Arkansas – Tornado	June 12 <sup>th</sup> , 2024
Benton County, Arkansas – Tornado	June 12 <sup>th</sup> , 2024
City of Rogers, Arkansas – Tornado	May 28 <sup>th</sup> , 2024
Caldwell County, Kentucky – Tornado	May 28 <sup>th</sup> , 2024
Florida State University – Tornado	May 10 <sup>th</sup> , 2024
Jasper County, Mississippi – Tornado	September 25 <sup>th</sup> , 2023
City of Hendersonville, Tennessee – Tornado	September 14 <sup>th</sup> , 2023
City of Wynne, Arkansas – Tornado	April 10 <sup>th</sup> , 2023
Panola County, Mississippi – Tornado	April 4 <sup>th</sup> , 2023
City of Winona, Mississippi – Tornado	April 2 <sup>nd</sup> , 2023
Montgomery County, Mississippi – Tornado	April 2 <sup>nd</sup> , 2023
City of Wynne, Arkansas – Tornado	March 31 <sup>st</sup> , 2023
Cross County, Arkansas – Tornado	March 31 <sup>st</sup> , 2023
City of Amory, Mississippi – Tornado	March 24 <sup>th</sup> , 2023
City of Eutaw, Alabama – Tornado	February 1 <sup>st</sup> , 2023
Dallas County, Alabama – Tornado	January 21 <sup>st</sup> , 2023
Elmore County, Alabama – Tornado	January 19 <sup>th</sup> , 2023

## Recent Simultaneous Contract Experience

### \* 2024 Florida, Arkansas, & Kentucky Tornadoes:

On May 10th, Florida State University in Tallahassee, FL, was struck by three EF-2 tornadoes. Just sixteen days later, on May 26th, Rogers, AR, and Bentonville, AR, were both hit by an EF-2 tornado, while Caldwell County, KY, faced the devastation of an EF-3 tornado. In both instances, within hours of the storms passing, Looks Great Services personnel were on the road, mobilizing quickly to assist in disaster recovery and debris removal efforts. These powerful tornadoes generated over one million cubic yards of debris.



### \* 2023 Mississippi & Arkansas Tornadoes:

On March 24th, 2023, an EF-4 tornado struck Amory, MS while other tornadoes struck the town of Winona, MS as well as Panola County, MS & Montgomery County, MS. LGS was awarded for all 4 projects. Recovery efforts began immediately following the award. All projects are operational within 48 hours of the Notice to Proceed.

One week later, on March 31st, 2023, an EF-3 tornado struck Wynne, AR, and Cross County, AR in which LGS was also awarded both projects. LGS responded immediately and was more than capable of handling multiple projects in multiple states utilizing internal crews, as well as pre-screened subcontractors led by a team of experienced LGS project managers.

LGS far exceeded client expectations on all five projects delivering exceptional results and maximizing FEMA reimbursement for all parties involved. LGS collected, processed, and disposed of over 1 million cubic yards of debris resulting from the devastating damages in all Counties/Cities impacted by the tornadoes.

• **2023 Alabama Tornadoes:**

Starting in January of 2023 LGS was awarded Eutaw, AL, Dallas County, AL, and Elmore County, AL when multiple tornadoes touched down throughout the State of Alabama. LGS was once again activated through a cooperative County purchasing agreement through the Association of Alabama County Commissions of Alabama (ACCA). LGS performed all jobs simultaneously and was able to complete all projects successfully on time collecting over 300,000 cubic yards of debris along with the hazardous tree pruning and removals managing numerous disposal sites throughout the state.

• **2022 Hurricane Ian:**

Before Hurricane Ian made landfall LGS was initially activated and mobilized over 200 personnel, over 100 pieces of equipment, in place ready to assist for Florida Power & Light. LGS performed so highly that Florida Power & Light kept LGS assisting the restoration efforts throughout the duration of the initial activation. LGS was then activated as the prime contractor for the City of Oviedo, FL and was also staged prior to Hurricane Ian making landfall. LGS then performed the cleanup efforts including debris removal, tree trimming/removal, debris reduction, hauling, and more for the City of Oviedo once again exceeding expectations. Then, after Hurricane Ian made landfall LGS was asked to assist other entities throughout the entire State of Florida including Hardee County, FL, Seminole County, FL, New Smyrna, FL, Holly Hill, FL, Florida Department of Transportation in Hardee County, FL & Lee County, FL as well as Florida New College.

• **2022 Tornadoes:**

LGS was awarded Caldwell County, Marshall County, Princeton, KY, Lincoln County, MS, and Hendersonville, TN in early 2022. By utilizing a combination of subcontractors and self-performing management and tree trimming, LGS jointly completed 5 contracts at one time. Collectively this amounted to more than 800,000 yards of debris in 3 separate states. LGS successfully completed all work on time and in accordance with all specifications.

• **2021 Hurricane Zeta:**

LGS has the District 3 contract for the Association of County Commissions of Alabama, which contains 13 counties in this District. After Hurricane Zeta caused a significant amount of damage in this District, LGS was activated by 3 counties at the same time. With the help of local subcontractors, LGS collectively managed, hauled, reduced, and disposed of more than 400,000 yards of vegetative debris in Dallas, Marengo, and Wilcox Counties within a 4-month period. LGS successfully completed all work in a timely manner and in accordance with all specifications.



• **2020 Tornadoes:**

In 2020, one of the largest tornado outbreaks occurred in Mississippi. LGS was awarded 3 separate contracts by the MS Department of Transportation as well contracts with Jasper County, Jefferson Davis County, Lawrence County, Marion County, and Jones County. LGS simultaneously completed all of these contracts within a 4-month period and collectively processed more than 550,000 CY of debris. LGS successfully completed all work in a timely manner and in accordance with all specifications.

• **2017 Hurricane Irma:**

In 2017, Hurricane Irma caused widespread damage in Florida, Georgia, and South Carolina. LGS was awarded 3 separate contracts by Florida: Florida City, Miami Shores, and El Portal. LGS simultaneously completed all these contracts within a 3-month period and collectively processed more than 225,000 CY of debris. LGS successfully completed all work in a timely manner and in accordance with all specifications.



## Large-Scale Past Performance

Since 2001 LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is a list of the individual FEMA contracts LGS has managed as the prime contractor that involved more than 250,000 CY of debris removed in the past 10 years.

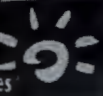
PROJECT	DATE	TOTAL CY	TOTAL DOLLAR AMOUNT INVOICED	FEDERAL REIMBURSEMENT AMOUNT	CONTACT
City of Amory, MS DR-4697-MS	3/29/2023 – 12/13/2023	520,202	\$3,455,274.64	TBD	Corey Glenn, Mayor mayorglenn@cityofamoryms.com 662-256-5721
City of Wynne, AR DR-4698-AR	3/2/2023 – 6/20/2023	260,186	\$8,156,419.95	TBD	Jennifer Hobbs, Mayor jhobbs@cityofwynne.com 870-238-0027
Virginia DOT DR-04630	5/9/2022- 8/7/2022	463,695	\$4,100,376.30	TBD	Adam Medak, Project Director adam@medekcorp.com 913-439-9366
Caldwell County, KY DR-4630	12/15/2021- 4/16/2022	309,795	\$2,431,930.21	\$2,431,930.21	Jeff Boone, Magistrate Jeffboone@caldwellcourthouse.com 270-365-6660
Marshall County, KY DR-4630	12/22/2021 – 4/21/2022	539,410	\$6,159,788.61	\$6,159,788.61	Kevin Neal, Judge Executive Kevin.neal@marshallcountky.gov 270-527-4750
Association of County Commissions of AL – Dallas, Marengo, and Wilcox Counties – Hurricane Zeta DR-4573	12/14/2020 – 4/16/2021	406,446	\$6,913,884.04	\$6,913,884.04	Heath Sexton, County Engineer hsexton@dallascounty-al.org 334-874-2503 Ken Atkins, County Engineer marengoengineer@bellsouth.net 334-295-2236 David Butts, County Engineer wceng3@outlook.com 334-682-4725
Marion, Lawrence Jefferson Davis, and Jasper Counties - Mississippi Tornado DR-4536	5/4/2020 – 8/9/2020	536,881	\$6,765,705.01	\$6,765,705.01	Les Dungan, County Engineer les@dunganeng.com 601-441-6411 Jeff Dungan, County Engineer jeff@dunganeng.com 601-731-2600 Daniel Russum, County Engineer drussum@clarkengineers.com 601-649-5900
Puerto Rico DTOP DR-4339	12/2017 - Present	319,320 (To Date)	\$39,000,000.00 (To Date)	TBD	Elias Tirado Huertas, Director etirado@dtop.pr.gov
Nassau County, NY DR-4085	10/2012 – 5/2013	2,074,770	\$60,398,300.00	\$60,398,300.00	Richard Iadevaio, Superintendent riadevaio@nassaucountyny.gov 516-571-6824
Long Beach, NY DR-4085	10/2012 – 4/2013	455,000	\$17,000,000.00	\$17,000,000.00	Jim LaCarrubba, Commissioner jlacarrubba@longbeachny.org 516-431-1000
Nassau County, NY DR-4021	8/2011 – 1/2012	580,000	\$6,697,200.00	\$6,697,200.00	Richard Iadevaio, Superintendent riadevaio@nassaucountyny.gov 516-571-6824

## Previous Work and Experience

Since 2001, LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is an additional comprehensive list of the FEMA contracts LGS has been a part of. These total over 130,000 leaners and hangers and more than 6.8 million cubic yards of debris removed. LGS is still in Louisiana, Florida, and Puerto Rico completing FEMA contracts for South Louisiana Electric Cooperative Association, Tyndall Air Force Base, Puerto Rico Department of Transportation and Public Works, and Puerto Rico Department of Sports and Recreation.

CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Subcontractor	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE PSA = PROFESSIONAL SERVICE AGREEMENT
Jasper County, MS	Tornado	September 2023	PC	\$506,231.25	N/A
Hendersonville, TN	Tornado	September 2023	PC	EST: \$750,000	N/A
Panola County, MS	Tornado	April 2023	PC	\$343,625.00	DR-4697
Winona, MS	Tornado	April 2023	PC	\$456,918.51	DR-4697
Montgomery County, MS	Tornado	April 2023	PC	\$361,464.00	DR-4697
Cross County, AR	Tornado	March 2023	PC	\$562,552.05	N/A
Eutaw, AL	Tornado	February 2023	PC	\$232,852.83	FEMA-4684-DR
Dallas County, AL	Tornado	January 2023	PC	\$389,366.93	N/A
Elmore County, AL	Tornado	January 2023	PC	\$446,107.93	FEMA-4684 DR
Virginia DOT	Snowstorm	May 2022	S	EST: \$10,000,000.00	49341-003
St. Louis, MO	Straight-Line Wind	April 2022	PS	\$152,152.00	N/A
Tyndall AFB	Hurricane Michael	April 2022	PC	EST: \$750,000.00	BPA #FA481922Q0005
Hendersonville, TN	Tornado	February 2022	PC	\$146,303.55	DR-4630
Lincoln County, MS	Hurricane Ida	January 2022	PC	\$198,230.26	DR-4626
Caldwell County, KY	Tornado	January 2022	PC	\$852,301.97	DR-4630
Marshall County, KY	Tornado	January 2022	PC	\$4,807,883.24	DR-4630
Caldwell County, KY	Tornado	December 2021	PC	\$1,579,628.24	NTP 12.22.21
Marshall County, KY	Tornado	December 2021	PC	\$1,351,905.37	NTP 12.17.21
South LA Electric Coop.	Hurricane Ida	September 2021	PC	EST: \$12,800,000.00	N/A
Brookhaven, MS	Hurricane Ida	September 2021	PC	\$60,575.00	N/A
Harrison County, MS	Hurricane Ida	August 2021	PC	\$690,025.36	210610
Jefferson County, MS	Ice-Storm	August 2021	PC	\$1,936,061.40	FEMA-TBD
Mississippi DOT	Ice-Storm	June 2021	PC	\$1,227,126.20	CMEP7000012771





CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Subcontractor	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE PSA = PROFESSIONAL SERVICE AGREEMENT
Cleveland, MS	Straight-Line Wind	June 2021	PC	\$300,408.00	NTP 6.14.21
Jackson, MS	Tornado	June 2021	PS	\$78,460.00	NTP 6.3.21
Natchez, MS	Ice Storm	March 2021	PC	\$627,179.31	FEMA-TBD
ACCA Marengo County, AL	Hurricane Zeta	February 2021	PC	\$1,743,685.42	FEMA-DR-4573
ACCA Wilcox County, AL	Hurricane Zeta	January 2021	PC	\$1,394,919.74	FEMA-DR-4573
ACCA Dallas County, AL	Hurricane Zeta	December 2020	PC	\$3,775,278.88	FEMA-DR-4573
Jefferson Davis County, MS	Tornado	April 2020	PC	\$1,563,514.48	FEMA-DR-4551-MS
ACCA Pike County, AL	Tornado	April 2020	PC	\$400,064.00	Region 3 Contract
Jasper County, MS	Tornado	April 2020	PC	\$1,899,079.90	FEMA-DR-4551-MS
Mississippi DOT	Tornado	April 2020	PC	\$177,064.50	MP-7000-16(231)
Mississippi DOT	Tornado	April 2020	PC	\$50,500.00	MP-7000-39(225)
Jones County, MS	Tornado	April 2020	PC	\$660,797.34	FEMA-DR-4551-MS
Lawrence County, MS	Tornado	April 2020	PC	\$1,320,274.77	FEMA-DR-4551-MS
Marion County, MS	Tornado	April 2020	PC	\$812,029.88	FEMA-DR-45XX-MS
Mississippi DOT	Tornado	April 2020	PC	\$1,411,516.90	MP-7000-16(223)
Lawrence County, MS	Tornado	April 2020	PC	\$582,705.23	FEMA-DR-4536-MS
Jefferson Davis County, MS	Tornado	April 2020	PC	\$3,471,894.22	FEMA-DR-4536-MS
Mississippi DOT	Tornado	October 2019	PC	\$256,000.00	STP-0028-00(007)
Yazoo County, MS	Tornado	October 2019	PC	\$168,866.00	FEMA-DR-4450-MS
Columbus, MS	Tornado	April 2019	PC	\$271,601.40	FEMA-DR-4429-MS
Puerto Rico DRD	Hurricane Maria	March, 2019	PC	EST: \$9,000,000.00	2018-000-177
Univ. of NC, Wilmington	Hurricane Florence	September, 2018	PS	\$76,695.00	N/A
St. James Plantation, NC	Hurricane Florence	September 2018	PS	\$2,934,958.75	N/A
USACE/Power Secure	Hurricane Maria	April, 2018	PS	\$2,000,000.00	N/A
Puerto Rico DOH	Hurricane Maria	February, 2018	PS	\$1,000,000.00	DOH-RFP-17-18-03
Puerto Rico DTOP	Hurricane Maria	December, 2017	PC	EST: \$40,000,000.00	2018-000-177
Florida City, FL	Hurricane Irma	September, 2017	PC	\$3,866,287.87	FEMA-DR-4334/2017-004
Village of El Portal, FL	Hurricane Irma	September, 2017	PC	\$1,680,800.67	FEMA-DR-4334
Miami Shores Village, FL	Hurricane Irma	September, 2017	PC	\$983,796.51	FEMA-DR-4334
McIntosh County, GA	Hurricane Irma	September, 2017	S	\$100,728.00	FEMA-DR-4334



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Volusia County, FL	Hurricane Irma	September, 2017	S	\$462,575.00	FEMA-DR-4334
Claiborne County	Tornado	September, 2017	PC	\$1,346,973.73	DR-4314-MS
Central, LA	Flooding	August, 2017	PC	\$4,006,000.00	2017-001
Holmes County, MS	Tornado	June, 2017	PC	\$4,047,248.40	DR-4314-MS
Durant, MS	Tornado	June, 2017	PC	\$1,775,021.45	DR-4314-MS
Mississippi DOT	Tornado	June, 2017	PC	\$2,017,183.71	MP-3000-26(114)
Yazoo County, MS	Tornado	June, 2017	PC	\$3,610,554.90	DR-4314-MS
Montgomery County, MS	Tornado	May, 2017	PC	\$2,461,467.85	DR-4314-MS
Skidaway Island, GA	Hurricane Mathew	October, 2016	S	\$1,042,106.25	N/A
Hilton Head, SC	Hurricane Mathew	October, 2016	S	\$586,730.00	N/A
Benton County, MS	Tornado	February, 2016	PC	\$530,428.40	DR-4248-MS
Marshall County, MS	Tornado	February, 2016	PC	\$1,230,407.00	DR-4248-MS
Marion County, MS	Tornado	December, 2014	PC	\$955,958.66	RFP-2015-01
City of Columbia, MS	Tornado	December, 2014	PC	\$164,500.00	N/A
Lowndes County, MS	Tornado	May, 2014	PC	\$430,402.19	DR-4175-MS
Mississippi DOT Itawamba Co	Tornado	May, 2014	PC	\$342,652.22	14-2100-991-01
Mississippi DOT Winston Co	Tornado	May, 2014	PC	\$88,971.97	14-2100-991-03
MS DOT Lowndes Co	Tornado	May, 2014	PC	\$85,579.13	14-2100-991-02
Itawamba County, MS	Tornado	May, 2014	PC	\$695,844.02	N/A
US Army Corps of Engineers	Hurricane Sandy	March, 2013	PC	\$2,145,149.40	C# W912DS-13-C-0024
US Army Corps of Engineers	Hurricane Sandy	March, 2013	PC	\$1,171,605.00	C# W912DS-13-C-0018
Central Park Conservancy	Hurricane Sandy	October, 2013	PC	\$105,200.00	C# CPC13-01
Village of Freeport, NY	Hurricane Sandy	October, 2012	PC	\$181,000.00	NTP 10.31.12
Freeport Electric, NY	Hurricane Sandy	October, 2012	PC	\$186,200.00	NTP 10.31.12
Garden City, NY	Hurricane Sandy	October, 2012	PC	\$4,152,100.00	NTP 10.31.12
Town of Hempstead, NY	Hurricane Sandy	October, 2012	PC	\$4,858,000.00	NTP 11.8.12
Town of Huntington, NY	Hurricane Sandy	October, 2012	PC	\$7,545,500.00	NTP 11.1.12
Long Island Railroad	Hurricane Sandy	October, 2012	PC	\$985,700.00	NTP 10.21.12

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City of Long Beach, NY	Hurricane Sandy	October, 2012	PC	\$17,500,000.00	NTP 10.30.12
National Grid / LIPA	Hurricane Sandy	October, 2012	PC	\$4,000,700.00	N/A
Nassau County, NY	Hurricane Sandy	October, 2012	PC	\$60,398,300.00	NTP 10.26.12
NYS DOT, NY	Hurricane Sandy	October, 2012	PC	\$78,800.00	C# PAA05522
Virginia DOT	Windstorm	July, 2012	PS	\$1,758,000.00	N/A
SUNY, NY	Hurricane Irene	August, 2011	PC	\$72,500.00	C# T001673
Suffolk County Water Authority	Hurricane Irene	August, 2011	PC	\$27,800.00	C# 6556
Nassau County, NY	Hurricane Irene	August, 2011	PC	\$6,697,200.00	PSA - 8.26.11
Huntington, NY	Hurricane Irene	August, 2011	PC	\$1,287,300.00	PO# 3115025
Village of Freeport, New York	Hurricane Irene	August, 2011	PC	\$550,000.00	NTP 8.28.11
Freeport Electric	Hurricane Irene	August, 2011	PC	\$50,700.00	NTP 8.28.11
NYS DOT, NY	Hurricane Irene	August, 2011	PC	\$103,200.00	C# PAA05522
National Grid	Hurricane Irene	August, 2011	PC	\$113,000.00	N/A
Jackson County, AL	Tornado	April, 2011	S	\$478,000.00	N/A
Nassau County, NY	Microburst	June, 2010	PC	\$151,000.00	N/A
National Grid, NY	Microburst	June, 2010	PC	\$342,000.00	N/A
Suffolk County Water	Tornado	April, 2010	PC	\$42,000.00	Contract # 6556
NYS DOT, NY	Hazardous Tree Removal	June, 2009	PC	\$879,000.00	C# D260430
NYS DOT, NY	Hazardous Tree Removal	March, 2009	PC	\$686,000.00	C#D260430
Long Island Railroad	Hazardous Tree Removal	January, 2009	PC	\$450,000.00	N/A
Beaumont & Jefferson Co, TX	Hurricane Ike	September, 2008	S	\$521,000.00	N/A
Stoney Brook State University, NY	Hazardous Tree Removal	February, 2008	S	\$380,000.00	N/A
University of Oklahoma	Ice Storm	February, 2008	S	\$76,000.00	N/A
Midwest City, OK	Ice Storm	January, 2008	PS	\$175,000.00	N/A
Keyspan Energy, NY	LIPA - Storm Hardening	July, 2007	PC	\$3,400,000.00	N/A



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Missouri DOT	Winter Storm	March, 2007	PS	\$192,000.00	N/A
St. Louis, MO	Windstorm	July, 2006	PS	\$295,000.00	N/A
Columbia, MS	Hurricane Katrina	August, 2005	PS	\$5,600,000.00	N/A
New Orleans, LA	Hurricane Katrina	August, 2005	S	\$168,000.00	N/A
Miami, FL	Hurricane Katrina	August, 2005	PS	\$160,000.00	N/A
Coral Gables, FL	Hurricane Katrina	August, 2005	PS	\$79,000.00	N/A
Florida Keys	Hurricane Dennis	July, 2005	PS	\$135,000.00	N/A
Wichita, KS	Ice Storm	January, 2005	PS	\$210,000.00	N/A
Lakeland, FL	Hurricane Jeanne	September, 2004	PS	\$146,000.00	N/A
Gainesville, FL	Hurricane Jeanne	September, 2004	PS	\$187,000.00	N/A
Oviedo, FL	Hurricane Francis	September, 2004	PS	\$466,000.00	N/A
Winter Park, FL	Hurricane Charlie	August, 2004	PS	\$82,000.00	N/A
Virginia Beach, VA	Hurricane Isabel	September, 2003	S	\$180,000.00	N/A
Memphis, TN	Windstorm	July, 2003	PS	\$130,000.00	N/A
Raleigh, NC	Ice Storm	December, 2002	S	\$326,000.00	N/A
New Haven, CT	Ice Storm	November, 2002	S	\$65,000.00	N/A
Kansas City, MO	Ice Storm	January, 2002	PS	\$160,000.00	N/A



## Previous Project Details

### 2005 – Hurricane Katrina



*Open Air Burning Operation*

Location: Columbia, Mississippi  
 Date: August 2005  
 Revenue: \$5,600,000.00  
 Client: Mississippi Dept. of Trans. as prime subcontractor for T.L. Wallace Construction, Inc.  
 Contact: Tommy Wallace  
 800 Hwy 98 Bypass  
 Columbia, MS 39429  
 Phone: 601-736-4525  
 info@tlwallace.com

### *Executing Requirements*

LGS was tasked with Hazardous Tree Removal, Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Katrina. In addition, LGS managed and operated five (5) TDSRS' for the project.

- LGS mobilized 25 tree trimming crews and 55 hauling crews.
- Establishment, operation, and management of 5 TDSRS.
- All reduction site operations approved and permitted by the Mississippi Department of Environmental Quality and closed out without issue.
- 1.4 million cubic yards were removed from Mississippi state roads in Marion and Covington Counties.
- State roads were restored and resulting debris was eliminated as a safety hazard, reduced in volume, and disposed of to eliminate storage issues and future health concerns.

- Letters of recommendation from County Engineers and MDOT Construction Engineers for enabling smooth operations.



*Hazard Tree Removal (Leaner)*

#### *Meeting Operational Challenges*

A focus in our operations on MDOT highways was safety. LGS' safety operations for MDOT, especially traffic control safety, provided a true test and verification (QED) of our written program manuals, procedures, and previous experience. Our team demonstrated proficiency by establishing protection zones on major highways and utilizing federal guidelines and manuals on uniform traffic control devices. LGS successfully performed debris removal operations on major highways without any safety violation nor, most importantly, without any accidents or incidents.

#### *Local Small Business Subcontracting Efforts*

As a small business, LGS worked successfully to utilize other small business concerns during our Katrina recovery efforts. Most of the overhead trimming and debris removal from the state roads was conducted by small business concerns. Looks Great Services subcontracted to numerous companies located within the affected area.

#### **2011 – Hurricane Irene**



*Traffic Control and Safety Operations*

Location:

Nassau County, NY

Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

Provide Tree Services

City of Southlake, TX

Date: August 2011  
 Revenue: \$6,697,200  
 Client: Nassau County, NY  
 Department of Public Works  
 Contact: John Gallo  
 Superintendent of Highways  
 170 Cantiague Rock Road  
 Hicksville, NY 11801

#### *Executing Requirements*

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Irene. In addition, LGS managed and operated a TDSRS for the project.

- Pre-positioned 60 crews to perform Emergency Road Clearance immediately after winds dropped below Tropical Storm force strength
- This was a pre-position contract competitively bid and awarded
- LGS mobilized the 60 emergency road clearance crews in less than 48 hours prior to landfall
- All work performed on a time and material basis per direction of client
- Performed Hazardous Tree and Limb Removal on over 8 000 trees
- Removed, processed and disposed over 580,000 Cubic Yards of vegetative debris

#### *Meeting operational challenges*

- All access to Long Island closed, preventing mobilization:

LGS worked with NYCDOT and the Port Authority of New York and New Jersey to open bridges and airports that had been closed to the public. Our actions allowed much needed emergency crews and assets to access Long Island to expand our capabilities.

- Multi-jurisdictional coordination.

Nassau County is a suburban county on Long Island, located immediately east of New York City. The population from the 2010 census was estimated at 1.344 million. Under a disaster declaration, the county is the lead agency for the 129 cities, towns, villages, and hamlets located within its boundaries. During Hurricane Irene, Nassau County relied upon Looks Great Services to successfully execute their pre-positioned debris management plan. The challenge encountered was coordinating with 129 different incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

#### *Local small business subcontracting efforts*

Looks Great Services' commitment to small business subcontracting partners resulted in 70% of the work being performed by local companies. 100% of the work was completed by small business concerns.



## 2012 – Hurricane Sandy



*Pre-Segregation Debris Piles*



*Post-Segregation Debris Piles*

Location: City of Long Beach, NY  
 Date: October 2012 – May 2013  
 Revenue: \$17,000,000  
 Client: City of Long Beach, NY  
 Contact: Jim LaCarrubba  
 Commissioner of Public Works  
 1 West Chester Street  
 Long Beach, NY 11561  
 (516) 431-1000  
 jlacarrubba@longbeachny.org

### *Executing Requirements*

Sandy made land fall on October 29, 2012. The following morning reports came into the Nassau County Emergency Operation Center (EOC) about the status on Long Beach. There were reports of houses on fire, people trapped, first responder equipment destroyed, and roads were impassable for emergency workers. LGS was contacted by the Counties EOC asking if we knew how to help in this dire situation. Since all communication was cut off between the EOC and Long Beach, there was no way to assess needs. Within two hours LGS implemented our emergency clearing plan and mobilized twenty-five heavy equipment clearing crews. With the assistance of an emergency escort, our crews gained access to the affected city. Our immediate response cleared the city's roads of 120,000 cubic yards of sand and allowed emergency response crews to reach citizens in need. The situation in Long beach was so critical our operations ran 24 hours a day for several weeks.

LGS assisted the city with other needs such as:

- The removal and disposal of over 260,000 cubic yards of C&D that was generated as a result of buildings flooded by the storm surge.
- LGS worked with the EPA and NYDEC to make sure all debris removal (sand and C&D) was done within the guidelines of all regulatory agencies. LGS made certain that all permits were secured and in place.

### *Meeting Operational Challenges*

- No Available Temporary Debris Site:

Long Beach Island had no suitable location to set up a temporary debris site to accept the 260,000 yards of construction debris produced from flooded homes and buildings. Looks

Great Services identified a suitable location 4 miles out of the city's limit and secured the necessary license and permits on behalf of the city. Once secured and opened, the site became the base of operation for the recover mission for not only our operation but also for the US EPA.



*C&D Barging Site*

- C&D debris contained co-mingled waste streams:

LGS determined that the C&D material contained Household Hazardous Waste (HHW) that required segregation, containment, and packaging by classification. To address this need, LGS worked with the US EPA and implemented operations that included curb side segregation and pick up of HHW, municipal waste, and C&D debris. Additional hazardous waste segregation crews worked at the debris site removing and processing contaminated material. LGS successfully removed 30,000lbs of HHW because of our segregation operation.



*HHW Collection Site*

- Removal, cleaning, testing and placement of sand:

The city of Long Beach was buried in sand from a foot storm surge. Every home and building experienced substantial flooding and sand displacement. Thousands of yards of sand were

removed from the basements of buildings and placed in the streets by residents for pick up. This posed a unique challenge to LGS since the sand needed to be processed and tested before it could be relocated. We implemented our Beach Sand Recovery Plan that was reviewed and accepted by the New York State Department of Environmental Conservation Agency as an acceptable method. LGS secured state issued permits to commence sand screening and testing. 195,000CY of sand was recovered from the streets, rights-of-way, and private property. The sand was cleaned, tested and placed back on the beach as emergency protective berm.



*Sand Reclamation and Screening Site*



*Clean Sand Coming Off the Screen onto the Beach*

#### *Local Small Business Subcontracting Efforts*

Looks Great Services performed over \$17,000,000 in recovery work for the City of Long Beach. Operations took place over a six-month period and all work performed was completed by small business companies.



## 2012 – Hurricane Sandy

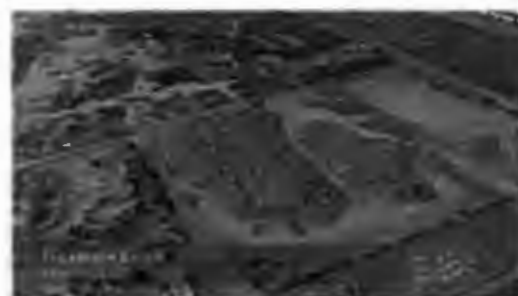


*Nickerson Beach Park – C&D TDSRS*



*TDSRS Site Plan*

Location: Nassau County, NY  
Date: October 2012  
Revenue: \$62,000,000  
Client: Nassau County, NY  
Department of Public Works  
Contact: John Gallo  
Superintendent of Highways  
170 Cantiague Rock Road  
Hicksville, NY 11801



*Nickerson Beach Park – TDSRS*

### *Executing requirements*

In preparation for Hurricane Sandy, the Nassau County Department of Public Works activated its pre-existing debris management contract with Looks Great Services, Inc. (LGS). Once activated, LGS mobilized 70 clearing crews with equipment and 210 personnel which were prepositioned throughout Nassau County. All crews were staged for response before Hurricane Sandy made landfall. To meet the substantial mobilization request of the county, LGS utilized its relationships, reputation, and financial stability to secure assets to quickly respond to the needs of the county.

LGS relationships with national companies such as Weeks Marine, Bergeron Emergency Services, BML, Hertz Equipment Rental, and many others, have proven to be reliable sources that can be called upon during widespread disaster events such as Hurricane Sandy. LGS also has strong ties with small companies, such as us, including La May and Sons, Edgewood Industries, DLI, Stoney Creek Industries, Medek Tree Service, Michael's Tree Service, and H2 Construction, LLC, as well as dozens of other large and small businesses from across the country.

During Hurricane Sandy recovery operations for Nassau County, LGS operated and managed 11 separate TDSRS'. The majority of TDSRS processed, reduced, and disposed the following:

- 657,000 cubic yards of vegetative debris
- 260,000 cubic yards of C&D debris
- Hundreds of abandoned vehicles were processed at three aggregation sites
- Processed hundreds of tons of Hazardous Waste including sewage, and HHW
- Collected, and processed thousands of white goods and e-Waste

In response to widespread flood damage, Looks Great Services deployed teams of trained Hazardous Waste Specialists within the county to properly segregate, containerize and dispose of Household Hazardous Waste in compliance with local and federal safety, health and environmental regulations and standards. Proper personal protective equipment, environmental protection measures, cross-contamination prevention practices, and environmental monitoring (i.e.: continual air monitoring) were adhered to following LGS's written Environmental Protection Plan and LGS Site Specific Health and Safety Plan which were approved by the NY Department of Environmental Conservation, US EPA and OSHA.

LGS' dedicated staff gained additional experience in large scale disaster recovery projects in the aftermath of Hurricane Sandy. As part of our operations with Nassau County, NY, we provided Construction and Demolition (C&D) material removal for the Villages of Bay Park, Oceanside, Baldwin, Atlantic Beach, East Atlantic Beach, Lido Beach, Point Lookout, and the City of Long Beach. The C&D collected was removed from Long Island by our barging operations and relocated to an approved landfill near Albany, NY, over 170 miles away. We worked closely with the New York State Department of Environmental Conservation, US EPA, and the US Coast Guard compliance officers to meet all state and federal transportation and disposal requirements.

Looks Great Services' barging operation included quality control measures such as air and water quality testing, and the deployment of small boats, booms and other containment systems to monitor waterways and prevent contamination of the fragile estuaries. As a result of our actions, all waterways and the surrounding fragile ecosystems were protected.

LGS managed all FEMA eligible vegetative debris removal from within Nassau County, NY. LGS provided collection, staging, reduction, and final disposal services. The resulting wood chips were removed from Long Island by barge to approved sites in NJ and PA for beneficial re-use.

Looks Great Services operations resulted in the following completed tasks:

- 1,157,770 CY of vegetative debris hauled, processed, and disposed
- 10,520 hazardous trees removed
- 21,275 hazardous limbs removed
- 10,272 loads of debris hauled

#### *Meeting operational challenges*

- All Long Island landfills were at or near capacity:

One week into the recovery effort, it became apparent that all Long Island landfills had become overwhelmed by the number of debris generated by Hurricane Sandy. One by one the disposal sites began to close. Nassau County requested that LGS find a quick solution to this major problem because the county's reduction sites were quickly reaching capacity and facing closure by state regulators. LGS presented the county with multiple options including trucking, rail transportation and barging. The county made the determination after verification of LGS' data, that barging was the most efficient and cost-effective solution. An additional benefit of barging was the reduction of truck haul distances and reduction of the hazard to the public in bypassing high density population areas.

- Household hazardous waste extensively comingled:

The storm surge from Hurricane Sandy created a devastating effect to the south shore of Nassau County. Water levels reached from two to four miles inland, flooding many homes and businesses. The county's need to establish a large C&D debris TDSRS centrally located to the devastation, was identified immediately after the storm surge subsided. Although the county had



a debris management plan in place, it did not include handling and processing commingled construction debris, nor household hazardous waste. LGS provided collection of C&D materials, providing segregation of household hazardous waste, white goods, and e-waste. Looks Great Services initiated our Hurricane Sandy Response and Recovery Plan. This plan established the parameters for handling comingled waste streams and was approved by the NYS DEC. We initiated curbside and TDSRS segregation of comingled materials. As a result of our efforts the C&D TDSRS successfully processed 10,000 to 15,000 CY of debris per day without any interruption or delay of operations. One of the most critical challenges was the fact that Nickerson Beach Park, the location of the TDSRS for C&D and HHW, is immediately adjacent to the beach on the Atlantic Ocean. LGS successfully implemented environmental protection measures that prevented contamination of this critical and fragile environment to the praise of the NYS DEC, and US EPA, who were co-located at the site with LGS.

- Debris streams contaminated with raw sewage:

Hurricane Sandy flooding caused a power outage for Nassau County's Bay Park Sewage Treatment facility. This plant processes 40% of the county's sewage, averaging 72 million gallons per day. Raw sewage overflowed the plant and flooded entire neighborhoods up to three feet deep. The county relied on LGS to immediately respond by providing biohazard decontamination and clean-up crews. LGS provided complete biohazard management with appropriate hauling, processing, and disposal measures incorporated in accordance with state and Federal regulations.

- Extreme safety hazards:

The population density in Nassau County is 4,600 people per square mile. The volume of people and traffic exposed to LGS operations on a daily basis posed a unique challenge. Crews were limited by the government to roadways that generally see high volumes of traffic and were unable to utilize parkways due to height limitations and restrictions. Debris crews were assigned additional traffic control personnel and equipment above the normal requirement levels to protect the public during debris removal operations.

- Limited open space in urban area, limiting large TDSRS':

Population density created debris site availability challenges. Lack of open space prompted LGS to consider a smaller TDSRS'. The production goal set by LGS was to collect 20,000 cubic yards of vegetative debris per day. As a result, many smaller TDSRS' were established across the county. Logistically the use of many sites multiplied the need for additional assets such as personnel, management, equipment, and quality control measures. Looks Great Services met this need by providing the additional assets and personnel as required. At the height of operations, LGS crews were collecting 32,000 CY of debris per day, 60% above our own self-imposed goal. LGS opened, managed, and successfully closed out 11 sites within the boundaries of Nassau County.

#### *Local small business subcontracting efforts*

For Hurricane Sandy, LGS again relied heavily on our small business debris management contacts to assist us in contract performance for Nassau County. Eighty percent (80%) of our subcontractors were small business concerns, with the majority coming from the declared area.



## 2018 – Hurricane Maria

Location: West Zone  
Date: December 2017  
Revenue: \$39,000,000  
Client: Puerto Rico Department of Transportation and Public Works  
Contact: Elias Tirado Huertas  
Director  
Apartado 41269  
San Juan, PR 00940-1269



*Crews Mobilizing in Puerto Rico*

### Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Maria. In addition, LGS managed and operated five DMS and three FDS for the project.

- Positioned crews to perform emergency road clearance immediately after NTP
- This was a post-disaster contract competitively bid and awarded
- LGS mobilized 60+ road clearance crews and debris consolidation crews
- All work performed on a time and material basis and unit price per direction of client
- Performed Hazardous Tree Removals on 8,091 trees to date
- Trimmed 59,580 Hazardous Limbs to date
- Removed, processed and disposed over 319,320 CY of vegetative debris



*Tree Removal*

### Meeting operational challenges

- Access to areas in Puerto Rico closed, preventing mobilization:

LGS worked with DTOP to open roads and ROW that had been closed to the public. Our actions allowed much needed crews and assets to access Puerto Rico to expand our capabilities. LGS also relied on its experienced crews in navigating the isolated terrain and one-lane mountain passes with equipment to coordinate the cleanup of mudslides and hazardous trees.

- Multi-jurisdictional coordination:

Puerto Rico's West Zone is a mix of suburban and rural areas covering more than 700 square miles. The population from the 2018 census was estimated at 554,142. Under the disaster declaration, DTOP is the lead agency for the 15 municipalities located within Zone 4. After Hurricane Maria, DTOP relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 15 municipalities and a multitude of incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

### Local small business subcontracting efforts

Looks Great Services' commitment to small business subcontracting partners resulted in 70% of the work being performed by local companies. 100% of the work was completed by small business concerns.

## 2020 – Jefferson Davis County Tornado

Location: Jefferson Davis County,  
MS  
Date: April 2020  
Revenue: \$3,471,890  
Client: Jefferson Davis County  
Board of Supervisors  
Contact: Les Dungan  
County Engineer  
1574 Highway 98 East  
Columbia, MS 39429  
601-441-6411



April 13, 2020 Tornado Track

### Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative and C&D debris generated by the largest tornado in Mississippi's history. In addition, LGS managed and operated the county's landfill (FDS), due to the lack of county resources.

- This was a post-disaster contract competitively bid and awarded
- LGS mobilized 30 debris crews and 10 trimming crews
- All work performed on a unit price basis per direction of client
- Performed Hazardous Tree Removals on 2,913 trees to date
- Trimmed 2,215 Hazardous Limbs to date
- Removed, processed and disposed over 237,697 CY of vegetative and C&D debris



### Meeting operational challenges

- Landfill Management:

LGS worked with Jefferson Davis County to create a Temporary Debris Site adjacent to the landfill. One of the challenges was that the landfill could not accept the debris volume. LGS reduced the debris, transported it to the landfill, and operated the landfill. Our experience with operating final disposal sites allowed for the landfill to accept all the debris and have room for other DOT contracts to dispose of debris as well. This benefited the county by them receiving additional money from the tipping fees.

- Multi-event coordination:

Due to a second, straight-line wind disaster 2 weeks after the tornado, another set of contracts was issued. The widespread damage from 2 overlapping storms required LGS to provide an extra level QC in the operation plan. In response, the County relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 2 agencies and 4 separate contracts to manage the debris from both storms smoothly. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help the county, LGS successfully enabled all contracts to be expedited and in a coordinated manner.

**CERTIFICATE OF INTERESTED PARTIES****FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Looks Great Services of MS, Inc  
Columbia, MS United States

Certificate Number:  
2024-1252102

Date Filed:  
12/26/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Southlake, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP 2411B200TS240010  
Provide Tree Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Agoglia, Kristian	Columbia, MS United States	X	

5 Check only if there is NO Interested Party. ☐

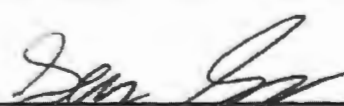
**6 UNSWORN DECLARATION**

My name is Sean Simons, and my date of birth is 11/4/1984

My address is 1129 S Cedar Hill Rd Cedar Hill TX 75104 USA  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 26 day of December, 20 24.  
(month) (year)

  
Signature of authorized agent of contracting business entity  
(Declarant)



## Appendix A – Scope of Services

1. **Project Title:** Provide Tree Services

2. **Scope of Services Contact**

Questions about the technical nature of the Scope of Services, etc. may be directed to **TIM SLIFKA**, Phone. 817.748.8312, e-mail: [tslifka@ci.southlake.tx.us](mailto:tslifka@ci.southlake.tx.us).

3. **Special Conditions**

The following special conditions shall prevail over areas of conflict in previous pages:

**The City of Southlake (Lead Agency) has interlocal agreements with the City of Keller and the City of North Richland Hills and they have expressed an interest in being participating entities in this bid. Vendor MUST check yes in the Cooperative Governmental Purchasing Notice on page fourteen (14) to be considered for award of this bid. Failure to check yes may result in bid rejection.**

4. **Proposal Evaluation Factors**

Emphasis	Factor
40%	Vendor Ability to Provide Required Services
35%	Vendor Experience Providing Required Services
20%	Vendor Overall Price for Services
5%	Vendor Past Experience with City(s)

5. **Brand Manufacture Reference**

The City has determined that any manufacturer's brand defined in the Scope of Services meets the City's product and support need. The manufacturer's reference is not intended to be restrictive and is only descriptive of the type and quality the City desires to purchase. Quotes for similar manufactured products of like quality will be considered if the Proposal is fully noted with the manufacturer's brand name and model. The City reserves the right to determine products and support of equal value, and whether other brands or models meet the City's product and support needs.

6. **Key Events Schedule**

Proposal Release Date	December 6, 2024
Deadline for Submittal of Written Questions	December 18, 2024
Sealed Proposals Due to and Opened by City	Shown on First Page of this RFP
Anticipated Committee Evaluation Review Date	February 2025
Anticipated Award Date	February 2025

7. **Scope of Services**

The City of Southlake is seeking a vendor(s) for Arboricultural services to provide tree pruning, tree removal, tree and brush debris removal, stump grinding, roadway right of way clearing, and tree fertilization and pesticide applications. The City of Southlake is issuing this bid as the Lead Agency, in cooperation with the City of Keller and the City of North Richland Hills, whose requirements are incorporated herein. By mutual consent, the successful vendor and the other participating entities may formally establish separate contracts which reference the terms and conditions, and resultant contract. Purchasing limits and authorities may be modified by the participating entities to conform to their own policies, regulations and guidelines.

**Proposer MUST check yes in the Cooperative Governmental Purchasing Notice on page fourteen (14) to be considered for award of this bid. Failure to check yes may result in submission rejection. It is estimated the three participating cities will spend approximately \$345,000 annually on these services and products. The City does not guarantee an estimate of annual services rendered. No minimum job may be required by the vendor.**

While vendor is performing any and all tree related services for the City of Southlake, they shall comply with the City of Southlake Tree Preservation Ordinance # 585E or current version, and the following conditions shall be met and shall be in compliance with all applicable American National Standard Institute, ANSI A300 Pruning standards, and ANSI Z133.1 Safety standards or revisions.

This contract may be awarded to multiple vendors. The City of Southlake prefers vendors which have under their employ at all times at least one employee who holds an International Society of Arboriculture (ISA) certification and shall ensure this certification is maintained throughout the contract period. Work shall be performed or supervised by an ISA Certified Arborist, when required or requested by Southlake. Certification documentation must be submitted with the proposal. This contract may also be awarded to multiple vendors which are not required to employ a certified arborist. The participating cities each have different requirements for their tree services which may or may not require a company which maintains an arborist on staff. The schedule of pricing will reflect this requirement.

Tree trimming shall be done in such a manner to protect current tree health with all possible regard for future growth and development with particular attention to the following:

No damage shall be done to the cambium layer of tree trunks or parent limbs

Loosening or stripping of bark is not acceptable

Leaving branch stubs is not acceptable

Climbing spikes or irons shall not be used on any tree unless the City has determined the tree must be removed.

Any exceptions must be mutually agreed upon by both parties prior to commencement of each project

Pruning or trimming services around high voltage powerlines are coordinated through the electrical provider and are not part of this contract.

Vendors shall supply and shall be responsible for all required personnel, materials, equipment, traffic control devices, flaggers, signage, safety equipment, debris clean up and haul off, and any TxDOT related lane closure requirements connected with these services. Care should be taken to avoid conflicts with vehicular and pedestrian traffic. Where conflicts are unavoidable, an approved traffic control plan will be required. All vendor travel time should be included in submitted bid pricing. Any deviation to this must be listed in the Schedule of Pricing.

- A. Tree Pruning Services: These services shall include an assortment of practices for hazard reduction and maintenance which shall include, but not be limited to, crown cleaning, crown thinning, crown raising, crown reduction or shaping, visibility pruning, and crown restoration.
- B. Roadway Right of Way Clearing: These services shall include pruning limbs and other woody vegetation to a minimum distance of five (5) linear feet from edge of roadway pavements and to a minimum height of fourteen (14) vertical feet above roadway surface unless otherwise directed by authorized City personnel.
- C. Air Spading Services: These services shall use high-pressure air jet spray(s) to reduce compacted soil beneath and around a tree.
- D. Tree Cabling Services: These services shall be used as/where required to install cables between branches or trunks to support the tree structure and reduce the risk of breakage.
- E. Tree Removal Services: These services shall include removal of predetermined trees of varying diameters in City of Southlake Right of Way, Parks, and other City owned and maintained properties with tree stumps to be left at surrounding ground levels unless otherwise directed by authorized City of Southlake personnel.



- F. **Stump Grinding:** Per section 12.3 of the City of Southlake Tree Preservation Ordinance 585E all stumps of street and park trees shall be removed below the surface of the ground. These services shall include tree stump grinding regardless of diameter to a minimum of six (6) inches below surrounding ground levels unless otherwise directed by authorized City of Southlake personnel. This shall include any exposed root flare per direction of authorized City of Southlake personnel. Once removed, the stump area should be level to area grade. Grind material may be used to level area. Additional fill material may be required to level area to surrounding grade per individual City requirements.
- G. **Fertilization Application Services:** Vendor shall provide fertilization programs when requested by the City and all distribution of chemicals shall be within strict accordance with federal, state, county and local laws and regulations.
- H. **Chemical Application Services:** Vendor shall provide pest control and chemical application services when requested by the City to control pests and diseases as needed. Vendor shall provide a schedule of applications to the City. The vendor providing any chemical application shall have a minimum of one (1) Texas Department of Agriculture (TDA) License holder and all chemical applications shall comply with all TDA, TCEQ, and other jurisdictional regulations. Vendor must submit at least one (1) applicator license with proposal submission. The Vendor shall be responsible for the selection and proper application of insecticides, fungicides, and herbicides. Any property damage resulting from the use of such chemicals shall be the responsibility of the Vendor.
- I. **Vendor Response Time:** Vendor shall respond, and tree services shall commence within forty-eight (48) hours for emergency tree services after initial notification by City of Southlake personnel. Vendor shall respond and tree services shall commence within seventy-two (72) hours for non-emergency tree services after initial notification by City of Southlake personnel.
- H. **Interlocal Agreement:** By mutual consent, the successful vendor and the other participating entities may formally establish separate contracts that reference the terms and conditions, and resultant contract. Purchasing limits and authorities may be modified by the participating entities to conform to their own policies, regulations and guidelines.

Under no circumstances would the City of Southlake be involved in the resultant contract between the vendor and the other entities represented herein, other than the City of Southlake cooperative contract being referenced by the other resultant contracts. Each participating entity is responsible for administering their respective contracts, invoices, payments, and other correspondence.

- I. **Vendors Equipment:** Vendor must submit with their proposal a list of all vehicles and equipment the vendor shall utilize while providing these services per the Scope of Services. All vendors' vehicles and equipment shall be marked clearly identifying vendor, maintained in a good, safe, working condition, suitable for their intended purpose and operated by fully qualified and licensed personnel as required.
- J. All vendor employees while working on City property shall wear uniforms to serve as a means of identifying the vendor's employees. All work crews must contain at least one member of the crew which must understand and speak the English language to be able to communicate with City staff.
- K. **Work Scheduling and Hours:** Standard work hours shall be Monday through Friday from 7:00AM to 5:00 PM. Any other time period, including weekends, must be authorized by the City. Except for emergency situations, no machinery, including chain saws and chippers, is to be used between the hours of 7:00 PM to 7:00 AM.