



Jeff Law
Executive Director
Chief Appraiser

September 10, 2019

Mr. Oscar Trevino
Mayor
City of N. Richland Hills
P. O. Box 820609
N. Richland Hills, Texas 76063

Dear Mr. Trevino:

The terms of service for our five members of the Board of Directors (Directors) will expire on December 31, 2019 and it is time to begin the process of conducting an election for the 2020-2021 term.

Based on the amount of the 2018 adjusted tax levy imposed by each eligible taxing unit, we have calculated the number of votes for your entity in accordance with the Texas Property Tax Code. The enclosed list will provide you with that information.

The first step in the procedure is the nomination of candidates for director. Each voting unit may nominate one candidate for each of the five positions to be filled. You are not required to make any nomination or you may nominate any number up to five. The County Tax Assessor/Collector is automatically a non-voting member of the Board of Directors by law.

In order to be eligible to serve as a director, the 2019 nominees must have resided in Tarrant County for at least two years prior to January 1, 2020. They may serve on the governing body, as an elected official, of a taxing unit in the County and still be eligible to serve as a Director. However, the Tax Code identifies the following list which makes an individual ineligible to serve as director;

- An individual is ineligible to serve if they are an employee of a taxing unit, unless that employee is also an elected official of the governing body.
- An individual is ineligible to serve as a director if the individual has engaged in the business of appraising property for compensation, or is related to a person that engages in appraising property for compensation, and may be used in proceedings within the appraisal district.
- An individual is ineligible to serve if they represent property owners for compensation in proceedings in the appraisal district at any time during the preceding five years.
- An individual is ineligible to serve if they are employed by the appraisal district.

- An individual is ineligible to serve if they own property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the individual should have known of the delinquency.
 - Unless the taxes are being paid under an installment agreement,
 - Or a suit to collect the delinquent taxes is deferred or abated.
- An individual is ineligible to serve if the individual, or a business in which the individual has a substantial interest, enters into a contract with the appraisal district, or enters into a contract with a taxing unit in the district, if that contract relates to the performance of an activity governed by Title 1 of the Texas Property Tax Code (for example, appraising property for tax purposes or determining eligibility for exemptions). A substantial interest exists where the individual and spouse have a combined ownership of at least 10% of the voting stock or shares of a business, or either of them is a partner, limited partner or an officer.

If you have questions concerning the qualifications of nominees for a Board position, please call.

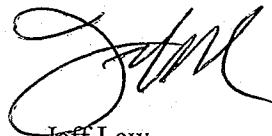
The nominations for Directors, which must be made in an open meeting of your taxing unit, should be submitted by the presiding officer to the Chief Appraiser in the form of a resolution or other official process adopted by the governing body by October 15, 2019, giving the names and addresses of the nominees. A current resume or vita should be included so we may determine eligibility or ineligibility before the final ballot is created.

The elections calendar is as follows:

By October 15, 2019	Nominations by resolution or official action
By October 30, 2019	Ballots listing nominees delivered to Presiding Officer
By December 15, 2019	Entity submits votes by resolution to Chief Appraiser
By December 31, 2019	Five (5) nominees receiving largest cumulative vote totals are elected
January 1, 2020	Board takes office for two year term

The duties of the Board are outlined in Chapter 6, Texas Property Tax Code. If you have questions, please do not hesitate to call.

Sincerely,



Jeff Law
Executive Director
Chief Appraiser

JL:ct
Encl.
Mr. Mark Hindman ✓



Jeff Law
Executive Director
Chief Appraiser

September 13, 2019

Mr. Oscar Trevino
Mayor
City of N. Richland Hills
P. O. Box 820609
N. Richland Hills, Texas 76063

Dear Mr. Trevino:

It has just come to our attention that the total votes for the school districts listed on the vote calculation sheet we mailed to you on Tuesday, did not add up to 2951 but rather added up to 2952. We used excel to perform these calculations and, as you are aware, excel carries out answers to an infinite number of decimal places. The votes were rounded to show only a whole number for the total votes for each taxing unit. This rounding was the difference between 2952 and 2951. Enclosed please find the corrected list.

There was only one adjustment that needed to be made to ensure the total number of votes for the school districts to be 2951. Lewisville ISD was listed with four (4) votes but they should have been listed with only three (3) votes. All other taxing unit's vote counts are correct and will remain the same.

The correct number of votes allocated to the school districts is 2951. (5000 possible votes multiplied by the 59.01994% of the ISD's tax levy, $5000 \times .5901994 = 2950.997$)

We apologize for this correction, but wanted to let you know as soon as possible.

If you have any questions regarding this matter, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Law', written over a white background.

Jeff Law
Executive Director
Chief Appraiser

JL:ct
Encl.
Mr. Mark Hindman ✓