



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** January 8, 2018  
**SUBJECT:** Authorize a one (1) year purchase agreement with General Datatech, L.P. for Cisco Systems hardware and software maintenance in the amount of \$147,637.35.  
**PRESENTER:** Kyle Spooner, Director of Information Technology

### **SUMMARY:**

The purchase of Cisco Systems maintenance for the city's network infrastructure is necessary to continue to provide 24/7 technical support and/or replacement on all network hardware and software.

### **GENERAL DESCRIPTION:**

In January of 2008, City Council approved Cisco Systems as the city's standard for network and telephone equipment. Since that time, Information Technology staff has worked with Cisco management and support staff to provide stability to the city's internal and external data network and telephone equipment. The purchase of this maintenance provides the ability to perform hardware and software programming updates, and replace failed equipment. It will cover all of the City's Cisco servers, core switches, telephone and wireless equipment. Additionally, Cisco will work with city staff to optimize, support and administer the city's network.

As a Cisco certified value reseller, General Datatech participates in the State of Texas Department of Information Resources (DIR) cooperative purchasing program. By participating in the DIR cooperative purchasing program the city meets all state competitive bidding requirements for this purchase. The current DIR negotiated discount is 10 percent. Staff has negotiated with General Datatech to receive an additional 8.37 percent discount bringing the total discount for maintenance to 18.37 percent off of Cisco's list price. Following this one year purchase agreement, staff will seek another long term agreement for equipment and maintenance for the data network.

Funding for this item is included in the FY 17-18 adopted budget.

### **RECOMMENDATION:**

Authorize a one (1) year purchase agreement with General Datatech, L.P., for Cisco Systems hardware and software maintenance in the amount of \$147,637.35.