



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** December 13, 2021  
**SUBJECT:** Authorize the City Manager to execute Amendment No. 1 to the Texas Anti-Gang I.T. Network Analyst Agreement, as grant fiduciary for the North Texas Anti-Gang (TAG) Center, for reimbursement for TAG travel-related expenses.  
**PRESENTER:** Jimmy Perdue, Director of Public Safety

Summary:

As a part of the TAG grant awarded to the City of North Richland Hills, an I.T. Network Analyst position is authorized to manage and direct activities of the TAG Information Systems and to travel on official business in support of the grant's objectives. The amendment to the TAG I.T. Network Analyst Agreement provides a standard and uniform method of reimbursing TAG contractual personnel for travel-related expenses.

General Description:

Pursuant to the FY2022 grant award #2848907 for the TAG Center by the Office of the Governor, the City of North Richland Hills, as grant fiduciary, is charged with conducting transactions for the grant on behalf of the TAG Center. As such, the TAG I.T. Network Analyst will receive reimbursement of TAG travel-related expenses as approved in the grant budget. The TAG I.T. Network Analyst Agreement is amended to provide a standard and uniform method of reimbursing TAG contractual personnel for travel-related expenses. The TAG I.T. Network Analyst will follow the TAG Travel/Training Reimbursement Policy for ordinary, necessary and reasonable travel expenses connected with or pertaining to TAG-related business.

Recommendation:

Authorize the City Manager to execute Amendment No. 1 to the Texas Anti-Gang I.T. Network Analyst Agreement, as grant fiduciary for the North Texas Anti-Gang (TAG) Center, for reimbursement for TAG travel-related expenses.