



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** January 26, 2026  
**SUBJECT:** Consider Resolution No. 2026-009, authorizing submission of the application and acceptance of allocated funds if awarded by the Texas State Library and Archives Commission Special Projects Grant through the Institute for Museum and Library Services Grants to States Program No. 45.310.  
**PRESENTER:** Cecilia Barham, Director of Library Services

### **SUMMARY:**

The Texas State Library and Archives Commission has announced the FY 2026 Special Projects Grants, made available through the Institute of Museum and Library Services Grants to States Program No. 45.310. The Library will use the grant funds for the purchase of hold lockers. This grant does not require matching funds and will cover all costs for the hold lockers.

### **GENERAL DESCRIPTION:**

The Library is seeking authorization to apply for and utilize grant funds offered through the Texas State Library and Archives Special Projects Grant Program. Funding through the program may be used for programs that expand library services to include all members of the library's community. The Library will use the grant funds for the purchase and installation of commercial holds lockers and for two locations, one on Library property and one at an off-site location

The total grant request will not exceed \$75,000 and there is no match requirement. The specified goals, objectives, and targets for the project have been developed and will be submitted by the February 9, 2026, grant-submission deadline.

### **RECOMMENDATION:**

Approve Resolution No. 2026-009, authorizing submission of the grant application and acceptance of allocated funds if awarded for the Texas State Library and Archives Commission Special Projects Grant through the Institute for Museum and Library Services Grants to States Program No. 45.310.