

City of North Richland Hills, Texas



Quarterly Financial Report

Fiscal Year 2017-18

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Executive Summary

This report contains an unaudited snapshot of the financial performance for all budgeted operating funds in the City through the second quarter beginning October 1, 2017 through March 31, 2018. Both financial schedules and explanatory narrative for each budgeted operating fund are provided. Staff believes this report offers a conservative picture of the City's financial performance through the second (Q2) for FY17-18. A brief summary of this report highlighting the City's major operating funds is provided later in this section.

The Q2 financial report includes adjustments to the Revised Budget for prior year encumbrances, which reflect purchases approved in the FY16-17 Adopted Budget but due to timing of receipt will be paid for in the current fiscal year. This year staff is reflecting appropriations of fund balance, reserves and capital transfers different than in prior year. Appropriations of fund balance and reserves are reflected on a 1/12 basis with the intent of making any necessary final adjustments in the 12th period. This change helps smooth out the impact to the bottom line when reporting on all operating funds and still ensures these items are accounted for throughout the fiscal year. Capital transfers this fiscal year are reflected as completed in Q1 to ensure full funding of FY17-18 Capital Projects at the start of the fiscal year.

Like in prior years, estimates are used to capture outstanding items that were not available at the time of developing this report.

General Fund

The General Fund is overall performing within expectations for the second quarter with year to date revenue receipts at 67.9% and total expenditures at 46% of the FY17-18 Revised Budget. A brief summary of Q2 highlights contained within this report are provided below:

- Current property tax collections are trending slightly ahead of the FY17 collection rate by 7.2%. Staff anticipates collections to meet budget projections for the fiscal year.

- Sales tax collections are 2.8% higher in Q2 of FY18 as compared to collections for the same period in FY17 and up \$40,867 from budget.
- Total Fines and Forfeitures are running approximately (17.5%) lower than the same period last fiscal year. The decrease is primarily in Municipal Court Fines, which are driven by citations processed by the Municipal Court. To date a significant decrease has continued to be seen in citations (34.2%) through the second quarter. The decrease is associated with a number of factors including a shortage in patrol and traffic officers and impacts from the Sandra Bland Act. In looking at April collections staff has seen an uptick due to the majority of vacant positions having been filled. Staff will continue to monitor this revenue source closely over the coming months and will adjust appropriately for any potential shortfall.
- Total Licenses & Permits are trending 20.9% above the prior year collection rate resulting from strong construction activity. In addition the annual payment for Gas Well permit fee was received in Q2 and Street Inspection fees were up due to recent inspections for additions at Smith Farm and Thornbridge North.
- Charges for Services are trending slightly below FY17 collections by (3.8%) with the majority of the impact in athletic revenues and mowing fees. Athletic and Softball league revenues are down due to the renovation of Northfield Park.
- Expenditures overall tracked within expectations.

Park & Recreation Facilities Development Fund

The Park & Recreation Facilities Development Fund is overall performing within expectations through the second quarter with year to date revenue receipts at 48.5% and total expenditures at 47.4% of the FY17-18 Revised Budget. A brief summary of Q2 highlights contained within this report are provided below:

- Sales tax collections are 2.8% higher in Q2 of FY18 as compared to collections for the same period in FY17.

- NRH Centre revenues were up 7.7% from prior year primarily due to an uptick in memberships and an increase in events at the Grand Hall.
- Expenditures for Reserves and Other Expenditures reflect above prior year due to staff completing all capital project transfers for the FY17-18 Revised Budget prior to Q2.

Crime Control District Fund

The Crime Control District Fund is overall performing within expectations for Q2 with year to date revenue receipts at 51.3% and total expenditures at 46% of revised budget. A brief summary of Q2 highlights contained within this report are provided below:

- Sales tax collections are 2.5% higher in Q2 of FY18 as compared to collections for the same time period in FY17.
- SRO Reimbursement is at 52% of budget due to the receipt of one of two annual payments.
- Expenditures overall tracked within expectations.

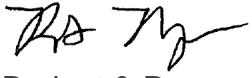
Utility Fund

The Utility Fund is overall performing within expectations for Q2 with year to date revenue receipts at 39.7% and total expenditures at 49.9% of revised budget. A brief overview of highlights of activity for Q2 contained within this report are below:

- Water sales are trending 10.3% above prior year collections and are currently trending to meet budget estimates. This is in part due to billable water sales being up 2.7% and due to the rate increase that took effect in October 2017.
- Sewer sales are trending 8.7% above prior year collections and are currently trending to meet budget estimates.
- Expenditures overall tracked within expectations.

Staff hopes the Council finds this report helpful and informative and will be happy to address any questions or concerns you may have.

Respectfully Submitted,



Budget & Research Director

Robert Myers

General Fund

The General Fund is overall performing within expectations for the second quarter with year to date revenue receipts at 67.9% and total expenditures at 46% of the FY17-18 Revised Budget. The General Fund includes a revision of \$285,133 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note for Q2.

Revenues

Property Tax

The city receives most property tax revenue between October and February, with December through February typically being the highest collection months. Current General Fund Property tax collections through March were \$15,332,736 or 96% of budget. Staff currently anticipates collections to reach budget estimates.

Sales Tax

Sales tax collections October through March totaled \$5,103,945, which is slightly ahead of budget estimates by \$40,867 or 0.8%. The FY17-18 Adopted Budget for sales tax estimated 2% growth over actual collections in FY 16-17. Sales tax collections are overall in-line with budget estimates and staff currently anticipates meeting original budget projections.

Franchise Tax

Franchise Fees currently reflect receipts of \$3,017,906 or 73.6% of budget and is trending 5.3% above FY16-17 through the same time period. Through March franchise fees for cable, telephone, gas, and electricity have been received accordingly.

Fines & Forfeitures

Fines & Forfeitures total \$917,391 or 42.2% of budget. Municipal Court Fines, which are driven primarily by the number of citations written by the Police Department and processed by Municipal Court are down as compared to prior year by (34.2%). The decrease through Q1 and partially through Q2 was associated with a shortage in patrol and traffic officers. In addition, the Sandra Bland Act has continued to have an impact. In reviewing April collections staff saw a tick up from the trend seen in the first two quarters, due in large part to the majority of vacancies being filled. Staff currently anticipate the remaining

quarters to reflect a more positive trend but will continue to monitor this revenue source closely and provide an update in the Q3 financial report.

Licenses & Permits

Revenue from licenses and permits totaled \$1,286,626 or 58.3% of the budget. The City experienced a steady stream of construction related revenue through the second quarter.

Building Permits totaled \$556,315 or 51.7% of projected collections. Collections were driven by strong construction activity including the permitting of the Stone Creek Assisted Living Center. Curb & drainage inspection fees, which are assessed on new developments, totaled \$53,750 or 85.9% of budget. These revenues are driven by construction related activity in the City. Collections included inspection and plan review fees for Iron Horse Commons Phase I. Electrical permits were up, totaling \$49,413 or 98.8% of budget due to permitting for 8 buildings for Dolce III. Street inspection fees were also up, totaling \$43,906 or 129% of budget due to recent inspections for the Smith Farm addition and the Thornbridge North addition.

Food Service Permits totaled \$147,065 or 91.3% of budget. Collections are up 3.5% as compared to FY17 and staff currently anticipates total receipts to meet budget. The bulk of food service permits are historically collected at the onset of the fiscal year due to the timing of when permits are renewed.

Charges for Service

Charges for Service totaled \$1,068,163 or 44.5% of budget. Mowing Fees totaled \$25,567 which is down (23.7%) from FY17 collections. Mowing fees are payments of liens that were placed on properties due to code violations that required the City to mow, clean-up or demolish a property. Through Q2 there were not as many large liens paid off like in prior year; however, based on current collections staff anticipates meeting budget for mowing fees.

Athletic revenue totaled \$7,327 or 6.12% of budget and is down (87.1%) when compared to prior year. The primary driving factor for this decrease is the renovation of Northfield Park. Due to the ongoing renovation, the city is not holding softball leagues, which are assessed fees for usage of the park including electricity. Softball leagues will resume once the renovation is complete. Ambulance fees were \$788,634 or 46.2% of budget which is in-line with prior year. Staff will continue to monitor this revenue source closely and provide updates in future reports.

Intergovernmental

Intergovernmental revenues totaled \$2,691,035 or 49.4% of budget. Intergovernmental revenues are the indirect costs paid to the General Fund by the City's other funds. Transfers to the General Fund are made on a monthly basis based on a 1/12 increment. Parks and CCD vary from this trend due to quarterly processing of economic development incentives.

Consolidation Reimbursements within the Intergovernmental category, totaled \$1,216,664 or 49.9% of budget. This revenue accounts for participating entity payments for the communications and detention consolidation which are paid on a quarterly basis. A portion of shared service revenue is associated with shared costs for the CAD/RMS system. Revenue collections for CAD/RMS are received in two payments typically, one in February and one in August.

Miscellaneous

Miscellaneous revenue totaled \$1,258,317 or 56.4% of revised budget. One of the largest sources of revenues within this category is Radio Reimbursements, which are remitted to the City by participants in the radio consortium, for which NRH is the coordinating entity, and are based on the number of radios each entity possesses that are not currently covered under warranty. Radio reimbursements through Q2 totaled \$265,117 or 96.9% of budget.

Sale of Property totaled \$30,200 due to the sale of property on Jerrie Jo Drive.

Designated Funds - City Hall Debt to date reflects \$800,000 in the transfers to the General Fund. This fiscal year this transfer will be recognized on a 1/12 basis with a year-end adjustment based on the actual need in the General Fund.

Appropriations of Fund Balance

Appropriations of fund balance totaled \$285,133 for prior year encumbrances. These encumbrances are items that were approved by City Council in the prior year, but will be received and paid for in the current fiscal year.

Expenditures

Overall in Q2 the General Fund trended within expectations with total expenditures of \$21,574,148 or 46% of budget and 1.2% ahead of prior year expenditures. Items of note above this trend are detailed below.

The Planning & Development department's expenditures came in at \$593,158 or 46.4% of budget and 14.3% ahead of prior year expenditures. The bulk of this increase is related to the addition of one full-time Building Inspector that was added as part of the FY 16-17 Revised budget and filled later in the fiscal year.

Expenditures in Neighborhood Services came in at \$880,447 or 44% of budget and 7.5% higher than prior year expenditures. A bulk of the increase over prior year is

related to costs associated with a long-term employee's retirement in the second quarter.

Non-departmental expenditures were \$550,119 or 51.4% of budget and 8.5% ahead of prior year due primarily to an increase in the fee for the NETS program that was included in the FY 17-18 Adopted Budget.

Reserves and Other Expenditures came in at \$684,931 or 43.8% of budget and 23.4% ahead of prior year primarily due to the change in timing of when capital transfers and reserves are being recognized. This fiscal year all capital transfers were recognized as fully expended in Q1 and all reserves are recognized on a 1/12 basis with 12 equal payments.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018
GENERAL FUND (001)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Taxes	\$ 32,144,108	\$ 32,144,108	\$ 24,333,059	75.70%	\$ 22,916,023	6.18%
Fines & Forfeitures	2,175,366	2,175,366	917,391	42.17%	1,112,060	-17.51%
Licenses & Permits	2,205,406	2,205,406	1,286,626	58.34%	1,063,565	20.97%
Charges for Services	2,401,541	2,401,541	1,068,163	44.48%	1,110,141	-3.78%
Intergovernmental	5,446,957	5,446,957	2,691,035	49.40%	2,810,408	-4.25%
Miscellaneous	2,233,234	2,233,234	1,258,317	56.35%	364,584	245.14%
Total Revenues	\$ 46,606,612	\$ 46,606,612	\$ 31,554,591	67.70%	\$ 29,376,781	7.41%
Appropriation of Fund Balance	\$ -	\$ 285,133	\$ 285,133	100.00%	\$ 184,621	54.44%
Total Resources	\$ 46,606,612	\$ 46,891,745	\$ 31,839,724	67.90%	\$ 29,561,402	7.71%
Expenditures						
City Council	\$ 131,079	\$ 131,079	\$ 52,345	39.93%	\$ 65,959	-20.64%
City Manager	667,063	667,769	318,789	47.74%	310,324	2.73%
Communications	367,310	374,936	161,004	42.94%	171,012	-5.85%
City Secretary	447,396	440,565	190,971	43.35%	203,772	-6.28%
Legal	385,803	367,803	147,002	39.97%	159,310	-7.73%
Human Resources	150,464	150,676	78,061	51.81%	68,853	13.37%
Finance	720,828	722,196	321,377	44.50%	331,756	-3.13%
Budget & Research	412,093	405,638	257,718	63.53%	242,762	6.16%
Municipal Court	1,388,506	1,438,234	623,160	43.33%	661,580	-5.81%
Planning & Development	1,271,250	1,277,199	593,158	46.44%	519,128	14.26%
Economic Development	336,148	336,766	153,515	45.59%	155,338	-1.17%
Library	2,200,342	2,204,488	1,034,028	46.91%	1,021,877	1.19%
Neighborhood Services	1,978,654	1,988,478	880,447	44.28%	818,766	7.53%
Public Works	3,185,518	3,171,137	1,385,122	43.68%	1,471,223	-5.85%
Parks and Recreation	2,148,142	2,131,307	977,572	45.87%	1,088,890	-10.22%
Police	14,440,270	14,489,369	6,662,367	45.98%	6,350,749	4.91%
Fire	12,931,029	13,146,995	6,096,412	46.37%	6,205,188	-1.75%
Facilities/Construction Management	812,101	812,101	406,050	50.00%	418,368	-2.94%
Non-Departmental	1,067,329	1,069,722	550,119	51.43%	506,900	8.53%
Reserves & Other Expenditures	1,565,287	1,565,287	684,931	43.76%	555,238	23.36%
Total Expenditures	\$ 46,606,612	\$ 46,891,745	\$ 21,574,148	46.01%	\$ 21,326,993	1.16%

Park & Recreation Facilities Dev. Fund

The Parks & Recreation Facilities Development Fund is overall performing within expectations for the second quarter with year to date revenue receipts at 48.5% and total expenditures at 47.4% of the FY17-18 Revised Budget. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Sales tax collections October through March totaled \$2,551,973 which exceeds budget by \$20,547 or 0.8%. The FY17-18 Adopted Budget for sales tax estimated 2% growth over actual collections in FY 16-17. Sales tax collections are overall in-line with budget estimates and staff currently anticipate to meet original budget projections.

NRH Centre revenues totaled \$1,458,626 or 46% of budget and was up 7.7% over prior year collections. The bulk of this increase is associated with an uptick in Membership and drop-in pass revenue, which totaled \$656,874 or 46.3% of budget due primarily to an increase in memberships. Additionally, Grand Hall revenue totaled \$167,389 or 72.1% of budget and is trending 55.8% ahead of prior year collections. The increase is due to an overall increase in the number of event rentals occurring on a weekly basis and due to the addition of Sunday rental with Compass Christian Church.

Expenditures

Operating expenditures not associated with the NRH Centre totaled \$1,403,339 or 39.7% of budget and overall performed within expectations for Q2 with activities in these divisions beginning to ramp up in the later part of Q2. The only item of note within this grouping was in Parks Facilities Development Administration totaling at \$364,387 or 47.7% of budget which reflected as down slightly from prior year due to the retirement of a long term employee in Q2 of FY 16-17 that caused an uptick in that year.

Expenditures for the NRH Centre totaled \$1,284,598 or roughly 42.4% of budget and 3.1% ahead of prior year expenditures. Aquatics totaled to \$278,326 or 41.5% of budget and reflected as up significantly from prior year. The bulk of this increase is due to swimming pool maintenance performed in

Q2 with the balance associated with the addition of a full time Aquatics Supervisor that replaced the Assistant NRH Centre Manager in a position restructure. Building Services totaled \$147,075 or 50% of budget and came in significantly below prior year. The majority of this decrease is associated with the lower electric rate that took effect in January 2018.

Reserves & Other Expenditures totaled \$1,581,399 or 64.9% of budget and came in significantly higher than prior fiscal year expenditures. The bulk of the increase is due to the change in timing in recognizing reserves and capital transfers, which this fiscal year are reflected on a 1/12 basis for reserves and as fully completed in Q1 for capital transfers. In addition, this year's budget included an increase in debt service payments for the debt issued for the Northfield Park project.





CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 PARKS AND RECREATION FUND (125 & 126)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Sales Tax	\$ 5,095,823	\$ 5,095,823	\$ 2,551,973	50.08%	\$ 2,481,903	2.82%
Interest Income	26,160	26,160	23,420	89.53%	15,451	51.58%
Youth Assoc. Maintenance Fees	44,500	44,500	18,878	42.42%	28,855	-34.58%
Tennis Center Revenue	372,550	372,550	150,559	40.41%	161,545	-6.80%
Transfer In - Aquatic Park Fund	87,869	87,869	43,934	50.00%	-	100.00%
Park Impact Fee	70,000	70,000	49,512	70.73%	31,577	56.80%
Other Income	500	500	517	103.40%	10,040	-94.85%
NRH Centre	3,168,102	3,168,102	1,458,626	46.04%	1,353,850	7.74%
Total Revenues	\$ 8,865,504	\$ 8,865,504	\$ 4,297,419	48.47%	\$ 4,133,221	3.97%
Appropriation of Fund Balance	\$ 135,000	\$ 135,000	\$ 67,500	50.00%	\$ 41,307	63.41%
Total Resources	\$ 9,000,504	\$ 9,000,504	\$ 4,364,919	48.50%	\$ 4,174,528	4.56%
Expenditures						
Parks Facilities Dev. Admin.	\$ 764,159	\$ 764,758	\$ 364,387	47.65%	\$ 385,779	-5.55%
Maintenance & Operations	2,155,009	2,149,485	794,865	36.98%	795,675	-0.10%
Tennis Center Operations	616,486	617,545	244,087	39.53%	251,331	-2.88%
Operating Expenditures	\$ 3,535,654	\$ 3,531,788	\$ 1,403,339	39.73%	\$ 1,432,785	-2.06%
Center Management	\$ 792,553	\$ 747,729	\$ 291,623	39.00%	\$ 306,624	-4.89%
Fitness	395,271	395,271	204,782	51.81%	191,897	6.71%
Building Operations	203,842	204,195	106,290	52.05%	109,891	-3.28%
Aquatic	625,629	671,159	278,326	41.47%	224,788	23.82%
Recreation Sports	358,837	372,329	106,797	28.68%	98,953	7.93%
Event Center	362,838	348,053	149,705	43.01%	138,532	8.07%
Building Services	294,150	294,150	147,075	50.00%	175,950	-16.41%
NRH Center Expenditures	\$ 3,033,120	\$ 3,032,886	\$ 1,284,598	42.36%	\$ 1,246,635	3.05%
Reserves & Other Expenditures	\$ 2,431,730	\$ 2,435,830	\$ 1,581,399	64.92%	\$ 1,003,848	57.53%
Total Expenditures	\$ 9,000,504	\$ 9,000,504	\$ 4,269,336	47.43%	\$ 3,683,268	15.91%

Crime Control District

The Crime Control District Fund is overall performing within expectations for the second quarter with year to date revenue receipts at 51.3% and total expenditures at 46% of the FY17-18 Revised Budget. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Sales tax collections October through March totaled \$2,532,713 which exceeds budget estimates by \$12,003 or 0.48%. The FY17-18 Adopted Budget for sales tax estimated 2% growth over actual collections in FY 16-17. Sales tax collections are overall in-line with budget estimates and staff currently anticipates meeting original budget projections.

SRO Reimbursements (BISD) totaled \$109,648 in Q2. Each year, BISD reimburses NRH for 50% of the School Resource Officers (SROs). This reimbursement is typically received in two installments; one in December and one in May. Through Q2, the first of two payments have been received.

Franchise Fees totaled \$96,127 or 110% of budget and came in significantly over prior year collections due to a contract change that altered the reporting period and took effect last fiscal year and negatively impacted last year's receipts.

Expenditures

Total expenditures were \$2,473,732, or 46%. Expenditures in Property / Evidence totaled \$7,564 or 24.9% of budget and fell significantly below prior year expenditures due the planned move of salaries and benefits for two full-time positions to the General Fund budget as part of the FY 17-18 budget process.

Reserves & Other Expenditures totaled \$91,732 or 37.1% of budget and came in significantly lower than prior year expenditures due to FY 16-17 including a large capital project transfer for the Public Safety Technology Purchases (IT1702) project.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 CRIME CONTROL DISTRICT FUND (130)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Sales Tax	\$ 5,069,844	\$ 5,069,844	\$ 2,532,713	49.96%	\$ 2,471,284	2.49%
Franchise Fees	87,248	87,248	96,127	110.18%	47,129	103.97%
Interest Income	3,028	3,028	4,080	134.74%	1,824	123.68%
SRO Reimbursement (BISD)	210,918	210,918	109,648	51.99%	104,760	4.67%
Other	-	-	11,531	100.00%	7,220	59.71%
Total Revenues	\$ 5,371,038	\$ 5,371,038	\$ 2,754,099	51.28%	\$ 2,632,217	4.63%
Appropriation of Fund Balance	9,557	9,557	4,779	50.00%	-	100.00%
Total Resources	\$ 5,380,595	\$ 5,380,595	\$ 2,758,878	51.27%	\$ 2,632,217	4.81%
Expenditures						
Administration	\$ 9,500	\$ 9,500	\$ 3,461	36.43%	\$ 6,798	-49.09%
Administrative Services	1,006,895	1,008,306	467,084	46.32%	434,571	7.48%
Investigations	510,117	509,425	236,077	46.34%	220,576	7.03%
Uniform Patrol	3,046,166	3,009,180	1,400,884	46.55%	1,373,328	2.01%
Technical Services	565,477	566,712	266,930	47.10%	256,188	4.19%
Property / Evidence	30,400	30,400	7,564	24.88%	160,457	-95.29%
Operating Expenditures	\$ 5,168,555	\$ 5,133,523	\$ 2,382,000	46.40%	\$ 2,451,918	-2.85%
Reserves & Other Expenditures	\$ 212,040	\$ 247,072	\$ 91,732	37.13%	\$ 1,141,525	-91.96%
Total Expenditures	\$ 5,380,595	\$ 5,380,595	\$ 2,473,732	45.98%	\$ 3,593,443	-31.16%

Utility Fund

The Utility Fund is overall performing within expectations through the second quarter with year to date revenue receipts at 39.7% and total expenditures at 49.9% of the FY17-18 Revised Budget. The Utility Fund includes a revision of \$89,843 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note through Q2 activity.

Revenues

Total operating revenue in the Utility Fund was \$13,220,476 or 39.3% of budget and was 9.5% ahead of prior year collections through the same period. The largest revenue sources in this fund are collections for water and sewer sales. To date, total collections for water sales were \$7,737,547 or 36% of budget. Water Sales to date are trending 10.3% ahead of prior year in part due to billable sales being up 2.7% from the same time period in FY17 and due to the rate increase that took effect in October, which increased the volumetric rate by \$0.29 per 1,000 gallons and the water pass through rate by \$0.33 per 1,000 gallons. Collections as compared to a straight-line target of 50%, fall below target, due to the seasonal nature of water sales, which historically track around 36% of total collections for this time period.

Sewer Sales to date total \$5,041,337 or 44.6% of budget and is trending 8.7% above prior year collections for the same period. Like water sales, a pass through rate increase took effect in October, increasing the sewer pass through rate by \$0.25 per 1,000 gallons of sewer. Staff will continue to monitor the collection trend on water and sewer closely and provide updates in future quarterly reports.

Appropriations of fund balance totaled \$432,785 or 56% of budget. This includes an increase of \$89,843 for prior year encumbrances for items approved in the FY16-17 budget.

Expenses

Total expenses were \$17,189,962 or 49.9% of budget. Right of Way Maintenance expenditures totaled \$135,314 or 44.4% of budget and was significantly ahead of prior year expenditures. The bulk of expenses posted to date were for equipment and a vehicle purchase for the City's Right of Way Maintenance crew, which were one-time expenses, included as part of the annual encumbrance roll.

Water Service expenses totaled \$6,960,136 or 45.6% of budget and 32.8% above prior year primarily due to the timing of the receipt and posting of bills in the prior fiscal year for water purchases from Fort Worth and the Trinity River Authority (TRA) for the purchase of water. In addition, this year both entities included rate increases which also attributed to this increase.

Sewer Service expenses totaled \$3,793,571 or 51.4% of budget and 23.6% above prior year expenditures due in part due to the timing for the receipt and posting of bills in the prior fiscal year for the purchase of sewer treatment services from Fort Worth and TRA. In addition, this year both entities included rate increases which has also attributed to the increase over the prior year.

Accounting Services and Budget & Research totaled \$184,818 and \$102,912, respectively and both departments reflected substantially above prior year expenditures. These increases are primarily due to position vacancies during Q2 for the prior fiscal year which have been filled during the current fiscal year.

Non-departmental expenses totaled \$144,281 or 39.9% of budget. The bulk of the increase over prior year expenses was related to the timing of payments for the annual external audit and property insurance.

Reserves & Other Expenses also showed as up over prior year due to the timing of transfers for capital projects, which this fiscal year were reflected as completed in Q1.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 UTILITY FUND (415)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Water Sales and Charges	\$ 21,500,223	\$ 21,500,223	\$ 7,737,547	35.99%	\$ 7,015,560	10.29%
Sewer Sales and Charges	11,294,148	11,294,148	5,041,337	44.64%	4,636,198	8.74%
Miscellaneous Revenues	856,523	856,523	441,592	51.56%	420,836	4.93%
Total Operating Revenues	33,650,894	33,650,894	13,220,476	39.29%	12,072,594	9.51%
Appropriation of Fund Balance	\$ 685,883	\$ 775,726	\$ 432,785	55.79%	\$ 429,104	0.86%
Total Resources	\$ 34,336,777	\$ 34,426,620	\$ 13,653,261	39.66%	\$ 12,501,698	9.21%
Expenses						
Operating Expenses						
Administration	\$ 334,024	\$ 334,377	\$ 156,035	46.66%	\$ 148,977	4.74%
Development	896,822	890,084	423,050	47.53%	427,583	-1.06%
Right of Way Maintenance	233,754	304,669	135,314	44.41%	28,461	375.44%
Total Operating Expenses	1,464,600	1,529,130	714,399	46.72%	605,021	18.08%
Water Service Expenses	\$ 15,276,852	\$ 15,249,872	\$ 6,960,136	45.64%	\$ 5,241,475	32.79%
Sewer Service Expenses	7,406,665	7,388,273	3,793,571	51.35%	3,070,081	23.57%
Total Water and Sewer Expenses	\$ 22,683,517	\$ 22,638,145	\$ 10,753,707	47.50%	\$ 8,311,556	29.38%
Finance and Utility Billing						
Meter Reading	\$ 519,638	\$ 520,344	\$ 244,893	47.06%	\$ 232,727	5.23%
Utility Billing / Customer Service	974,423	976,011	416,107	42.63%	415,236	0.21%
Utility Collection Services	240,027	240,027	115,973	48.32%	133,560	-13.17%
Accounting Services	420,264	417,504	184,818	44.27%	160,955	14.83%
Budget & Research	227,555	227,731	102,912	45.19%	79,711	29.11%
Total Finance and Utility Billing Expenses	\$ 2,381,907	\$ 2,381,617	\$ 1,064,703	44.71%	\$ 1,022,189	4.16%
Building Services	1,822,929	1,822,929	911,465	50.00%	911,465	0.00%
Non-Departmental	291,069	362,044	144,281	39.85%	124,632	15.77%
Total Building & Non-Departmental	\$ 4,495,905	\$ 4,566,590	\$ 2,120,449	46.43%	\$ 2,058,286	3.02%
Reserves & Other Expenses	\$ 5,692,755	\$ 5,692,755	\$ 3,601,407	63.26%	\$ 3,193,157	12.79%
Total Expenses	\$ 34,336,777	\$ 34,426,620	\$ 17,189,962	49.93%	\$ 14,168,020	21.33%

Self Insurance Fund

The Self Insurance Fund is overall performing within expectations for Q2 with year to date revenue receipts at 49.1% and total expenditures at 46.5% of the FY17-18 Revised Budget. The below analysis includes highlights and items of note for Q2.

Revenues

Revenues totaled \$6,834,208 or 49.1% for Q2. Allocations for health insurance and workers compensation are charged to City Departments on a 1/12 basis with 12 equal monthly payments. Current collections are in line with expectations. Other Revenues totaled \$103,040 or 19.4% of budget. The bulk of budgeted revenue in Other revenue is related to expenditure reimbursements from the City's Stop Loss Insurance that is paid for individual health/medical claims submitted above \$175,000.

Expenses

Expenses totaled \$6,470,919 or 46.5% of budget. The bulk of expenditures in this fund are from Health/Medical claims. Health/Medical claims for Q2 totaled \$5,582,165 or 47% of budget. In Q1 and Q2 health/medical claims have normalized and to date high claims have not been an issue as in prior years. Staff will continue to monitor claims closely through the coming periods and provide an update in the Q3 report.

Reserves and Other Expenses came in at \$69,335 or 50% of budget and significantly over prior your expenditures due to the timing of when reserve contributions are recognized. This fiscal year reserves are recognized on a 1/12 basis with 12 equal payments.





CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 SELF INSURANCE FUND (515)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Allocations:						
Health / Medical	\$ 11,475,781	\$ 11,475,781	\$ 5,773,935	50.31%	\$ 5,315,550	8.62%
Worker's Compensation	592,520	592,520	298,421	50.36%	-	100.00%
Administration Allocation	512,517	512,517	258,127	50.36%	528,873	-51.19%
Other Insurance	696,798	696,798	350,685	50.33%	291,652	20.24%
Total Allocations	\$ 13,277,616	\$ 13,277,616	\$ 6,681,168	50.32%	\$ 6,136,075	8.88%
Other:						
Interest Income	\$ 36,604	\$ 36,604	\$ 26,227	71.65%	\$ 19,576	33.98%
Other Income	95,800	95,800	67,578	70.54%	67,715	-0.20%
Expenditure Reimbursement	400,000	400,000	9,235	2.31%	111,743	-91.74%
Total Other Revenues	\$ 532,404	\$ 532,404	\$ 103,040	19.35%	\$ 199,034	-48.23%
Appropriation of Fund Balance	\$ 100,000	\$ 100,000	\$ 50,000	50.00%	\$ -	100.00%
Total Resources	\$ 13,910,020	\$ 13,910,020	\$ 6,834,208	49.13%	\$ 6,335,109	7.88%
Expenses						
Health / Medical	\$ 11,870,884	\$ 11,870,884	\$ 5,582,165	47.02%	\$ 5,137,825	8.65%
Worker's Compensation	592,520	592,520	182,980	30.88%	157,415	16.24%
Personnel Expenses	515,347	515,347	216,003	41.91%	224,980	-3.99%
Other Insurance	589,799	589,799	327,647	55.55%	294,604	11.22%
Other Expenses	95,800	95,800	49,422	51.59%	61,361	-19.46%
Life Insurance Premiums	107,000	107,000	43,367	40.53%	48,302	-10.22%
Total Operating Expenses	\$ 13,771,350	\$ 13,771,350	\$ 6,401,584	46.48%	\$ 5,924,487	8.05%
Reserves & Other Expenses	\$ 138,670	\$ 138,670	\$ 69,335	50.00%	\$ -	100.00%
Total Expenses	\$ 13,910,020	\$ 13,910,020	\$ 6,470,919	46.52%	\$ 5,924,487	9.22%

Aquatic Park Fund

The Aquatic Park Fund is overall performing within expectations through the second quarter with year to date revenue receipts at 4.9% and total expenditures at 36.3% of the FY17-18 Revised Budget. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Total Aquatic Park revenue was \$256,425 or 4.9%. Revenues are overall in-line with FY17 collections, but fell below a straight-line target of 50% due to the operations for the park currently being in its off-season.

Appropriations of Fund Balance totaled \$50,000 or 50% of budget and reflected as up from prior fiscal year due to the change in when appropriations of fund balance are reflected. This fiscal year appropriations of fund balance are reflected on a 1/12 basis.

Expenses

Total expenses for the Aquatic Park Fund were \$1,914,659, or 36.3% of budget. General Services totaled \$263,400 or 30.9% of budget and reflected as down (13.3%) from prior fiscal year. The decrease was primarily due to a decrease in the electric rate charged beginning January 2018, with the balance due to the timing of purchases made for replacement equipment and furniture for the Park.

Aquatics reflected as down from prior fiscal year with total expenses of \$36,469. This was in large part due to the timing of the payment for the annual contract with Ellis and Associates for lifeguard training and standards.

Maintenance also reflected as down from the prior fiscal year with total expenses of \$147,006. This was in large part due to maintenance and repair expenses being higher in FY 16-17 for items such as leak repairs early Q2.

Reserves & Other Expenses totaled \$1,213,499 or 74.1% of budget and (17.5%) below prior year expenditures primarily due to the FY 16-17 transfers for capital projects exceeding the planned transfers in FY 17-18.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018
AQUATIC PARK FUND (415)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Admissions:	\$ 3,678,150	\$ 3,678,150	\$ 196,224	5.33%	\$ 200,868	-2.31%
Food and Beverage	1,019,552	1,019,552	1,227	0.12%	593	106.91%
Merchandise	158,100	158,100	53	0.03%	364	-85.44%
Rentals	249,787	249,787	75	0.03%	(20)	-475.00%
Total Operating Revenues	\$ 5,105,589	\$ 5,105,589	\$ 197,579	3.87%	\$ 201,806	-2.09%
Other Revenue:						
Interest Income	\$ 12,600	\$ 12,600	\$ 7,285	57.82%	\$ 5,644	29.08%
Other Income	50,250	50,250	1,561	3.11%	2,287	-31.74%
Total Other Revenue	\$ 62,850	\$ 62,850	\$ 8,846	14.07%	\$ 7,931	11.54%
Appropriation of Fund Balance	\$ 100,000	\$ 100,000	\$ 50,000	50.00%	\$ -	100.00%
Total Resources	\$ 5,268,439	\$ 5,268,439	\$ 256,425	4.87%	\$ 209,737	22.26%
Expenses						
General Services	\$ 850,866	\$ 851,219	\$ 263,400	30.94%	\$ 303,894	-13.33%
Parks & Public Grounds	99,673	99,708	8,089	8.11%	8,522	-5.08%
Aquatics	597,314	597,420	36,469	6.10%	66,084	-44.81%
Maintenance	556,267	556,832	147,006	26.40%	207,424	-29.13%
Business Office	152,915	138,268	51,214	37.04%	50,017	2.39%
Marketing / Advertising	449,372	449,548	60,508	13.46%	77,094	-21.51%
Gift Shop	125,087	125,175	36,444	29.11%	25,584	42.45%
Food	152,074	152,162	17,247	11.33%	17,563	-1.80%
Ice Cream Shop	141,690	141,743	10,684	7.54%	11,152	-4.20%
Group Sales	63,132	78,132	19,360	24.78%	18,918	2.34%
Admissions	144,619	144,795	25,041	17.29%	24,830	0.85%
Elements of Fun	9,634	9,634	282	2.93%	382	-26.18%
Birthday Parties	25,165	25,165	1,039	4.13%	311	234.08%
Catering	34,036	34,036	1,564	4.60%	2,190	-28.58%
Funnel Cake	35,056	35,056	1,457	4.16%	3,658	-60.17%
Rentals	11,711	11,746	4,393	37.40%	4,188	4.89%
Food Service Building	179,087	179,175	18,282	10.20%	17,005	7.51%
Total Operating Expenses	\$ 3,627,698	\$ 3,629,814	\$ 701,160	19.32%	\$ 837,724	-16.30%
Reserves & Other Expenses	\$ 1,640,741	\$ 1,638,625	\$ 1,213,499	74.06%	\$ 1,470,094	-17.45%
Total Expenses	\$ 5,268,439	\$ 5,268,439	\$ 1,914,659	36.34%	\$ 2,307,818	-17.04%

Fleet Services Fund

The Fleet Services Fund is overall performing within expectations in Q2 with year to date revenue receipts at 59% and total expenditures at 37.5% of the FY17-18 Revised Budget. The Fleet Services Fund includes a revision of \$732,668 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Total revenues were \$2,588,494 or 59% of budget. Overall revenues trended ahead of expectations due to an appropriation of fund balance in the amount of \$732,668 for the annual encumbrance roll which was for items that were approved by Council in the prior year, but will be received and paid for in the current fiscal year.

Sale of surplus property totaled \$0 due to no auctions having been held so far this fiscal year. Staff anticipates an auction will be held in Q3.

Other income totaled \$50,492 due to an insurance claim payment received in Q2 for a totaled Tahoe.

Expenditures

Expenses totaled \$1,646,510 or 37.5% of budget which overall exceeded prior year actual expenditures by 54%. The bulk of the increase in this fund from prior year is related to roll-over purchases for FY 16-17 vehicles and equipment that were made in Q1-2 in addition to some of FY 17-18 purchases, as reflected in Equipment Purchases, Fire Vehicles and Police Vehicles.

Reserves & Other Expenses totaled \$342,855 or 68% of budget. The increase over prior year is related to the timing of when transfers for capital projects were made with Q1-2 reflecting 100% of the planned transfers for the replacement of Backhoe Unit 479 (FS1802) and equipment costs for the replacement of Ambulance Unit 973 (FS1801).

Equipment Services Operations saw a slight tick-up from prior year with the bulk of the increase related to an increase in fuel purchase cost.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018
FLEET SERVICES FUND (510)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Charges for Service						
General Fund	\$ 968,193	\$ 968,193	\$ 484,096	50.00%	\$ 694,838	-30.33%
Utility Fund	1,967,647	1,967,647	983,824	50.00%	983,823	0.00%
Utility CIP / Utility Construction	288,678	288,678	144,339	50.00%	144,339	0.00%
Crime Control & Prevention District	170,426	170,426	85,213	50.00%	85,213	0.00%
Park & Recreation Development Fund	143,939	143,939	71,970	50.00%	71,969	0.00%
Other Funds	40,278	40,278	20,140	50.00%	20,140	0.00%
Total Charges for Service	\$ 3,579,161	\$ 3,579,161	\$ 1,789,582	50.00%	\$ 2,000,322	-10.54%
Other Revenues						
Interest Income	\$ 17,608	\$ 17,608	\$ 15,752	89.46%	\$ 9,824	60.34%
Sale of City Property	50,000	50,000	-	0.00%	18,043	-100.00%
Other Income	6,660	6,660	50,492	758.14%	4,423	1041.58%
Total Other Revenue	\$ 74,268	\$ 74,268	\$ 66,244	89.20%	\$ 32,290	105.15%
Appropriation of Fund Balance	\$ -	\$ 732,668	\$ 732,668	100.00%	\$ 294,272	148.98%
Total Resources	\$ 3,653,429	\$ 4,386,097	\$ 2,588,494	59.02%	\$ 2,326,884	11.24%
Expenses						
General Services	\$ 341,567	\$ 328,746	\$ 95,698	29.11%	\$ 105,384	-9.19%
Equipment Services Operations	1,533,410	1,591,289	702,327	44.14%	570,583	23.09%
Fire Fleet Maintenance	300,146	321,093	147,522	45.94%	118,776	24.20%
Equipment Purchases	368,535	678,656	39,460	5.81%	3,779	944.19%
Fire Vehicles / Equipment	76,582	233,957	108,096	46.20%	29	372644.83%
Police Vehicles / Equipment	537,118	726,376	210,552	28.99%	40,790	416.19%
Total Operating Expenses	\$ 3,157,358	\$ 3,880,117	\$ 1,303,655	33.60%	\$ 839,341	55.32%
Reserves & Other Expenses	\$ 496,071	\$ 505,980	\$ 342,855	67.76%	\$ 230,441	48.78%
Total Expenses	\$ 3,653,429	\$ 4,386,097	\$ 1,646,510	37.54%	\$ 1,069,782	53.91%

Information Technology Fund

The Information Technology Fund is overall performing within expectations with year to date revenue receipts at 50.2% and total expenditures at 53.9% of the FY17-18 Revised Budget. The Information Technology Fund includes a revision of \$7,969 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note for Q2.

Revenues

Total revenue was \$1,773,152, which represented 50.2% of budget. The allocations charged to departments for telephones and computers are charged on a 1/12 basis with 12 equal payments. Current collections are in line with expectations.

Transmitter Lease revenue totaled \$73,759 or 48.2% of budget and came in 37.7% of prior year receipts with the majority of the increase due to the timing of lease payments.

Transfer from General Fund totaled \$41,363 or 50% of budget and came in significantly above prior year receipts due to the timing of when this transfer was recognized in the current fiscal year.

Expenses

Total expenses were \$1,905,770 or 53.9% of budget. Data Network expenses totaled \$384,473 or 48.4% and above prior year expenditures (88.9%) due to the timing of the payment for the annual Cisco maintenance contract. Additionally, this fiscal year there was an increase in expenses for project support services for Spillman, the City's CAD/RMS.

Expenses in the Public Safety division were \$412,490 or 78% of budget and came in above prior year expenditures. The bulk of the expenses in this budget are for the annual hardware/software maintenance for the CAD/RMS software public safety system. The payment for this maintenance was made Q3-4 of the prior fiscal year.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 INFORMATION TECHNOLOGY FUND (520)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Telecommunications						
Transfers from:						
General Fund	\$ 371,220	\$ 371,220	\$ 185,609	50.00%	\$ 176,518	5.15%
Park Fund	37,493	37,493	18,746	50.00%	17,854	5.00%
Crime Control & Prevention District	30,256	30,256	15,398	50.89%	14,659	5.04%
Utility Fund	93,965	93,965	46,982	50.00%	44,744	5.00%
Other Funds	67,487	67,487	33,742	50.00%	32,136	5.00%
Total Telecom Transfers In	\$ 600,421	\$ 600,421	\$ 300,477	50.04%	\$ 285,911	5.09%
Computers						
Transfers from:						
General Fund	\$ 1,096,395	\$ 1,096,395	\$ 549,112	50.08%	\$ 519,889	5.62%
Park Fund	118,506	118,506	59,253	50.00%	56,431	5.00%
Crime Control & Prevention District	193,427	193,427	97,313	50.31%	94,311	3.18%
Utility Fund	771,562	771,562	385,781	50.00%	367,411	5.00%
Other Funds	322,166	322,166	161,082	50.00%	153,411	5.00%
Total Computer Transfers In	\$ 2,502,056	\$ 2,502,056	\$ 1,252,541	50.06%	\$ 1,191,453	5.13%
Other Revenue						
Interest Income	\$ 12,322	\$ 12,322	\$ 9,507	77.15%	\$ 6,718	41.52%
Transmitter Lease	152,958	152,958	73,759	48.22%	53,549	37.74%
Other Income	-	-	36	100.00%	4,218	-99.15%
Transfer from General Fund	82,725	82,725	41,363	50.00%	-	100.00%
Transfer from Utility Fund Reserve	175,000	175,000	87,500	50.00%	87,500	0.00%
Total Other Revenue	\$ 423,005	\$ 423,005	\$ 212,165	50.16%	\$ 151,985	39.60%
Appropriation of Fund Balance	\$ -	\$ 7,969	\$ 7,969	100.00%	\$ 15,000	-46.87%
Total Resources	\$ 3,525,482	\$ 3,533,451	\$ 1,773,152	50.18%	\$ 1,644,349	7.83%
Expenses						
General Services	\$ 270,868	\$ 270,868	\$ 125,284	46.25%	\$ 119,648	4.71%
Major Computer Systems	397,658	398,011	245,828	61.76%	237,652	3.44%
Microcomputer Systems	788,657	790,378	375,472	47.51%	355,073	5.75%
Telecommunications	485,886	486,062	221,505	45.57%	204,097	8.53%
Data Network	775,032	794,672	384,473	48.38%	203,589	88.85%
GIS System	181,162	188,116	102,542	54.51%	97,899	4.74%
Public Safety	530,875	528,456	412,490	78.06%	191,267	115.66%
Total Operating Expenses	\$ 3,430,138	\$ 3,456,563	\$ 1,867,594	54.03%	\$ 1,409,225	32.53%
Reserves & Other Expenses	\$ 95,344	\$ 76,888	\$ 38,176	49.65%	\$ 160,262	-76.18%
Total Expenses	\$ 3,525,482	\$ 3,533,451	\$ 1,905,770	53.94%	\$ 1,569,487	21.43%

Facilities Fund

The Facilities Fund is overall performing within expectations in Q2 with year to date revenue receipts at 50.2% and total expenditures at 41.8% of the FY17-18 Revised Budget. The below analysis includes highlights and items of note for Q2.

Revenues

Total revenue was \$1,511,731 or 50.2% of budget. There were no significant items of note in Q2.

Expenses

Expenses totaled \$1,261,275 or 41.8% of budget. The Transfer to Capital Budget totaled \$60,000 or 100% of budget due to the completion of the transfer for the Fire Maintenance Awning (FC1803) project. Expenses for the Rental Property Program totaled \$5,713 or 12.4% of budget due to there being no significant maintenance or repair costs in Q2 for City rental properties.

Reserves and Other Expenditures totaled \$101,213 or 49.7% and came in substantially higher than in prior year due to the timing of when reserves for rental property were recognized in the current fiscal year.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 FACILITIES & CONSTRUCTION MANAGEMENT FUND (505)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Charges for Services						
General Fund	\$ 812,101	\$ 812,101	\$ 406,050	50.00%	\$ 418,368	-2.94%
Park & Recreation Development Fund	294,150	294,150	147,075	50.00%	175,950	-16.41%
Utility Fund	1,822,929	1,822,929	911,465	50.00%	911,465	0.00%
Total Charges for Services	\$ 2,929,180	\$ 2,929,180	\$ 1,464,590	50.00%	\$ 1,505,783	-2.74%
Other						
Interest Income	\$ 13,102	\$ 13,102	\$ 11,050	84.34%	\$ 7,220	53.05%
Rent from Rental Properties	72,000	72,000	36,091	50.13%	37,320	-3.29%
Other Income	-	-	-	0.00%	-	0.00%
Total Other Revenue	\$ 85,102	\$ 85,102	\$ 47,141	55.39%	\$ 44,540	5.84%
Appropriation of Fund Balance						
Building Services Fund Reserves	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
Prior Year Encumbrances	-	-	-	0.00%	-	0.00%
Total Resources	\$ 3,014,282	\$ 3,014,282	\$ 1,511,731	50.15%	\$ 1,550,324	-2.49%
Expenditures						
General Services	\$ 345,312	\$ 345,665	\$ 160,958	46.56%	\$ 155,035	3.82%
Building Services	2,357,416	2,358,827	933,391	39.57%	917,828	1.70%
Rental Property Program	46,120	46,120	5,713	12.39%	16,382	-65.13%
Transfer to Capital Budget	60,000	60,000	60,000	100.00%	120,800	-50.33%
Total Operating Expenditures	\$ 2,808,848	\$ 2,810,612	\$ 1,160,062	41.27%	\$ 1,210,045	-4.13%
Reserves & Other Expenditures	\$ 205,434	\$ 203,670	\$ 101,213	49.69%	\$ 19,574	417.08%
Total Expenditures	\$ 3,014,282	\$ 3,014,282	\$ 1,261,275	41.84%	\$ 1,229,619	2.57%

Golf Course Fund

The Golf Course Fund for October through February in revenue receipts came in at 25.1% and total expenditures at 38% of the FY17-18 Revised Budget. Golf Course figures are presented one month behind the reporting period due to a restructure of the financial reports. The below analysis includes highlights and items of note through February 2018.

Revenues

Revenues totaled \$647,122 or 25.1% of budget. Rounds were down (26.3%) from the same time period last fiscal year due in large part to a decrease in the number of tournaments held in Q1 and a decrease in general attendance due to weather impacts in Q2 from rainfall and on average colder temperatures.

Expenses

Total expenses through December totaled \$978,125 or 38% of budget. Capital expenses totaled \$0 due to the purchase of four mowers and associated equipment planned for later in the fiscal year. Sales and Memberships were down from prior year in part due to vacancies that were filled later in Q2.

Reserves & Other Expenses totaled \$157,393 which included a transfer to the capital projects fund for the Pump House A project (PK1805).



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR FEBRUARY 2018
GOLF COURSE FUND (417 & 418)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 02/2018	% REVISED BUDGET	PY ACTUAL AS OF 02/2017	% CHANGE CY VS. PY
Rounds	49,517	49,517	11,943	24.12%	16,211	-26.33%
Revenues						
Green Fees	\$ 1,002,000	\$ 1,002,000	\$ 216,762	21.63%	\$ 317,342	-31.69%
Pro Shop	392,000	392,000	100,571	25.66%	120,827	-16.76%
Driving Range	85,000	85,000	13,492	15.87%	25,195	-46.45%
Carts	391,000	391,000	98,101	25.09%	127,193	-22.87%
Food & Beverage	690,000	690,000	202,603	29.36%	256,071	-20.88%
General & Administrative	1,167	1,167	168	14.40%	45	273.33%
Other Revenue	13,904	13,904	15,425	110.94%	10,004	54.19%
Total Resources	\$ 2,575,071	\$ 2,575,071	\$ 647,122	25.13%	\$ 856,677	-24.46%
Expenses						
Pro Shop	\$ 165,461	\$ 165,461	\$ 38,263	23.13%	\$ 106,261	-63.99%
Pro Shop: COGS	143,000	143,000	-	0.00%	-	0.00%
Driving Range	16,200	16,200	3,540	21.85%	2,717	30.29%
Golf Carts	222,224	222,224	98,469	44.31%	75,741	30.01%
Course Maintenance	626,700	626,700	259,353	41.38%	242,822	6.81%
Food & Beverage	280,952	280,952	191,344	68.11%	200,877	-4.75%
Food & Beverage: COGS	215,660	215,660	-	0.00%	-	0.00%
Sales & Membership	56,764	56,764	280	0.49%	22,553	-98.76%
General & Administrative	232,523	232,523	141,200	60.73%	112,973	24.99%
Clubhouse	120,544	120,544	45,462	37.71%	45,059	0.89%
Management Fees	113,434	113,434	42,821	37.75%	50,553	-15.29%
Capital	217,641	217,641	-	0.00%	129,405	-100.00%
Total Operating Expenses	\$ 2,411,103	\$ 2,411,103	\$ 820,732	34.04%	\$ 988,961	-17.01%
Reserves & Other Expenses	\$ 163,968	\$ 163,968	\$ 157,393	95.99%	\$ 109,069	44.31%
Total Expenses	\$ 2,575,071	\$ 2,575,071	\$ 978,125	37.98%	\$ 1,098,030	-10.92%

Drainage Utility Fund

The Drainage Utility Fund is overall performing within expectations through the quarter with year to date revenue receipts at 46.8% and total expenditures at 83.1% of the FY17-18 Revised Budget. This fund accounts for the monthly fees charged to residents and businesses to pay for the cost of drainage improvements throughout the City. The fee is based on a residential and commercial unit usage of drainage infrastructure. The fee varies based on zoning category. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Total revenues were \$557,672 or 46.8% of budget. Drainage Fees totaled \$397,506 or 46% of budget and are trending 2.4% ahead of prior year collections. Appropriations of fund balance also reflected as up totaling \$158,703 due to the change in the timing of recognizing the appropriation of fund balance. Overall revenues are performing as expected.

Expenditures

Total expenditures were \$988,907 or 83.1% of budget. Transfer to Capital Projects totaled \$797,850 or 100% of budget and exceeded prior year expenditures by 14.8% due to transfer for the Walker Branch Channel Repair (DR1701) capital project being completed in Q1 of the current fiscal year.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 DRAINAGE UTILITY FUND (120)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Drainage Fees	\$ 867,849	\$ 867,849	\$ 397,506	45.80%	\$ 388,167	2.41%
Interest Income	5,269	5,269	1,463	27.77%	2,089	-29.97%
Total Revenues	\$ 873,118	\$ 873,118	\$ 398,969	45.69%	\$ 390,256	2.23%
Appropriation of Fund Balance	317,406	317,406	158,703	50.00%	-	100.00%
Total Resources	\$ 1,190,524	\$ 1,190,524	\$ 557,672	46.84%	\$ 390,256	42.90%
Expenditures						
Debt Service	\$ 362,674	\$ 362,674	\$ 181,337	50.00%	\$ 223,598	-18.90%
Transfer to Capital Project	797,850	797,850	797,850	100.00%	695,000	14.80%
Other Expenditures	30,000	30,000	9,720	32.40%	9,811	-0.93%
Operating Expenditures	\$ 1,190,524	\$ 1,190,524	\$ 988,907	83.06%	\$ 928,410	6.52%
Total Expenditures	\$ 1,190,524	\$ 1,190,524	\$ 988,907	83.06%	\$ 928,411	6.52%

Traffic Safety Fund

The Traffic Safety Fund is overall performing within expectations for the second quarter with year to date revenue receipts at 54.3% and total expenditures at 40% of the FY17-18 Revised Budget. Revenue for the Traffic Safety Fund is generated from Red light camera fines located at seven intersections in the City; Rufe Snow Dr., Davis Blvd. and the Loop 820 westbound access to Rufe Snow. In November 2006, City Council adopted a resolution creating a policy on the use of traffic safety fine revenues. State law as of September 1, 2007 required a fifty-fifty split with the state in red light camera fines; after the deduction of allowable expenditures. The Traffic Safety Fund includes a revision of \$76,510 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Total revenues were \$588,527 or 54.3% of budget. Gross Fine Revenues make up the bulk of total revenues with Q2 receipts at \$508,022 or 50.7% of budget. Gross Fine Revenues are driven by red light camera citations issued. Citations issued were down slightly (6.2%) in Q2 from the same time period last year. Appropriations of fund balance totaled \$76,510 for prior year encumbrances.

Expenditures

Total operating expenditures were \$434,276 or 40% of budget. Traffic Enforcement / Traffic Safety expenditures totaled \$76,510 or 77.3% of budget due to the purchase of traffic control devices approved in the FY16-17 Revised budget and included in the annual encumbrance roll.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 TRAFFIC SAFETY FUND (150)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Gross Fine Revenues	\$ 1,002,236	\$ 1,002,236	\$ 508,022	50.69%	\$ 541,859	-6.24%
Interest Income	5,780	5,780	3,995	69.12%	2,916	37.00%
Total Revenues	\$ 1,008,016	\$ 1,008,016	\$ 512,017	50.79%	\$ 544,776	-6.01%
Appropriation of Fund Balance	-	76,510	76,510	100.00%	-	100.00%
Total Resources	\$ 1,008,016	\$ 1,084,526	\$ 588,527	54.27%	\$ 544,776	8.03%
Expenditures						
Contractor Payments	\$ 612,000	\$ 612,000	\$ 210,925	34.46%	\$ 295,890	-28.72%
Program Administration	322,937	323,006	137,982	42.72%	123,441	11.78%
Payment to State	33,296	33,296	-	0.00%	-	0.00%
Traffic Enforcement / Traffic Safety	22,508	99,018	76,510	77.27%	-	100.00%
Pedestrian Safety	16,568	16,568	8,540	51.55%	8,103	5.39%
Operating Expenditures	\$ 1,007,309	\$ 1,083,888	\$ 433,957	40.04%	\$ 427,435	1.53%
Reserves & Other Expenditures	\$ 707	\$ 638	\$ 319	50.00%	\$ -	100.00%
Total Expenditures	\$ 1,008,016	\$ 1,084,526	\$ 434,276	40.04%	\$ 427,435	1.60%

Donations Fund

The Donations Fund is overall performing within expectations through the second quarter with year to date revenue receipts at 54.8% and total expenditures at 43.9% of the FY17-18 Revised Budget. This fund accounts for events and operations paid for by contributions and donations. A bulk of the contributions are received through voluntary payments made as part of the water bill to support library activities, the Animal Adoption and Rescue Center, and special events/public art. The contributions are allocated to the Library (\$0.65), Humane Services (\$0.65), and special events and arts (\$0.20). The Donations Fund includes a revision of \$3,500 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Water Bill contributions totaled \$31,154 or 52.7% of budget. Water Bill contributions are currently trending 2.4% above FY17 collections. In Donations, Republic totaled \$0 in Q2 as the receipt of this annual donation has historically been received in April and May. Donations in the Shelter Fund totaled \$5,804 which was down (71%) from prior year due to FY 16-17 having received a large donation in Q1.

In Other Revenues, Other Income totaled \$87,525 or 64.1% budget. Q2 revenues in Other Income were driven by various events that took place during the first quarter such as Run Run Rudolph and Road Runner 5K. The majority of the increase over prior year is due to the addition of travel at the Senior Center.

Expenditures

Parks – Special Events and Arts expenditures totaled \$68,864 or 70.6% of budget. A bulk of the increase over prior year is related to expenses for travel at the Senior Center and expenses related to electrical work for Night of Holiday Magic.

Transfer to General Fund totaled \$20,700 or 50% of budget and reflected significantly below prior year expenditures due the change in timing of recognizing internal transfers to a 1/12 basis in the current fiscal year.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 DONATIONS FUND (110)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Contributions						
NRH Water Bills	\$ 59,080	\$ 59,080	\$ 31,154	52.73%	\$ 30,418	2.42%
Total NRH Water Bill Contributions	\$ 59,080	\$ 59,080	\$ 31,154	52.73%	\$ 30,418	2.42%
Donations						
Spay / Neuter	\$ 13,800	\$ 13,800	\$ 5,997	43.46%	\$ 6,694	-10.41%
Shelter Fund	23,850	23,850	5,804	24.34%	20,258	-71.35%
Republic	15,000	15,000	-	0.00%	-	0.00%
Santa Cops	2,600	2,600	5,547	213.35%	2,631	110.83%
Total Donations	\$ 55,250	\$ 55,250	\$ 17,348	31.40%	\$ 29,583	-41.36%
Proceeds						
Library Book Sale	\$ 9,000	\$ 9,000	\$ 6,581	73.12%	\$ 8,416	-21.80%
Total Library Book Sale Proceeds	\$ 9,000	\$ 9,000	\$ 6,581	73.12%	\$ 8,416	-21.80%
Other Revenues						
Interest Income	\$ 4,620	\$ 4,620	\$ 3,315	71.75%	\$ 2,491	33.08%
Other Income	136,500	136,500	87,525	64.12%	63,012	38.90%
Appropriation of Fund Balance						
Teen Court	400	400	200	50.00%	-	100.00%
Library	24,265	24,265	12,133	50.00%	-	100.00%
Neighborhood Services	4,969	4,969	2,485	50.00%	-	100.00%
Parks & Recreation	18,920	22,420	12,960	57.81%	-	100.00%
Police	9,000	9,000	4,500	50.00%	-	100.00%
Total Other Revenues	\$ 198,674	\$ 202,174	\$ 123,117	60.90%	\$ 65,503	87.96%
Total Resources	\$ 322,004	\$ 325,504	\$ 178,200	54.75%	\$ 133,920	33.06%
Expenditures						
Library - Book Collection	\$ 76,420	\$ 76,420	\$ 20,889	27.33%	\$ 32,914	-36.53%
Neighborhood Services						
Animal Services	29,310	29,310	10,945	37.34%	7,683	42.46%
Keep NRH Beautiful	19,969	19,969	8,629	43.21%	10,255	-15.86%
Municipal Court - Teen Court	5,000	5,000	-	0.00%	-	0.00%
Parks - Special Events and Arts	94,000	97,500	68,864	70.63%	32,001	115.19%
Police Department	45,000	45,000	8,134	18.08%	7,663	6.15%
Transfer to General Fund	41,400	41,400	20,700	50.00%	47,279	-56.22%
Total Expenditures	\$ 311,099	\$ 314,599	\$ 138,161	43.92%	\$ 137,795	0.27%

Gas Development Fund

The Gas Development Fund is overall performing within expectations through the second quarter with year to date revenue receipts at 87.4% and total expenditures at 66% of the FY17-18 Revised Budget. Revenue for the Gas Development Fund is generated from natural gas development. In June 2006, City Council adopted a resolution creating a conservative policy on the use of natural gas development revenues. The policy was established to avoid over-reliance on these revenues and to establish how the revenues would be used. Caution was taken in considering uses for gas revenues because it is difficult to predict well production and long term production normally means the production decreases over time. In general, the policy guidelines establish three areas for using the money: (1) to bridge the gap of sales tax revenue reductions, (2) to use “one-time” revenues for projects or non-recurring capital needs, and (3) to use the revenues for expanding the City’s economic base and for economic development. The below analysis includes highlights and items of note for Q2.

Revenues

Total revenues were \$273,279 or 87.4% of budget. The largest source of revenue in this fund is from royalties received for natural gas development. To date, the city has received royalties in the amount of \$270,755.

Expenditures

Total expenditures were \$206,337, or 66% of budget. Total expenditures exceeded the straight-line budget due to the planned transfer to the capital project fund in the amount of \$100,000 for the Business Improvement and Growth Program (ED0801).

Contributions to Reserves totaled \$106,337 or 50% of budget and exceeded prior year due to the timing of recognizing reserves in the current fiscal year on a 1/12 basis.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 GAS DEVELOPMENT FUND (145)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Royalties / Overrides	\$ 217,000	\$ 217,000	\$ 270,755	124.77%	\$ 109,644	146.94%
Interest Income	2,300	2,300	2,524	109.74%	997	153.16%
Other Income	93,373	93,373	-	0.00%	-	0.00%
Total Revenues	\$ 312,673	\$ 312,673	\$ 273,279	87.40%	\$ 110,641	147.00%
Total Resources	\$ 312,673	\$ 312,673	\$ 273,279	87.40%	\$ 110,643	146.99%
Expenditures						
Transfer to Capital Projects	\$ 100,000	\$ 100,000	\$ 100,000	100.00%	\$ -	100.00%
Contribution to Reserves	212,673	212,673	106,337	50.00%	-	100.00%
Operating Expenditures	\$ 312,673	\$ 312,673	\$ 206,337	65.99%	\$ 25,001	725.33%
Total Expenditures	\$ 312,673	\$ 312,673	\$ 206,337	65.99%	\$ 25,003	725.26%

Promotional Fund

The Promotional Fund is overall performing within expectations through the second quarter with year to date revenue receipts at 35.5% and total expenditures at 47.2% of the FY17-18 Revised Budget. The Promotional Fund includes a revision of \$2,439 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note for Q2.

Revenues

Total collections for occupancy taxes for Q2 totaled \$87,433 or 34.3% of budget which was up 26% over prior year collections due to a small portion of prior year receipts from Q4 being reflected in Q1 for the current fiscal year due to timing. Occupancy taxes collected from hotels and motels operating in the city are the primary source of revenue for this fund. Occupancy taxes are due on a quarterly basis and remitted within thirty days of the end of each quarter. Due to timing the bulk of Q2 occupancy tax payments are remitted to the City in April and will be reflected in the Q3 Financial Report.

Expenditures

Total expenditures were \$123,375, or 47.2% of revised budget. There were no significant items of note.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018
PROMOTIONAL FUND (105)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Occupancy Taxes	\$ 255,253	\$ 255,253	\$ 87,433	34.25%	\$ 69,400	25.98%
Interest Income	3,769	3,769	2,966	78.69%	2,052	44.54%
Prior Year Encumbrances	-	2,439	2,439	100.00%	-	100.00%
Total Resources	\$ 259,022	\$ 261,461	\$ 92,838	35.51%	\$ 71,452	29.93%
Expenditures						
Economic Development	\$ 120,280	\$ 122,807	\$ 61,586	50.15%	\$ 59,803	2.98%
Cultural & Leisure	132,158	132,158	58,629	44.36%	49,093	19.42%
Non-Departmental	443	355	89	25.07%	62	43.55%
Contribution to Reserves	6,141	6,141	3,071	50.00%	-	100.00%
Total Expenditures	\$ 259,022	\$ 261,461	\$ 123,375	47.19%	\$ 108,958	13.23%

Special Investigations Fund

The Special Investigations Fund is overall performing within expectations through the second quarter with year to date revenue receipts at 51.1% and total expenditures at 13.7% of the FY17-18 Revised Budget. Revenue for this fund is received from Federal and State forfeited funds and the Automated Fingerprint Identification System (AFIS) program. The Special Investigations Fund includes a revision of \$3,300 for the annual encumbrance roll that reflects items included in the FY16-17 budget that will be received and paid for during the current fiscal year. The below analysis includes highlights and items of note for Q2 activity.

Revenues

Total revenues through March were \$130,501 or 51.1% of budget. Forfeited funds account for the bulk of collections totaling to \$64,357. These revenues fluctuate year to year depending on seizures and the timing of cases involving court awards. Appropriation of Fund Balance totaled \$59,808 and exceeded prior year due the change in timing of when appropriation of fund balance is recognized.

Expenditures

Total expenditures were \$34,999 or 13.7% of budget. Expenses for AFIS Maintenance & Equipment totaled \$5,912 or 11.5% of budget. Expenses in AFIS were down significantly from prior year due to a transfer for the City Hall project (FC1205) that was made in the prior fiscal year.



CITY OF NORTH RICHLAND HILLS

MONTHLY FINANCIAL REPORT FOR MARCH 2018 SPECIAL INVESTIGATIONS FUND (115)

	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 03/2018	% REVISED BUDGET	PY ACTUAL AS OF 03/2017	% CHANGE CY VS. PY
Revenues						
Forfeited Funds	\$ 111,000	\$ 111,000	\$ 64,357	57.98%	\$ 45,806	40.50%
AFIS Reimbursements	26,250	26,250	5,250	20.00%	13,500	-61.11%
Interest Income	2,034	2,034	1,029	50.59%	1,069	-3.74%
Other	-	-	57	100.00%	-	100.00%
Total Revenues	\$ 139,284	\$ 139,284	\$ 70,693	50.75%	\$ 60,375	17.09%
Appropriation of Fund Balance	113,016	116,316	59,808	51.42%	-	100.00%
Total Resources	\$ 252,300	\$ 255,600	\$ 130,501	51.06%	\$ 60,375	116.15%
Expenditures						
Federal Forfeited Funds	\$ 100,000	\$ 103,300	\$ 12,585	12.18%	\$ 46,513	-72.94%
State Forfeited Funds	100,000	100,000	16,502	16.50%	25,674	-35.72%
Local Forfeited Funds	1,000	1,000	-	0.00%	2,031	-100.00%
AFIS Maintenance & Equipment	51,300	51,300	5,912	11.52%	85,188	-93.06%
Operating Expenditures	\$ 252,300	\$ 255,600	\$ 34,999	13.69%	\$ 189,107	-81.49%
Total Expenditures	\$ 252,300	\$ 255,600	\$ 34,999	13.69%	\$ 189,107	-81.49%

CIP Project Status Update

The Capital Improvement Program represents the City’s plan for capital investment within the community and provides a framework for identifying capital requirements, scheduling projects, and identifying future fiscal year impacts. The Capital Improvement Program is reviewed annually during the budget process to identify new and upcoming needs in the community and to reflect changes in priorities. This report is a status update for some of the more significant projects included in the FY17/18 Capital Budget.

Northfield Park Renovation (PK1603)

This project involves the redevelopment of the existing Northfield community park through the design and construction of new amenities. As of April 30, 2018, billing from Dean Construction represented 49% of the total contract. Despite several periods of rain over the past six months, the project is currently on schedule. All of the sport lighting for the project is complete, as well as the placement of all required electrical components within the park. The restroom and concession building has seen the most progress in the past two months, with the masonry work 90% complete and the standing seam metal roof at approximately 50% complete. Once these two items are completed, interior finish out with fixture placement will begin. Additionally, the tennis and basketball courts are complete with the exception of the surface materials. Upcoming activities include work on the entry drive and parking lot, the playground, picnic pavilions and the outer looped walking trail. Once those items are complete, site grading, landscape and irrigation work will commence. Staff currently anticipates construction to be substantially complete by September 2018. Below is a summary of financial activity through Q2 for this project.

Phase	FY17-18 Budget	Encumbrance	Expense	Total Obligation	Remaining Balance
Engineering/Design	\$435,638	\$64,621	\$371,017	\$435,638	\$0
Construction	5,681,021	3,319,490	2,295,939	5,615,429	65,592
Total	\$6,116,659	\$3,384,111	\$2,666,956	\$6,051,067	\$65,592

Davis Blvd/Mid Cities Blvd Intersection (ST0401)

This project consists of intersection improvements at the Davis Blvd and Mid-Cities Blvd Intersection. The improvements include adding additional right and left turn lanes, signalization improvements, and all necessary water and sewer main adjustments. Construction for this project began November 27, 2017 with 165 working days allotted in the contract. Construction activities are currently suspended until franchise utilities conflicts are resolved. Franchise utility conflicts are anticipated to be resolved within the month. The work is expected to take approximately nine months once construction recommences. Below is a summary of financial activity through Q2 for this project.

Phase	FY17-18 Budget	Encumbrance	Expense	Total Obligation	Remaining Balance
Professional Svc	\$107,000	\$0	\$97,817	\$97,817	\$9,183
Engineering/Design	582,000	0	550,533	550,533	31,467
Land/ROW	400,000	0	391,691	391,691	8,309
Construction	4,713,755	56,128	1,918,595	1,974,723	2,739,032
Other	899,989	0	0	0	899,989
Total	\$6,702,744	\$56,128	\$2,958,636	\$3,014,764	\$3,687,980

Smithfield Road (Davis Blvd to Mid-Cities Blvd) (ST1304)

This project consists of realigning a portion of Smithfield Road so that it connects directly to Bridge Street at Davis Blvd and reconstructing the existing section of Smithfield Road north to a point approximately 100 feet north of Mid-Cities Blvd. The improvements will consist of modifying the signal light at the Davis Blvd intersection. In addition, the new road will be constructed with concrete and include sidewalks and a drainage system.

As of early May 2018, the contractor is slightly ahead of schedule and does not anticipate any issues with meeting the project milestones and deadline of 315 calendar days. The contractor has completed the sanitary sewer main

extension, which will serve the currently undeveloped property south of the QuikTrip. They are currently preparing the subgrade along the east side of Smithfield, including the full width of the new alignment, which connects Smithfield to Davis at Bridge Street. Once subgrade stabilization is completed over the next several weeks, paving activities will begin. The current schedule indicates that we should see concrete paving placement as early as May 21st. Below is a summary of financial activity through Q2 for this project.

Phase	FY17-18 Budget	Encumbrance	Expense	Total Obligation	Remaining Balance
Eng./Design	\$264,575	\$17,815	\$246,760	\$264,575	\$0
Land/Row Acq.	542,599	0	535,847	535,847	6,752
Construction	2,536,466	2,462,236	6,998	2,469,234	67,232
Total	\$3,343,640	\$2,480,051	\$789,605	\$3,269,656	\$73,984

