



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** September 26, 2022
SUBJECT: Authorize the purchase of additional personal protective equipment (PPE) and other firefighting equipment using a city contract with Casco Industries, Inc., for a total increased amount of \$39,041.80.
PRESENTER: Kenneth Rawson, Assistant Fire Chief

SUMMARY:

Authorize the purchase of additional personal protective equipment (PPE) and other firefighting equipment using a city contract with Casco Industries, Inc., for a total increased amount of \$39,041.80.

GENERAL DESCRIPTION:

The Fire Department utilizes a City of North Richland Hills purchasing agreement (RFP #20-026) with Casco Industries, Inc., to purchase personal protective equipment (PPE) and other firefighting equipment. PPE is used to protect firefighters during structural firefighting as well as additional hazardous exposures while responding to medical calls or other calls for service. The purchase of additional sets of PPE will replace aging gear reaching the end of its service life.

Casco Industries, Inc. notified the City that its costs were increasing and to anticipate a 12% to 22% increase in the cost of PPE beginning October 1, 2022. In an effort to avoid the increased expense, the Fire Department identified funds within the currently adopted budget to purchase an additional fourteen (14) sets of PPE. The additional cost exceeds the amount approved by Council by \$60,285. The Fire Department is requesting approval for the purchase of additional PPE in the amount of \$39,041.80 to avoid the anticipated product cost increase in Fiscal Year 2022-2023, bringing the total amount to \$99,326.80 for the current fiscal year. The purchase of additional PPE is within the currently adopted budget.

This contract was awarded through City of North Richland Hills request for proposals (RFP) #20-026. Pricing under RFP #20-026 is valid through November 5, 2022, with the City having two additional one-year options to renew. Following this increase in pricing, pricing will not increase by more than 5% over the previous 12-month period.

RECOMMENDATION:

Authorize the purchase of additional personal protective equipment (PPE) and other firefighting equipment using a city contract with Casco Industries, Inc., for a total increased amount of \$39,041.80.