

City of North Richland Hills

Sole Source Justification/Approval Form

INSTRUCTIONS FOR JUSTIFICATION FORM

1. Form to be used along with Departmental Purchase Requisition. It is used for the purchase of products/services that are only available from one source.
2. Preparation of the form:
 - a. Assign corresponding Departmental Purchase Requisition number.
 - b. Provide Estimated Price.
 - c. Provide name, manufacturer and model number of item being purchased or the services to be purchased.
 - d. Provide description of requested items or services.
 - e. Select reason for Sole Source purchase.
 - f. Indicate an explanation of the need for the sole-source (part/parts of the specifications which restrict the purchase to one product, manufacturer or provider).
 - g. Indicate the reason competing products or services are not satisfactory. Attach supporting documentation for the sole source justification.
 - h. Obtain appropriate authorized signatures.
 - i. Submit the form and supporting documentation to the Purchasing Office.

NOTE: Prior to committing a Purchase Order for the product or service, the justification must be reviewed and approved by the Purchasing Manager or his/her designee.

Sole Source Justification/Approval Form

REQ # _____

PO # _____

Complete this form when only one source is available for goods or services requested or when only one product will meet your needs. Respond to all questions that apply. Please complete and forward to the Purchasing Department, along with Sole Source letter provided by vendor. If more space is needed, please attach additional page(s).

PURCHASE INFORMATION

1. Provide Estimated Price.

\$53,684.23

2. Provide name, manufacturer, and model number of item being purchased or the services to be purchased.

3. Provide Description of requested items or services and their purpose(s). Add additional sheet if needed.

4. Reason(s) for requesting a sole source purchase:

- Original manufacturer or provider.
- Only local distributor for the original manufacturer or provider.
- Only known item or service matching the requested needs or performing the intended task.
- Sole provider of a licensed or patented good or service.
- Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
- Sole provider or factory-authorized warranty service.
- None of the above applies (Please attach a detailed explanation and justification for this sole source request.)

5. Explain why the product or service requested is the only one that can satisfy your requirements.

6. Identify other sources reviewed and why they are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary.

I certify that the above statements are true and correct, and that no other material fact or consideration offered or given has influenced this recommendation for a sole-source or proprietary purchase.

Leah Michaels

Print/Type Name

Mike Young

Department Director's Signature

Administrative Technician

Print/Type Title

08/27/2024

Date

Technical Services Division

Department

(817)427-7072

Telephone Number

PURCHASING USE ONLY

Approved by: *Eva Ramirez*

Purchasing Manager (or designee)

Date: 08/27/2024

August 27,2024

Jeff Garner
Assistant Chief - Management Services Bureau
4301 City Point Dr.
North Richland Hills. TX 76180

This letter is to inform you that Motorola Solutions Inc. should be considered the sole source provider for the service contract under the Essential Plus Contract, or other services s provided to the City of North Richland Hills, covering the Motorola Communications System and components. Since many of the circuits and protocol components of your Motorola Communications System and equipment are patented and proprietary to Motorola, we are prevented from offering full access to other than Motorola Authorized Service Provider. Mobile Communications America (MCA), who is authorized by Motorola Solutions, has the trained personnel and the necessary facilities to respond to your service requirements 24 hours a day, 7 days a week. Only Motorola and MCA can provide a single point of contact for these services.

Motorola provides technical training to Motorola authorized service providers. This is offered as a method of assuring that our customers have access to qualified technical resources. This is an investment by Motorola and ensures the systems we provide are maintained with qualified technical staff. It also enables us to make certain that proper test equipment and procedures are followed.

Motorola has listened to our customizers and have established a methodology to continuously assess the Motorola authorized service community. Our customers expect a qualified authorized service provider capability. We have an extensive assessment process, continually updated, for those designated as Authorized Service Providers. The assessment processes review technical training, customer service & satisfaction, test equipment, and other related qualifications.

Contracting directly with Motorola will assure that the City of North Richland Hill's Communications System and equipment will continue to operate properly today and in the future.

Best Regards,



Travis Trevino

913-494-1592

Sr. Customer Support Manager

Motorola Solutions, Inc.



MOTOROLA SOLUTIONS

SERVICE AGREEMENT

500 W Monroe St
Chicago, IL 60661
(800) 247-2346

Contract Number: USC000003657
Contract Modifier: R12-FEB-24 16:26:59

Date: 19-FEB-2024

<p>Company Name: North Richland Hills, City Of Attn.: Raelyn Darnell Billing Address: P O Box 18609 City, State, Zip Code: North Richland Hills, TX 76180 Customer Contact: Raelyn Darnell Phone: 817-427-6935</p>

P.O.#: N/A
Customer #: 1011362374
Bill to Tag#: 0002
Contract Start Date: 01-OCT-2024
Contract End Date: 30-SEP-2025
Payment Cycle: ANNUALLY
Currency: USD

QTY	MODEL/OPTION	SERVICES DESCRIPTION	MONTHLY EXT	EXTENDED AMT
		***** Recurring Services *****		
	LSV01S01107A	ASTRO SYSTEM ESSENTIAL PLUS PACKAGE	\$3,422.73	\$41,072.74
	SVC01SVC1103C	ASTRO NETWORK MONITORING	\$142.40	\$1,708.78
	SVC01SVC2012C	CONTRACT ADMINISTRATION SERVICE	\$908.56	\$10,902.71
	SVC02SVC0201A	ASTRO SUA II UO IMPLEMENTATION SERVICES	\$0.00	\$0.00
	SVC02SVC0343A	RELEASE IMPACT TRAINING	\$0.00	\$0.00
	SVC02SVC0344A	RELEASE IMPLEMENTATION TRAINING	\$0.00	\$0.00
	SVC02SVC0433A	ASTRO SUA II FIELD IMPLEMENTATN SVC	\$0.00	\$0.00
	SVC04SVC0169A	SYSTEM UPGRADE AGREEMENT II	\$0.00	\$0.00
			Sub Total	\$4,473.69
			Taxes	\$0.00
			Grand Total	\$4,473.69
SPECIAL INSTRUCTIONS - ATTACH STATEMENT OF WORK FOR PERFORMANCE DESCRIPTIONS			THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA SOLUTIONS	

I have received Applicable Statements of Work which describe the Services and cybersecurity services provided on this Agreement. Motorola's Terms and Conditions, including the Cybersecurity Online Terms Acknowledgement, are attached hereto and incorporate the Cyber Addendum (available at https://www.motorolasolutions.com/en_us/managed-support-services/cybersecurity.html) by reference. By signing below Customer acknowledges these terms and conditions govern all Services under this Service Agreement.

AUTHORIZED CUSTOMER SIGNATURE

TITLE

DATE

CUSTOMER (PRINT NAME)

Travis Trevino

Sr. Customer Support Manager

08/01/2024

MOTOROLA REPRESENTATIVE (SIGNATURE)

TITLE

DATE

TRAVIS TREVINO

(903)494-1592

MOTOROLA REPRESENTATIVE (PRINT NAME)

PHONE

Company Name : North Richland Hills, City Of
Contract Number : USC000003657
Contract Modifier : R12-FEB-24 16:26:59
Contract Start Date : 01-OCT-2024
Contract End Date : 30-SEP-2025








Sole Source Justification - Motorola Astro

Final Audit Report

2024-09-18

Created:	2024-09-12
By:	Andrea Odean (aodean@nrhtx.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbXw1BS-RD7CtpwXv6pf6lGiTKiPitSOT

"Sole Source Justification - Motorola Astro" History

-  Document created by Andrea Odean (aodean@nrhtx.com)
2024-09-12 - 4:35:36 PM GMT
-  Document emailed to Mike Young (myoung@nrhtx.com) for signature
2024-09-12 - 4:37:34 PM GMT
-  Email viewed by Mike Young (myoung@nrhtx.com)
2024-09-12 - 5:07:03 PM GMT
-  Document e-signed by Mike Young (myoung@nrhtx.com)
Signature Date: 2024-09-12 - 5:07:56 PM GMT - Time Source: server
-  Document emailed to Eva Ramirez (eramirez@nrhtx.com) for signature
2024-09-12 - 5:07:58 PM GMT
-  Document e-signed by Eva Ramirez (eramirez@nrhtx.com)
Signature Date: 2024-09-18 - 1:40:55 PM GMT - Time Source: server
-  Agreement completed.
2024-09-18 - 1:40:55 PM GMT