

**CITY OF NORTH RICHLAND HILLS
2025 CAPITAL PROGRAM ADVISORY COMMITTEE MEETING
MEETING MINUTES
NOVEMBER 11, 2025, 6:00 PM
CITH HALL, COMMUNITY ROOM
NORTH RICHLAND HILLS, TX 76180**

The 2025 Capital Program Advisory Committee met on Thursday, November 11, 2025, at 6:00 pm in the Community Room at the North Richland Hills Public Library. The following members were present: Tito Rodriguez, Chair, Richard Davis, Vice Chair, Mona Bailey, Jane Birkes, Suzy Compton, Rodney Glenn, Brianne Goetz, Patti Hourihan, Elouise Kennedy, Mike Kerby, Dave Lambson, Miles Maze, David Newhouse, Sean Nutt, Kyle Pekurney, Ann Perchard, John Schleeter, Joe Tolbert, Marc Trevino, Justin Welborn, Mark Wood

The following member(s) were absent: Darlisa Diltz, Julia Miller, Brad Pipes, Adam Pope, Jason Roberts, Steve Tate, Gary Vieregger, Bill Witsett

Staff present at the meeting were: Paulette Hartman, City Manager, Caroline Waggoner, Assistant City Manager, Trudy Lewis, Assistant City Manager, Boe Blankenship, Director of Public Works, Jennipher Castellanos, Manager of Strategic Initiatives, Mary Peters, Director of Communications, Kenneth Garvin, Operations Manager, Ariella Alfaro, Capital Projects Manager , Nathan Frohman, City Engineer, Chris Turner, Street & Traffic Superintendent, Stan Tinney, Fire Chief, Dakota Ford, Digital Content Producer

**I.
CALL TO ORDER**

The meeting was called to order by Chair Tito Rodriguez at 6:00 p.m.

**II.
APPROVE MINUTES FROM NOVEMBER 11, 2025, MEETING**

A motion was made by Committee Member Brianne Goetz, seconded by Committee Member Mike Kerby to approve the minutes of the November 11, 2025, Capital Program Advisory Committee (CPAC) Meeting. The motion passed unanimously.

III.

OVERVIEW OF STREET CLASSIFICATIONS, CONDITION RATINGS, AND THE PROPOSED ELIGIBILITY AND SELECTION PROCESS FOR 2026 BOND ROADWAY PROJECTS.

Chair Rodriguez opened the item by informing the committee that the presentation would provide an overview of potential street projects under consideration for the 2026 Bond Program. Boe Blankenship, Director of Public Works introduced key staff members who will be instrumental throughout the process. He also noted that the upcoming meetings on December 2, 2025, and January 6, 2026, will continue the discussion on street projects.

Mr. Blankenship presented an overview of the city's street classifications, explaining the functional hierarchy and types of streets. He clarified that three major arterials Boulevard 26, Davis Boulevard, and Precinct Line Road are managed and maintained by the Texas Department of Transportation (TxDOT) and therefore will not be included in the city's review. While TxDOT oversees access and maintenance for these roads, the City remains responsible for traffic signal operations.

A graphical breakdown of street classifications of the city's street network was shared, showing the following distribution:

- 2% Minor Arterial
- 3% Major Arterial
- 76% Local Streets
- 11% Minor Collector
- 8% Major Collector

Mr. Blankenship emphasized the importance of these classifications in the evaluation process.

He then discussed the 2023 pavement assessment study conducted in partnership with a third-party vendor. This study assigned each street an Overall Condition Index (OCI) rating, ranging from "Failed" to "Good." A map of the OCI scores was distributed to the committee, along with a visual summary of the classification system. The committee was advised to focus on streets with lower condition ratings, specifically those to the left of the dotted purple line on the map.

For major streets candidates (collectors and arterials), Mr. Blankenship noted that 13 miles of roadway, comprising 110 segments have an OCI below 60. Evaluation criteria for these streets include:

- Pavement condition (OCI)
- Traffic volume
- Network importance
- Public safety response

- Survey input
- Secondary factors (e.g., pedestrian amenities, commercial impact, targeted development area and roadway capacity)

For residential streets, 22 miles of roadway (254 segments) have an OCI below 40. Staff identified 185 combined street segments for ranking purposes. Evaluation criteria for residential streets include:

- Pavement condition
- Traffic counts
- Cost per car
- Maintenance records
- Network importance / public safety
- Secondary factors (e.g., pedestrian facilities, revitalization areas)

Paulette Hartman, City Manager noted that many streets are addressed through the City's annual preventive maintenance program, which contributes to improved OCI ratings. She added that the City is currently catching up on maintenance projects following a pause during the pavement assessment year.

Mr. Blankenship presented a table titled "Major Streets – Ranked Data List", which included street classification, length, community rating, cost per car, and total project cost. Caroline Waggoner, Assistant City Manager provided context from the previous bond committee regarding how streets were selected, how far down the list funding allowed them to go, and considerations for a potential residential/commercial funding split.

Mr. Blankenship and Ms. Hartman responded to committee questions regarding OCI ratings, pavement life cycles, and the overall selection process for recommended projects.

Mr. Blankenship will begin developing a preliminary list of streets and will provide examples from each classification for committee review.

Chair Rodriguez concluded the item by reiterating that the next three meetings will continue to focus on street projects. Ms. Hartman informed the committee that they would receive an email with the presentation slides and handouts for review prior to the next meeting.

IV. PUBLIC COMMENTS

An opportunity for citizens to address the 2025 Capital Program Advisory Committee on matters which are scheduled on this agenda for consideration by the 2025 Capital Program Advisory Committee but not scheduled as a public hearing. In order to address the 2025 Capital Program Advisory Committee during public comments, a Public Meeting

Appearance Card must be completed and presented to the recording secretary prior to the start of the 2025 Capital Program Advisory Committee meeting.

There were no requests to speak from the public.

**V.
ADJOURNMENT**

The meeting adjourned at 7:04 p.m.

APPROVED:

Tito Rodriguez, Chair

Jennipher Castellanos, Secretary