

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
FEBRUARY 13, 2023**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 13th day of February at 6:00 p.m. in the City Council Chamber prior to the 7:00 p.m. regular Council meeting.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Mayor Pro Tem, Place 1
	Suzy Compton	Place 3
	Blake Vaughn	Place 5
	Scott Turnage	Associate Mayor Pro Tem, Place 6
	Kelvin Deupree	Deputy Mayor Pro Tem, Place 7
Absent:	Rita Wright Oujesky	Place 2
	Mason Orr	Place 4
Staff Members:	Mark Hindman	City Manager
	Paulette Hartman	Deputy City Manager
	Karen Manila	Assistant City Manager
	Jimmy Perdue	Director of Public Safety
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

CALL TO ORDER

**1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.**

City Council had no questions for staff.

**2. WELCOME AND INTRODUCTION - PUBLIC OFFICIAL, PUBLIC EMPLOYEE, OR CITIZEN.**

Director of Public Safety Jimmy Perdue introduced the department's new Mental Health Coordinator Laura Jones.

**3. DISCUSS RECOMMENDATIONS FOR 2023 CHARTER AMENDMENT ELECTION.**

Mayor Trevino thanked the Charter Review Task Force Committee ("Task Force") for

their service. He called on Council member Turnage who served as the Chair of the Task Force to make comments.

Council member Turnage introduced the following Task Force members present at the meeting, Steve Koons, Brianne Goetz, Phil Beckman, and Jason Winans. Council member Turnage stated the proposed language brings the City Charter in line with state law and strengthens the code of conduct for the City Council. The majority of the amendments pertain to the Civil Service section.

City Manager Mark Hindman provided an overview of the twenty-six (26) proposed charter amendments.

Proposition A - clarifies the City Council receives \$50.00 per meeting where the entire City Council is called to attend.

Propositions B, C, and D - pertain to the qualifications for City Council.

Proposition B - requires a candidate for City Council be a registered voter of North Richland Hills.

Proposition C - expands the list of crimes that cause a City Council member to forfeit their position.

Proposition D - provides authority to establish a succession plan in the absence of the mayor and mayor pro tem.

Proposition E - removes requirement of the City Council to appoint assistant city secretaries and the Clerk of the Municipal Court; removes City Council's appointment of the municipal court judge and also removes requirement that judges be residents of North Richland Hills.

Proposition F - provides for the appointment of alternate(s) to the Planning and Zoning Commission.

Proposition G - removes requirement that Planning and Zoning Commission members own property in North Richland Hills.

Proposition H - provides the appointment and removal of Planning and Zoning Commission members reflect the same process as other boards and commissions.

Proposition I - removes the requirement that all plats be approved by the City Council and allows the City Council to delegate authorization as allowed by state law.

Proposition J - provides that civil service only applies to sworn firefighters (ranks below Fire Battalion Chief), sworn peace officers in the police department (ranks below Police Captain) and sworn city marshal positions who have completed a one (1) year probation.

Proposition K - allows for appointment of alternates to the Civil Service Commission and authorizes removal of a member by majority vote of the City Council; also requires the Commission to comply with the city's board and commission attendance requirements; and modifies meeting requirement to once annually.

Proposition L - authorizes the Civil Service Commission to recommend rules governing hiring, promotion and discipline to the City Council; hear appeals of disciplinary terminations, suspensions, and demotions; report on all matters for enforcement and compliance; and prohibits the Commission from interfering or providing instructions to city staff outside their formal responsibilities.

Proposition M - clarifies the Civil Service Commission's authority to administer oaths, compel and subpoena witnesses and records.

Proposition N - removes rules (hiring, promotion, re-appointment, transfer or demotion, to include method of examination and eligibility) of all civil service positions from the City Charter and establishes these rules be recommended by the Commission to the City Council.

Proposition O - extends the time the Commission holds an appeal hearing from 30 to 45 days.

Proposition P - requires a reinstated employee by the Commission be reinstated within 10 days of the order and have all compensation and benefits restored; limits ability of Commission to reinstate an employee charged with a crime (other than a minor traffic offense); and eliminates automatic requirement that the City Manager remove a department head for not following the Commission's order to reinstate an employee.

Proposition Q - clarifies that appeals go to the District Court in Tarrant County.

Proposition R - replacement language - "head of department" with "Department Head"; "employee" with "Civil Service Employee"; and "Director of Personnel" with "Director of Human Resources".

Proposition S - removes Sections 10, 14, 22, 22A, and 22B from the City Charter and places them in the Civil Service Rules and Regulations, other applicable sections of the charter or the City's Personnel Policy Manual.

Proposition T - removes requirement to distribute the Civil Service Rules and Regulations to each department and require the document be made accessible for review.

Proposition U - clarifies sworn civil service employees retain their civil service classification, if amendment is approved.

Proposition V - moves procedures regarding settlement of employee beneficiary account from the City Charter to the City Personnel Policy Manual.

Proposition W - authorizes city manager to increase vacation accruals on a temporary or permanent basis.

Proposition X - moves disciplinary procedures for violation of prohibition from the City Charter to the Civil Service Rules and Regulations and the City Personnel and Procedures Manual.

Proposition Y - reduces the number of times an adopted ordinance that assesses a fine, fee, or penalty is published in the paper to one time.

Proposition Z - update language in the charter from "members of the City Council" to "Council members" or "Council member"; remove redundancies or inconsistencies; correct any typographical errors; and remove or modify language that conflicts with or is preempted by other state or federal legislation.

City Council discussed the number of propositions and the importance of educating the citizenry.

## EXECUTIVE SESSION

- 1. SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY - TRACT 5E01, ABSTRACT 1652, LANDON C WALKER SURVEY AND LOT 3E, BLOCK 1, NORTHEAST CROSSING ADDITION.**
- 2. SECTION 551.087: DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS - TRACT 5E01, ABSTRACT 1652, LANDON C WALKER SURVEY AND LOT 3E, BLOCK 1, NORTHEAST CROSSING ADDITION.**

Mayor Trevino announced at 6:33 p.m. that the Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section

February 13, 2023

City Council Meeting Minutes

Page 4 of 13

551.072: Deliberate the purchase, exchange, lease or value of real property - Tract 5E01, Abstract 1652, Landon C Walker Survey and Lot 3E, Block 1, Northeast Crossing Addition and Section 551.087: Deliberation regarding Economic Development negotiations - Tract 5E01, Abstract 1652, Landon C Walker Survey and Lot 3E, Block 1, Northeast Crossing Addition. Executive Session began at 6:35 p.m. and concluded at 6:49 p.m.

**REGULAR MEETING**

**A. CALL TO ORDER**

Mayor Trevino called the meeting to order Monday, February 13th at 7:03 p.m.

- |                |                      |   |
|----------------|----------------------|---|
| Present:       | Oscar Trevino        | Mayor                                   |
|                | Tito Rodriguez       | Mayor Pro Tem, Place 1                  |
|                | Suzy Compton         | Place 3                                 |
|                | Blake Vaughn         | Place 5                                 |
|                | Scott Turnage        | Associate Mayor Pro Tem, Place 6        |
|                | Kelvin Deupree       | Deputy Mayor Pro Tem, Place 7           |
| Absent:        | Rita Wright Oujesky  | Place 2                                 |
|                | Mason Orr            | Place 4                                 |
| Staff Members: | Mark Hindman         | City Manager                            |
|                | Paulette Hartman     | Deputy City Manager                     |
|                | Karen Manila         | Assistant City Manager                  |
|                | Alicia Richardson    | City Secretary/Chief Governance Officer |
|                | Maleshia B. McGinnis | City Attorney                           |

**A.1 INVOCATION**

Council member Dupree gave the invocation.

**A.2 PLEDGE**

Council member Deupree led the Pledge of Allegiance to the United States and Texas flags.

**A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

There were no items for this category.

**A.4 CITIZENS PRESENTATION**

Ms. Shelly Drouillard, 7212 Bonanza, #213, North Richland Hills, spoke about corruption

in federal, state and local jurisdictions.

**A.5 PUBLIC COMMENTS**

There were no requests to speak from the public.

**A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

**APPROVED**

**A MOTION WAS MADE BY DEPUTY MAYOR PRO TEM KELVIN DEUPREE, SECONDED BY COUNCIL MEMBER BLAKE VAUGHN TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 5-0.**

**B.1 APPROVE MINUTES OF THE JANUARY 23, 2023 REGULAR CITY COUNCIL MEETING.**

**B.2 AUTHORIZE THE PURCHASE OF A 2024 HINO L7 CREW CAB DUMP TRUCK FROM RUSH TRUCK CENTERS OF TEXAS, LP USING BUYBOARD CONTRACT NO. 601-19 IN AN AMOUNT NOT TO EXCEED \$165,563.13.**

**B.3 AUTHORIZE THE PURCHASE OF COMPUTER WORKSTATIONS FROM DELL MARKETING, LP, THROUGH DIR COOPERATIVE CONTRACT NO. DIR-TSO-3763 IN THE AMOUNT OF \$47,761.14 USING TEXAS ANTI-GANG CENTER GRANT #2848908 FUNDING, AND CONSIDER RESOLUTION NO. 2023-XX AUTHORIZING THE CITY MANAGER TO EXECUTE A REGIONAL ASSET TRANSFER ADDENDUM WITH THE DALLAS COUNTY CRIMINAL DISTRICT ATTORNEY'S OFFICE.**

**B.4 AUTHORIZE THE PURCHASE OF FIFTEEN (15) BULLET-RESISTANT SHIELDS FROM GT DISTRIBUTORS IN THE AMOUNT OF \$61,974.44 USING FY2023 BULLET-RESISTANT SHIELD PROGRAM GRANT 4631601 FUNDING THROUGH THE OFFICE OF THE GOVERNOR'S CRIMINAL JUSTICE DIVISION.**

- B.5 CONSIDER RESOLUTION NO. 2023-013, AUTHORIZING THE CITY MANAGER TO EXECUTE A REGIONAL ASSET TRANSFER ADDENDUM WITH THE CITY OF FORT WORTH TO TRANSFER EQUIPMENT PURCHASED BY THE CITY OF NORTH RICHLAND HILLS USING TAG GRANT #2848908 FUNDS.**
- B.6 AUTHORIZE PAYMENT TO MOTOROLA SOLUTIONS, INC., FOR THE ANNUAL PUBLIC SAFETY RADIO MAINTENANCE AGREEMENT IN THE AMOUNT OF \$297,619.88.**
- B.7 CONSIDER RESOLUTION NO. 2023-014, AUTHORIZING SUBMISSION OF THE GRANT APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE HOMELAND SECURITY GRANT PROGRAM FY23 URBAN AREAS SECURITY INITIATIVE.**

**C. PUBLIC HEARINGS**

There were no items for this category.

**D. PLANNING AND DEVELOPMENT**

- D.1 PLAT23-0031 CONSIDERATION OF A REQUEST FROM GEONAV LLC FOR A PRELIMINARY PLAT OF LOTS 1 AND 2, BLOCK 1, SMITHFIELD GATEWAY ADDITION, BEING 4.0547 ACRES LOCATED AT 6251 DAVIS BOULEVARD.**

**APPROVED**

Director of Planning Clayton Comstock informed City Council the applicant is requesting a preliminary plat for 4.0547 acres located at 6251 Davis Boulevard. The area is designated on the Comprehensive Land Use Plan as transit oriented development and the current zoning is transit oriented development. Mr. Comstock provided site photos of the property.

Applicant representative Mickey Thomas with MJ Thomas Engineering LLC presented the request. He stated that the applicant GeoNav LLC is developing a drive through coffee shop.

Mr. Comstock presented staff's report. The proposed preliminary plat creates two nonresidential lots. At a future date, the owner will submit a final plat for the southern lot (Phase one) intended for a coffee shop with drive-through service. The drive through will require consideration of a special development plan. The Planning and Zoning Commission, at their January 19, 2023 meeting, recommended approval with the conditions outlined in the Development Review Committee comments with a vote of 6-0.

**A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY ASSOCIATE MAYOR PRO TEM TURNAGE TO APPROVE PLAT23-0031 WITH THE CONDITIONS OUTLINED IN THE DEVELOPMENT REVIEW COMMITTEE COMMENTS.**

**MOTION TO APPROVE CARRIED 5-0.**

**E. PUBLIC WORKS**

There were no items for this category.

**F. GENERAL ITEMS**

**F.1 CONSIDER AND APPROVE RESOLUTION NO. 2023-015, CALLING THE MAY 6, 2023 CITY COUNCIL ELECTION, AND AUTHORIZING THE MAYOR TO EXECUTE A JOINT ELECTION AGREEMENT WITH TARRANT COUNTY AND OTHER POLITICAL SUBDIVISIONS FOR ELECTION SERVICES.**

**APPROVED**

City Secretary/Chief Governance Officer Alicia Richardson informed City Council the item before them this evening is to approve Resolution No. 2023-015, calling the City's General Election to be held on May 6, 2023 to elect persons to City Council Places 1, 3, 5, and 7. The candidate filing period began January 18 and the last day to file for a place on the ballot is February 17. Early voting for the election begins April 24 and continues through May 2. Early voting locations in North Richland Hills include the City Library, 9015 Grand Avenue and Former Bursey Senior Center, 7301 Bursey Road. In addition, voters will be able to vote at any early voting location in Tarrant County. On Election Day, the City Library and Former Bursey Senior Center will serve as polling locations. As with Early Voting, qualified voters will be able to vote at any Election Day polling location in Tarrant County.

**A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY COUNCIL MEMBER VAUGHN TO APPROVE RESOLUTION NO. 2023-015.**

**MOTION TO APPROVE CARRIED 5-0.**

**F.2 CONSIDER AND APPROVE ORDINANCE NO. 3777, ORDERING A SPECIAL ELECTION ON MAY 6, 2023, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS FOR ADOPTION OR REJECTION, PROPOSED AMENDMENTS TO THE EXISTING CHARTER OF THE CITY OF NORTH RICHLAND HILLS.**

**APPROVED**



Mayor Trevino called on Council member Turnage who served as the Chair of the Charter Review Task Force Committee ("Task Force") to make comments.

Council member Turnage introduced the following Task Force members present at the meeting, Steve Koons, Brianne Goetz, Phil Beckman, Jason Winans, and Patti Hourihan. Council member Turnage stated the proposed language brings the City Charter in line with state law and strengthens the code of conduct for the City Council. The majority of the amendments pertain to the Civil Service section.

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**A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM TURNAGE, SECONDED BY DEPUTY MAYOR PRO TEM DEUPREE TO ORDINANCE NO. 3777, ORDERING A SPECIAL ELECTION ON MAY 6, 2023, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS FOR ADOPTION OR REJECTION, PROPOSED AMENDMENTS TO THE EXISTING CHARTER OF THE CITY OF NORTH RICHLAND HILLS.**

**MOTION TO APPROVE CARRIED 5-0.**

**G.1 EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

**APPROVED**

Director of Economic Development Craig Hulse presented items G.1 and G.2. He

February 13, 2023

City Council Meeting Minutes

Page 11 of 13

informed City Council that the City has been working with Cromwell Hospitality, LLC. for an upscale hotel in the HomeTown area. There are two agreements for consideration by the City Council.

**A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM TURNAGE, SECONDED BY COUNCIL MEMBER VAUGHN TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PURCHASE AND SALE AGREEMENT AND ANY OTHER NECESSARY AND RELATED DOCUMENTS WITH CROMWELL HOSPITALITY, LP FOR LOT 3E, BLOCK 1, NORTHEAST CROSSING ADDITION AND TRACT 5E01, ABSTRACT 1652, LANDON C WALKER SURVEY**

**MOTION TO APPROVE CARRIED 5-0.**

**G.2 EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

**APPROVED**

This item was presented in conjunction with item G.1.

**A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM TURNAGE, SECONDED BY DEPUTY MAYOR PRO TEM DEUPREE TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN ECONOMIC DEVELOPMENT AGREEMENT WITH CROMWELL HOSPITALITY, LP FOR LOT 3E, BLOCK 1, NORTHEAST CROSSING ADDITION AND TRACT 5E01, ABSTRACT 1652, LANDON C WALKER SURVEY.**

**MOTION TO APPROVE CARRIED 5-0.**

**H. INFORMATION AND REPORTS**

**H.1 ANNOUNCEMENTS**

Council member Compton made the following announcements.

The Common Ground Community Garden invites you to their Spring Gardening Seminar on Saturday, February 19, starting at 9:00 a.m. in the Grand Hall at the North Richland Hills Centre. Gardening experts will speak on a variety of topics and answer all of your gardening questions. Admission is free. Please visit the city's website for more information.

Friends of the North Richland Hills Library will hold a Pop Up Book Sale on Saturday,

February 13, 2023

City Council Meeting Minutes

Page 12 of 13

February 18, from 10:00 a.m. to 3:00 p.m. in the Library Community Room. Proceeds from the book sale will go to a fundraiser for a new mural in the children's area of the library. Please visit the library's website for more details.

City Hall and other non-emergency city offices will be closed on Presidents Day for employee in-service training. This includes the Library, Animal Adoption & Rescue Center, Senior Center and Municipal Court. The North Richland Hills Centre and Iron Horse Golf Course will be open. Garbage and recycling service will not be impacted by the Presidents Day holiday.

Kudos Korner - Bri Shipman in Animal Services - The city received a handwritten note from a resident about the great service Bri provided. It stated: "I want to thank NRH Animal Services who sent the young lady to our house to pick up a deceased opossum. The young lady who arrived was cheerful, friendly and efficient and definitely showed the core values of our city! Thank you City of NRH Animal Services for all you do!"

**I. ADJOURNMENT**

Mayor Trevino adjourned the meeting at 7:48p.m.

**ATTEST:**

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Oscar Trevino, Mayor

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Alicia Richardson,  
City Secretary/Chief Governance Officer