

Sole Source Justification/Approval Form

REQ # _____

PO # _____

Complete this form when only one source is available for goods or services requested or when only one product will meet your needs. Respond to all questions that apply. Please complete and forward to the Purchasing Department, along with Sole Source letter provided by vendor. If more space is needed, please attach additional page(s).

PURCHASE INFORMATION

1. Provide Estimated Price.

2. Provide name, manufacturer, and model number of item being purchased or the services to be purchased.

3. Provide Description of requested items or services and their purpose(s). Add additional sheet if needed.

4. Reason(s) for requesting a sole source purchase:

- ☐ Original manufacturer or provider.
- ☐ Only local distributor for the original manufacturer or provider.
- ☐ Only known item or service matching the requested needs or performing the intended task.
- ☐ Sole provider of a licensed or patented good or service.
- ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
- ☐ Sole provider or factory-authorized warranty service.
- ☐ None of the above applies (Please attach a detailed explanation and justification for this sole source request.)

5. Explain why the product or service requested is the only one that can satisfy your requirements.

6. Identify other sources reviewed and why they are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary.

I certify that the above statements are true and correct, and that no other material fact or consideration offered or given has influenced this recommendation for a sole-source or proprietary purchase.

Print/Type Name

Print/Type Title

Department

Department Director's Signature

Date

Telephone Number

PURCHASING USE ONLY

Approved by: _____

Purchasing Manager (or designee)

Date: _____



Raleigh Leonard
Teledyne FLIR
8165 S Camino de Café
Tucson, AZ 85747 USA

July 7, 2023

Mike Young, Chief of Police
North Richland Hills Police Department
4301 City Point Drive
North Richland Hills, TX 76180 – USA

Dear Chief,


Teledyne FLIR Skywatch Towers are utilized by the Department of Defense as well as federal, state, local, and tribal law enforcement agencies throughout the United States. They are also the preferred elevated surveillance platform of universities, airports, hospitals, and private security companies. Teledyne FLIR Skywatch Towers are a proven deterrent to illegal activity, enhancing public safety and are considered by law enforcement and security professionals as being mission critical to enforcement and security endeavors.

As the manufacturer of well over 500 Skywatch Surveillance Towers, deployed both nationally and internationally, Teledyne FLIR is considered the sole source provider for the manufacture, service, maintenance, upgrade and retrofit of these operationally critical systems. Utilizing the well-established and original manufacturer for service, maintenance, upgrade and retrofit needs, greatly increases the operational readability of the system, and significantly reduces costs associated with repeat repair visits.

Scheduled service visits also provide an opportunity for technicians to perform timely repairs of these systems. Oftentimes, inexpensive repairs and/or diagnostics of system faults, can be made at no cost to the customer because technicians have been proactively made aware of an issue, replacement parts have been procured, and travel costs are covered under the scheduled service visit.

To ensure the longevity of the Skywatch Surveillance Tower and its' safe operation, it is imperative that when servicing and or providing maintenance, manufacturing wiring diagrams and mechanical drawings be referenced, weight of the tower to power and hydraulic lift ratio be considered, and proper adjustment to the drive and speed configuration of the tower be known. Also important to safe operations, is ensuring the proper interface between the dual inverters, hydraulic pumps, and power supply and charging system.

We take great pride in supporting our law enforcement communities and are hopeful that Teledyne FLIR will continue to be the chosen manufacturer and service provider of advanced elevated surveillance platforms for the North Richland Hills Police Department.

Sincerely,

Raleigh Leonard
Director, Teledyne FLIR